

# SHEFFIELD CITY COUNCIL

## EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Wednesday 19 February 2020 by the Cabinet.

Date notified to all Members: Thursday 20 February 2020

The end of the call-in period is 4:00 pm on Wednesday 26 February 2020

The decision can be implemented from Thursday 27 February 2020

### **Item No**

#### **7. SHEFFIELD INCLUSION STRATEGY 2020-2025**

- 7.1 The Executive Director, People Services, submitted a report seeking approval to the Sheffield Inclusion Strategy 2020-2025, which was appended to the report.

The report indicated that, following the local area Special Educational Needs and Disabilities (SEND) inspection in November 2018, the Council has worked with partners, including Sheffield Clinical Commissioning Group (CCG) and Sheffield Parent Carer Forum, to co-produce a clear vision and strategy for inclusion, including Special Educational Needs and Disabilities.

- 7.2 **RESOLVED:** That Cabinet approves the Inclusion Strategy so that an associated action plan, building on and incorporating the Written Statement of Action, can begin to be written.

#### **7.3 Reasons for Decision**

Sheffield requires a clear strategic plan for improvement in regards to inclusion. The strategy has been co-produced to do so.

#### **7.4 Alternatives Considered and Rejected**

Not applicable – the Council is duty bound to co-produce an Inclusion Strategy as part of its Written Statement of Action for Ofsted.

#### **7.5 Any Interest Declared or Dispensation Granted**

None

#### **7.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**7.7 Respective Director Responsible for Implementation**

John Macilwraith, Executive Director, People Services

**7.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Children, Young People and Family Support

**8. PEOPLE KEEPING WELL - NEXT STEPS (2020-2023)**

8.1 The Executive Director, People Services, submitted a report outlining the plans for the next three years (April 2020 to March 2023) for the People Keeping Well (PKW) Programme.

The PKW Programme is part of the Better Care Fund and is Sheffield's community based approach to improving people's health and wellbeing (sometimes described as social prescribing) and is delivered by voluntary, community and faith organisations.

8.2 **RESOLVED:** That Cabinet:-

(a) notes and acknowledge the contents of the report;

(b) authorises grant funding of the lead partners, as detailed and set out in the report, in order to deliver the People Keeping Well Programme (April 2020 to March 2023); and

(c) where no authority exists under the Leader's Scheme of Delegation, delegates such authority to the Director of Commissioning, Inclusion and Learning, in consultation with the Cabinet Member for Health and Social Care and the Director of Finance and Commercial Services, to award grant funding and thereafter to enter into funding agreements in line with the report and to take such other steps where no authority exists, to meet the aims and objectives of the report, for the period April 2020 to March 2023.

**8.3 Reasons for Decision**

The reasons for the recommendations made are detailed in the table in section 6 of the report.

**8.4 Alternatives Considered and Rejected**

Section 5 of the report details the pros and cons of the alternative options which were considered and discounted. Those alternative options were (a) refresh and review the current PKW Leads, (b) decommission and deliver in-house and (c) decommission and end PKW.

**8.5 Any Interest Declared or Dispensation Granted**

None

**8.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**8.7 Respective Director Responsible for Implementation**

John Macilwraith, Executive Director, People Services

**8.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Healthier Communities and Adult Social Care

**9. DISCRETIONARY SUPPORT FOR INWARD INVESTMENT**

9.1 The Executive Director, Place, submitted a report seeking support for the provision of financial encouragement for inward investment into Sheffield in return for social and economic benefits and, specifically, seeking approval to (a) a delegated arrangement to provide support for inward investment developments where such support demonstrates value for money and brings tangible benefits to the City and (b) the provision of a grant of £500,000 to secure an inward investment in to the Lower Don Valley that will generate over 1,500 jobs, and up to a £309,500 contribution towards a grant that will create 90 jobs at Parkwood Springs.

9.2 **RESOLVED:** That Cabinet:-

(a) endorses, in principle, the approach to encourage inward investment where such an investment can demonstrate value for money and social and economic benefits for the City;

(b) to the extent not covered by existing delegations, delegates authority to the Executive Director of Place, in consultation with the Cabinet Member for Business, Skills and Development, the Cabinet Member for Finance, Resources and Governance, and the Director of Finance and Commercial Services, to make specific decisions on providing support for inward investment proposals that meet

the following conditions:-

- The proposed financial support is for genuine inward investment activity that will be new to the City.
- A value for money assessment, including the social and economic benefits, is included as part of the consultation with the nominated Cabinet Members;

(c) approves a £500,000 inward investment grant to Clipper Logistics Plc in respect to their investment at Shepcote Lane; and

(d) approves a contribution of up to £309,500 to Skyline Luge Sheffield in respect to a grant of £619,000 being provided by the Sheffield City Region Combined Authority (SCRCA) for their investment at Parkwood Springs.

