



HEALTH AND WELLBEING BOARD PAPER

FORMAL PUBLIC MEETING

Report of: Greg Fell, Director of Public Health

Date: 19th March 2019

Subject: Terms of Reference and Board Membership Update

Author of Report: Dan Spicer – 27 34554

Summary:

This paper confirms that the Board’s updated Terms of Reference have been approved by the City Council in line with requirements, and updates the Board on progress recruiting to new and recently vacated positions.

Questions for the Health and Wellbeing Board:

None.

Recommendations for the Health and Wellbeing Board:

The Board are asked to:

1. note the revised Terms of Reference for the Board which were approved by the City Council at its meeting held on 6th February 2019;
2. appoint, in accordance with the Board’s new membership composition Dr David Hughes (Medical Director, Sheffield Teaching Hospitals NHD Foundation Trust) to serve as the NHS Provider – Clinical Representative, in place of Dr David Throssell; and
3. note that work continues to confirm appointments to the new places for VCF Organisation and University representatives

Background Papers:

- Sheffield Health & Wellbeing Board Terms of Reference

What outcome(s) of the Joint Health and Wellbeing Strategy does this align with?

N/A

Who have you collaborated with in the writing of this paper?

N/A

TERMS OF REFERENCE AND BOARD MEMBERSHIP UPDATE

1.0 SUMMARY

1.1 This paper confirms that the Board's updated Terms of Reference (attached) have been approved by the City Council in line with requirements, and updates the Board on progress recruiting to new and recently vacated positions.

2.0 WHAT DOES THIS MEAN FOR SHEFFIELD PEOPLE?

2.1 This work ensures that the Health & Wellbeing Board is properly constituted to carry out its statutory duties.

3.0 TERMS OF REFERENCE AND RECRUITMENT

3.1 Following agreement at the Board's December meeting, the revised Terms of Reference were approved by the City Council at its meeting held on 6th February 2019 and will be incorporated into the Council's Constitution.

3.2 Work has been undertaken to recruit to the new positions created, for a VCF Organisation representative and a University representative.

3.3 In addition, Dr David Throssell's retirement from the post of Medical Director of Sheffield Teaching Hospitals (STH) in January 2019 also created a vacancy for the NHS Provider – Clinical Representative.

3.4 It is proposed that this latter place be filled by Dr David Hughes, the new Medical Director of STH.

3.5 Work continues to identify appropriate individuals to fill the two new places, through discussions with VCF sector organisations and University leadership respectively. The outcome of these discussions will be confirmed at a future public meeting of the Board.

4.0 RECOMMENDATIONS

4.1 The Board are asked to:

1. note the revised Terms of Reference for the Board which were approved by the City Council at its meeting held on 6th February 2019;
2. appoint, in accordance with the Board's new membership composition Dr David Hughes (Medical Director, Sheffield Teaching Hospitals NHD Foundation Trust) to serve as the NHS Provider – Clinical Representative, in place of Dr David Throssell; and
3. note that work continues to confirm appointments to the new places for VCF Organisation and University representatives

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