

SHEFFIELD CITY COUNCIL

POLICY COMMITTEE DECISION RECORD

The following decisions were taken on Monday 22 January 2024 by the Charity Trustee Sub-Committee.

Item No

8. 2022/23 SHEFFIELD CITY COUNCIL CHARITY ACCOUNTS

8.1 The committee considered a report of the Director of Finance and Commercial Services to present the 2022/23 Sheffield City Council Charity Accounts, to communicate any relevant matters arising from the external auditors' independent examination, and to conclude the examination, by requesting that Trustee approval is given by signing the Letter of Management Representations, the Statement of Accounts and the Annual Trustees Report.

8.2 **RESOLVED UNANIMOUSLY:** That the Charity Trustees Sub-Committee:-

- notes the 2022/23 Sheffield City Council Charity Accounts and outcome of the external auditor's independent examination undertaken by Rogers Spencer Ltd Chartered Accountants.
- approves the 2022/23 Charity Accounts and authorises the Chair of the Charity Trustees Sub-Committee to sign the Statement of Accounts, Trustee Report and Letter of Management Representations to conclude the external auditor's independent examination subject to their being updated to
 - reflect that the committee collectively discharges the responsibilities of the Council as a trustee
 - remove wording relating to Firth Park from the High Hazels Notes to the Financial Statements
 - remove any reference to the 'Leaders Scheme of Delegation'
 - replace any reference to Councillor Bryan Lodge with Councillor Ian Auckland
 - amend the date of change to the committee system to May 2022

Note: Councillor Naz had left the room and did not take part in this vote

8.3 **Reasons for Decision**

The Committee, acting as Trustee, were satisfied with the accounts and as Trustee, if so satisfied, are required to approve the financial statements in order to provide audit assurance that their obligations as trustees to the charities have been met and subsequently conclude the external audit independent examination process, allowing for publication of the annual returns with the Charity Commission.

8.4 **Alternatives Considered and Rejected**

If they had concerns/questions, then the Committee could have declined to approve the accounts until they were satisfied with them. That was not necessary on this occasion.

9. **LEASE OF CAFÉ AT FIRTH PARK, SHEFFIELD**

9.1 The committee considered a report of the Director of Parks, Leisure and Libraries seeking the approval of the Charity Trustee Sub Committee acting as Charity Trustee of Firth Park (Registered Charity Number 1104444) (“the Charity”) to the grant of a Tenancy at Will (TAW) in respect of the Property (as defined at paragraph 1.2 of the report and referred to in the plan attached hereto) to Hilary Dawtry on the terms set out in the Appendices to the report.

9.2 **RESOLVED UNANIMOUSLY:** That the Charity Trustees Sub-Committee:-

- confirm that, on consideration of this report and the commercial terms and advice set out in attached Appendices, it is satisfied that the proposed terms promote the objects of the Charity and the Tenancy at Will is in the best interest of the Charity.
- approve the Tenancy at Will based on the terms set out in the report.

9.3 **Reasons for Decision**

The proposal to grant a Tenancy at Will of this café facility:

- safeguards the café facility at Firth Park for the short term.
- secures an increased income stream by way of rent and contribution to running costs of the Park.
- enhances the attractiveness of the park as a valuable asset for use by the community
- enables the demised property to be occupied for the purposes of the charitable objects of the Charity
- complies with the statutory provisions contained within the Act and further with the requirements of the Charity Commission.

9.4 **Alternatives Considered and Rejected**

It was considered that there are no realistic alternative options here at this time.

10. TRAMLINES FESTIVAL

10.1 The Chair proposed that the Tramlines Festival report be deferred to a later meeting.

10.2 **UNANIMOUSLY RESOLVED:** That the Charity Trustees Sub-Committee:-

Agrees to defer the report to a later meeting to allow further work to be carried out, including further briefings for committee members on the exempt appendices to the report.

10.3 **Reasons for Decision**

To allow further information to be provided to committee members.

10.4 **Alternatives Considered and Rejected**

Not applicable

11. ROSE GARDEN CAFE UPDATE

11.1 The committee considered a report of the Executive Director of Neighbourhoods to provide an update on actions agreed at the meeting of the Charity Trustee Sub-Committee on 18th October, 2023 to include;

1. The proposal for Sheffield City Council, in partnership with stakeholders, to develop a strategy for the restoration of the Rose Garden Café building (options 2A and 2B), pausing work on a replacement building approach (design options 3 and 4) and a limited works approach (design options 1 and 5).
2. That the Rose Garden Café Partnership, once established, creates an action plan to develop the strategy for restoration, which will include defining the following:
 - A framework for a proportionate public consultation on the Rose Garden Café.
 - Establish funding sources to meet the structural remediation and building refurbishment works.
 - Agree a strategy for public communication.

and then proceeding to carry out the agreed consultation and implement the agreed public communication strategy in order to inform the strategy for restoration that will be brought back to the Committee in due course.

11.2 **RESOLVED UNANIMOUSLY:** That the Charity Trustees Sub-Committee:-

1. Notes the progress made towards the actions agreed in the October 2023 report.
2. Agrees to receive a further report in March 2024 on progress towards the

recommendations agreed in the October 2023 report.

3. Notes that further updates and decisions will be taken to the appropriate Committee as required.

11.3 **Reasons for Decision**

The Committee were pleased to receive the update on the progress made following the recommendations approved by the Charity Trustee Sub-Committee on 18th October 2023 and were keen to receive a further update in March.

11.4 **Alternatives Considered and Rejected**

The report to the Committee was produced to provide an update on progress made towards the recommendations made in the Rose Garden Café 18th October 2023 report. The only alternative options would have been not to receive an update report at this time or to ask for a further at a different point than March 2024.