

Adult Care and Wellbeing

Safeguarding Adults Delivery Plan 2024 to 2026

Adult Care and Wellbeing: Adult Safeguarding Delivery Plan 2024 – 2026

Safeguarding Adults is everybody responsibility.

It's our collective responsibility to prevent abuse and neglect and improve outcomes of Adults and Carers across Sheffield.

Our Vision and Ambitions for people of Sheffield

Our vision set out in our Adult Care Strategy Living the Life You Want to Live is that *'everyone in Sheffield lives in a place they can call home, in communities that care, doing things that matter to them, celebrated for who they are - and when they need it, they receive care and support that prioritises independence, choice, and recovery.'*

The vision is centred around delivery of five outcomes and six commitments. The outcomes are the guiding principles we will follow and how we deliver the strategy. They show how we'll achieve our outcomes and highlight what we want to do better.

To that end its our ambition that Adults in need of Care and Support can live safely and well, free from abuse and neglect.

Our Governance

Adult Safeguarding overarching governance is through the Sheffield Adult Safeguarding Board and the Adult Health and Social Care Policy Committee.

- The Sheffield Adult Safeguarding Board leads the partnership planning and oversight of Safeguarding across Sheffield. It aims to ensure that Adults in need of care and support are safe and well.
- The Adult Health and Social Care Policy Committee has a strategic and scrutiny role regards the delivery of Adult Health and Social Care Services across Sheffield and with that oversight of Adult Care Safeguarding performance. To support and deliver upon this function a performance management framework and a cycle of assurance is in place to ensure 6 monthly assurances to Committee.
- Adult Health and Social Care Policy Committee also has a subcommittee called the Monitoring and Advisory Board which has an oversight and scrutiny role specifically regards the quality of care in the City. This is support through a joint health and care quality board and a social care providers quality board.

Our Commitment to Safeguarding – Our Delivery Plan

This Delivery Plan aims to support the ambitions and governance roles of the Safeguarding Adults Board and Committee by setting out: -

- Performance and governance milestones so that Adults and Carers experience timely and effective support keeping the wishes and best interests of the person concerned at the centre. People can participate in the safeguarding process as much as they want to. People are supported to make choices that balance risks with positive choice and control in their lives.
- How we are embedding Making Safeguarding Personal so that Individuals can understand what being safe means to them as well as with our partners on the best way to achieve this.
- Involvement milestones so that Adults and Carers feel involved in planning and development of services aimed to prevent abuse and harm.
- Delivery milestones which promote multi-agency approaches towards prevention of abuse and achievement of personalised outcomes. There is a clear understanding of the key safeguarding risks and issues in the area and a clear, resourced strategic plan to address them.
- Lessons are learned when people have experienced serious abuse or neglect and action is taken to remove future risks and drive best practice.

Making Safeguarding Personal – Our Key Principles for Safeguarding Adults

Introduced by the Department of Health in 2011, now embedded in the Care Act, these six principles apply to all health and care settings.

- 1) **Empowerment** - People being supported and encouraged to make their own decisions and informed consent.
- 2) **Prevention** - It is better to take action before harm occurs.
- 3) **Proportionality** - The least intrusive response appropriate to the risk presented.
- 4) **Protection** - Support and representation for those in greatest need.
- 5) **Partnership** - Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.
- 6) **Accountability** - Accountability and transparency in safeguarding practice.

What is Adult Safeguarding?

The Care Act statutory guidance defines adult safeguarding as:

'Protecting an adult's right to live in safety, free from abuse and neglect. It is about people and organisations working together to prevent and stop both the risks and experience of abuse or neglect, while at the same time making sure that the adult's wellbeing is promoted including, where appropriate, having regard to their views, wishes, feelings and beliefs in deciding on any action. This must recognise that adults sometimes have complex interpersonal relationships and may be ambivalent, unclear or unrealistic about their personal circumstances.'

Within this broad understanding of safeguarding, the adult social care duty is to act when it has 'reasonable cause to suspect that an adult in its area (whether or not ordinarily resident there):

- has needs for care and support (whether or not the authority is meeting any of those needs),
- is experiencing, or is at risk of, abuse or neglect, and
- as a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.' (Care Act 2014, section 42)

Therefore, safeguarding in the context of adult social care is for people who, because of issues such as frailty in older age, dementia, learning disability, mental ill-health, or substance misuse, have care and support needs that may make them more vulnerable to abuse or neglect.

