

SHEFFIELD CITY COUNCIL

INDIVIDUAL CABINET MEMBER DECISION RECORD

The following decision was taken on 9th May 2022 by the Executive Member for Finance and Resources.

Date notified to all members: 10th May 2022

This report is submitted under Urgency Procedures and is removed from the Call-in Process.

1. **TITLE**

Procurement of Vehicle Telematics and Job Scheduling software to support services within Place Portfolio

2. **DECISION TAKEN**

That the Executive Member for Finance and Resources:

- 1) Approves the use of the Crown Commercial Services Framework - Vehicle Telematics Hardware and Software Solution RM6143 to secure via direct award of a five-year contract with Big Change Ltd.

3. **Reasons For Decision**

1. The current contract is due to expire 30 April 2022. The service areas have a requirement to retain use of the systems to enable an efficient service to be maintained. A compliant commercial vehicle has been sourced via CCS framework.
2. Failure to secure a contract for the supply of the system will impact on several service areas who would have to revert back to paper-based systems which would increase service response times and may also require an increase of resources.

4. **Alternatives Considered And Rejected**

Do Nothing

Due to the anticipated expenditure over the proposed term the council is required to comply with Public Contract Regulations 2015 and therefore to continue use of the software beyond the current contract period would not conform.

Reduced Contract period

A shorter contract period was not taken forward in order to provide stability to the service areas and users. The Place portfolio are undertaking a strategic review to replace legacy systems and this will impact on services and staff. This software

has been received positively by users and therefore retention enables service stability.

Open Market Procurement

The marketplace is large for software of this type. However as there is a suitable public sector framework which meets the requirements of the Council it was not taken forward. The suppliers appointed to the framework have already undergone a competitive and compliant procurement process in accordance with PCR 2015 regulations.

Use of a Public Sector Framework

The CCS vehicle telematics hardware and software framework has been identified as a suitable framework in which to make a Call Off contract. It has already been competitively tendered and is compliant with PCR 2015 regulations. It enables a direct award via CCS e-marketplace

5. **Any Interest Declared or Dispensation Granted**

None

6. **Respective Director Responsible for Implementation**

Executive Director, Place

7. **Relevant Scrutiny Committee If Decision Called In**

Overview and Scrutiny Management Committee