### 9.3 **Reasons for Decision**

9.3.1 Inward Investment has the opportunity to bring significant social and economic benefits to the City. In order to help attract and secure inward investment the Council has the ability to provide grant funding either through a direct grant to the investor or through a contribution to a grant provided by the Sheffield City Region Combined Authority Business Investment Fund where that is required. The benefits of supporting inward investment in this manner can include job creation, improved wages, bespoke travel arrangements, training programmes and the development of local supply chains with existing local businesses.

9.3.2 In order to ensure the Council has the ability to act quickly and in confidence with potential inward investors, it is proposed that delegated arrangements are established to enable grants to be provided where a value for money case can justify the investment.

9.3.3 In order to secure a £20m investment at Shepcote Lane that has now created over 1,500 jobs, approval from the Council is sought to confirm the provision of £500,000 to the investor. In addition, up to £309,500 is required to support a £619,000 grant from the SCRCA towards an investment at Parkwood Springs that has the potential to create 90 jobs and create a new major leisure attraction in the City.

### 9.4 **Alternatives Considered and Rejected**

9.4.1 Being able to respond quickly, efficiently and with confidence to an inward investment enquiry is considered important to securing the investment together with the social and economic benefits that would result. Retaining existing approval arrangements is an option, however it is considered that the delegated arrangements outlined in the report would provide certainty to negotiations with

inward investors which in turn would increase the likelihood of securing such an investment in Sheffield.

9.4.2 No threshold for the size of grant to be agreed under the delegation has been identified. It is considered that an assessment of affordability alongside the economic and social benefits resulting from the investment will form part of the assessment process prior to consideration by the Members and Officer with delegated authority.

9.4.3 With regard to the Skyline Luge grant, the SCR funding will not be provided without the contribution from SCC. The overall grant will look to secure the Skyline investment in Sheffield rather than a number of other sites they are considering in the UK and across Europe.

9.4.4 In respect to the Clipper grant, the risk of not providing the grant would be significant reputational damage having indicated the funding would be forthcoming. The occupier, Pretty Little Thing, has delivered against the expectations associated with the grant offer and delivered significant benefits to the local community.

**9.5 Any Interest Declared or Dispensation Granted**

None

**9.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**9.7 Respective Director Responsible for Implementation**

Laraine Manley, Executive Director, Place

**9.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Economic and Environmental Wellbeing

**10. PROPOSAL FOR ALTERNATIVE GOVERNANCE ARRANGEMENTS FOR SHEFFIELD CITY COUNCIL**

10.1 The Executive Director, Resources, submitted a report presenting proposals for a committee system and for an enhanced leader and cabinet model of governance, as recommended by Full Council at its meeting on 5 February 2020, for consideration by Cabinet.

In May 2020, a referendum will be held to determine whether the Council retains its leader and cabinet model of decision making, or moves to a committee system model. The Council is required to draw up and publish proposals for a committee system before holding the referendum.

10.2 **RESOLVED:** That Cabinet:-

(a) as recommended by Full Council at its meeting on 5 February 2020, approves:-

(i) the proposals for an enhanced Leader and Cabinet governance model; and

(ii) proposals for a Committee system of governance to be published before a referendum, as set out in the report; and

(b) requests the Director of Policy, Performance and Communications, in consultation with the Director of Legal and Governance, to publish a notice as required by the Referendum Regulations, setting out the main features of these proposals, and to undertake additional activity to ensure that they are communicated to people in the city as clearly as possible before the referendum, including showing the indicative costs of both systems.

10.3 **Reasons for Decision**

10.3.1 The Council must produce and publish a proposal for a committee system, as required by the 2011 and 2012 regulations. The proposals for a committee system meet the principles endorsed by Full Council in January 2020 and were recommended to Cabinet by Full Council in February 2020.

10.3.2 The proposals for an enhanced Leader and Cabinet model reflect the same principles and were also recommended to Cabinet by Full Council.

10.3.3 The Council will also take into account the governance principles and ways of working in the further development of proposals for either model of governance and following the referendum in May 2020 (as outlined in the further work at Section 9) to enable it to meet its ambitions set out in paragraph 4.2 of the report.

10.4 **Alternatives Considered and Rejected**

10.4.1 The Council must produce a proposal for a committee system before a referendum under the 2011 regulations. There is some scope to look at different designs of committee system. In looking at the outline design of the proposals, the work done by the Overview and Scrutiny Management Committee (OSMC) has been taken

into account, including the evidence considered by the Committee relating to approaches taken at different local authorities.

