

# SHEFFIELD CITY COUNCIL

## EXECUTIVE FUNCTIONS DECISION RECORD

The following decisions were taken on Wednesday 23 June 2021 by the Co-operative Executive.

Date notified to all members: Monday 28<sup>th</sup> June 2021

The end of the call-in period is 4:00 pm on Friday 2<sup>nd</sup> July 2021

The decision can be implemented from Monday 5<sup>th</sup> July 2021

### Item No

#### 8. SHEFFIELD OUTBREAK PLAN

8.1 The Sheffield Local Outbreak Control Plan, first produced in June 2020, has been reviewed and updated to reflect changes in circumstances and the Government's Roadmap for exiting national lockdown (*Covid-19 Response: Spring 2021*). This report presents the revised Plan for approval and describes the implications for longer-term planning.

8.2 **RESOLVED:** That Co-Operative Executive:

1. Notes that the Outbreak Control Plan has been updated to reflect changes in circumstances, in line with the Government's roadmap for exiting lockdown, since the first iteration of the Plan was published in June 2020;
2. Approves the Sheffield Local Outbreak Control Plan;
3. Agrees that the Director of Public Health should continue to lead the direction of the Plan and any review framework or timeframe, and authorises him to update the Plan as necessary in 2021/22;
4. Notes that the financial impact of the Plan will be considered in the Medium-Term Financial Strategy; and
5. Notes that longer-term planning will be undertaken for the end of the Control Outbreak Management Fund (COMF) grant in March 2022, linked to corporate emergency planning arrangements, recovery and the response exit strategy.

#### 8.3 Reasons for Decision

- 8.3.1
- To continue to see a reduction in infection rates across the city
  - To open Sheffield in line with the Governments Road map, positively impacting the local economy
  - To continue monitoring and addressing health inequalities impacted by SARS-CoV-2

- To understand and agree the medium and longer term financial, resourcing and health protection implications for Sheffield.
- To establish clear future governance arrangements and impacts on future Plan iterations
- To continue measure the success of our Plan through
  - Data intelligence,
  - Peer reporting

#### 8.4 **Alternatives Considered and Rejected**

- 8.4.1 There is an expectation under the national strategy to reduce infection from SARS-CoV-2 that every area in England will create a local Outbreak Plan. No other options have been considered.

#### 8.5 **Any Interest Declared or Dispensation Granted**

None

#### 8.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

#### 8.7 **Respective Director Responsible for Implementation**

Director of Public Health

#### 8.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

### 9. **DOMESTIC ABUSE FUNDING FROM CENTRAL GOVERNMENT FOR SPECIALIST SUPPORT FOR DOMESTIC ABUSE SURVIVORS / VICTIMS IN SAFE ACCOMMODATION**

- 9.1 It is noted that the Council has accepted this funding, a government grant of £1,325,868 for the year 2021-22. The purpose of the grant funding is to assist the Council meeting its new statutory duty within the Domestic Abuse Act 2021. There is a statutory duty upon local authorities to provide specialist support to domestic abuse victims / survivors in safe accommodation. Approval is sought to agree proposed spending plans and a delegated authority to agree a procurement strategy to the Director of Director for Health and Social Care meet such statutory obligations.

#### 9.2 **RESOLVED:** That Co-Operative Executive:-

1. Note that the Council has approved receipt of a government grant of £1,325,868 to meet its new statutory duties under Domestic Abuse Act 2021;
2. Approve such spending plans and strategy as outlined in this report, in

respect of the grant funding;

3. To the extent not covered by existing delegations, delegate authority to Director of Director for Health and Social Care in consultation with the Director of Finance and Commercial Services to carry out such procurement as may be necessary in order to provide specialist support services to domestic abuse victims / survivors in safe accommodation, in line with this report;
4. To the extent not covered by existing delegations, delegate authority to the Director for Health and Social Care in consultation with Director of Finance and Commercial Services to agree appropriate contract terms and following the such procurement approve contract awards and thereafter enter into such contracts; and
5. Where no such authority exists under the Leaders Scheme of Delegation, delegate an authority to Director for Health and Social Care in consultation with Director of Finance and Commercial Services and the Director of Legal Services to take such other steps as may be necessary to meet the outcomes and objectives of this report.

