

SHEFFIELD CITY COUNCIL

Sheffield Health and Wellbeing Board

Meeting held 28 March 2019

PRESENT: BOARD MEMBERS:

Councillor Chris Peace (Chair) – Cabinet Member for Health and Social Care, Sheffield City Council
Dr Tim Moorhead – Chair of the Clinical Commissioning Group
Chief Superintendent Stuart Barton – South Yorkshire Police
Greg Fell – Director of Public Health, Sheffield City Council
Phil Holmes – Director of Adult Services, Sheffield City Council
Dr David Hughes – Medical Director, Sheffield Teaching hospitals NHS Foundation Trust
Rebecca Joyce – Programme Director, Accountable Care Partnership
Clare Mappin – Managing Director, The Burton Street Foundation
John Mothersole – Chief Executive, Sheffield City Council
Judy Robinson – Chair, Sheffield Healthwatch

SUBSTITUTES IN ATTENDANCE:

Councillor Dawn Dale – Sheffield City Council
Brian Hughes – Director of Commissioning, Clinical Commissioning Group
Jennie Milner - Integration and Better Care Fund Lead, Sheffield Better Care Fund
Dawn Walton – Director of Commissioning, Inclusion and Learning, Sheffield City Council

ALSO IN ATTENDANCE:

Dan Spicer – Policy and Improvement Officer, Sheffield City Council
Kay Kirk, Personal Assistant, Sheffield City Council
Abby Brownsword – Principal Committee Secretary, Sheffield City Council

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1. APOLOGIES FOR ABSENCE

- 1.1 Apologies for absence were received from Councillor Jackie Drayton (Cabinet Member for Children and Families) (Substitute: Councillor Dawn Dale), Jayne Ludlam (Executive Director of People Services, Sheffield City Council) (Substitute: Dawn Walton), Nikki Doherty (Director of Delivery, Care Out of Hospital, Clinical Commissioning Group) (Substitute: Jennie Milner), Chris Newman (University of Sheffield), Maddy Ruff (Accountable Officer, Clinical Commissioning Group) (Substitute: Brian Hughes), Laraine Manley (Executive Director of Place, Sheffield City Council), Jayne Brown (Sheffield Health and Social Care Trust) and Alison Knowles (Locality Director, NHS England).

2. DECLARATIONS OF INTEREST

2.1 There were no declarations of interest.

3. PUBLIC QUESTIONS

3.1 There were no questions received from members of the public.

4. JOINT HEALTH AND WELLBEING STRATEGY

4.1 Greg Fell introduced the Joint Health and Wellbeing Strategy and explained that the Strategy had been developed via a series of discussions and was split into a life course approach. Wellbeing was built in and health inequality was addressed.

4.2 Set out in the report were two questions for the Board in relation to implementation of the Strategy.

4.3 The content of the Strategy had been approved by Sheffield City Council (SCC) and the clinical Commissioning Group (CCG) and was awaiting final design. As the Board did not have resources to develop work programmes to deliver the Strategy, the Board would use its statutory role as the system leader for health and wellbeing to convene stakeholders and the public to agree what success looks like for each of the ambitions and what needed to happen in the city to deliver and an action plan would be developed for each of the ambitions.

4.4 The Board would also use its democratic role to hold partners across the city to account for the commitments they make in those action plans. A formal launch would take place in the Summer.

4.5 Claire Mappin suggested a minor change around the wording regarding transitioning to independence and suggested it should be changed to transitioning to adulthood as not everyone could become independent.

4.6 The Chair suggested that progress needed to be made before the next meeting of the Health and Wellbeing Board and should be added to the Work Programme.

4.7 **RESOLVED:** That (1) the Board formally agree the Joint Health and Wellbeing Strategy for the period 2019-24 with the minor amendment around transitioning to adulthood; and

(2) with regards to two questions for the Board in relation to implementation of the Strategy, the Board's answers be as follows:

- (i) Do the Board agree with the broad approach to implementation of the Strategy – Yes
- (ii) Can the Board provide a steer on who should lead the implementation of the Strategy – *The Board felt that the strands should be the responsibility of named Members.*

