

SHEFFIELD CITY COUNCIL

Cabinet

Meeting held 21 October 2020

(NOTE: This meeting was held as a remote meeting in accordance with the provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.)

PRESENT: Councillors Julie Dore (Chair), Jackie Drayton, Terry Fox, Mazher Iqbal, Bob Johnson, Mark Jones, Mary Lea, George Lindars-Hammond, Abtissam Mohamed and Paul Wood

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1. APOLOGIES FOR ABSENCE

1.1 No apologies for absence were received. All members of the Cabinet were present at the meeting.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 Councillor Paul Wood declared a personal interest in agenda item 9 (Sheffield COVID Business Recovery Plan) (See minute 9 below) as he was a member of the Sheffield Chamber of Commerce.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meeting of Cabinet held on 23rd September, 2020 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 It was reported that there were no public questions or petitions.

6. ITEMS CALLED-IN FOR SCRUTINY

6.1 It was noted that there had been no items called-in for scrutiny since the last meeting of the Cabinet.

7. REPORT OF THE LOCAL GOVERNMENT AND SOCIAL CARE OMBUDSMAN - COMPLAINT ABOUT REMOVAL OF STREET TREES AND STREETS AHEAD CONTRACT

7.1 The Executive Director, Place, submitted a report summarising the findings of a

formal report by the Local Government & Social Care Ombudsman (attached to the report as Appendix A) regarding a complaint made by Mr G about the removal of street trees from the road where he lived, as part of the Council's 'Streets Ahead' programme of works delivered by its contractor, Amey Hallam Highways plc.

The report details the recommendations to the Council arising from the report and includes an outline of the steps already taken to improve transparency in relation to decision making. The report recommended that Cabinet recognise the failings of the Council and provide a full apology. Cabinet approval is also sought for the creation of a public archive of Sheffield City Council (SCC) street tree related material to be held within the City Archives in perpetuity.

The Leader of the Council made a statement on behalf of the Cabinet and the Council. She confirmed that the Council accepts the findings of the report of the Local Government and Social Care Ombudsman into the Complaint about Removal of Street Trees and the Streets Ahead Contract, and provides an unreserved apology for the failings of the implementation of the street trees element of the Streets Ahead programme. She also acknowledged the controversy and concern that the issue has caused and that the dispute should not have got to the point that it did. She accepted that the council's poor practise in managing the issue did contribute to the opposition to the programme, particularly with incidents such as Rustlings Road. She stated that it should not have been handled in the way that it was and there are other examples of this also in the report.

She stated that it is also clear that the approach we have now got, to which the vast majority of people are supportive of, is the right way forward. She reiterated that over the past two and a half years the Council has, at different stages, apologised and recognised that we got some things wrong with the way the issue was handled. With regards specifically to the Rustlings Road incident the Council did give a full apology for those events at that time, which is referenced in the report. She stated that the Council wrote to the residents of Rustlings Road a week after that incident took place and she reiterated again that apology today.

Finally, on a more positive note it is important to say that, the fact that we are now working towards a street tree strategy that is being co-produced with the groups who were previously at the centre of the dispute, is a demonstration of how far we have come together. She thanked all those involved and as recognised in the report, noted that we are in a very different position today.

7.2 **RESOLVED:** That Cabinet:-

(a) endorses the publication of a public unreserved apology accepting the findings

of the Local Government & Social Care Ombudsman investigation;

(b) notes that the Cabinet Member for Environment, Streetscene and Climate Change has provided a private apology to the family of Mr G recognising the failings of the Council in its communications with him;

(c) notes that the Street Tree Partnership Working Strategy details the new, transparent decision process for tree removals, and the additional information requirements from the contractor in submitting the recommendation;

(d) notes that the Highways Maintenance (Streets Ahead client team) and contractor will receive additional training in the Council's complaints procedure;

(e) notes the work that is being done to embed openness and transparency across all of the Council's services; and

(f) approves the funding for Sheffield Archives Service to establish and manage the creation of a complete archive of SCC tree related material to be held within the City Archives in perpetuity.

