

North East Community Assembly

Wednesday 11 July 2012 at 6.00 pm

**To be held at Shirecliffe Community
Centre**

The Press and Public are Welcome to Attend

Membership

Councillors Peter Price (Chair), Leigh Bramall, Shelia Constance, Tony Damms, Jackie Drayton, Gill Furniss, Ibrar Hussain, Talib Hussain, Alan Law, Sioned-Mair Richards, Peter Rippon and Chris Weldon

PUBLIC ACCESS TO THE MEETING

There are seven Community Assemblies which cover Sheffield; each is made up of the local Councillors from four wards. It is part of their remit to promote the local involvement of local people in the democratic process and to bring decision making closer to local people.

The formal meetings of the Community Assembly are open to the public and are the place where the Councillors make funding decisions as delegated by the Cabinet, relating to the priorities set out in the Community Plan and the Community Involvement Plan. They take place a minimum of 4 times per year, though more often, if required.

There is an opportunity for members of the public to ask questions and submit petitions at these meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday, or you can ring on telephone no. 2734552. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Community Assembly decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Overview and Scrutiny Committee, in which case the matter is normally resolved within the monthly cycle of meetings.

Further information on any of the agenda items can be obtained by speaking to either:

- Alison Rayner, North East Community Assembly Manager
Telephone no. 0798 000 1537
Email alison.rayner@sheffield.gov.uk; or
- Harry Clarke, Democratic Services
Telephone no. 0114 273 6183
Email harry.clarke@sheffield.gov.uk

**NORTH EAST COMMUNITY ASSEMBLY AGENDA
11 JULY 2012**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Appointment of the Deputy Chair of the Assembly**
To consider the appointment of a Deputy Chair of the Assembly for the Municipal Year 2012/13.
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public at the meeting
- 7. Highways Private Finance Initiative**
Anita Dell, Communications Service and Steve Robinson, Highways Client Manager, to report.
- 8. North East Community Assembly Representation on Sheffield Homes Boards**
Report of the Community Assembly Manager.
- 9. North East Assembly Highways Budget 2012/13**
Report of the Highways Link Manager/Community Assembly Manager.
- 10. North East Assembly Discretionary Budget**
Report of the Community Assembly Manager.
- 11. Minutes of Previous Meeting**
To approve the minutes of the meetings of the North East Community Assembly held on:-

21 March 2012
16 May 2012
- 12. Date of Next Meeting**
The next meeting of the North East Community Assembly will be held on 31 October 2012 at 6.00 pm at the Shirecliffe Community Centre.

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

A new Standards regime was introduced on 1st July, 2012 by the Localism Act 2011. The new regime made changes to the way that your interests needed to be registered and declared. Prejudicial and personal interests no longer exist and they have been replaced by Disclosable Pecuniary Interests (DPIs).

The Act also required that provision is made for interests which are not Disclosable Pecuniary Interests and required the Council to introduce a new local Code of Conduct for Members. Provision has been made in the new Code for dealing with “personal” interests.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously, and has been published on the Council’s website as a downloadable document at [-http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests](http://councillors.sheffield.gov.uk/councillors/register-of-councillors-interests)

If at all possible, you should try to identify any potential interest you may have before the meeting so that you and the person you ask for advice can fully consider all the circumstances before reaching a conclusion on what action you should take.

Further advice can be obtained from Lynne Bird, Director of Legal Services on 0114 2734018 or email lynne.bird@sheffield.gov.uk



SHEFFIELD CITY COUNCIL Report to North East Community Assembly

Report of: Community Assembly Manager

Date: 11th July 2012

Subject: North East Community Assembly Representation on Sheffield Homes Boards

Author of Report: Alison Rayner, North East Community Assembly Manager
0114 203 7562 alison.rayner@sheffield.gov.uk

Summary:

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the North East Community Assembly have been consulted about making two nominations; one to the Sheffield Homes North Area Board, and one to the East Area Board. Cllr Alan Law and Cllr Ibrar Hussain respectively have been provisionally proposed as the reps for 2012/13. The views of the Cabinet Member for Homes and Neighbourhoods have been sought and his response will be reported to the meeting so it can be taken into account.

Reasons for Recommendations: The North East Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the North Area Board and one to the East Board.

