



Report to Overview and Scrutiny Management Committee

Thursday 19th July 2018

Report of: Policy and Improvement Officer

Subject: Combined Scrutiny Work Programme 2018/19 (Draft)
Update from Committee Chairs

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One of the roles of the OSMC is to take a 'light touch' overview of scrutiny work.

The draft work programmes of the 5 Scrutiny Committees are attached in order to provide a picture of planned scrutiny activity, although it is likely that these work programmes will change and develop as the year progresses.

The Chairs of the Scrutiny Committees will also give a brief update on the work of their Committees.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Note the draft work programmes

Category of Report: OPEN

OSMC**Thursday 1.30-4pm**

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 19th July 2018			
Resources and PPC Priorities	To consider an overview of how the Resources and PPC Portfolios are supporting the Council to meet its ambitions in terms of workforce, ICT, Customer Services etc. Committee to consider and comment, and identify any areas for more detailed consideration at future meetings	James Henderson, Director of Policy, Performance and Communications Eugene Walker, Executive Director, Resources	Agenda Item
SCC response the House of Commons Select Committee Inquiry into Local Government Scrutiny	To look at the report and Government response, and identify areas Sheffield may wish to consider changes.	Michael Bowles, Head of Elections, Equalities and Involvement, SCC.	
Draft Combined Scrutiny Work Programme 2018-19 and update from Chairs	To receive a copy of the combined draft Work Programme for the 5 scrutiny committees and any update from Chairs.	Scrutiny Chairs	Agenda Item
OSMC Draft Work Programme 2018-19, a report of the Policy & Improvement Officer	To consider and discuss the committees Work Programme for 2018/19.	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item

Thursday 18th October 2018

Ethical Procurement	To consider the impact of the updated ethical procurement policy - what do we hope to achieve through the policy, and how will we monitor it.	Fil Leonard, Head of Procurement and Supply Chain David Hollis, Asst Director, Legal and Governance	
Budget Scrutiny Session 1	To consider our current in year budget position - the Medium Term Financial Strategy/analysis, where are the pressures and risks. To consider process for setting the 2019/20 budget including any proposed consultation.	Marianne Betts, Cllr Olivia Blake	
SMC Work Programme 2018/19	To consider and discuss the committees work programme for 2018/19.	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

Thursday 15th November 2018

Budget Session 2	To consider progress on the social care improvement plans and impact on budget setting process for 2019/20.	Marianne Betts	
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OSMC Work Programme 2018-19	To consider and discuss the committee's work programme for 2018/19.	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item
13th February 2019 (10am-1pm)			
Revenue Budget 2019/20 and Capital Programme 2019/20	To consider the Council's budget proposal in advance of Cabinet.	Cllr Olivia Blake, Deputy Leader and Cabinet Member for Finance Eugene Walker, Acting Executive Director of Resources Dave Phillips, Head of Strategic Finance Other attendees tbc.	Single Agenda Item
Draft Work Programme 2018-19	To consider and discuss the committee's work programme for 2018-19.	Emily Standbrook-Shaw, Policy & Improvement Officer	Agenda Item
Issues to raise from other Scrutiny Committees	To receive any updates from scrutiny chairs.	Scrutiny Chairs	Agenda Item

18th April 2019			
Scrutiny Annual Report Submission 2018/19	To consider and comment on the appropriate sections of the draft Annual Scrutiny Report.	Emily Standbrook-Shaw, Policy and Improvement Officer	
Possible items to be scheduled			
Health in all Policies	To test how well the public health strategy is being embedded across all Council activity, and to consider how scrutiny can influence this.	Greg Fell	
Sheffield City Region and Devolution	To consider progress on City Region Devolution, and impact of SCR projects in Sheffield.		
Customer Experience Strategy	Follow up from 2017/18 consideration of the strategy	James Henderson/Mark Bennett	
Work based development and Wellbeing	Follow up from 2017/18 consideration, to include update on numbers and format of people undertaking mental health training; update on whistleblowing policy; update on engagement with Trade Unions in developing the strategy.	Mark Bennett/Lynsey Linton	
Equality Hub Network	TBD		