7.3 Reasons for Decision

7.3.1 The recommendations to Cabinet reflect the work the Council has already commenced that contribute to realising the recommendations of the Ombudsman and our commitment to open and transparent decision making.

In addition, Cabinet is asked to approve the new archive project which will allow open access to our records and correspondence in relations to our past approach and decisions.

7.4 Alternatives Considered and Rejected

7.4.1 No alternative options have been considered, the Council accepts the findings of the report and is pleased to demonstrate our progress and commitments to realising the recommendations from the Ombudsman report.

7.5 Any Interest Declared or Dispensation Granted

None

7.6 Reason for Exemption if Public/Press Excluded During Consideration

None

7.7 Respective Director Responsible for Implementation

Laraine Manley, Executive Director, Place.

7.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

8. COVID-19 UPDATE

8.1 Greg Fell, the Director of Public Health, provided a Coronavirus (Covid-19) position statement. It was noted that the reproduction rate is nationally 1.3 to 1.5; the average number of cases a day for Sheffield over the last 7 days is 289; the spread of the disease was different in different regions, with the highest rates in the North, but the South was catching up; and that there had been a huge impact on the return of students for university towns and cities like Sheffield.

He stated that the rate of cases per 100,000 is falling from over 470 to around 400 in Sheffield; that the incidence of the disease is rising in all age groups; and the average age is now increasing again. He set out the position across the Sub-region and confirmed that the test positivity rate is 24%, having risen from 2% six weeks ago. He outlined issues with test result and contact tracing timeliness and highlighted that completeness is a concern. He also noted with concern that additional pressures are now being put on hospitals, which are getting busier.

He indicated that that further measures to control the spread of the virus are necessary and that the best way to protect vulnerable individuals and the economy is to keep community spread low. The purpose of restriction is to limit social contacts. Suppression doesn't change the fundamentals and it should not detract from the basics:

- Testing, contact tracing, isolation – speed and depth.
- Management of incidents
- The choices 560,000 people make
- Supporting people to do the right thing
- Get a test if you have symptoms
- Stay at home if you have symptoms or test positive, or if asked to isolate.
- Limit social contacts – number and nature.
- Distance, hand wash, face covering

The Leader of the Council gave a statement on the announcement made that

morning to move South Yorkshire in to Tier 3 lockdown measures.

She stated that last week the government clearly set out to the nation their new approach to managing the pandemic and growth in the virus across the country through the local regional tiered lockdown system. We have been in Tier 2 for just a week, however the government informed us that, due to the continued high level of cases across the region and increasingly concerning levels of hospital admission, it is now necessary to raise the alert level to very high and place the region in Tier 3. This is supported by our Director of Public Health.

We accept that it was inevitable that certain extra restrictions needed to be considered and we agree that more needs to be done to tackle the growth of the virus. We are seeing cases rise across the country. In Sheffield and South Yorkshire, we have seen there is a growing and extremely concerning number of people in ICU beds and doing nothing was clearly not an option.

As these restrictions are imposed people must be properly supported, especially when their place of work is closed down and they are not able to go to work and earn a living. People should be given the same level of support as they were in the national lockdown to help them through these incredibly challenging times. We maintain that there should be a furlough scheme that matches what was provided before and it is important to remember that many of the jobs involved here are amongst the lowest paid. We asked for a funding package that would allow us to compensate for the failure of the national scheme that the government have put forward. We asked for significantly greater financial support in addition to the national scheme that they have implemented.

Whilst the government are providing extra funding, they are giving South Yorkshire a standard package of support which they are providing to the areas going into Tier 3 and this will not allow us to provide the support for people that is needed. We will continue to push government to provide enough support for people and businesses, as they are now placing us in these measures which will have such serious consequences for the people that are most impacted. It is not too late to do the right thing to support people in Sheffield, South Yorkshire, and in fact all the people across the country who are going into Tier 3 and I would plead with government to increase the levels of support they are providing for Tier 3.