Whilst the social care safeguarding duty on local authorities is defined in the Care Act 2014 and its guidance documents, there is a wide range of legislation that is relevant to safeguarding: the Mental Health Act 1983, Mental Capacity Act 2005, The Crime and Victims Act 2004 and subsequent legislation relating to Domestic Violence, Protection Notices and Orders, also relevant is legislation on the criminal offence of Coercive and Controlling Behaviour, and Modern Slavery and Forced Marriages. Safeguarding is also relevant when:

- Doctors are considering compulsory treatment or admission to psychiatric hospital
- When people lack capacity to decide and may be restricted of their liberty
- Delivering timely access to assessment and support and ensuring effective arrangements are in place where there are any moves.
- Ensuring the quality, safety and experience of support provided, which includes making sure effective business continuity and health & safety arrangements are in place.

This delivery plan takes into consideration all of the above, but it has a primary focus on the prevention of abuse and neglect of vulnerable people, and a second emphasis on making safeguarding personal for the vulnerable adults across Sheffield. More information can be found at the Sheffield Adult Safeguarding Board Partnership Website and SCIE: - [The Care Act: Safeguarding adults \(scie.org.uk\)](https://www.scie.org.uk).

What Does Good Look Like?

We have started this delivery plan by setting out some initial indicators of what we think good looks to prevent abuse and neglect and improve individuals and carers outcomes and experiences. The plan is to continue to develop these indicators in partnership with the people we support, carers and partners as we learn and embed our approach to safeguarding in the City. We will assess our journey

Partnership & Accountability

- ✓ Strategic leaders work together, and evidence joined up visible and effective leadership around a shared vision and plan.
- ✓ There is a clear understanding of the key safeguarding risks and issues in the area and a clear, resourced strategic plan to address them.
- ✓ Staff, Adult's, Carer and Partners are confident and feel confident about the support, leadership and plans in place.
- ✓ There is continuous improvement in the following areas: quality assurance, policies and audit processes and delivery on improvements identified are embedded and evidenced throughout all levels of the service and publicly available.
- ✓ There is a programme of self-evaluations of safeguarding, effective multi-agency audits and thematic reviews to determine areas for improvement, and then delivery of the improvements identified.
- ✓ Lessons are learned when people have experienced serious abuse or neglect and action is taken to remove future risks and drive best practice
- ✓ There is transparent and visible performance and risk reporting on safeguarding delivery, and this is used to inform safeguarding improvements on a continuous basis.

Confident Practice

- ✓ All staff are appropriately trained and supported in safeguarding and making safeguarding personal. They know what to do if they suspect an adult is at risk of harm and are focused on prevention of abuse and neglect.
- ✓ People are supported to understand their rights, including their human rights, rights under the Mental Capacity Act 2005 and their rights under the Equality Act 2010
- ✓ Our approach to the management of risk is commensurate with the principle of risk empowerment and a personalised safeguarding approach, whereby practitioners successfully balance supporting individuals to take appropriate risks, with their professional duty of care to keep people safe.
- ✓ Our response to safeguarding is clearly evidenced and recorded; we prepare detailed risk assessments and risk management plans - including chronologies – where required.

Empowerment & Prevention

- ✓ Adults are supported and encouraged to make their own decisions and use informed consent.
- ✓ Section 42 safeguarding enquiries are carried out sensitively and without delay, keeping the wishes and best interests of the person concerned at the centre. People can participate in the safeguarding process as much as they want to.
- ✓ Adults and their unpaid carers are integral to safeguarding formulation and planning and their views inform continued improvements.
- ✓ People are supported to understand safeguarding, what being safe means to them, and how to raise concerns when they don't feel safe, or they have concerns about the safety of other people.
- ✓ Independent advocacy is offered to adults at risk of harm and is available if they want it. Staff are fully aware of the role of independent advocacy.
- ✓ People are supported to make choices that balance risks with positive choice and control in their lives.
- ✓ Referrers receive timely feedback about referral systems.
- ✓ Making Safeguarding Personal is embedded across services.
- ✓ There is a stable care market with the majority of providers rated good or outstanding and a low turnover of providers, leading to better care and continuity of care for individuals and lower risk of provider failure.

Protection and Proportionality

- ✓ We have a valid system for prompt, accurate screening of all safeguarding concerns. The three-point test is correctly and consistently applied.
- ✓ We have robust, competent, effective, and integrated safeguarding and practices, pathways, and models of working in place.
- ✓ We share information (electronic and non-electronic) about adults effectively and timeously. Robust protocols are in place.
- ✓ Regulated Care services have clear arrangements which ensure effective prevention and response to safeguarding, continuity of provision and monitoring of wellbeing outcomes achieved.
- ✓ There are effective systems, processes and practices to make sure people are protected from abuse and neglect.

Our Forward Look - Building Upon Foundations Developed from 2021 – Aug 2024

Over the past two years, our focus has been on stabilising Adult Care Services and building foundations and the partnerships to which we can deliver outstanding care and services and with that prevent abuse and harm.

Partnership & Accountability

- ✓ There is a Sheffield Safeguarding Adults Partnership and through this there is a shared vision, Strategic Plan, Learning and Performance framework and Annual Report. There is a joint commitment to Making Safeguarding Personal.
- ✓ There is a clear understanding of risks in relation to Adult Care through use of Self s11 based annual self-evaluation, performance review, quality assurance and benchmarking. A resourced Safeguarding Delivery plan is in place with six monthly updates on delivery assurance and performance to Adults Policy Committee to ensure transparency of approach.
- ✓ Practice reviews, case file audits, a cycle of assurance and performance clinics are in place to enable a continuous improvement and learning culture across Adult Care. The Safeguarding Service Manager will lead continued self-evaluation and continuous improvement across adult care.
- ✓ A dedicated Chief Social Work Officer, Adults Safeguarding Board Manager, Adults Safeguarding Service Manager and Practice Development are in place and build capacity, communications, and confidence in our delivery of safeguarding in the City.
- ✓ Directorate risk register in place and is now embedded across all portfolios. Direct links to the service area's risk register have been added to their Business Management Improvement Plans (BMIPs) and is reported as part of DASS update report.

Confident Practice

- ✓ Safeguarding is a requirement as part of all staff roles job in Adult Care along which includes requirement to undertake training appropriate to role. All operational staff complete appropriate training with Adult Care staff completing an internal course equivalent to Level 3 specifically for their needs. Staff also access multi agency training from SASP, IDAS and SYFR.
- ✓ Safeguarding policies and procedures have been updated and reflect good practice. Investment has been made in TrlX an nationally accredited system so that we have policies and procedures updated on an annual basis to reflect new legislation and guidance.
- ✓ People are supported to understand their rights, including their human rights, rights under the Mental Capacity Act 2005 and their rights under the Equality Act 2010 – We cover each of these areas in our mandatory training and by where appropriate taking proportionate action such as completion of Mental Capacity Assessments and involving Independent Advocacy as necessary.
- ✓ A new operating model was introduced in April 2023 which provides dedicated focus on individuals according to need, established standards of professional case recording and safeguarding governance so that our workforce are supported to record and deliver excellent safeguarding practice.
- ✓ Case File Auditing is in place and learning is shared through a safeguarding learning forum to embed a focus on continuous improvement and ensure effective recording of practice (Action from Internal Audit - Case File Audit and SASP Thematic Reviews).

Empowerment and Prevention

- ✓ A customer forum is in place through the Safeguarding Board to ensure individuals views are integral to safeguarding. The Annual Report and Strategic Plan was coproduced with the Customer Forum.
- ✓ A Carers Partnership and Carers Delivery Plan are in place and ensure a continued focus on supporting unpaid carers, with six monthly updates on progress to Committee. Connections have been made between Carers partnership and the SASP.
- ✓ A long term (7 year) Independent advocacy arrangements is in place as from June 2024, long term (10 Year) arrangement will be in place for Healthwatch from September 2024 and a long-term arrangement in relation to provision of homecare in the City from June 2024.
- ✓ Our performance highlights that s42 concerns are screened in 1 day, the majority of referrers (87%) receive timely feedback about referrals, 8 out of 10 homecare, supported living and residential care providers are now rated as good or excellent and 95% individuals fully or partially achieve their outcomes. There is a performance framework in place which transparently monitors progress in delivering upon our outcomes.
- ✓ The Policy and Procedures for Adult Care and Wellbeing has been updated and can be found [here](#). These embed Making Safeguarding Personal and a response to learning from SARS.
- ✓ Making Safeguarding Personal is embedded in the service, procedures and performance reporting and The MASH has a Professionals Advice Line in place to support partners

Proportionality & Protection



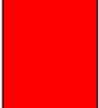
- ✓ Investing in and developing a multi-agency Adult MASH, which has enabled swifter response to referrals and the foundations for operational multi-agency practice.
- ✓ Persons In Position of Trust guidance along with a review of our Organisational Abuse Guidance to ensure an effective way of protecting people from harm.
- ✓ Adult Care and Wellbeing provide feedback to partners about Safeguarding Concerns. Informing them of the outcome and linking them to the Responsibilities Guidance where a referral may not have constituted a Safeguarding Concern.
- ✓ There is quality monitoring of commissioned services and a Monitoring and Advisory Board has been set up to have governance and oversight of quality of care.
- ✓ The Safeguarding Responsibilities Document has been endorsed by SASP Executive Committee and is available for partners on the [SASP website](#)
- ✓ Transitions Team is in place within both having links to MASH to ensure best practice is shared. Guidance about transitional safeguarding is included in the adult safeguarding policies and procedures and MASH procedures.

Safeguarding Adults Delivery Plan: Live Actions

Safeguarding Adults from Abuse and Neglect

Ambition: Adults in Need of Care and Support live safely and well free from abuse and neglect

Context: Effective safeguarding is a critical part of delivering excellent social care services. It is our collective responsibility to prevent abuse and neglect and improve outcomes for Adults and Carers across Sheffield, and it is our ambition that Adults in need of Care and Support can live safely and well, free from abuse and neglect. The Sheffield Adult Safeguarding Board leads the partnership planning and oversight of Safeguarding across Sheffield, aiming to ensure that Adults in need of care and support are safe and well, while the Adult Social Care Policy Committee also has a strategic and scrutiny role.

Legend		Action Underway and on Track for Completion		Action Delayed and requires additional support to complete		Risk of Non Delivery - Action Requires further support to complete
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Accountable Officer Strategic Director Adult Care and Wellbeing	Accountable Committee/ Board: Safeguarding Adults Partnership Board and Adult Health and Social Care Policy Committee
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Theme	Milestone	By When	Lead and Resources	Benefit of the Action	Update & RAG At September 2024
Page 22 Partnership & Accountability	Partnership with Communities & Social Care Providers - Implement a series of workshops with Individuals, Carers, Communities, Social Care Providers, VCF and Carers to involve in determining areas for continuous improvement and priority in 2024 to 2025	April 2025	Chief Social Work Officer and Safeguarding Quality Assurance Service Manager £25k Post Hosted within VCSE	Improvement Upon: People who use services who feel safe. (ASCOF 4A) People who use services who say that those services have made them feel safe and secure. (ASCOF 4B) ASCOF 3B: Overall satisfaction of carers with social services ASCOF 1D: Carer-reported quality of life ASCOF 3C: Proportion of carers who report that they have been included or consulted in discussion about the person they care for	A series of workshops took place in March 2024 hosting with Healthwatch an engagement event for the VCF where 40 VCF partners attended. As a next step to embed our approach to working in communities and with VCF in relation to safeguarding: <ul style="list-style-type: none"> SASP approved funding for a 0.5 post for a officer to work with the VCF and Communities in June 2024. The Post will support with Safeguarding knowledge across the VCF and particularly with a view to reaching out to groups working with seldom heard communities. During Safeguarding Awareness Week on 18th November 2024, its planned to work with the safeguarding board, partners and safeguarding customer forum to raise awareness of safeguarding and identify areas of continuous improvement. This will inform further updates of this plan and building of relationships.
	Partnership Working through SASP - Build governance which ensures effective contribution to the delivery of the SASP Action plan and strategy in particular positive multi-agency working which prevents abuse and harm.	Ongoing	Chief Social Work Officer AD Mental Health No additional costs	The CSWO Chairs the City-Wide Best Practice Group of SASP and Assistant Director Mental Health & Safeguarding Chairs the Performance Subgroup and the Mental Capacity Network. The CSWO also provides a links to Children Safeguarding Board, Prevent and Domestic Abuse. The DASS and Deputy DASS are active members of the Board and support implementation of the Strategic Plan and Annual Self Evaluation.	
	Communication and Learning - Communicate learning from Safeguarding improvements, SARS and Safeguarding Board on a monthly basis and review communication framework during workshop sessions to ensure that all staff and social care providers feel confident about plans in place.	Ongoing	Chief Social Work Officer Safeguarding Quality Assurance Service Manager No additional costs	The Safeguarding Quality Assurance Service Manager and Chief Social Work Officer chair an Adult Care and Wellbeing Safeguarding Practice Forum for Social Care Practitioners. Using this on an on an ongoing basis to communicate learning from Safeguarding. Themes from SARS are discussed in this session and communicated to Service Managers to disseminate to Operational Teams.	
	Adult MASH - Further develop and embed the multi-agency safeguarding hub (MASH) as a way of promoting	December 24	Deputy DASS	% People Screened in 1 The MASH is continuing to be embedded and key updates are: -	

<p>multi-agency responses to Safeguarding. Key aspects and next steps are: -</p> <ul style="list-style-type: none"> Liquid Logic system changes to enable measurement of agreed metrics. Implement process for PiPoT (People in Positions of Trust) and learning from high profile cases to further ensure robust human resources processes in place. Reviewing pathways to ensure optimised delivery. Implement 'Planning Meetings'. Establish health representation. Establish and embed the Responsibility paper (2021 ADASS paper on joint working) 		<p>Assistant Director Mental Health and Wellbeing</p> <p>MASH Team Manager and Team; Business Support</p> <p>Resourcing of Adult MASH Team</p> <p>No cost to add to LAS</p>	<p>Day</p> <p>% Strategy discussions in 5 Days</p> <p>%s42 enquiries completed in 28 days.</p> <p>Impact on safeguarding outcomes</p> <p>Impact on safeguarding risks</p> <p>Proportion of safeguarding enquiries that were reported as a s42 enquiry</p>	<ul style="list-style-type: none"> Liquid logic system changes will be implemented in September 24 to support improved Safeguarding practice. An Adult Local Authority Designated Officer (ALADO) is being recruited to support to implementation of the People in Positions of Trust programme. Planning meetings are taking place and the Liquidlogic changes will enable services to determine how often planning meetings have occurred. MASH continue to embed the ADASS paper on joint working with a strengthened MASH, with a total of 18 partners represented within the MASH as of August 24. The MASH Improvement Board monitor performance including the number of Section 42 Enquiries await allocation. <p>Between now and March 2024, the MASH will focus on embedding new staff, Liquid Logic updates, ALADO post and continuing to build partnerships across the city. A further launch will take place in December 24 to recognise arrangements in place and promote partnerships developed through the MASH.</p>
<p>Responsivity - Continue to improve responsivity so that majority of safeguarding concerns are screened within 1 day and s42 enquiries completed in 28 through:</p> <ul style="list-style-type: none"> Recruitment to social work staff in MASH, including additional investment to enable and ensure a timely response to concerns. Implementing interim agency capacity whilst recruitment underway to mitigate risks. Reviewing interagency responsibilities and reasons for referrals to Adult Care so that there are clear pathways in place to mitigate increased demand. Transparent reporting to Committee on progress made. 	December 24	<p>Deputy DASS</p> <p>Assistant Director Mental Health and Wellbeing</p> <p>Safeguarding Quality Assurance Service Manager</p> <p>Investment in social work staff and interim agency capacity</p>		<p>Responsivity is continuing to improve as follows: -</p> <ul style="list-style-type: none"> Performance data at Q1 24/25 evidence the median day for screening Safeguarding concerns is 1 day. In Q1 24/25 S42 Enquires were completed in 24 days, below the locally set target of 28 days. This is to be replicated across other teams in adult care with dedicated support offered as required to deliver on performance. Agency team implemented to build immediate capacity to respond to increased demand and clear waits whilst remainder of team are recruited to. It's expected the full team will be in place by October 2024. The SASP data shows this has been effective with the June median time for screening being 1 day <p>As a key next step, between now and March 24 the Adult Safeguarding Manager will promote the Safeguarding Guidance and look at referral forms/ pathways to mitigate increased demand and work with partners to ensure appropriateness of referrals.</p>
<p>Quality of Care - Further develop our commission approach to safeguarding with key milestones as: -</p> <ul style="list-style-type: none"> Develop an early indicators of concern approach. Audit of Safeguarding through the Commissioning cycle as part of quality monitoring Build in Prevent to Commissioned Services Specifications Embed safeguarding learning across new commissioned services. Promote awareness of cuckooing in the homecare sector Promote and review approaches to modern slavery Implement quality checking by experts by experience. 	December 24	<p>Deputy DASS</p> <p>Assistant Director Commissioning.</p>	<p>People who use services who feel safe. (ASCOF 4A)</p> <p>People who use services who say that those services have made them feel safe and secure. (ASCOF 4B)</p> <p>Quality of Care in the City – rated good or outstanding</p>	<p>A self-evaluation was completed in April 24 using s11 Framework for SASP Board. To this end, the following has been undertaken: -</p> <ul style="list-style-type: none"> A letter to all providers has been sent with information about cuckooing, prevent arrangements, SASP, safeguarding arrangements, pressure ulcers and care providers safeguarding forum. Early Indicators of concern document developed and at committee for approval Survey and letter to providers to undertake an assurance regards modern slavery. <p>Next Steps are to: -</p> <ul style="list-style-type: none"> During performance and quality monitoring to ensure providers are raising Safeguarding concerns, ensure they're aware of their duties Embedded Early Indicators of Concern and organisational abuse Implement Job Role Profiles which ensure its clear the level of Safeguarding training required. Take forward recruitment of quality checkers experts by experience.
<p>DoLS - Deprivation of Liberty Waiting Lists reduced to acceptable risk levels and an operating model is in place which delivers a timely and ongoing response.</p> <ul style="list-style-type: none"> Recruitment to social work staff in DoLS, including additional investment to enable and ensure a timely response. 	April 2025	<p>Deputy DASS</p> <p>Assistant Director Mental Health and Wellbeing</p>	<p>Dols Waits at acceptable standards.</p>	<p>DoL improvement plan in place and making good progress but also noting increased demand over 12 months. Key updates: -</p> <ul style="list-style-type: none"> Supervisory body in place and implemented Policies and procedures in place Performance dashboard and reporting in place

	<ul style="list-style-type: none"> Implementing interim agency capacity to mitigate current risks whilst recruitment underway. Embedding new operating model. Transparent reporting to Committee on progress made. 		Investment in social work staff and interim agency capacity No cost to add to LAS		<p>Next Steps</p> <ul style="list-style-type: none"> Propose a commissioning strategy at Sept 24 Committee to enable recruitment to an external agency who will supply BIA at peak times, to enable a dynamic approach to meet the ongoing needs of the DoLS service. Embed the improvement plan and monitor implementation via Directors Assurances Clinics. Update LAS to reflect best practice for DOLS.
	Provision of Information - To ensure we can clearly evidence at Assessment, Review and Support Plan stage a copy of the document is sent to the person or their representative as a key focus for early help and prevention and empowering the individual with knowledge about their care.	Dec 2024	Chief Social Work Officer Safeguarding Quality Assurance Service Manager No cost to add to LAS	Building assurance that Assessment, Reviews and Support Plans are sent to the person, (as per Care Act requirements). An important step in early prevention and empowering the person.	<p>Learning from audits identified a need to ensure that we can clearly evidence at Assessment, Review and Support Plan stage a copy of the document is sent to the person or their representative.</p> <p>A confirmation tick box will be added to Liquidlogic to enable staff to confirm the document has been sent. This request is added to the Adults Liquidlogic changes programme and is planned for completion by December 24.</p>
Page 24 Empowerment & Prevention	Early Indicators of Concern - Implement robust arrangements for identifying early indicators of concern, preventing abuse and neglect, preventing poor outcomes through lack of care continuity, and responding to safeguarding in regulated care environments.	December 2024	AD Adult Commissioning and Partnerships Chief Social Work Officer Safeguarding Quality Assurance Service Manager	Improvement Upon: People who use services who feel safe. (ASCOF 4A) People who use services who say that those services have made them feel safe and secure. (ASCOF 4B)	<p>A key learning from our s11 self-evaluation in 2023 was to deliver a clear arrangement for responding to Organisational Abuse. An improvement programme was implemented across adult care and with partners across Sheffield. This included a look at our electronic recording system. Key updates are: -</p> <ul style="list-style-type: none"> Changes to Liquidlogic and operational procedures went live at the start of September, ensuring there is a clear way to collect organisational intelligence and make decisions via Liquidlogic across Commissioning and operational teams as to whether a situation moves into Organisational Safeguarding. Quality Framework for Care Homes has been implemented, setting a standard across all Care Homes Early Indicators of Concern Document brought to committee in September for approval.
	Power of Attorney - Launch a power of attorney communications to promote least restrictive option in safeguarding.	December 2024	Chief Social Work Officer SASP budget provides resource for the SASP safeguarding awareness week.		<p>Information about power of attorney was provided within the Practice Development / Safeguarding newsletter sent to all internal staff March 2024. It will continue to be promoted via Safeguarding Learning Forums.</p> <p>As a next step, SASP City Wide Best Practice Group led by CSWO officer will develop a multi-agency approach to promoting power of attorney and SASP will promote via Safeguarding Awareness Week in November 2024 and a MCAAN event in September 24. It will also be provided in an information pack to all care providers in the city.</p>
	Conversion Practice – Implement the Conversion practice statement and seek assurances from partners regards implementation.	April 2025	Chief Social Work Officer Safeguarding Quality Assurance Service Manager		The conversion practice statement was approved at S & R in May 2023. It is now publicly shared on SASP website and is part of s11 evaluations. As a next step operational guidance and an awareness presentation are being shared with all partners with a view to implementation by April 2025.
	Healthwatch - Complete Healthwatch retender to include peer volunteers, inclusion of a trusted safeguarding role to promote and enable whistleblowing for people who don't want to talk to statutory services.	December 2024	Assistant Director Commissioning and Partnerships Within budget for Healthwatch		Healthwatch Contract is out for tender and includes within the specification a requirement for peer volunteers and a trusted safeguarding role. The successful provider will be awarded in September 2024 with a planned update to Committee in October 24. Of note it's a 10-year contract to promote stability of Healthwatch provision.