10.4.2 Alternative governance models in operation at other local authorities were looked at by the OSMC during the scrutiny exercise concerning governance. These included strengthened arrangements for pre-decision scrutiny in a Leader and Cabinet model of governance, such as in Rotherham Council and the development of proposals for a committee system underway at Cheshire East Council.

10.4.3 The Council does not have to consider proposals for an enhanced leader/cabinet model as part of the requirements before a referendum. However, we believe it is very important, following the review by the Scrutiny Committee, to reflect on how the existing arrangements work and say how the existing arrangements might be enhanced to help meet the governance principles adopted by Full Council in January 2020.

10.5 **Any Interest Declared or Dispensation Granted**

None

10.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

10.7 **Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

10.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee

**11. REVENUE BUDGET AND CAPITAL PROGRAMME 2020/21**

11.1 The Executive Director, Resources, submitted a report containing proposals with regard to the Council's Revenue Budget for 2020-21 and the Capital Strategy 2020-2025.

The purpose of the Revenue Budget report is to:-

- approve the City Council's revenue budget for 2020/21, including the position on reserves and balances;
- approve a 2020/21 Council Tax for the City Council; and
- note the levies and precepts made on the City Council by other authorities.

The purpose of the Capital Programme Report is to:-

- set out the Council's key priority areas for capital investment;
- provide an overview of specific projects included in the years 2020 to 2025;
- set out the overall shape of the current Capital Programme for the 5 years to 2025 (at Appendix 2);
- set out the Council's principles for how it invests in non-cash assets; and
- provide background to the Council's Corporate Investment Fund Policy (at Appendix 1).

11.2 **RESOLVED:** That Cabinet recommends to the meeting of the City Council on 4<sup>th</sup> March 2020:-

(a) to approve a net Revenue Budget for 2020/21 amounting to £420.171m;

(b) to approve a Band D equivalent Council Tax of £1,621.40 for City Council services, i.e. an increase of 3.99% (1.99% City Council increase and 2% national arrangement for the social care precept);

(c) to approve the proposed amendments to the Long Term Empty premium which applies to Council Tax charges in respect of Long Term Empty Dwellings, as set out in paragraph 48 of the Revenue Budget report, with effect from 1 April 2020;

(d) to note that the Section 151 Officer has reviewed the robustness of the estimates and the adequacy of the proposed financial reserves, in accordance with Section 25 of the Local Government Act 2003; and that further details can be found in Appendix 4 and within the Section 25 Statutory Statement on Sustainability of Budget and Level of Reserves from paragraph 15 of the Revenue Budget report;

(e) to approve the savings as set out in Appendix 2 of the Revenue Budget report;

(f) to approve the revenue budget allocations for each of the services, as set out in Appendices 3a to 3d of the Revenue Budget report;

(g) to note that, based on the estimated expenditure level set out in Appendix 3 to the Revenue Budget report, the amounts shown in part B of Appendix 6 of the report would be calculated by the City Council for the year 2020/21, in accordance with sections 30 to 36 of the Local Government Finance Act 1992;

(h) to note the information on the precepts issued by the South Yorkshire Police & Crime Commissioner and of South Yorkshire Fire & Rescue Authority, together with the impact of these on the overall amount of Council Tax to be charged in the City Council's area;

(i) to approve the proposed amount of compensation to Parish Councils for the loss of Council Tax income in 2020/21 at the levels shown in the table below paragraph 85 of the Revenue Budget report;

(j) to approve the Treasury Management and Annual Investment Strategies set out in Appendix 7 of the Revenue Budget report and the recommendations contained therein;

(k) to approve the Minimum Revenue Provision (MRP) Policy set out in Appendix 7 of the Revenue Budget report; which takes into account the revisions proposed for 2019/20 onwards;

(l) to agree that authority be delegated to the Executive Director, Resources, to undertake Treasury Management activity, to create and amend appropriate Treasury Management Practice Statements and to report on the operation of Treasury Management activity on the terms set out in these documents;

(m) to approve a Pay Policy for 2020/21 as set out in Appendix 8 of the Revenue Budget report;

(n) to agree that the Members' Allowances Scheme for 2017/18 and onwards, approved on 3 March 2017, and implemented for 2018/19 and 2019/20, be also implemented for 2020/21;

(o) to approve the contents of the Capital Strategy & Budget Book and the specific projects included in the years 2020/21 to 2024/25; that block allocations are included within the programme for noting at this stage and detailed proposals will be brought back for separate Member approval as part of the monthly monitoring procedures; and

(p) to approve the proposed Capital Programme for the 5 years to 2024/25, as per appendix 2 of the Capital report.

### **11.3 Reasons for Decision**

11.3.1 The City Council on 4 March 2020 meets to consider the Revenue Budget for 2020/21 and to determine the Council Tax for that year. The report provides information to enable the Council to set a budget and determine the Council Tax. The proposals set out in this report provide for a balanced budget to be recommended to Council.

