

PART A - Initial Impact Assessment

Proposal Name: Airconditioning - Service and Repair Contract

EIA ID: 2134

EIA Author: Jason Peck

Proposal Outline: The Corporate Repairs and Maintenance Service engage with a number of third party contractors who provide specialist skills and services to help maintain equipment throughout the corporate estate. The Council has a statutory duty to maintain equipment to ensure it operates in a safe manner and presents no risk to staff or service users. Air-conditioning equipment is situated throughout the corporate estate and a contract with specialist contractors is required to ensure it is operating efficiently and in a safe manner. The current contract is due to expire at the end of March 2024 and a new contract will need to be procured before this date.

Proposal Type: Non-Budget

Year Of Proposal: 23/24

Lead Director for proposal: Tom Smith

Service Area: Operational Services

EIA Start Date: 05/06/2023

Lead Equality Objective: Understanding Communities

Equality Lead Officer: Louise Nunn

Decision Type

Committees:

Policy Committees

- Strategy & Resources

Portfolio

Primary Portfolio:

Neighbourhood Services

EIA is cross portfolio:

No

EIA is joint with another organisation:

No

Overview of Impact

Overview Summary:

The proposal is not considered to have an impact either positive or negative on people generally or on any specific groups of people.

Impacted characteristics:

Consultation and other engagement

Cumulative Impact

Does the proposal have a cumulative impact:

No

Impact areas:

Initial Sign-Off

Full impact assessment required: No

Review Date: 05/06/2023

Action Plan & Supporting Evidence

Outline of action plan:

Action plan evidence:

Changes made as a result of action plan:

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Mitigation

Significant risk after mitigation measures:

Outline of impact and risks:

Review Date

Review Date: 05/06/2023

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PART A - Initial Impact Assessment

Proposal Name: Security Guarding Contract

EIA ID: 2099

EIA Author: Jason Peck

Proposal Outline: The proposal is to tender and award a contract to an external service provider to provide security guarding services to the Council. The current contract is due to expire in January 2024 and there remains a significant requirement for security guarding moving forward and procurement regulations require the council to enter into a new agreement due the expiration of the existing contract. The Security Guarding contract involves a service provider providing several types of guarding services throughout the city, including static guards at Council owned sites working a fixed number of hours per week, mobile guards patrolling sites, opening and locking buildings and response to out of hours call outs.

Proposal Type: Non-Budget

Year Of Proposal: 23/24

Lead Director for proposal: Tom Smith

Service Area: Operational Services

EIA Start Date: 09/05/2023

Lead Equality Objective: Understanding Communities

Equality Lead Officer: Louise Nunn

Decision Type

Committees:

Policy Committees

- Strategy & Resources

Portfolio

Primary Portfolio:

Neighbourhood Services

EIA is cross portfolio:

No

EIA is joint with another organisation:

No

Overview of Impact

Overview Summary:

Overall, there are no significant differential, positive or negative, equality impacts from this proposal. It will ensure that the Council has access to professional security guarding services from the appointed contractor and facilitate the council in ensuring the safety of staff, service users, members of the public and buildings/sites as and when required.

Impacted characteristics:

Consultation and other engagement

Cumulative Impact

Does the proposal have a cumulative

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No

impact:

Impact areas:

Initial Sign-Off

Full impact assessment required: No

Review Date: 09/05/2023

Action Plan & Supporting Evidence

Outline of action plan:

Action plan evidence:

Changes made as a result of action plan:

Mitigation

Significant risk after mitigation measures:

Outline of impact and risks:

Review Date

Review Date: 09/05/2023

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