Safer & Stronger Communities		Thursday 5-8pm	
Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item/ Briefing paper
Thursday 12th July 5-8pm			
Street Culture Task Group Committee Recommendations	Initial Cabinet response to scrutiny recommendations - agreed Cabinet 18.04.2018	Cllr Jim Steinke, Maxine Stavrianakos	Agenda Item
Fire Safety on Tower Blocks, Council High Rise Residential Buildings and including Hackitt Review interim report	Continuing watch on Sheffield response to Grenfell Inquiry (December 2018 possible interim report) and Hackitt review (interim report May 2018)	Cllr Jim Steinke, Janet Sharpe, Jill Hurst	Agenda Item
Draft Committee work programme 2017-18	consideration of a draft work programme for Safer and Stronger Communities Scrutiny and Policy Development Committee 2018-19, including dates of meetings for year	Policy and Improvement Officer	Agenda Item
<i>TBC - Selective Licensing</i>	<i>Possible Call-In of Cabinet Decision 20th June 2018</i>	Cllr Jim Steinke, Janet Sharpe	Agenda Item
Thursday 13th September 5-8pm			

Gun and knife Crime in the city	Receive an update on gun and knife crime and approaches being taken	South Yorkshire Police	TBC
<i>Kerslake Review - Manchester Arena Attack</i>	<i>How prepared would Sheffield be? What is in place in Sheffield, any lessons for our system?</i>	<i>Lead Member, Lead Officer, SYP & other partners to be confirmed</i>	TBC
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 11th October 5-8pm			
Street Culture Task Group Committee Recommendations	Council led multi-agency written response to scrutiny recommendations - Services within e.g. City Centre Ambassadors, Homelessness, DACT; Agencies e.g. Archer Project, Framework, SYP - agreed Cabinet 18.04.2018	Lead Member for Community Safety and Lead Officer and agency representatives	Agenda Item
Universal Credit	Preparedness for impact of implementation, city wide leadership, and including potential impact on family cohesion and domestic violence	TBC	TBC
Work programme 2017-18		Policy and Improvement Officer	Standing Item

Thursday 13th December 5-8 pm			
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 10th January 5-8 pm			10th January
Work programme 2017-18		Policy and Improvement Officer	Standing Item
Thursday 14th March 5-8 pm			28th February
Scrutiny Annual Report 2018-19 Draft Content & Work Programme 2019-20	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2018-19; and a list of topics which it is recommended be put forward for consideration as part of the 2019-20 Work Programme for this committee.	Policy and Improvement Officer	Briefing Paper
Possible topics to be scheduled and/or added to			

Street Culture - begging	Continuing Street Culture activity following on from 2017/18 task group - to examine impact of street culture (rough sleeping/begging) on the city centre economy - other agencies e.g. BID, City Growth		TBC
Street Culture - health response and provision	Continuing Street Culture activity following on from 2017/18 task group - seek a health services response to the street culture task group findings and recommendations - understanding health provision and requirements. Invite comment from public health, SHSC Trust, STH, health and wellbeing board (possible joint activity with HASC Scrutiny Committee)		TBC
Hate Crime Action Plan	Reporting on Hate Crime action plan and progress - a recommendation of Hate Crime Task Group		TBC
Challenge for Change	Scrutiny Committee place for accountability of Council's response to Challenge for Change programme and recommendations		TBC
Sheffield Cohesion Strategy	Carry forward from last year's to be scheduled work programme list and forthcoming decisions - now Sheffield Cohesion Charter		TBC