Many people will be fearful of what is to come over the coming months, whether it be for the risk of the virus, their place of employment being closed or the impact on them or their loved ones of the restrictions. We can in Sheffield get through this, but we can only do it by pulling together. The government's approach at this moment in time will not bring about this togetherness, so we in Sheffield must show them how it's done. We will continue to fight for our citizens and our

business in Sheffield. I know the spirit of Sheffield will get us through.

9. SHEFFIELD COVID BUSINESS RECOVERY PLAN

- 9.1 The Executive Director, Place, submitted a report setting out the priorities of the Sheffield COVID Business Recovery Plan, which has been developed by the Sheffield Business Response Group – a co-operation between the Cabinet Member for Business and Investment and the business community in Sheffield. The report seeks Cabinet endorsement of the plan and notes the new approach to collaboration between the Council and the business community, which will continue as the plan is delivered.

Alexis Krachai, Mel Kanarek and Martin McKervey from the Business Response Group attended the meeting to provide input from the business community partners of the Group.

9.2 RESOLVED: That Cabinet:-

(a) notes the role of the Council in developing the Sheffield COVID Business Recovery Plan as part of a collaboration with the Sheffield Business Response Group;

(b) endorses the Sheffield COVID Business Recovery Plan as a framework for action to help address the economic impacts of COVID;

(c) notes and acknowledges the role the Council will play in delivering elements of the Plan as part of the Business Response Group, with the Plan informing the City's bids for COVID relief and recovery funding;

(d) notes the collaborative approach taken to develop the action plan, creating the basis for a new long-term relationship with the private sector in Sheffield, working together to help to shape the city's long-term economic Strategy; and

(e) notes that a report seeking approval to establish a £2m Fund to support interventions that address some of the economic impacts of Covid-19 would be considered by the Leader in early November.

9.3 Reasons for Decision

- 9.3.1 The COVID pandemic has presented a number of challenges for businesses and the economy which, if not addressed, could lead to long-term issues in terms for employment, business and wages with knock-on impacts on health inequalities and people's wellbeing. The Sheffield COVID Business Recovery Plan sets out the

priorities for the city in addressing these issues and creates a framework for the Council to work alongside the business community to support the city's recovery, protecting jobs and businesses.

9.4 Alternatives Considered and Rejected

9.4.1 Do nothing: The Council had the option of not collaborating with the Business Response Group to produce an action plan and instead solely relying on the Sheffield City Region Renewal Action Plan for its response to COVID. However, this approach would have several disadvantages:

1. It ignores the issues affecting businesses at a city level which a regional approach may not always be able to reflect;

2. It ignores the vital role that anchor institutions and business networks play in the economy, not only in the more 'traditional' economic sphere of business support, transport, infrastructure and skills but also addressing inequalities, public health and environmental sustainability which are intrinsically linked to the economy;

3. The opportunity to build a refreshed, more collaborative relationship with the business community would have been missed;

4. The process of developing the city's own plan for business has informed our discussions with Sheffield City Region and allowed the city to better articulate what it needs from the regional plan. This opportunity would have been lost under a 'do nothing' approach.

9.5 Any Interest Declared or Dispensation Granted

None

9.6 Reason for Exemption if Public/Press Excluded During Consideration

None

9.7 Respective Director Responsible for Implementation

Laraine Manley, Executive Director, Place

9.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

(Note: At this point in the proceedings, Councillor Dore left the meeting and the Deputy Chair, Councillor Fox took the Chair).

10. RETIREMENT OF STAFF

10.1 The Executive Director, Resources submitted a report on Council staff retirements.

10.2 **RESOLVED:** That this Cabinet :-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>People Portfolio</u>		
Ruth Mather	Assistant Headteacher, Woodthorpe Community Primary School	23
Susan Woodhouse	Senior Teaching Assistant Level 3, Rowan School	31
Richard Tasker	Commissioning Officer	20
Lorraine Thorneloe	Specialist Teaching Assistant	25
<u>Place Portfolio</u>		
Diane Persks	Passenger Assistant	36

(b) extends to them its best wishes for the future and a long and happy retirement; and

(c) directs that an appropriate extract of this resolution under the Common Seal of the Council be forwarded to those staff with over 20 years' service.