5. CARE QUALITY COMMISSION SYSTEM REVIEW - ACTION PLAN UPDATE

- 5.1 Rebecca Joyce informed the meeting that the report provided an update on progress against the CQC Local System Review submitted in July 2018. This was the third quarterly update and it had been considered by various partner boards through February and March.
- 5.2 The report identified areas of concern as well as those areas that were progressing well. Short term peaks of activity were being managed. A systemwide workforce strategy for older people was being developed with input from public, staff and unions which would eventually be merged to become an all age strategy. The introduction of a service user advisory panel meant that there was a better view of the system wide service user experience.
- 5.3 There was an ambition to reshape care in Sheffield for frailty. A new workforce strategy was proposed to support this and a new relationship was being formed with the Voluntary, Community and Faith (VCF) Sector.
- 5.4 Phil Holmes commented that the work of the staff could not be underestimated in delivering an improved DTOC position. He suggested thanks should be offered to all staff involved in delivering this programme.
- 5.5 **RESOLVED:** That (1) the areas of good practice be noted;
(2) there were no further points the Accountable Care Partnership (ACP) should consider in relation to how they are addressing areas of concern; and
(3) with regards to the question for the Board, the answer be as follows:

The Health and Wellbeing Board are asked to consider whether this provides sufficient assurance on progress against the CQC Local System Review Action Plan – Yes.

6. ACCOUNTABLE CARE PARTNERSHIP PROGRAMME DIRECTORS REPORT

- 6.1 Rebecca Joyce presented the report which provided headlines from the progress of the Accountable Care Programme and gave an overview of the programme activities.
- 6.2 The major ongoing piece of work was the development of the Shaping Sheffield overall plan. The document would be rooted in the strategic context of the Health and Wellbeing Strategy. A draft would be sent to each partner to gain their views

on the plan prior to sign off.

- 6.3 There had been commitment from each partner towards a Sheffield wide programme of leadership and cultural development work which was to develop greater system wide leadership and behaviours. The Leadership Academy was supporting the system in a leadership programme focusing on a 'shadow system board' which aimed to develop the deputy director tier.
- 6.4 Greg Fell commented that a new model of care was being formulated around admissions and prevention and Primary Care was critical.
- 6.5 Brian Hughes commented that the difficulty regarding the digital agenda needed to be acknowledged and vision was needed. Each organisation had its own challenges and implementation may take place at different times.
- 6.6 Tim Moorhead commented that the new GP contracts contained digital processes and with specific resources and ambitions which would be a massive shift for the workforce.
- 6.7 The Chair suggested that progress against the digital agenda be included in future reports to the Health and Wellbeing Board.
- 6.8 **RESOLVED:** That (1) the report be noted; and
(2) progress against the digital agenda be included in future reports to the Health and Wellbeing Board.

7. TERMS OF REFERENCE & MEMBERSHIP OF THE BOARD

- 7.1 Greg Fell presented the report which confirmed that the Health and Wellbeing Board's updated Terms of Reference had been approved by the City Council in line with requirements and updated the Board on progress recruiting to new and recently vacated positions. He also commented that a new Cabinet Member for Health and Social Care would be required as the Chair was not standing in the forthcoming City Council elections.
- 7.2 Greg Fell reminded the Board of the need to provide named substitutes and David Hughes indicated that his substitute would be Dr. Mike Hunter.
- 7.3 The Chair stressed the need to have deputies in place to maintain good attendance as the challenges would continue.
- 7.4 John Mothersole acknowledged that this would be Councillor Peace's last meeting of the Health and Wellbeing Board and stated that she had been a very good Chair who added value and had a depth of involvement behind the scenes.
- 7.5 **RESOLVED:** That (1) the Board note the revised Terms of Reference

which were approved by the City Council at its meeting on 6th February 2019;

(2) appoint, in accordance with the Board's new membership composition, Dr. David Hughes (Medical Director, Sheffield Teaching Hospitals NHS Foundation Trust) to serve as the NHS Provider – Clinical Representative, in place of Dr. David Throssell; and

(3) the Board note that work continues to confirm appointments to the new places for VCF Organisations and University representatives.

8. MINUTES OF THE PREVIOUS MEETING

8.1 Greg Fell informed the meeting of a question that had been received from Mr. Ian Clegg in respect of Minute No. 7 (Minutes of the Previous meeting) and undertook to provide a written response.

8.2 **RESOLVED:** That the minutes of the meeting of the Health and Wellbeing Board held on 13th December 2018, be approved as a correct record.

9. DATE AND TIME OF NEXT MEETING

9.1 It was noted that the next meeting of the Health and Wellbeing Board would be held on Thursday 27th June 2019 at 3.00pm.