### 9.3 **Reasons for Decision**

- 9.3.1 The funding is related to the statutory duty which is included in the Domestic Abuse Act that had cross party support and received Royal Assent on the 29<sup>th</sup> April. Part 4 of the Domestic Abuse Act has introduced a statutory duty for Local Authorities to ensure all victims of domestic abuse have access to the right support within safe accommodation when they need it.

Tier one LAs (such as Sheffield) have a duty to assess the need for support and prepare strategies to provide specialist support for victims who need to reside in the relevant safe accommodation.

The Government have provided £125 million to cover costs of the new duty in 2021/22 to ensure there is sufficient provision of support within domestic abuse safe accommodation.

Sheffield has been allocated £1,325,868 in funding for the year 2021-22 to meet the new statutory duties. As the funding is related to Domestic Abuse it is proposed that the funding is managed in the Domestic Abuse / Drug and Alcohol Coordination Team (under Head of Commissioning Sam Martin) who will work closely with Housing Independence Service and colleagues in Housing on implementing the proposals.

The governments draft statutory guidance for support in safe accommodation states that 'where possible, commissioning should be conducted on a long-term basis to encourage consistency and security for victims and their children. Unless there is good reason not to, commissioning should at a minimum reflect the period covered under the local strategy (3 years).' It is recommended that for key services such as the women's refuges, a 5year commissioning plan with break clauses and mitigations around central government funding reductions will enable

high quality service provision for the city and demonstrate our ongoing commitment to reducing the impact of domestic abuse on individuals and families.

9.4 **Alternatives Considered and Rejected**

9.4.1 None

9.5 **Any Interest Declared or Dispensation Granted**

None

9.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

9.7 **Respective Director Responsible for Implementation**

Executive Director, People Services

9.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

**10. EUROPEAN SOCIAL FUND, ADVANCE SCR**

10.1 The purpose of this report is to seek approval to accept £637,885.02 of project funding from The European Social Fund (via the Department for Work and Pensions and Doncaster Borough Council) and the payment of £463,493.83 match funding to operate the Advance SCR programme on behalf of Sheffield as outlined in the report.

The Secretary of State is the managing authority for the Operational Programme pursuant to Article 123(1) of Regulation 1303 and wishes to offer the Grant under the terms and conditions of the Funding Agreement administered by the Department of Work and Pensions following a successful Local Authority bid under ESF Priority 2.1.

ESF = **£637,885.02**

Match (SCC) = **£463,493.83**

The Council intends to enter into a partnership agreement with Doncaster Borough Council, enabling the parties to cooperate and achieve the aims and objectives of the project, ADVANCE SCR.

10.2 **RESOLVED:** That Co-operative Executive approves:-

1. Sheffield City Council accepting the European Social Fund grant offer (administered via the Department for Work and Pensions and Doncaster Borough Council) of up to **£637,885.02** and to the payment of match

funding up to £463,494;

2. Sheffield City Council acting as a delivery partner to Doncaster Borough Council (lead Local Authority for Advance SCR);
3. Sheffield City Council entering into the Delivery Partner Agreement as outlined in the report; and
4. To the extent not already delegated to them in accordance with the Leaders Scheme of Delegation, grants delegated authority to the Executive Director of People Services portfolio in consultation with the relevant Executive Members, the Executive Director of Resources and the Director of Legal and Governance, to
  - i) develop and utilise an appropriate procurement strategy as and when required; and
  - ii) administer the Advance SCR fund and procure the services required to deliver its related outcomes and award the associated contracts.

### 10.3 **Reasons for Decision**

10.3.1 By accepting this funding the Council will be able to:

- 1) increase the skill levels for Sheffield in-work residents by streamlining access to skills required to support post-Pandemic growth ambitions.
- 2) improve the skills indicators within the City, moving long term unemployed residents to the “in demand” labour market and enhancing skill levels.
- 3) create increased revenue for the Council.
- 4) attract inward investment through co-ordinated pipeline offer of workforce skills within key sectors.