11. MONTH 5 CAPITAL APPROVALS 2020/21

11.1 The Executive Director, Resources submitted a report providing details of proposed changes to the Capital Programme as brought forward in Month 5, 2020/21.

11.2 **RESOLVED:** That Cabinet:-

(a) approves the proposed additions and variations to the Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegates authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts;

(b) approves the acceptance of grants as detailed at Appendix 2; and

(c) approves the making of grants to 3rd Parties as detailed at Appendix 2a.

11.3 Reasons for Decision

The proposed changes to the Capital programme will improve the services to the people of Sheffield.

To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the Capital Programme in line with latest information.

To obtain the relevant delegations to allow projects to proceed.

11.4 Alternatives Considered and Rejected

11.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

11.5 Any Interest Declared or Dispensation Granted

None

11.6 Reason for Exemption if Public/Press Excluded During Consideration

None

11.7 Respective Director Responsible for Implementation

Eugene Walker, Executive Director, Resources

11.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Overview and Scrutiny Management Committee

12. MEDIUM TERM FINANCIAL ANALYSIS (MTFA) 2021/22 TO 2024/25

12.1 The Executive Director, Resources, submitted a report providing Members with details of the forecast financial position of the Council for the next 4 years

(2021/22 to 2024/25) and to set the financial constraints within which the budgeting and business planning process will need to work to achieve a balanced budget position over the medium term.

12.2 RESOLVED: That Cabinet:-

(a) notes the forecast financial position of the Council for the next 4 years as set out in the report;

(b) notes, as a planning assumption, core Council Tax increases of 2% each year;

(c) notes the additional pressures caused by the COVID crisis, and that further transformation savings are required, and lobby Central Government for additional financial support;

(d) notes that the Council's current level of reserves provides time for action to be taken strategically in response to the COVID crisis and the more general financial position, but that actions will be needed, on current projections, to maintain financial stability in the medium term; these actions will include further co-operation with other key stakeholders, in particular the NHS; and

(e) considers the information contained in the capital sections of the report and note that discussions will continue with Cabinet Members to provide guidance on how to proceed with the programmes highlighted.

12.3 Reasons for Decision

12.3.1 To inform Cabinet Members of the latest changes to the Council's medium term forecasts, and to provide a strategic framework for the development of budget proposals and the business planning process beyond 2021/22.

12.4 Alternatives Considered and Rejected

12.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

12.5 Any Interest Declared or Dispensation Granted

None

12.6 Reason for Exemption if Public/Press Excluded During Consideration

None

12.7 Respective Director Responsible for Implementation

Eugene Walker, Executive Director, Resources

12.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Overview and Scrutiny Management Committee

13. PROCUREMENT OF A KITCHEN, WORKTOPS AND ASSOCIATED PRODUCTS SUPPLY CONTRACT TO SUPPORT THE REPAIRS AND MAINTENANCE SERVICE

13.1 The Executive Director, Place, submitted a report seeking authority to procure the contracts for the supply of fitted kitchens, worktops and associated products to support the Repairs and Maintenance Service in line with the contents of the report.

13.2 **RESOLVED:** That Cabinet:-

(a) approves the tendering of the fitted kitchens, worktops and associated products supply contract via an existing compliant framework as outlined in the report; and

(b) delegates authority to the Executive Director of Place, in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance to:

(i) decide the award of the new contracts to the successful suppliers chosen by the Council following the procurement; and

(ii) take all other decisions necessary in order to meet the aims, objectives and outcomes of the report which are not already covered by existing delegations in the Leaders Scheme of Delegations.