Confident Practice	Valuing our Care Sector Workforce - Invest in learning and development for Independent and VCSE Care Sector Staff via Go Learn and the Care and Wellbeing Academy (learning from s11)	December 24	Workforce Development Service Manager Investment in Care Academy	Improvement Upon: People who use services who feel safe. (ASCOF 4A) People who use services who say that those services have made them feel safe and secure. (ASCOF 4B)	Approval for a Care Academy was provided at Committee in January 2024. The Tender is underway and expected to be launched by December 24. The Care Academy once live will provide an online learning forum for all care staff across Sheffield, regardless whether commissioned or not commissioned by SCC. Providers on our frameworks are expected to receive learning and development to ensure their workforce deliver quality care.
	Valuing our Workforce - Invest in learning and development for Adult Care SCC Workforce	Completed	Practice Development Service Manager Investment in TriX, Research in Practice	ASCOF 3B: Overall satisfaction of carers with social services ASCOF 1D: Carer-reported quality of life ASCOF 3C: Proportion of carers who report that they have been included or consulted in discussion about the person they care for	A safeguarding learning forum has been introduced to support safeguarding practice development and learning from SARS. Additionally, a new tool to support practice with investment in membership to Research in Practice and TriX is available for all staff. The monitoring of staff completion of safeguarding training is undertaken by Safeguarding Assurance Manager.
	Trauma Informed Practice - Promote and provide Information and training about trauma informed practice on new policies and procedures website.	Completed	Practice Development Service Manager No Cost to update Sharepoint		Trauma informed practice has been promoted and developed through: - <ul style="list-style-type: none"> Updating Adult Safeguarding Policy and Procedures to include guidance about Trauma Informed Practice Research in Practice has areas of focus on Trauma Informed Practice. The Adult Care and Wellbeing Manual has a dedicated page on trauma informed practice. The Safeguarding Practice Forum will continue to discuss trauma informed practice to support continuous improvement and for it to be embedded across the service.
	Practice and Recording - Update LAS to reflect recording of consent, outcomes and promote recording of the Vulnerable Adults Risk Management and Complex Case Management work to support compliance with the SASP Multi Agency Self Neglect Policy	December 24	Chief Social Work Officer Safeguarding Quality Assurance Service Manager No Cost to update LAS		LAS Safeguarding updates are on track for completion in September 24. There has been a programme to review the workflow with operational staff involved in each meeting. The programme is: - <ul style="list-style-type: none"> Week commencing 9th September sessions will be delivered to staff to inform them of the changes and walk them through the workflow. Go live 16th September and following up tutorial session for staff on week commencing 23rd September. Embed and monitor throughout October to January 25 and review to determine any further changes and updates required. Including the addition of a space to record VARM and CCM work

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