

SHEFFIELD CITY COUNCIL

INDIVIDUAL CABINET MEMBER DECISION RECORD

The following decision was taken on 29 October 2020 by the Cabinet Member for Finance, Resources and Governance.

Date notified to all Members: Friday 30 October 2020

The end of the call-in period is 4:00 pm on Thursday 5 November 2020

Unless called-in, the decision can be implemented from Friday 6 November 2020

1. **TITLE**

Procurement of Provision of Self-Drive Vehicle Hire

2. **DECISION TAKEN**

That, following review of the Council's retendering strategy, approval be given to re-tender for the provision of Self-Drive Vehicle Hire via a Framework Agreement which will include a number of suppliers for the Council's Transport Service to use; the Framework will include the supply of various vehicles on an "as required basis", to be delivered full of fuel to various addresses throughout Sheffield and other locations by exception.

3. **Reasons For Decision**

The creation of a local purchasing framework for vehicle hire will permit competitive tendering amongst local businesses and will drive down the cost and increase availability of hired vehicles to the City Council. A local framework is preferred to any of the existing frameworks as a better and more economic fit for the needs of Sheffield Transport. It is expected that the framework will develop over the 4 year period, delivering a responsive structure as vehicle needs change.

4. **Alternatives Considered And Rejected**

Officers have looked at a number of framework agreements that are currently available for this area of operation, examples are given below:-

- **Crown Commercial Services (CCS)**
- **Eastern Shires Purchasing Organisation (ESPO)**
- **The Procurement Partnership (TPPL)**
- **Yorkshire Purchasing Organisation (YPO)**

None of these frameworks provide the full range of vehicles that the Council requires, and the locally agreed rates are more competitive in every case.

5. **Any Interest Declared or Dispensation Granted**

None

6. **Respective Director Responsible for Implementation**

Director of Transport and Facilities Management

7. **Relevant Scrutiny Committee If Decision Called In**

Economic and Environmental Wellbeing Scrutiny Committee