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## ANNUAL COUNCIL

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**Wednesday, 18<sup>th</sup> May, 2011 at 11.30 am**  
**Council Chamber, Town Hall, Sheffield**

**The Press and Public are Welcome to Attend**

### MEMBERS OF THE COUNCIL

THE LORD MAYOR (Councillor )  
THE DEPUTY LORD MAYOR (Councillor )

1	<i>Arbourthorne Ward</i> John Robson Jack Scott Julie Dore	10	<i>Dore &amp; Totley Ward</i> Joe Otten Keith Hill Colin Ross	19	<i>Mosborough Ward</i> David Barker Isobel Bowler Gail Smith
2	<i>Beauchief/Greenhill Ward</i> Simon Clement-Jones Clive Skelton Louise McCann	11	<i>East Ecclesfield Ward</i> Steven Wilson Garry Weatherall Colin Taylor	20	<i>Nether Edge Ward</i> Qurban Hussain Anders Hanson Ali Qadar
3	<i>Beighton Ward</i> Chris Rosling-Josephs Helen Mirfin-Boukouris Ian Saunders	12	<i>Ecclesall Ward</i> Diana Stimely Roger Davison Sylvia Dunkley	21	<i>Richmond Ward</i> John Campbell Martin Lawton Lynn Rooney
4	<i>Birley Ward</i> Denise Fox Karen McGowan Bryan Lodge	13	<i>Firth Park Ward</i> Chris Weldon Alan Law Joan Barton	22	<i>Shiregreen &amp; Brightside Ward</i> Peter Price Peter Rippon Jane Bird
5	<i>Broomhill Ward</i> Stuart Wattam Shaffaq Mohammed Paul Scriven	14	<i>Fulwood Ward</i> Andrew Sangar Janice Sidebottom John Knight	23	<i>Southey Ward</i> Leigh Bramall Gill Furniss Tony Damms
6	<i>Burngreave Ward</i> Ibrar Hussain Talib Hussain Jackie Drayton	15	<i>Gleadless Valley Ward</i> Tim Rippon Cate McDonald Frank Taylor	24	<i>Stannington Ward</i> Vickie Priestley David Baker Arthur Dunworth
7	<i>Central Ward</i> Jillian Creasy Mohammed Maroof Robert Murphy	16	<i>Graves Park Ward</i> Ian Auckland Bob McCann Peter Moore	25	<i>Stocksbridge &amp; Upper Don Ward</i> Philip Wood Alison Brelsford Jack Clarkson
8	<i>Crookes Ward</i> Geoff Smith Sylvia Anginotti Brian Holmes	17	<i>Hillsborough Ward</i> Robert Johnson Janet Bragg Joe Taylor	26	<i>Walkley Ward</i> Nikki Sharpe Ben Curran Diane Leek
9	<i>Darnall Ward</i> Harry Harpham Mazher Iqbal Mary Lea	18	<i>Manor Castle Ward</i> Jenny Armstrong Terry Fox Pat Midgley	27	<i>West Ecclesfield Ward</i> Alf Meade Trevor Bagshaw Kathleen Chadwick
				28	<i>Woodhouse Ward</i> Mick Rooney Ray Satur Jackie Satur

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John Mothersole

Chief Executive

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Contact:

Paul Robinson, Democratic Services  
Tel: 0114 2734029  
[paul.robinson@sheffield.gov.uk](mailto:paul.robinson@sheffield.gov.uk)

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### **PUBLIC ACCESS TO THE MEETING**

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The Council is composed of 84 Councillors with one-third elected three years in four. Councillors are democratically accountable to the residents of their Ward. The overriding duty of Councillors is to the whole community, but they have a special duty to their constituents, including those who did not vote for them

All Councillors meet together as the Council. Meetings of the Council are normally open to the public. Here Councillors decide the Council's overall policies and set the budget each year. The Council appoints the Leader and at its Annual Meeting will appoint Councillors to serve on its Committees. It also appoints representatives to serve on joint bodies and external organisations.

If you would like to attend the meeting, please report to the First Point Reception desk at the Town Hall, Pinstone Street entrance, where you will be directed to the meeting room.

You can see the reports to be discussed in public at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 a.m. and 5.00 p.m., Monday to Thursday and between 9.00 a.m. and 4.45 p.m. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

A copy of the agenda and reports is also available on the Council's website:

<http://www.sheffield.gov.uk/your-city-council/council-meetings/full-council>

Council meetings are normally open to the public but sometimes the Council may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

If you require any further information please contact:

Paul Robinson, Democratic Services  
Tel: 0114 2734029  
[paul.robinson@sheffield.gov.uk](mailto:paul.robinson@sheffield.gov.uk)

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## **FACILITIES**

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There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

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## **COPIES OF THE AGENDA**

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The City Council's website contains details of meeting agendas, reports and minutes.

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## **COUNCIL AGENDA – 18 MAY 2011**

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### **Order of Business**

- 1. To elect a Lord Mayor for the ensuing year**
  
- 2. To move a Vote of Thanks to the Retiring Lord Mayor and Lady Mayoress**
  
- 3. To appoint a Deputy Lord Mayor for the ensuing year**
  
- 4. To elect a Leader of the Council**
  
- 5. Cabinet, Shadow Cabinet and Cabinet Adviser Appointments and the Leader's Scheme of Delegation for the Discharge of Executive Functions**  
Report of the Deputy Chief Executive
  
- 6. Proportional Allocation of Seats on Council Committees**  
Report of the Deputy Chief Executive.
  
- 7. Appointments to Other Council Panels, Groups etc. and to External Bodies**  
To agree appointments in accordance with details to be circulated at the meeting.

**8. Arrangements for Council Meetings**

To agree a programme of meetings of the Council in 2011/12 and, in accordance with Council Procedure Rule 10.2(a), the formula for the order in which Notices of Motion will be listed on the Council Summons.

**The next meeting of the Council  
will be held on 1<sup>st</sup> June, 2011 at the Town Hall**

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## **ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS**

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### **DEMOCRATIC PROCESS**

The Council's Code of Conduct applies to all Members of the Council including co-opted Members and independent Members.

This note is intended to provide general guidance for Members on declaring interests.

However, you may often need to obtain specific advice on whether you have an interest in a particular matter. If you need advice, you can contact:

- the Director of Legal Services
- another Council lawyer; or
- Democratic Services.

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

### **Do you have a personal interest in any matter on the agenda or meeting?**

You will have a personal interest in a matter if it:

- i. (a) relates to an interest that you have already registered on the Register of Interests;
- ii. (b) relates to an interest that should be registered but you have not yet done so; or
- iii. (c) affects your well-being or financial position or that of members of your family or your close associates, to a greater extent than it would affect the majority of people in the ward affected by the decision.

Note: The definition of family is very wide and includes a partner, step-relations, and in-laws. A "close associate" is someone whom a reasonable member of the public might think you would be prepared to favour or disadvantage.

**If you have a personal interest you must:**

- i. declare the existence and nature of the interest (in relation to the relevant agenda item) at the beginning of the meeting, before it is discussed or as soon as it becomes apparent to you; but
- ii. you can remain in the meeting, speak and vote on the matter unless the personal interest is also prejudicial.

However, in certain circumstances you may have an exemption which means that you might not have to declare your interest.

**Exemption 1.** You will have an exemption where your interest arises solely from your membership of or position of control/management in:

- a body to which you have been appointed or nominated by the authority; and/or
- a body exercising functions of a public nature (e.g. another local authority).

In these exceptional cases, provided that you do not have a **prejudicial interest** you only need to declare your interest if you intend to speak on the matter.

**Exemption 2:** You will have an exemption if your personal interest is simply having received a gift or hospitality over £25 which you registered more than 3 years ago.

If you have an exemption:

- i. you need only declare your interest if you address the meeting; and
- ii. you can vote without declaring the interest providing you do not speak.

**When will a personal interest also be prejudicial?**

Your personal interest will also be prejudicial if a member of the public who knows the relevant facts would reasonably think the personal interest is so significant that it is likely to prejudice your judgement of the public interest; and

- i. either the matter affects your financial position or the financial position of any person or body through whom you have a personal interest. For example, an application for grant funding to a body on your register of interests or a contract between the authority and that body; or

- ii. the matter relates to the determining of any approval, consent, licence, permission or registration that affects you or any relevant person or body with which you have a personal interest. For example, considering a planning or licensing application made by you or a body on your register of interests.

**Exemptions:** You will not have a prejudicial interest if the matter relates to the following:

- i. the Council's housing functions – if you hold a lease or tenancy with the Council, provided that the matter under consideration is not your own lease or tenancy;
- ii. school meals, transport or travel expenses – if you are the parent or guardian of a child of school age, provided that the matter under consideration is not the school the child attends;
- iii. statutory sick pay;
- iv. Members' allowances;
- v. ceremonial honours for Members; or
- vi. setting the Council Tax.

**If you have a prejudicial interest, you must:**

- (a) Declare the existence and nature of the interest (in relation to the relevant agenda item) as soon as it becomes apparent to you.
- (b) Leave the room unless members of the public are allowed to make representations, give evidence or answer questions about the matter. If that is the case, you can also attend to make representations, give evidence or answer questions about the matter.
- (c) Once you have finished making representations, answering questions etc., you must leave the room. You cannot stay in the room whilst the matter is being discussed neither can you remain in the public gallery to observe the vote on the matter. In addition, you must not seek to improperly influence a decision about the matter.

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**FURTHER INFORMATION**

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Advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email [lynne.bird@sheffield.gov.uk](mailto:lynne.bird@sheffield.gov.uk)