

## SHEFFIELD CITY COUNCIL

### OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following decision was taken on 26<sup>th</sup> June 2019 by the Head of Commercial Business Development.

Date notified to all members: 7<sup>th</sup> August 2019

Officer Non-Key decisions are not subject to call-in.

1. **TITLE**

Fire Risk Assessment Works Programme 2019/20.

2. **DECISION TAKEN**

The tender of T H Michaels (Construction) Ltd in the sum of £96,079.25 is accepted; and

A Letter of Acceptance is issued accordingly.

Decision taken by the Director of Finance & Commercial Services or her nominee under the authority delegated by Cabinet on 17.04.19.

3. **Reasons For Decision**

To award a contract to enable works to commence July 2019.

4. **Alternatives Considered And Rejected**

None.

The above contracts have been awarded in accordance with approved tender processes and the budgets are in place.

5. **Documents used in making decision:**

Contract Award Report approved by Director of Finance & Commercial Services or her nominated deputy.

6.1 **Any conflict of interest declared by any Executive Member who is consulted by the Officer when making the decision**

None

6.2 **Any dispensation granted by the Head of Paid Service**

None

7. **Respective Director Responsible for Implementation**

Director of Finance and Commercial Services