Housing - evictions	Originally an ask at a committee meeting 2016/17 - develop to look at policy, process, costs, especially policy and practice post introduction of Universal Credit may be of greater importance and if can help with private rented		TBC
Housing Associations	Carry forward from 2017/18 to be scheduled work programme list		TBC
Homes for All Housing Strategy and Delivery Plan	To consider the strategy and delivery plan		TBC
Community Safety Partnership	Statutory role for the Committee: Annual Reporting - Council has a legal responsibility to annually scrutinise the Community Safety Partnership		TBC
Neighbourhood Working - A New Approach for Sheffield	The committee received a report on 16th February, and they agreed to request an interim update 3-6 months into implementation of the new model. New timeline required from lead Cabinet Member		TBC
Drug Strategy	Executing the strategy		TBC

Affordable Housing	Low productivity/average wage makes housing unaffordable for Sheffield population - though national rank places Sheffield as affordable (Fairness & Equality)		TBC
Homelessness	Scope to be determined		TBC
Private Rented Housing Sector	Increase in % of private rented sector in Sheffield (PRS); Cost and Quality - Mitigations, standards e.g. Selective Licensing, private landlords		TBC
Repairs in-source	Post cessation of Kier service and in-source of repairs service; What impact did it have in-sourcing, what does it look like now, and for the future		TBC

Economic and Environmental Wellbeing		Wednesday 5-8pm	
Topic	Reasons for selecting topic	Lead Officer/s	Style of scrutiny
Wednesday 18th July 5-8 pm			
Place Portfolio, scene setting and strategic priorities	Scene set on Place priorities and to assist in determining the committee's work programme	Laraine Manley, Executive Director, Place	Agenda Item
Draft Committee work programme 2017/18	consideration of a draft work programme for Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 2018-19, including dates of meetings for year	Policy and Improvement Officer	Agenda Item
Wednesday 26th September 5-8pm			
Ideas and Ambitions of Avenues to Zero for the community	Forward to relevant Cabinet Member(s) for planning and development - hear what progress there has been with continuing dialogue, seeking solutions - see Cabinet minutes 18.04.2018 for commitment - scrutiny and Cabinet		
Draft Sheffield Plan - Content	Consideration of the draft development plan as published for consultation July 2018	TBC	

Work programme 2017/18		Policy and Improvement Officer	Standing Item
Wednesday 24th October 5-8pm			
Work programme 2017/18		Policy and Improvement Officer	Standing Item
Wednesday 28th November 5-8pm			
12 month implementation review of Changes to Environmental Maintenance Services	The Committee requested this on 2nd November 2017 following Call-In of Leader's decision of 10th October 2017 - Cabinet agreed 15.11.2017		
Work programme 2017/18		Policy and Improvement Officer	Standing Item
Wednesday 30th January 5-8 pm			
Work programme 2017/18		Policy and Improvement Officer	Standing Item
Wednesday 27th March 5-8 pm			

Scrutiny Annual Report 2018/19 Draft Content & Work Programme 2019/20	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2018-19; and a list of topics which it is recommended be put forward for consideration as part of the 2019-20 Work Programme for this committee.	Policy and Improvement Officer	Agenda Item
Items to be scheduled			
Recycling Rates/opportunities (Climate Change - city resilience)	Possible topic to be explored - link to Green City & Sustainability		
Climate Change - Flooding	<i>Protecting Sheffield from Flooding</i> and beyond, environmental impact and climate change		
Streets Ahead Highways Maintenance Contract	Post Investment Period - look at performance (delivery), contract implications, future programme		
Green City Strategy	One of a range of Sheffield growth, placemaking, environment plans and strategies		
Heart of the City II - or reframe item as wider City Centre delivery	One of a range of Sheffield growth, placemaking, environment plans and strategies		
Sheffield City Centre Plan - <i>This is Sheffield</i>	One of a range of Sheffield growth, placemaking, environment plans and strategies		

Air Quality - SCC strategy and national draft Clean Air Strategy - consultation	Connectivity with national draft strategy in the basket of growth, placemaking, environment plans and strategies		
Transport Strategy	One of a range of Sheffield growth, placemaking, environment plans and strategies		
Bus Services Bill – part 2 and/or future of bus provision in Sheffield and/or City Region	An in depth follow up to an item 206/17 - how Combined Authority can make best use of the powers - consider post mayor election		
Planning Applications - ward members	Originally raised by the Committee along with other planning service matters - carried forward to 2017/18 to be scheduled list - now also relationship to City Growth - could be wider role of planning brief from Director of City Growth/ Chief Planning Officer		
Sheffield City Region Mayoral Combined Authority & LEP	Proportionate Local Authority scrutiny of Sheffield City Region; E.g. mayoral combined authority (Transport) and the LEP (Strategic Economic Plan); SCR Mayor priorities		
University role in the economy - University of Sheffield and Sheffield Hallam University	Sheffield as a university city brings added value to the economy - what are the impacts; as a city is there more we need to do?		

<i>Health & Employment</i>	<i>TBC - a potential crossover with Health and Adult Social Care Committee - a look at what is in place in Sheffield; consider activity and programmes aimed at supporting people with health conditions into work. What is working well, what can we do more of?</i>		
Other - briefing paper for information update - Committee requests 2017/18			
Western Road War Memorial Trees	What information, documents have been made publicly available? Request of Committee September 2017 - in respect of potential Freedom of Information requests.		Briefing Paper
China Economic and Civic Programme	outcome on: assessing the possibility of a University student undertaking a qualitative piece of research in terms of assessing how the Council was performing; explore with Silverdale School, the School's current contact with China; briefing in respect of the preliminary work undertaken in this programme		Briefing Paper
Parking Strategy	usage, occupancy rates and prices for each of the Park and Ride sites in the City		Briefing Paper
Implications for Sheffield of the vote to leave the European Union (Brexit) update	how many families were likely to be affected by immigration status		Briefing Paper

Support for Small Business in Sheffield	Update on a conversation on policy direction, including changing how businesses view the Council, as well as practical measures such as the sending of Business Rate relief forms with the Business Rate statements, and making Housing and Council Tax Benefit application forms more appropriate for employees of SMEs		Briefing Paper
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**Healthier Communities & Adult Social Care Scrutiny and Policy
Development Committee**

Draft Work Programme 2018-19

Topic	Reasons for selecting topic	Lead Officer/s	Approach
Wednesday 11th July 4-7pm			
Urgent Care Proposals	Following on from discussions in 2017/18, the Committee will consider the process that has been undertaken since the public consultation, looking at options for delivering urgent care in the city.	Kate Gleave, NHS Sheffield CCG	Agenda Item
Wednesday 26th September 4-7pm			
Continuing Health Care	To consider how the CCG and Council are working together to ensure that those eligible for CHC funding are receiving the appropriate support.	Phil Holmes, SCC Mandy Philbin NHS Sheffield CCG	Agenda Item
Wednesday 14th November 4-7pm			
Wednesday 23rd January 4-7pm			
Wednesday 27th February 4-7pm			

Wednesday 20th March 4-7pm

Possible future items - scope to be determined


Adult Social Care

Quality in Adult Social Care	To consider the approach and progress that SCC is taking to improve quality in adult social care services - to include information about Home Care services (inc service user view from HealthWatch), and how SCC and the organisations it deals with deal with complaints.	Phil Holmes, SCC	
Adult Social Care Improvement and Recovery Plan	Progress report - is the plan working?	Phil Holmes, SCC	
Adult Safeguarding	To continue to develop a relationship with the Customer Forum, and receive the 2018/19 Annual Report	Simon Richards, Gillian Hallas SCC	
Performance - Adult Social Care	To consider the adult social care performance indicators and seek assurance that performance is improving, and where it isn't, adequate plans are in place to address this.	Phil Holmes, SCC	

