

Category	Recommendation	Action	Corporate monitoring		Responsible Committee	Deadline	Status as at Nov 23
			Officer	Board			
Accountability		Bring to the June S&R committee a report setting out how each of the Inquiry's recommendations will be implemented.	Chief Executive	Senior Leadership Board	Strategy and Resources	19-Jun-23	Complete
		Report against progress on these actions and those for other recent reports during winter 2023.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Dec-23	Complete
		Report against progress on these actions and those for other recent reports during summer 2024.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Jul-24	Not yet due
Reconciliation	1 and 3	Overarching apology agreed, hosted in a permanent location on the Council's website and proactively distributed to local media and interested bodies named in the Inquiry report.	Director of Policy and Democratic Engagement	Performance and delivery	Strategy and Resources	30-Jun-23	Complete
		Apologies based on the overarching apology issued to the nine categories of people and organisations detailed in the June 2023 S&R report.	Director of Policy and Democratic Engagement // General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	01-Sep-23	Initial phase complete, phase 2 on track
		Mechanism to enable individuals who are owed an apology to self-identify in place and apologies given.	Director of Policy and Democratic Engagement	Performance and delivery	Strategy and Resources	31-Oct-23	Complete
	4	Drop pursuit of outstanding Court ordered costs resulting from legal action during the dispute.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	Mar-23	Complete
		Reimburse people who made payments against Court ordered costs resulting from legal action during the dispute.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	Apr-23	Complete
	10 May Extraordinary General Meeting motion	Install a plaque "in recognition of those who fought for our environmental heritage and were vindicated, and to serve as a reminder to all elected members that this failure of leadership will never happen again."	Director of Street Scene & Regulations Services	Performance and delivery	Strategy and Resources	Mar-24	In progress - on track
	7	Have designs in place for all roads outstanding from 2018, including the Sheffield Street Tree Partnership in this process.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Mar-24	In progress
Complete work on roads outstanding from 2018.			30-Apr-25			Not yet due	
5	Ensure director level Sheffield Street Tree Partnership membership from the Council and director level oversight from Amey.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Ongoing	Complete	
	Chief Executive to meet with the Sheffield Street Tree Partnership annually.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Ongoing	On track	
	Complete recruitment for a Business Manager post to provide dedicated administrative and facilitation support to the Sheffield Street Tree Partnership.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	30-Sep-23	Complete	

Comment

All apologies either given or individual processes in place with those owed an apology to factor in other steps, such as resolving complaints.

Design programme has progressed more slowly than anticipated. Additional capacity sourced to accelerate work and ensure this is brought bak on track.

	Investigate how to support the Sheffield Street Tree Partnership to continue to develop and continuously improve including looking at: decision making, elected member engagement, information sharing, external scrutiny and status.	Director of Street Scene & Regulations Services	Performance and delivery	Strategy and Resources	Jul-24	Not yet due - on track
6	Create new roles and capacity to support Streets Ahead: contract requirements; budget and statutory duties; approaches which evolve to meet local needs; preparation, design, delivery and recording of work to existing and new sections of the highway; working across Council boundaries.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Oct-23	Complete
7	Work with Amey to ensure that the design of the tree inspector capacity meets the needs of the current street tree stock and the ambitions of the Sheffield Street Tree Partnership strategy.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Dec-23	Complete
6	Update and keep as a living document the Streets Ahead business case, in line with best practice.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Dec-23	Delayed
	Review the function of the strategic management board.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Dec-23	Complete
	Comprehensive analysis of the capacity and skills needed to manage the Streets Ahead contract strategically across the next 14 years.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Apr-25	Not yet due
	Develop high-level principles to set the approach for planning the end of the contract in 2037 at least 7 years in advance of the end of the contract.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Dec-29	Not yet due
	Commence work with Amey, other authorities and central government to understand the impact of many PFI projects coming to an end within a short period of time.	Director of Street Scene & Regulations Services	Performance and delivery	Waste and Street Scene Committee	Apr-25	Not yet due
8	Commission case studies which exemplify the issues highlighted by a range of reports and the good practice which exists across the organisation (particularly on partnership working).	Chief Operating Officer	Performance and delivery	Strategy and Resources	Dec-23	Partially complete
10 & 8	Develop plans to embed a climate of engagement.	Director of Policy and Democratic Engagement	Performance and delivery	Strategy and Resources	Apr-24	Not yet due - on track
11	Implement any immediate actions arising from the consensual ICO FOI audit.	Programme Director, Future Sheffield	Performance and delivery	Strategy and Resources	30-Sep-23	Complete
	Contact the LGO to liaise with them on the Inquiry report and the Council's plans to respond to the recommendations.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	30-Sep-23	Complete
10	Prioritise work on the cultural aspects of governance.	Director of Policy and Democratic Engagement	Performance and delivery	Strategy and Resources	Apr-24	Not yet due - on track

Work is required to understand exactly what this would involve and the value of updating the original business case. An option is to commission CIPFA to do this based on their recommendation.

Submissions made to local government sector awards setting out good practice on a range of areas including partnership working. Work to continue to collate these and make more widely accessible. New community of practice established for officers working on community involvement and engagement across the council to share knowledge and skills

To be considered as part of Governance Committee work programme and will also be included as part of the scope of Future Sheffield

On track - Contained within actions from 6 month review of governance including Member Development Working Group refreshed and commissioning activity; officer guidance prepared

9	Create a Senior Manager Pledge.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Dec-23	Delayed	to be built into forthcoming work to refresh and embed our organisational values
	Take to audit and standards committee a report on whether the standards regime and Councillor Code of Conduct need updating.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	Dec-23	Complete	Report considered by Audit and Standards on 23 November 2023
11	Embed ways of working which support good information management and communication.	Programme Director, Future Sheffield	Performance and delivery	Strategy and Resources	Jul-24	Not yet due	
10 & 8	Implement further options identified to increase engagement.	Director of Policy and Democratic Engagement	Performance and delivery	Strategy and Resources	Apr-25	Not yet due - on track	To be considered as part of wider work on engagement
	Implement any recommendations from the LGO.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	Timings to be determined based on LGO view	On track	
10	Commence assessing the relative merits of different models for overseeing large scale contracts.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Apr-25	Not yet due	
	Commence investigating how we enable peer support between organisations with similar governance responsibilities.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Apr-25	Not yet due	
9	Further develop and implement an employee engagement strategy.	Chief Operating Officer	Performance and delivery	Strategy and Resources	Apr-25	Not yet due	Employee survey completed; new Director of People and Culture recruited to start in Jan 24
	Take forward actions identified by the report to audit and standards committee on the standards regime and Councillor Code of Conduct.	General Counsel and Monitoring Officer	Performance and delivery	Strategy and Resources	Apr-25	Not yet due - on track	This is on track to be considered in the February meeting of Full Council

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