

SHEFFIELD CITY COUNCIL

Admissions Committee

Meeting held 18 June 2019

PRESENT: Councillors Chris Rosling-Josephs (Chair), Vic Bowden, Michelle Cook, Peter Garbutt, Talib Hussain and Mike Levery

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1. APOLOGIES FOR ABSENCE

1.1 There were no apologies for absence.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on items 6 and 7 on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information as described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETINGS

4.1 The minutes of the meetings of the Committee held on 19th March, 3rd April and 15th May, 2019, were approved as correct records.

5. ACTION TAKEN UNDER DELEGATED POWERS

5.1 The Committee noted that, since its last meeting, and following receipt of further evidence that had been requested from the appellants in respect of four cases, the Executive Director, People Services, in consultation with the Chair of the Committee, under powers delegated to her with regard to Primary School Admissions had determined that:-

- (a) two pupils be prioritised at the top of their respective waiting lists in the "non-catchment" category on the grounds that there are exceptional family circumstances (Case Nos. CA1 and CA3);
- (b) one pupil be not prioritised on the waiting list as no exceptional circumstances are demonstrated (Case No.CA2); and
- (c) authority be given for a new application to be processed on the grounds that there has been a change in the medical circumstances of the child (Case No.BR1).

6. HOME TO SCHOOL TRANSPORT APPEALS

- 6.1 The Executive Director, People Services, submitted a report and commented upon a case where parents had appealed against the administrative decision made by the Executive Director with regard to the refusal to grant a home to school travel bus pass.
- 6.2 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parents and, arising therefrom, it was:-
- 6.3 RESOLVED: That the appeal be not upheld on the grounds that there are no exceptional circumstances demonstrated and, having regard to the Council's Home to School Transport Policy, the school that the pupil is requesting a pass for is not their catchment school/nearest suitable school (Case No.PA/AC03).

7. SCHOOL ADMISSION REQUESTS - PRIMARY SCHOOL PLACES

- 7.1 The Executive Director, People Services, submitted a report and commented upon a case where parents had made a request for the Committee to consider a change in the family's circumstances, in connection with their request for a place at their preferred primary school and, arising therefrom, it was:-
- 7.2 RESOLVED: That upon consideration of the case, and with due regard to the additional information now submitted, the Committee considers that there had been a material change in the family's circumstances, and therefore, authority be given for a new application to be processed in this case (Case No.P1).

8. DATE OF NEXT MEETING

- 8.1 It was noted that the next meeting of the Committee would be held on Tuesday, 9th July 2018, at 2.00 pm, in the Town Hall.