Recommendations:

The North East Community Assembly is recommended to:-

(1) have regard to any views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Alan Law to the Sheffield Homes North Area Board, and Cllr Ibrar Hussain to the Sheffield Homes East Area Board, and having regard to any such views to nominate two members of the Assembly to these positions;

(2) request the Director of Modern Governance to refer these nominations to full Council at the earliest opportunity; and

(3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

Background Papers: None

Category of Report: OPEN
Statutory and Council Policy Checklist

Financial Implications
NO Cleared by:
Legal Implications
YES Cleared by:
Equality of Opportunity Implications
NO Cleared by:
Tackling Health Inequalities Implications
NO
Human rights Implications
NO
Environmental and Sustainability implications
NO
Economic impact
NO
Community safety implications
NO
Human resources implications
NO
Property implications
NO
Area(s) affected
North East Community Assembly area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Members of the North East Community Assembly have been consulted about making two nominations; one to the Sheffield Homes North Area Board, and one to the East Area Board. Cllr Alan Law and Cllr Ibrar Hussain respectively have been provisionally proposed as the reps for 2012/13. The views of the Cabinet Member for Homes and Neighbourhoods have been sought and his response will be reported to the meeting so it can be taken into account.

2. What does this mean for people within the North East Community Assembly Area?

Part of the governance structure of Sheffield Homes includes Area Boards, the purpose of which is to:

"provide a focus on services and customers in a local area, to ensure that Sheffield Homes services are responsive to the varying needs of different communities in Sheffield".

3. Outcomes and Sustainability

This proposal fits in with the values and outcomes of the Corporate Plan 2011-14 'Standing up for Sheffield'.

Values

- Spend public money wisely
- Enable individuals and communities
- Working better together

Outcomes

- A Great Place to Live
- Safe and Secure Communities

4. Full Proposal

The Leader's scheme of delegation for the discharging executive functions authorises Community Assemblies to "nominate Council representation for the appropriate Sheffield Homes Area Board in consultation with the appropriate Cabinet member". The appropriate Cabinet member is currently the holder of the Homes and Neighbourhoods portfolio.

Sheffield Homes are a key partner in each of the Assembly Areas. They have named senior officer representation on each of the Partner Panels and have worked closely with the Assembly Teams on a number of projects and initiatives.

The Area Boards meet on a bi-monthly basis and the agendas focus on service delivery by the Company at an area level. They provide a key link in the Company's governance structure between the Board of Directors,

Tenants' and Residents' Associations (TARAs), Local Housing Partnership groups and tenants.

The composition of Area Boards is as follows: -

- 5 tenants.
- 4 independents.
- 2 Sheffield City Council appointees.
- A maximum of one leaseholder may take one of the tenant places on each Area Board.

The expectation is that the Assembly's nominees would provide the formal link between the work of the Assembly and Sheffield Homes, further strengthening the partnership relationships and reassuring tenants and residents that there is an additional opportunity for influencing the work priorities of the Assembly and also ensuring that opportunities for joint work are not missed.

The practice of Assemblies making nominations to the Sheffield Homes Area Boards, promotes closer working relationships between tenants and the members of the Assembly. This increases the influence of and helps to inform the decision making of the Assemblies.

The boundaries of the North East Assembly are different from those of the Housing areas. Significant parts of both the North and East Housing Areas fall within the Assembly boundary. Therefore, one representative for each of these Housing Boards is being requested from the North East Community Assembly.

Members of the North East Community Assembly have been consulted and have provisionally proposed Cllr Alan Law as the nominee to the North Board, and Cllr Ibrar Hussain as the nominee to the East Board. The views of the Cabinet Member for Homes and Neighbourhoods have been sought and his response will be reported to the meeting so it can be taken into account.

Although the function of nominating Council representatives to the Area Boards has been allocated to the Community Assemblies, under the Council's arrangements for discharging 'local choice functions', the actual appointment of the nominees is a non-executive function reserved to Full Council. The Assembly's nominations will therefore need to be referred to Council for endorsement.

5. Financial Implications

There are no specific financial implications arising from this proposal.

6. Legal Implications

There are no specific legal implications arising from this proposal, other than that the appointees will need to be mindful of their legal role and responsibilities when serving on the local Board.

7. Equality of Opportunity Implications

There are no specific equality of opportunity implications arising from this proposal

8. Human Resource Implications

There are no specific human resource implications arising from this proposal.

9. Environmental and Sustainability Implications

There are no specific environmental and sustainability implications arising from this proposal.

10. Mitigation of risk

The expectation is that the nominees will provide the formal link between the work of the Assembly and Sheffield Homes. There is a need to ensure that there is a framework to allow the nominees to formally feedback to the Assembly at regular intervals.

If a nominee is no longer able to fulfil this role (temporarily or permanently) then the Assembly will have to provide a substitute as and when that situation arises.

11. Alternative Options

The North East Community Assembly could consider alternative nominees to the Councillors proposed.

12. Reasons for Recommendations

The North East Community Assembly has been requested to nominate two Sheffield City Council appointees, one to the North Area Board and one to the East Area Board.

13. Recommendations

The North East Community Assembly is recommended to:-

(1) have regard to any views expressed by the Cabinet Member for Homes and Neighbourhoods about the proposal to nominate Cllr Alan Law to the Sheffield Homes North Area Board, and Cllr Ibrar Hussain to the Sheffield Homes East Area Board, and having regard to any such views to nominate two members of the Assembly to these positions;

(2) request the Director of Modern Governance to refer these nominations to full Council at the earliest opportunity; and

(3) subject to Council approval, request the Assembly Manager to complete the necessary paperwork to effect these appointments, in consultation with the Director of Legal Services.