11.3.2 The proposed projects within the Capital Programme will improve the services to the people of Sheffield.

**11.4 Alternatives Considered and Rejected**

11.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

**11.5 Any Interest Declared or Dispensation Granted**

None

**11.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**11.7 Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

**11.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee

(Note: This is a matter reserved for approval at Full Council at its meeting to be held on 4<sup>th</sup> March 2020, and is not, therefore, subject to call-in).

**12. REVENUE BUDGET AND CAPITAL PROGRAMME MONITORING 2019/20 - AS AT 31/12/2019**

12.1 The Executive Director, Resources, submitted a report providing the outturn monitoring statement on the City Council's Revenue and Capital Budget 2019/20, as at the end of Month 9 (31<sup>st</sup> December 2019).

12.2 **RESOLVED:** That Cabinet:-

(a) notes the updated information and management actions provided by the report and the attached appendices on the 2019/20 Revenue Budget Outturn; and

(b) in relation to the Capital Programme, notes the forecast Outturn position described in Appendix 2 of the report.

**12.3 Reasons for Decision**

To record formally changes to the Revenue Budget and the Capital Programme.

**12.4 Alternatives Considered and Rejected**

A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

**12.5 Any Interest Declared or Dispensation Granted**

None

**12.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**12.7 Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

**12.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee

**13. MONTH 9 CAPITAL APPROVALS**

13.1 The Executive Director, Resources, submitted a report providing details of proposed changes to the Capital Programme 2019/20, as brought forward in Month 9.

13.2 **RESOLVED:** That Cabinet:-

(a) approves the proposed additions and variations to the Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegates authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contract; and

(b) approves the making of grants to third parties, as detailed in Appendix 2 of the report.

**13.3 Reasons for Decision**

- 13.3.1 The proposed changes to the Capital Programme will improve the services to the people of Sheffield.
- 13.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.
- 13.3.3 Obtain the relevant delegations to allow projects to proceed.

**13.4 Alternatives Considered and Rejected**

A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

**13.5 Any Interest Declared or Dispensation Granted**

None

**13.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**13.7 Respective Director Responsible for Implementation**

Eugene Walker, Executive Director, Resources

**13.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee

**14. APPROPRIATION OF THE FORMER HEMSWORTH PRIMARY SCHOOL SITE (BLACKSTOCK ROAD) FOR HOUSING PURPOSES\***

- 14.1 The Executive Director, Place, submitted a report seeking approval for the former Hemsworth Primary School site (Blackstock Road, Gleadless Valley, S14 1AA) to be appropriated for the purposes of Part II of the Housing Act 1985 to be used for the provision of extra care housing or other older person housing (such as Older

Persons Independent Living), and to request that previous decisions by Cabinet regarding the use and disposal of the site be rescinded.

14.2 **RESOLVED:** That:-

(a) the Cabinet decisions of September 2002 and June 2007, in respect of the disposal of the former Hemsworth Primary School site for extra care housing and that the disposal be to the Extra Care Charitable Trust, be rescinded; and

(b) subject to no objections to the open space notice being received, the former Hemsworth Primary School site be appropriated for the purposes of Part II of the Housing Act 1985 for the provision of extra care housing or other older person housing through the Housing Revenue Account Stock Increase Programme.

14.3 **Reasons for Decision**

The former Hemsworth Primary School site has remained vacant since 2005 and was recently declared surplus to the requirements of the 'People' portfolio. Appropriating the site for the purposes of Part II of the Housing Act 1985 will enable the Council to fulfill its longstanding intention to develop older persons housing on the site as part of the Council's Stock Increase Programme.

14.4 **Alternatives Considered and Rejected**

Three alternatives have been considered:-

(1) **'Do nothing'**. As the site has been left vacant since at least 2005 and is currently a maintenance liability for the Council, 'doing nothing' is not considered to be a suitable option.

(2) **Develop the site for older persons' accommodation via market disposal** which might attract Registered Providers and/or institutional investors (based on soft market testing).

(3) **Develop the site with non-age-specific general needs housing via market disposal.**

In relation to alternative options (2) and (3) - as the Council is now delivering older persons' developments elsewhere in the city, it is able to make best use of that understanding and expertise to deliver the site for the provision of extra care housing or other older person housing through the Council Housing Stock Increase Programme. If the site remains in Council ownership, the Council will be able to retain greater control over the type of development that best meets the needs of older people in the city. Keeping the asset in Council ownership will deliver a rental income to the Housing Revenue Account over the lifetime of the development.

**14.5 Any Interest Declared or Dispensation Granted**

None

**14.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**14.7 Respective Director Responsible for Implementation**

Laraine Manley, Executive Director, Place

**14.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee