

SHEFFIELD CITY COUNCIL

EXECUTIVE DIRECTOR KEY DECISION RECORD

The following decision was taken on 07 January 2021 by the Interim Executive Director, Place.

Date notified to all members: 8 January 2021

The end of the call-in period is 4:00 pm on 14 January 2021

Unless called-in, the decision can be implemented from 15 January 2021

1. **TITLE**

Procurement of Primary Materials Supplies and Equipment Contracts

2. **DECISION TAKEN**

Agreed that:

1. approval be given for the tendering of the Primary Materials Contracts via a new Council framework following a tender exercise as outlined in the report. This will include ongoing provision for the supply of various supplies for the Repairs and Maintenance service to maintain our Housing stock including the refurbishment of void and acquisitions properties.
2. delegated authority be granted to the Director of City Growth, in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance to:
 - a. decide the award of the new contracts to the successful suppliers chosen by the Council following the procurement.
 - b. take all other decisions necessary in order to meet the aims, objectives and outcomes of this report which are not already covered by existing delegations in the Leaders Scheme of Delegation.

3. **Reasons For Decision**

The procurement will enable the Council to:

Have a compliant mechanism in place to meet all the services requirements.

Harness any immediate savings and economies of scale that can be realised by re-engaging the market, any savings realised that can be cashable in nature will contribute to any services' savings target.

Realise the Councils Social Value ambitions by driving further value-added impact through this supply chain.

4. **Alternatives Considered And Rejected**

Alternative Option 1 – Do not Procure.

If the Council did not carry out this procurement, then the Repairs and Maintenance Service would not be able to maintain the Council's Housing Stock.

We are bound by the Council Governance and Public Contracts Regulation to conduct a procurement where the level of financial spend indicates this, alternatives around the route to market will be options appraised, considered and benchmarked and fully documented in the Procurement Strategy.

Alternative Option 2 – Extend the contracts with the current suppliers.

The current contracts have expired and there are no further extensions possible under the framework agreement. A new contract is needed to ensure continuity of supply.

Alternative Option 3 – Use a fully compliant OJEU Framework

There are a number of these established Frameworks with a number of larger suppliers hosted on them. These would undoubtedly deliver the items we need to procure but would preclude access to a number of smaller, local SME's and suppliers who have served us well over a number of years. It is felt that a fully Open Sheffield City Council tender will drive both pricing and service delivery and deliver more focused Social Value via mandated use of the Social Value Portal.

5. **Any Interest Declared or Dispensation Granted**

None

6. **Respective Director Responsible for Implementation**

Director of Housing and Neighbourhoods Service

7. **Relevant Scrutiny Committee If Decision Called In**

Safer and Stronger Communities Scrutiny Committee