2018/19

NHS Services			
Joint Strategic Hospital Services Review	To consider the outcome of the review and the potential impact on Sheffield	NHS Sheffield CCG	
Moving Services into Primary Care	Suggested as possible area of interest by CCG, as this work will be increasing in pace.	Nicki Doherty, NHS Sheffield CCG	
Quality in Primary Care	Detailed consideration of how NHS CCG is driving up quality in Primary Care. Inequality in access and services across the city has been raised by Councillors.	Mandy Philbin, Chief Nurse NHS CCG, Dr Anthony Gore, Clinical Lead, NHS CCG	
Health and Wellbeing			
Prevention	To consider how well we are shifting resources to focus on prevention - including how we are supporting communities and the VCF. Include People Keeping Well, Social Prescribing, MAST, etc	Nicola Shearstone	Single Item Agenda - 'Select Committee' Style
Mental Health - Joint Session	Dedicated session for HCASC and CYPFS Scrutiny Committees to consider mental health in the round - scope and format to be determined.		

Oral and Dental Health	Keep updated re recommendations made during 2017/18 - particularly the potential consideration of fluoridation	Greg Fell, Director of Public Health	
Health in All Policies	To consider how well the Public Health Strategy is being embedded across all areas of Council activity	Greg Fell, Director of Public Health	Agenda Item
Health and Employment	To consider activity and programmes aimed at supporting people with health conditions into work. What's working well, what can we do more of?		
Dementia Strategy	To consider latest approach to refreshing the strategy	Nicola Shearstone SCC	
Social Prescribing	What is Sheffield's approach? Is it working?		
Joint Working, systems and structures			
Accountable Care Partnership Board	To understand how the Accountable Care Partnership works, what its aims are, how it plans to achieve them and the role of the Accountable Care Partnership in the wider health and social care landscape, particularly in relation to the Health and Wellbeing Board.	Chris Peace, Tim Moorhead – co-Chairs of ACP Board Becky Joyce, ACP Director	

CQC Local System Review	To consider the findings of the CQC Local System Review, and to understand how the system plans to address the issues raised.	Phil Holmes, Director of Adult Services, SCC	Agenda Item
Delayed Transfers of Care	Update following consideration in 2017/18		
Transforming Care Programme	To seek assurance that the Council and NHS are working together to deliver the Transforming Care Programme.	Phil Holmes SCC	
Mental Health Transformation Programme	Update following consideration in 2017/18 - with a focus on savings and investment	Jim Millns, Dawn Walton	
 Joint Overview and Scrutiny Committees			
South Yorkshire, Derbyshire, Nottinghamshire and Wakefield Joint Health Scrutiny Committee	This Committee meets in relation to Health Service Change across the geographical footprint. Focussing on NHS service reconfigurations - Hyper Acute Stroke Services; Children's Surgery and Anaesthesia; Joint Hospital Services Review		

Children, Young People and Family Support Scrutiny Committee

Topic	Reasons for selecting topic	Lead Officer/s	Agenda Item / Briefing paper
Monday 25th June 2018			
Ward level contextual attainment and progress data	Further consideration of report submitted in March 2018, to be provided as background information for the new committee to inform their consideration of priority issues and the work programme	Kate Wilkinson, Service Manager - Performance & Analysis Service	Agenda Item
Update on Academisation – contextual information	Agreed with Cabinet Member as an introductory item for the new Committee	John Doyle, Director Business Strategy Pam Smith, Head of Primary & Targeted Intervention	Agenda Item
Draft Work Programme 2019-19, a report of the Policy & Improvement Officer	To consider and discuss the committees Work Programme for 2017/18.	Deborah Fellowes, Policy & Improvement Officer	Agenda Item
Monday 3rd September 2018			