This page is intentionally left blank



SHEFFIELD CITY COUNCIL North East Community Assembly Report

Report of: Highways Link Manager /North East/ Community
Assembly Manager

Date: 11th July 2012

Subject: North East Assembly Highways Budget 2012/13

Author of Report: Alison Rayner
North East Community Assembly Manager
Alison.rayner@sheffield.gov.uk 0114 2037562

Simon Botterill
Highways Link Manager
simon.botterill@sheffield.gov.uk 0114 27 36167

Summary:

- Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This reports sets out the principles for allocation of this money.

Reasons for Recommendations:

The purpose of the Highways Budget is to respond to local requests for Highways improvements. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year and these require further discussion to ensure maximum value for money is received by combining with the Highways Private Finance Initiative work.

Recommendations:

That the North East Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the North East Community Assembly Area;

(2) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly and having regard to recommendations made by Ward Councillors, to allocate the Highways Budget.

Background Papers:

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES Cleared by:
Legal Implications
YES Cleared by:
Equality of Opportunity Implications
NO Cleared by:
Tackling Health Inequalities Implications
NO
Human rights Implications
NO
Environmental and Sustainability implications
YES
Economic impact
NO
Community safety implications
NO
Human resources implications
NO
Property implications
NO
Area(s) affected
North East Community Assembly area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary

Each Assembly has been allocated £40,000 for Highways schemes in 2012/13. This reports sets out the principles for allocation of this money.

2. What does this mean for people within the North East Community Assembly Area?

The allocation of £40,000 for small Highways works via the Community Assembly allows some of the issues and priorities of local people to be addressed.

3. Outcomes and Sustainability

The funding supports the City Council's priorities, values and outcomes as set out in the Corporate Plan 'Standing Up For Sheffield'. In particular:

Priorities

- Supporting and protecting communities

Values

- Spend public money wisely
- Enable individuals and communities

Outcomes

- A Great Place to Live

4. Full Proposal

4.1 In previous financial years, the Assembly has had a large devolved budget for highway schemes (£275,000 in 2009/10 and 2010/11, reduced to £75,000 in 2011/12). This had allowed a number of large schemes (over £10,000) to be progressed, together with a minor works budget for small works.

4.2 In the current financial year 2012/13, the Highways Budget allocation to each Assembly has been reduced to £40,000. In this context, it will no longer be possible to fund large schemes, but the North East Assembly can still choose to fund a variety of smaller schemes.

4.3 Members have agreed that they would like to consider the needs of wards more overtly, and to work to a notional – but flexible – ward based allocation. In practice, this has resulted in £10,000 being allocated to projects for each ward.

4.4 Following a recent Cabinet Report, an additional corporately-funded 20mph zone will be located within the Assembly area. Officers are currently working on costings for 4 potential areas, based on accident statistics.

5. Financial Implications

The North East Assembly, in line with all 7 Community Assemblies, has a £40,000 Highways Budget to allocate in 2012/13, to help fulfil the priorities identified in the Central Assembly Plan. The spending proposals set out in this report do not exceed this £40,000 allocation.

6. Legal Implications

The Council, as the Highways Authority for Sheffield, has the powers under Part V of the Highways Act 1980 to implement the improvements requested in this report.

This funding is allocated from the Local Transport Plan budget and as such all projects using this funding will need to comply with the aims and objectives of the Local Transport Plan.

7. Equality of Opportunity Implications

The North East Community Highways budget is being applied across the Assembly area, with measures which will benefit all parts of the community, including pedestrians, public transport users, car users and those with limited mobility.

8. Human Resource Implications

There are no specific human resource implications for the Council as a result of the allocation of this funding.

9. Environmental and Sustainability Implications

The proposals in this report promote responsible driving and pedestrian safety.

10. Mitigation of Risk

The risks relating to this proposal have been considered by the North East Community Assembly Team and Highways Officers. These risks will be regularly reviewed and monitored.

11. Alternative Options

Funding one scheme within the whole assembly area was considered but it was felt that with the funding available, more residents of the assembly area would benefit from funding smaller schemes across the wards.

12. Reasons for Recommendations

The purpose of the Highways Budget is to respond to local requests for Highways improvements. The 2012/13 budget of £40,000 will only allow for small schemes to be implemented in this financial year and these require further discussion to ensure maximum value for money is received by combining with the Highways Private Finance Initiative work.

13. Recommendations

That the North East Community Assembly:

- (1) Regard having been had to the Sheffield City Strategy and to the relevant Secretary of State's guidance, confirms its belief that the granting of funding as envisaged in this report is likely to achieve the promotion and improvement of the social and environmental well-being of residents of the North East Community Assembly Area;
- (2) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly and having regard to recommendations made by Ward Councillors, to allocate the Highways Budget.

This page is intentionally left blank



SHEFFIELD CITY COUNCIL North East Community Assembly Report

Report of: North East Community Assembly Manager

Date: 11th July 2012

Subject: North East Assembly Discretionary Budget

Author of Report: Alison Rayner
North East Community Assembly Manager
Alison.rayner@sheffield.gov.uk 0114 2037562

Summary:

An initial round of allocations from the North East Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 21st 2012. This report makes proposals for the remaining funds in the 2012/13 allocation.

Reasons for Recommendations:

The purpose of the Discretionary Budget is to help fulfil the priorities of the North East Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The North East Assembly Community Plan priorities are:

- Clean, tidy, green streets to be proud of
- Improved parks and green open spaces
- Community support and people getting on together
- More things for children and young people to do
- Neighbourhoods where people feel safe
- Improved roads and public transport
- Improved local housing and the built environment
- Reducing health inequalities: add years to life and life to years
- Getting people out of poverty and into work
- Increase educational attainment and aspiration, and reduce school exclusions.

All the projects to which funding will be made available from the Assembly wide or ward pots will contribute to one or more of these priorities.

Allocating funding to quick wins pots allows flexibility in the awarding of grants.

Recommendations:

That the North East Community Assembly:

(1) Considers the information contained within this report and allocates the following:

- £9,436 from the assembly-wide allocation pot to be placed into an area-wide quick wins fund.
- £13,334 from the Burngreave ward to be allocated into the ward's quick wins pot
- £13,251 from the Firth Park ward to be allocated into the ward's quick wins pot

(2) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly and having regard to any views expressed by Ward Councillors, to allocate funding from the assembly-wide quick wins pot and the quick wins pot from all four wards.

(3) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly, to allocate funding to further the Plan priorities as identified within this report where, in the opinion of the Assembly Manager, such funding needs to be provided before the October Assembly meeting to allow sufficient time for the project / service to be delivered.

(4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

Background Papers:

Category of Report: OPEN

Statutory and Council Policy Checklist

Financial Implications
YES Cleared by: Liz Orme
Legal Implications
YES Cleared by:
Equality of Opportunity Implications
Tackling Health Inequalities Implications
YES
Human rights Implications
NO
Environmental and Sustainability implications
YES
Economic impact
NO
Community safety implications
YES
Human resources implications
NO
Property implications
NO
Area(s) affected
North East Community Assembly area of Sheffield
Relevant Scrutiny Committee if decision called in
Safer and Stronger Communities
Is the item a matter which is reserved for approval by the City Council?
NO
Press release
NO

1. Summary

An initial round of allocations from the North East Assembly Discretionary Budget 2012/13 was agreed at the Assembly Meeting on March 21st 2012. This report makes proposals for the remaining funds in the 2012/13 allocation.

2. What does this mean for people within the North East Community Assembly Area?

The allocation of North East Assembly Discretionary Funding ensures activity takes place to address the priorities in the North East Community Assembly Plan, across all four wards in the area, including;

- Clean, tidy, green streets to be proud of
- Improved parks and green open spaces
- Community support and people getting on together
- More things for children and young people to do
- Neighbourhoods where people feel safe
- Improved roads and public transport
- Improved local housing and the built environment
- Reducing health inequalities: add years to life and life to years
- Getting people out of poverty and into work
- Increase educational attainment and aspiration, and reduce school exclusions.

3. Outcomes and Sustainability

The funding identified in this report will contribute to the delivery of the priorities in the North East Community Assembly Plan, thus benefiting residents in the North East Assembly Area.

The projects and activity within this report contribute to all five of the key ambitions as indicated in the Sheffield City Strategy 2010-2020 (Sheffield 2020 – Where People Shape the Future) –

- **Distinctive**; using the immense sense of pride local people have in the city and the Central Assembly area to bring local projects forward for funding.
- **Successful**; working with partners at a local level with joint employment and community projects and strategically through our formal partnerships.
- **Inclusive**; support projects that enable all sections of our community to benefit and join in new activities.
- **Vibrant**; support the community and voluntary sector in working to achieve the priorities for the area.

- **Sustainable;** ensure that future generations can enjoy the open spaces in our area and that the Assembly plays a key role in protecting our environment.

4. Full Proposal

4.1 The 2012/13 Discretionary Budget for the North East Community Assembly is £345,143. The Assembly agreed allocations of £308,876 at the meeting of March 21st, 2012. This report proposes that the following allocations be made:

- £9,436 from the assembly-wide allocation pot to be placed into an area-wide quick wins fund.
- £13,334 from the Burngreave ward to be allocated into the ward's quick wins pot
- £13,251 from the Firth Park ward to be allocated into the ward's quick wins pot

Placing funding in quick wins pots allows money to be allocated flexibly throughout the year to projects in line with the themes of the assembly's community plan.

5. Financial Implications

5.1 The North East Assembly has a £345,143 Discretionary Budget to allocate in 2012/13, to help fulfil the priorities identified in the North East Assembly Plan. Funds are available from within this sum to support the area-based proposals set out above.

6. Legal Implications

In implementing these proposals reliance will probably be placed on the new 'general power of competence' (the 'GPC') conferred on the Council by Section 1(1) of the Localism Act 2011. However, because the proposals relate to general funds from which a number of as yet undetermined grants will be paid, the North East Assembly team will need to take care that the making of each individual grant falls within the Council's legal powers, taking advice from Legal Services as necessary.

(Section 1(1) came into force on 18th February 2012 and provides that, "*A local authority has power to do anything that individuals generally may do.*" This is clearly a very broad power, but it must be noted that it is subject to existing or future statutory limitations.)

The procurement of any goods, works or services must be undertaken in accordance with all relevant provisions of Sheffield City Council's Constitution including the Council's Contracts Standing Orders and all applicable procurement rules.

7. Equality of Opportunity Implications

The North East Community Assembly Discretionary budget has been allocated to help address a range of needs in the area, as dictated by the North East Community Assembly Plan.

8. Human Resource Implications

There are no specific human resource implications for the Council as a result of the allocation of this funding.

9. Environmental and Sustainability Implications

These projects have a marginal environmental benefit.

10. Mitigation of Risk

The risks relating to this proposal have been considered by the North East Community Assembly Team. These risks will be regularly reviewed and monitored.

Projects funded may not lead to noticeable improvement in the priority issue. The Assembly Team (and the Accountable Bodies Team which administers funding) will monitor the impact of activity throughout the coming year, to assess whether projects have been effective.

The Accountable Bodies Team will administer the distribution of funding and ensure agreed targets and outcomes are being met. They will do this through the receipt of monitoring forms from providers and by visiting projects / activity on the ground.

The Assembly Manager will ensure payments are made as per the project proposal form and are released on time as per Council rules. The projects need to be aware that all funding must be spent by 31st March 2013 and no carry forward or extension is likely.

11. Alternative Options

It was considered to allocate funding to specific projects but allocating to quick wins pots gives the flexibility to vary levels of funding between different projects depending on need.

12. Reasons for Recommendations

The purpose of the Discretionary Budget is to help fulfil the priorities of the North East Assembly Community Plan, which have been identified through consultation with local residents, groups and partners.

The North East Assembly Community Plan priorities are:

- Clean, tidy, green streets to be proud of
- Improved parks and green open spaces
- Community support and people getting on together
- More things for children and young people to do

- Neighbourhoods where people feel safe
- Improved roads and public transport
- Improved local housing and the built environment
- Reducing health inequalities: add years to life and life to years
- Getting people out of poverty and into work
- Increase educational attainment and aspiration, and reduce school exclusions.

All the projects to which funding will be made available from the Assembly wide or ward pots will contribute to one or more of these priorities.

Allocating funding to quick wins pots allows flexibility in the awarding of grants.

13. Recommendations

That the North East Community Assembly:

(1) Considers the information contained within this report and allocates the following:

- £9,436 from the assembly-wide allocation pot to be placed into an area-wide quick wins fund.
- £13,334 from the Burngreave ward to be allocated into the ward's quick wins pot
- £13,251 from the Firth Park ward to be allocated into the ward's quick wins pot

(4) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly and having regard to any views expressed by Ward Councillors, to allocate funding from the assembly-wide quick wins pot and the quick wins pot from all four wards.

(5) Delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly, to allocate funding to further the Plan priorities as identified within this report where, in the opinion of the Assembly Manager, such funding needs to be provided before the October Assembly meeting to allow sufficient time for the project / service to be delivered.

(4) Authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in this report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

This page is intentionally left blank

NORTH EAST COMMUNITY ASSEMBLY**Meeting held 21st March 2012 at the
Shirecliffe Community Centre, 349 Shirecliffe Road**

PRESENT: Councillors Peter Price (Chair), Joan Barton, Jane Bird,
Leigh Bramall, Tony Damms, Jackie Drayton, Ibrar Hussain,
Talib Hussain, Alan Law and Peter Rippon

.....

1. **WELCOME AND HOUSEKEEPING ARRANGEMENTS**

The Chair welcomed everyone to the meeting and outlined basic housekeeping and fire safety arrangements.

2. **APOLOGIES FOR ABSENCE FROM MEMBERS OF THE COMMUNITY ASSEMBLY**

An apology for absence was received from Councillor Chris Weldon.

3. **EXCLUSION OF THE PRESS AND PUBLIC**

No items were identified where resolutions may be made to exclude the press and public.

4. **DECLARATIONS OF INTEREST**

Agenda Item 7 – Yorkshire Muslim Academy, Bland Street: Petition Report

Councillors Ibrar Hussain and Talib Hussain declared personal interests as they had children who attended the Yorkshire Muslim Academy.

Agenda Item 8 – Discretionary Budget Allocation 2012/13

Councillor Leigh Bramall declared a prejudicial interest as he was a Committee Member of the Parson Cross Forum and a member of the Southey/Owlerton Area Regeneration (SOAR) Board.

Councillor Tony Damms declared a prejudicial interest as Chair of Community First, which was a partner organisation of the Parson Cross Forum, and a member of the SOAR Board.

Councillor Peter Price declared a prejudicial interest as a member of the SOAR Board.

Councillor Jackie Drayton declared a prejudicial interest as her husband was employed by the SOAR Board.

Councillor Alan Law declared a prejudicial interest as a member of the Firth Park Advice Centre Committee and a member of the Longley Organised Community Association Ltd (LOCAL).

Councillor Peter Rippon declared a prejudicial interest as his daughter was employed by the Foxhill and Parson Cross Advice Centre.

None of the above took part in any discussion or voting on those parts of the decision which involved the allocation of funding to those bodies.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Petitions

The Assembly received and noted (a) a petition containing 15 signatures from the Verdon Street Agewell Group and a letter from the Burngreave Tenants' and Residents' Association regarding proposed staffing changes at the Verdon Street Recreation Centre and (b) a petition containing the forenames of 149 users of the Pitsmoor Adventure Playground regarding proposed staffing changes there.

5.2 Public Questions

Responses were provided to public questions as follows:-

1. The Chair, Councillor Peter Price, indicated that Activity Sheffield was having to take its share of the financial cutbacks with some of their workers having to reapply for their positions. Alison Rayner, Community Assembly Manager, added that the Council were reviewing staffing issues at the Pitsmoor Adventure Playground and the Verdon Street Recreation Ground, and Councillor Jackie Drayton stated that she was looking for Members to be involved in any consultation and that a report would be made to the Burngreave Ward meeting before the end of May.
2. Alison Rayner indicated that an update on progress regarding the Lion Works, Osborne House and Pitsmoor Working Men's Club had been sent to the questioner and that a Council officer had been designated to monitor progress.
3. Councillor Leigh Bramall stated that each Community Assembly would choose a 20 mph zone in their area over a two year period and these zones would be extended on a worst first basis thereafter. There were some schemes already in place in the City with the one in Shiregreen being funded by Sanctuary Housing Association.
4. The Chair indicated that officers would be asked to look at reported parking issues on Firth Park Road between the Library and Page Hall.
5. Alison Rayner stated that she would raise the issue of litter in the wooded areas adjacent to Busk Knoll with Sheffield Homes, which had responsibility for their maintenance.

6. Councillor Jane Bird indicated that reports of illegal parking around the garage at the junction of Molineaux Road and Hatfield House Lane, and around the cafes on Hatfield House Lane, would be raised at the next Neighbourhood Action Group meeting.
7. Councillor Leigh Bramall indicated that the request for the provision of traffic lights at the junction of Halifax Road and Southey Green Road would be assessed by officers and prioritised accordingly. It should, however, be borne in mind that such schemes were competing for limited resources.
8. Councillor Leigh Bramall stated that funding would be provided by the Community Assembly to support the Parson Cross Forum as an interim step prior to the award of Lottery Funding. This sum was subject to approval later in the meeting. Councillor Tony Damms expressed his determination that services would continue to be provided by the Parson Cross Forum at the Thomas More Church Centre.
9. The Chair explained that each Ward had made its own decisions regarding funding allocations for Activity Sheffield and that the Assembly only funded the officers' salaries. It should be noted that each Ward had carried out its own consultation regarding the Activity Sheffield funding and was able to demand that its requirements were fulfilled. A breakdown of the activities provided was always produced and it may be worthwhile to invite a representative from Activity Sheffield to a future Firth Park Ward meeting.
10. Councillor Peter Rippon pointed out that there had been plenty of opportunity, prior to the ballot on the management of the housing stock in Shiregreen, for residents' questions to be answered. Councillor Tony Damms added that he had attended at least two public meetings, which had been called by the community, at which the issues surrounding the ballot had been fully discussed. Councillor Jackie Drayton commented that the majority of those voting had voted in favour of stock transfer and that Members had set up Neighbourhood Commissions to ensure that Sanctuary Housing Association were held to account by tenants and elected Members.

6. **SAFER NEIGHBOURHOOD BOUNDARIES**

Inspector Simon Leake, South Yorkshire Police, gave a presentation on the revised Safer Neighbourhood Boundaries. He explained that these areas matched the Community Assembly Wards and aimed to align most services and enable more efficient partnership working. Inspector Leake went on to outline the composition of the North East Safer Neighbourhood Team and gave an indication of the roles and responsibilities of the Police Officers and Police Community Support Officers. In conclusion, he explained that the new arrangements would be operational from April 2012 and informed the meeting of what the changes would mean to the community, making particular reference to reduced fear of crime and increased public confidence.

Public Questions

Inspector Leake responded to public questions as follows:-

1. Longley was within the Firth Park Ward.
2. Staff would be deployed where there was a demand.
3. Core operational times were from 8.00 am to 10.00 pm, but this would be extended at the weekend.
4. The North East Safer Neighbourhood Team was based at Ecclesfield Police Station and he would ensure that refreshed contact details were circulated.
5. Quick phone call delivery was being encouraged and it should be noted that all Police Community Support Officers had Blackberries so that people could talk to them whilst they were on duty.

RESOLVED: That the North East Community Assembly thanks Inspector Simon Leake for his presentation and notes the information reported.

7. COUNCILLORS JOAN BARTON AND JANE BIRD

The Chair, Councillor Peter Price, paid tribute to Councillors Joan Barton and Jane Bird who were not seeking re-election at the forthcoming Council elections, and who between them had given over 54 years valuable service to the community. These tributes were endorsed by Councillor Jackie Drayton who referred to the assistance and support which she had received from both of them when she first became a councillor and the time and effort which each of them had put into their Wards. She added that they would be greatly missed by both elected Members and the community. This was followed by a presentation by the Chair of a bouquet and flower arrangements to each of them.

Councillor Joan Barton thanked Members for their tributes and referred to achievements in the Shirecliffe area, and Councillor Jane Bird also thanked Members and expressed how much she had enjoyed serving the community. Councillor Bird offered particular thanks to the South Yorkshire Police for their work in connection with the Shiregreen Designated Public Places Order and cited this as a good example of partnership working. Both retiring Members indicated that they would attend future Community Assembly meetings as members of the public.

EXECUTIVE FUNCTIONS DECISIONS

8. YORKSHIRE MUSLIM ACADEMY, BLAND STREET: PETITION REPORT

The Director of Development Services submitted a report in response to a petition requesting traffic calming measures and road safety improvements around the Yorkshire Muslim Academy, Bland Street.

8.1 Public Questions

Responses to public questions were provided as follows:-

1. Nigel Robson stated that the installation of appropriate road signs might be useful and consideration could be given to this.
2. Nigel Robson indicated that the photographs of the road shown in the presentation were taken in the afternoon and that no assessment had been undertaken whilst pupils were leaving the Academy. He added that it should be borne in mind that this was only an early assessment.
3. Councillor Tony Damms emphasised the need to adopt road safety measures at locations where problems had been identified.
4. Councillor Ibrar Hussain indicated that the restricted budget on which the Council was operating needed to be borne in mind.
5. Andy Godson, Transport Planning Officer, referred to the number of road safety schemes on the waiting list which were in excess of the funding which the Assembly had available and added that a major speed reduction scheme could cost in the region of £150,000 to £200,000.
6. Andy Godson stated that the Council's Travel Advisers could meet representatives of the Yorkshire Muslim Academy with a view to addressing the road safety issues raised.

8.2 Decision Taken

RESOLVED: That the North East Community Assembly:-

- (a) notes the concerns of the petitioners and thanks them for raising this matter;
- (b) requests officers to undertake further monitoring of road safety issues around the Yorkshire Muslim Academy, Bland Street;
- (c) requests officers to explore the possibility of installing appropriate road signs and markings in the vicinity of the Yorkshire Muslim Academy, Bland Street and provide costings for such measures;

- (d) requests Burngreave Ward Members to liaise with representatives of the Yorkshire Muslim Academy to discuss the petitioners' concerns; and
- (e) requests that officers contact the petitioners to inform them of the Community Assembly's decision.

8.3 Reasons For The Decision

- 8.3.1 There have been two reported injury accidents in the vicinity of the Academy itself during the last 5 years. One was classed as slight whilst the second involving an intoxicated pedestrian was classified as serious. Therefore the introduction of substantial road safety measures would be difficult to justify in view of the significant cost involved.
- 8.3.2 Physical traffic calming measures such as road humps may not discourage the use of Petre Street as a through route especially by commercial vehicle drivers who may go over the features at inappropriate speeds.
- 8.3.3 There may be many other locations, within the North East Assembly area, that have had a greater number of pedestrian injury accidents in recent years. General pedestrian activity is low. The Assembly may judge other locations as a greater priority for potential schemes.

8.4 Alternative Options Considered

- 8.4.1 A centrally funded area wide road safety scheme is very unlikely due to the comparatively small number of accidents, their severity and with the vast majority being vehicle/vehicle collisions.
- 8.4.2 The roads around the Academy are predominantly non-residential and as such are likely to fall outside the 20mph speed limit programme.
- 8.4.3 A request for a speed indication device (SID) on Petre Street has been received. However, this has not been included on any rotation schedule as Members agreed to repeat last year's schedule.

9. DISCRETIONARY BUDGET ALLOCATION 2012/13

The Community Assembly Manager submitted a report containing recommendations regarding the allocation of funding from the Assembly's Discretionary Budget for 2012/13.

9.1 Public Questions

Responses to public questions were provided as follows:-

1. Councillor Jackie Drayton pointed out that the amounts allocated to the 'Brighten Up Your Streets' theme not only included floral features but also amounts to the Neighbourhood Environmental Action Teams and Bring Out Your Rubbish Days. Councillor Joan Barton expressed her support

for the inclusion of the floral features as she considered that it lifted the appearance of the area.

2. The Chair, Councillor Peter Price, indicated that each Assembly's budget had been cut by approximately 25% with some slight variations.
3. The Chair stated that the Job Club funding had been allocated to Burngreave Works.

9.2 **Decision Taken**

RESOLVED: That the North East Community Assembly:-

- (a) regard having been had to the Sheffield City Strategy and to the relevant guidance issued by the Secretary of State, confirms its belief that the granting of funding as envisaged in the report is likely to achieve the promotion and improvement of the social and environmental wellbeing of residents of the North East Community Assembly area;
- (b) agrees to prioritise areas of work as set out in section 4.2 of the report and to allocate funding against priorities within the Community Plan;
- (c) agrees the proposed allocations of funding for projects particularised in section 4.2 of the report, subject to the Director of Community Services being authorised to vary the amount of this funding by not more than ten per cent in each case if funding is available;
- (d) delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly and having regard to recommendations made by Ward Councillors, to allocate funding from the Shiregreen/Brightside, Southey, Firth Park and Burngreave Wards Quick Wins budget;
- (e) delegates authority to the Assembly Manager, in consultation with the Chair of the Assembly, to allocate funding to further the Community Plan priorities as identified within the report where, in the opinion of the Assembly Manager, such funding needs to be provided before the July Assembly meeting to allow sufficient time for the project/service to be delivered; and
- (f) authorises the Director of Community Services, in consultation with the Director of Legal Services, to agree the terms on which all funding referred to in the report is made available and to enter into such funding agreements with recipients of the funding and any other related agreements or arrangements, and on such terms, that she considers appropriate.

9.3 **Reasons For The Decision**

The North East Community Assembly 2012/13 Discretionary Budget is £345,143. Initial recommendations have been made regarding the 2012/13 Assembly budget that link to the Community Plan priorities. The proposals from this report will:

- Help partners and delivery agencies know which areas of work Members support
- Identify which areas of work are a priority for the Assembly
- Provide partners, delivery agencies and local residents with an indication of which priorities Assembly Members wish to support from the 2012/13 Discretionary Budget, along with an indicative allocation.
- Delegate decision-making powers to the Community Assembly Manager where an allocation has been made to an area of activity within agreed Plan priorities but where detailed spending proposals have yet to be developed, to enable funding to be spent quickly and within timescales.

9.4 **Alternative Options Considered**

Variable levels of funding between Assembly Plan themes and between Wards and Assembly-wide projects have been considered. The division of the budget between Assembly-wide and Ward-level budgets reflects a decision after discussion to reflect the diversity of need between the four constituent Wards, expressed in the new Ward Plans, in the budget allocations, rather than impose centrally agreed priorities across the Assembly area.

10. **MINUTES OF PREVIOUS MEETING**

The minutes of the meeting of the Assembly held on 25th January 2012, were approved as a correct record.

11. **DATE OF NEXT MEETING**

The Assembly noted that its next meeting would be held on Wednesday, 11th July 2012, at 6.00 pm at the Shirecliffe Community Centre.

(NOTE: These minutes are subject to approval at a future meeting.)

SHEFFIELD CITY COUNCIL

NORTH EAST COMMUNITY ASSEMBLY

Meeting held 16th May 2012

PRESENT: Councillors Leigh Bramall, Sheila Constance, Tony Damms, Jackie Drayton, Gill Furniss, Ibrar Hussain, Talib Hussain, Alan Law, Peter Price, Peter Rippon, Sioned-Mair Richards and Chris Weldon

.....

1. **APOLOGIES FOR ABSENCE**

There were no apologies for absence.

2. **APPOINTMENT OF CHAIR**

RESOLVED: That Councillor Peter Price be appointed Chair of the Community Assembly.

3. **DAY AND TIME OF MEETINGS**

RESOLVED: That meetings of the Assembly be held on a quarterly basis on dates and times to be determined by the Chair.

This page is intentionally left blank