13.3 Reasons for Decision

13.3.1 The procurement will enable the Council to:

- Have a compliant mechanism in place to meet the service requirements, whilst allowing for a thorough review in the medium term to identify any further savings/efficiencies as part of the ongoing Repairs & Maintenance TOM (target operating model) project.
- Harness any immediate savings and economies of scale that can be realised by re-engaging the market, any savings realised that can be

cashable in nature will contribute to the services' savings targets.

- Realise the Councils Social Value ambitions by driving further value added impact through this supply chain.

13.4 **Alternatives Considered and Rejected**

13.4.1 Alternative Option 1 – Do not Procure.

If the Council did not carry out this procurement then the Repairs and Maintenance Service would not be able to maintain the Council's Housing Stock fully.

We are bound by the Public Contracts Regulations and Council Governance to conduct a procurement where the level of financial spend indicates this, alternatives around the route to market will be options appraised, considered and benchmarked and fully documented in the Procurement Strategy.

13.4.2 Alternative Option 2 – Extend the contract with the current supplier.

The current contract has expired and there are no further extensions possible under the framework agreement

13.4.3 Alternative Option 3 – Conduct a full OJEU compliant SCC Tender

The option to conduct a standalone tender was ruled out as there was no option to open up the specification and include other manufacturers. The JTC kitchens are fitted in almost every Council rented property which has been upgraded under the Decent Homes programme over time. Kitchens from other manufacturers are not completely interchangeable and sizes do vary, making the responsive repair of these kitchens and the component parts very difficult.

Given the specification can only be met by one manufacturer there is no competitive market to approach. Value on this will be driven by a competitive offering via a Framework and harnessing the economies of scale these bring. In addition, much due diligence on the supplier has already been satisfied which does save time and resource compared to conducting a full tender.

13.4.4 Alternative Option 4 – Conduct a further competition under a fully OJEU compliant Framework.

The option to conduct a further competition under a Framework has been considered but again has been ruled out for the same reasons as in option 3. There is no opportunity to accept a bid from another manufacturer who's products will not be compatible with the items we have installed.

13.5 Any Interest Declared or Dispensation Granted

None

13.6 Reason for Exemption if Public/Press Excluded During Consideration

None

13.7 Respective Director Responsible for Implementation

Laraine Manley, Executive Director, Place

13.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Safer and Stronger Communities Scrutiny and Policy Development Committee

14. TRANSPORT FRAMEWORK FOR TAXI AND MINIBUS PROVISION

14.1 The Executive Director, Place submitted a report seeking authority to extend the current transport framework for taxi and minibus provision (with or without escorts). Sheffield City Council currently provide taxi and minibus transport for Special Education Needs (SEN) children, Looked after Children (LAC) and vulnerable adults.

14.2 **RESOLVED:** That Cabinet:-

(a) approves the extension of the current transport framework for taxi and minibus provision (with or without escorts) for a period of 3 years in accordance with and for the reasons outlined in the report; and

(b) delegates authority to the Executive Director of Place, in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance to:

(i) decide the award of any new contracts to the successful suppliers chosen by the Council following their application to the Dynamic Purchasing System (DPS) framework and following any further competition; and

(ii) take all other decisions necessary in order to meet the aims, objectives and outcomes of the report which are not already covered by existing delegations in the Leaders Scheme of Delegation.

14.3 Reasons for Decision

14.3.1 The continuation of the DPS framework will permit competitive tendering amongst local businesses and will drive down the cost and increase availability of taxis & minibuses to the City Council. The DPS is preferred to any of the existing frameworks as a better and more economic fit for the needs of Sheffield Transport. It is expected that the framework will continue to develop over its 3-year period, delivering a service that users benefit from as well as providing local employment and developing local businesses

14.4 **Alternatives Considered and Rejected**

14.4.1 Alternative Option 1 – Do nothing

If the Council did nothing and did not put in place a new framework or extend the existing DPS framework, then the Council would not be able to meet its statutory responsibility to provide travel assistance to children who have an entitlement because of their special educational needs and for Adult Care clients to meet their respite and other needs.