School Exclusions	To receive an update on the outcome of the review of alternative provision for excluded pupils, including stakeholder engagement; and data on exclusions by ward, ethnicity, as requested at Scrutiny September 2017	Joel Hardwick, Head of Commissioning, Inclusion & School Services	Agenda Item
Special Educational Needs in Sheffield	To receive an update on the progress of the development and implementation of the Inclusion Strategy, specifically with regard to the conversion to EHC Plans	Joel Hardwick, Head of Commissioning, Inclusion & School Services	Agenda Item
2017 Attainment and progress	Report on the progress made with regard to reading, mathematics and phonics, as requested at Scrutiny March 2018	Pam Smith, Head of Primary & Targeted Intervention	Agenda Item
Monday 13th November 2018			

<p>Attainment 2017-18 – citywide attainment outcomes in schools & academies - headline results</p>	<p>To receive a report outlining headline attainment results. The Committee could then receive a final verified version of the report in March 2019 when validated data is available, this could include further analysis in terms of national data / comparators.</p>	<p>Jayne Ludlum, Executive Director of People Portfolio</p> <p>Stephen Betts, Learn Sheffield, Chief Executive</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p>	<p>Agenda Item</p>
<p>Consultation on the future commissioning and delivery of young people's services – Investing In Young People, a report of the Executive Director of People Portfolio</p>	<p>To receive a report on the proposals for youth services, during the consultation period and provide feedback / comment.</p>	<p>Sam Martin, Assistant Director - Lifelong Learning and Skills</p>	<p>Agenda Item</p>
<p>Monday 10th December 2018</p>			

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<p>Children's Social Care Improvement and Recovery Plan</p>	<p>Progress update of the Improvement and Recovery Plan, setting out the statistical information to enable members to measure progress made, further details on the recruitment and retention package offered to Social Workers and clarification in terms of conversations with the user groups involved.</p>	<p>Carly Speechley, Director Children and Families</p>	<p>Agenda Item</p>
<p>Sheffield Sexual Exploitation Service Annual Report</p>	<p>This report will give an update on the work of the Sexual Exploitation Service and partner agencies working to address child sexual exploitation, including current priorities and any challenges.</p>	<p>Jane Haywood, Chair of the Sheffield Safeguarding Children Board</p> <p>Victoria Horsefield, Assistant Director, Children and Families</p> <p>Janine Dalley, Senior Programme Manager for Targeted Service. Sheffield Futures</p>	<p>Agenda Item</p>

Sheffield Children's Safeguarding Board Annual Report	This report will provide an update on the work of the Safeguarding Board, including current priorities and any challenges.	Jane Haywood, Chair of the Sheffield Safeguarding Children Board Carly Speechley, Director, Children and Families Victoria Horsefield, Assistant Director, Children and Families	Agenda Item
Monday 7th January 2019			
Adoption Service Annual Report	To receive the annual report	TBC	Annual Report
Fostering Service Annual Report	To receive the annual report	TBC	Annual Report
Monday 11th March 2019			
Sheffield's Emotional Wellbeing and Mental Health Transformation Programme, 12 month update	To receive a progress report from representatives of the partner organisations in respect of the areas identified at the Scrutiny meeting in March 2018, specifically regarding transition and waiting times (internal)	Bethan Plant, Health Improvement Principal - Public Health Team Matthew Peers, Commissioning Manager – EWBMH, CCG Other attendees tbc	Agenda Item

<p>2017 Final Results: City Context and School Performance</p>	<p>To receive a further report on citywide attainment (following the report the committee receive in November 2018). This report will reflect validated data and can include further analysis in terms of national data / comparators.</p>	<p>Jayne Ludlam, Executive Director of People Portfolio</p> <p>Pam Smith, Head of Primary & Targeted Intervention</p> <p>Kate Wilkinson, Service Manager - Performance & Analysis Service</p> <p>Stephen Betts, Learn Sheffield, Interim Chief Executive</p>	<p>Agenda Item</p>
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Other Possible Topics

<p>Annual meeting with Young People</p>	<p>To be determined</p>		
<p>Potential Joint session with Adult Social Care and Health Committee on all age Mental Health Services</p>	<p>To establish a joint working group with the ASCH Committee with the purpose of scoping the joint session</p>		

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