### 10.4 **Alternatives Considered and Rejected**

10.4.1 The Council could decide not to accept the funding. Alternative funding could be potentially sourced to support our businesses workforce needs as part of the Government Covid-19 response offer to regions. There is demand from sectors to replicate the Advance Doncaster model of support to business/workforce, so rejection of funding could carry reputational risk within our regions employer base.

### 10.5 **Any Interest Declared or Dispensation Granted**

None

### 10.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

10.7 **Respective Director Responsible for Implementation**

Executive Director, People Services

10.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

11. **EUROPEAN SOCIAL FUND, ADVANCE DIGITAL**

11.1 The purpose of the report is to seek approval to accept £729,858.73 of grant funding, to provide match funding of £549,125.57 and for Sheffield City Council's involvement in the 'Advance Digital' project as outlined in this report.

**Barnsley Metropolitan Borough Council are the accountable body for this £3.2m project with Sheffield City Council acting as a delivery partner.**

The Council intends to enter into a delivery partner agreement with Barnsley Metropolitan Borough Council, enabling the parties to cooperate and achieve the aims and objectives of the project.

The Total project spend for Sheffield City Council is **£1,278,984.30** which is made up of:

Grant =	£729,858.73 (57%)
SCC Match =	£549,125.57 (43%)

11.2 **RESOLVED:** That Co-Operative Executive approve:

- a) Sheffield City Council accepting the European Social Fund grant offer of up to £729,858.73;
- b) Sheffield City Council providing match funding of £549,125.57;
- c) Sheffield City Council entering into the Delivery Partner Agreement as outlined in the report;
- d) Sheffield City Council acting as a delivery partner for this project to Barnsley Metropolitan Borough Council; and
- e) To the extent not already delegated to them in accordance with the Leaders Scheme of Delegation, grants delegated authority to the Executive Director of People Services in consultation with the relevant Executive Members, the Executive Director of Resources and the Director of Legal and Governance, to
  - i) develop and utilise an appropriate procurement strategy as and when required; and

- ii) administer the Advance Digital fund and procure the services required to deliver its related outcomes and award the associated contracts.

### **11.3 Reasons for Decision**

11.3.1 By accepting this funding the Council will be able to:

- 1) increase the skill levels for Sheffield and Barnsley out of work residents by streamlining access to entry level roles within sectors that require labour.
- 2) improve the unemployed indicators within the City, moving long term unemployed residents to the “in demand” labour market and/or enhancing skill levels.
- 3) create increased revenue for the Council.
- 4) attract inward investment through co-ordinated pipeline offer of workforce skills within key sectors.

### **11.4 Alternatives Considered and Rejected**

11.4.1 The Council could decide not to accept the funding. Alternative funding could be potentially sourced to support our businesses workforce needs as part of the Government Covid-19 response offer to regions. There is demand from other sectors to replicate the “building block” model, so rejection of funding could carry reputational risk within our regions employer base.

### **11.5 Any Interest Declared or Dispensation Granted**

None

### **11.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

### **11.7 Respective Director Responsible for Implementation**

Executive Director, People Services

### **11.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

## **12. GREEN HOMES GRANT LOCAL AUTHORITY DELIVERY SCHEME**

12.1 The Green Homes Grant Local Authority Delivery (LAD II) Scheme is a government funding opportunity for retrofit insulation, energy efficiency and heating measures across all tenures of housing in low-income households with poor energy efficiency.

Specifically, the LAD II scheme is for retrofit of lower income homes (where the gross household income no more than £30,000 p.a.) with poor energy efficiency (Energy Performance Certificate (EPC) rating D-G).

Sheffield City Council completed an application for the LAD II funding, on the 26<sup>th</sup> of March 2021 and have now received confirmation that the funding application for the project has been approved by the Tees Valley Combined Authority for grant funding up to £3,003,507 . On signature on the grant documentation the Council will become the accountable body for the full award and the programme of work.

12.2 **RESOLVED:** That Co-Operative Executive approve:-

- 1) The Council accepting the government's grant funding offer of up to £3,003,507 from Tees Valley Combined Authority (TVCA) and approves the Council entering into a memorandum of understanding and funding offer letter on the terms outlined in this report;
- 2) The energy efficiency and carbon reduction measures programme set out in the report;
- 3) The addition to the Housing Revenue Account (HRA) capital programme of a total of £786,683 for additional works to council housing stock being delivered as a result of the successful funding bid (being £636,733 grant funding and £149,950 additional match funding from the HRA);
- 4) The procurement route set out in section 3.2 of the report for the residual element of the public sector housing works identified above not currently covered by existing contracts and procurement exercises;
- 5) The delegation of contract award for the above public sector housing contract to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance;
- 6) The principle of the Council acting on behalf of SYHA in undertaking the required procurement;
- 7) The principle of the Council entering into a council supply agreement with SYHA for the services provided by the Council relating to the procurement and contract delivery of the works to SYHA properties of which the exact working arrangements between the two parties will be subject to a future decision via the Leaders Scheme of Delegation prior to commencing any works on SYHA properties;
- 8) Additional funding to the non HRA capital programme of £194,718 for the works to be delivered to improve South Yorkshire Housing Association (SYHA) owned properties (being £72,843 grant funding and £121,875 additional match funding from SYHA);

- 9) The procurement of a Principal Contractor, to deliver Private Sector works, by direct appointment from a national construction framework and delegation of contract award to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance on terms that are not materially different to those outlined in the report;
- 10) The additional funding to the non HRA capital programme of £2,261,672.38 for the works to Private Sector Houses;
- 11) That the Private Sector Housing Assistance Policy be amended to include the Green Homes Grant, as detailed in this report and set out in appendix 1 to the report; and
- 12) To the extent not already delegated to them by the Leader's Scheme of Delegation, delegates authority to the Executive Director of Place, the Director of Finance and Commercial Services and the Director of Legal and Governance to take any other decisions necessary in order to meet the aims and objectives of the report.
- 13) In recognition of the many vulnerable households who own their own home and would benefit from these works, to use best endeavours to identify those households and encourage them to apply for grant support.

### **12.3 Reasons for Decision**

- 12.3.1 The recommendations as set out in this report will enable the Council to deliver energy efficiency and carbon reduction measures to 502 Council properties, and potentially 15 properties owned by SYHA and 265 properties in the private housing sector if these elements of the project are agreed and finalised. The LAD II project provides an excellent opportunity to retrofit some of the least efficient stock across tenure in the city and will contribute towards measurable changes and improvements towards the city's net zero carbon 2030 ambitions.

### **12.4 Alternatives Considered and Rejected**

- 12.4.1 Alternative option one - Include in imminent procurement  
One option would be for the works for the 330 SCC properties which are not currently in a planned programme (referred to under item 3.2 above) is to include these in the imminent procurement of the Elemental contract. However, this increases the delivery risk should there be any procurement or tendering delays. This option was rejected on the basis that by spreading the delivery of the works over 3 contracts would reduce the risk of procurement or contract appointment delays.
- 12.4.2 Alternative option two – Do Nothing  
This option is not a viable option as this means that the works to 330 Council properties would be delivered and the Council would lose the opportunity to maximise on grant funding, available under LAD II, to improve the energy

performance of 330 of the worst energy performing Council properties

12.4.3 Due to the tight timescales for delivering the bid requirement, on receipt of approval of the grant funding, the recommended procurement and delivery options set out under section 3 above in this report are considered to be the most expeditious.

12.5 **Any Interest Declared or Dispensation Granted**

None

12.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

12.7 **Respective Director Responsible for Implementation**

Interim Executive Director, Place

12.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

13. **CAPITAL APPROVALS FOR MONTH 12 2020/21 & MONTH 1 2021/22**

13.1 The report provides details of proposed changes to the Capital Programme as brought forward in Month 12 2020/21 and Month 1 2021/22.

13.2 **RESOLVED:** That Co-operative Executive:-

- (i) Approve the proposed additions and variations to the Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegate authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts;
- (ii) Approve the budget adjustments required as part of the financial year end close down procedure as detailed in Appendix 2 of the report
  - