

SHEFFIELD CITY COUNCIL

OFFICER EXECUTIVE DECISION RECORD (Non Key)

The following Category 2 decision was taken on 15 July 2020 by an authorised Director from the Coronavirus (COVID-19) Incident Management Group, in accordance with the Council's Covid-19 Decision Making Schema.

Date notified to all Members: Wednesday 29 July 2020

Decisions under the “**Making decisions during the Covid-19 crisis: Sheffield City Council Schema**”, made as an urgent response to issues connected with the coronavirus crisis, have been removed from the call-in process, and are therefore not subject to call-in for scrutiny.

1. **TITLE**

Human Resources Casework - Appeals Process

2. **DECISION TAKEN**

To approve a Covid Overlay Appeals process which has been developed following the reinstatement of Human Resources casework.

3. **Reasons For Decision**

To ensure a clear appeals process is in place to operate during the period of remote working.

4. **Respective Director Responsible for Implementation**

Director of Human Resources & Customer Services, Resources Portfolio.