14.4.2 Alternative Option 2 – Put in place a new Council framework agreement.

A framework agreement is an umbrella agreement that will set out the terms of supply such as price, quality, and quantity under which individual contracts can be made throughout an agreed period, usually up to 4 years. Frameworks help streamline procurement for both suppliers and authorities; suppliers don't have to demonstrate suitability and capability every time they wish to compete for a contract, and the award of individual tenders can be quicker than under some other procedures. The Council requires a highly flexible contracting system that is responsive to changing client needs and/or funding arrangements, whilst maintaining specified levels of service quality. The main benefit of a framework agreement is providing taxi services on a call off arrangement meaning the Council can increase or decrease its demand for taxi services in the future as this arrangement gives no guarantee of any minimum or maximum value of work for suppliers. Furthermore, it is evident that this service would highly benefit from multiple suppliers making a DPS framework more suitable.

14.5 **Any Interest Declared or Dispensation Granted**

None

14.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

14.7 **Respective Director Responsible for Implementation**

Laraine Manley, Executive Director, Place

14.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

15. REGIONAL ADOPTION AGENCY

15.1 The Executive Director, People Services submitted a report setting out the proposals for Sheffield City Council's Adoption Service to form a Regional Adoption Agency (RAA) with three other local authority adoption services, those of Barnsley MBC and Rotherham MBC, Doncaster Council together with Doncaster Children's Services Trust, and seeking approval to proceed.

15.2 **RESOLVED:** That Cabinet:-

(a) approves the proposal for Sheffield City Council's Adoption Service to form and be part of the South Yorkshire Regional Adoption Agency (SYRAA) as set out in the report; and

(b) delegates authority to the Executive Director of People Services, in consultation with the Director of Legal and Governance to enter into a formal Agreement with participating bodies to effect the SYRAA; and thereafter to take such steps, where no authority exists under the Leaders Scheme of Delegation to achieve the aims and objectives as set out in the report.

15.3 Reasons for Decision

15.3.1 Being part of a Regional Adoption Agency (RAA) will improve our ability to place Sheffield's children in adoptive families and to do so in a timely manner. This will be good for children and will result in costs efficiencies for the Council.

It will cost us no more financially to be part of a RAA and over time will increasingly lead to cost efficiencies. In particular, improved recruitment of adopters will reduce the need to spend money purchasing inter-agency placements.

Joining a RAA in the model proposed is in line with staff preferences not to be transferred out of their Council employment and as such promotes staff retention and continuity.

Joining a RAA is consistent with the Government's drive for all adoption services to regionalise.

15.4 Alternatives Considered and Rejected

- 15.4.1 In consideration of the 'do nothing' and remain as we are option, we have to account for the Government legislation that requires all adoption services nationally to regionalise. As such, it is not a choice whether we become part of a regional adoption agency in some way or other. A failure to act could result in the Secretary of State designating which RAA the Sheffield adoptive function should be provided by, either by allocating another local authority and/or an adoption agency to provide the adoptive service. By being proactive Sheffield can be involved in the formation of the South Yorkshire RAA, being instrumental in its formation. Aside from it being a requirement, we do believe that regionalising provides an excellent opportunity to pool resources and expertise across the region to deliver improved services and outcomes for the region's children and importantly for Sheffield's children.

There was an option to develop a more fully integrated and separate service inclusive of transferring staff under TUPE regulations. This is not a preferred option as we wish to continue employing our existing staff. This model was objected to by staff and trades unions and it presents a risk to staff retention and continuity that would have a negative impact for children and adopters.

Our preferred and recommended model is that set out above.

15.5 Any Interest Declared or Dispensation Granted

None

15.6 Reason for Exemption if Public/Press Excluded During Consideration

None

15.7 Respective Director Responsible for Implementation

John Macilwraith, Executive Director, People Services

15.8 Relevant Scrutiny and Policy Development Committee If Decision Called In

Children, Young People and Family Support Scrutiny and Policy Development Committee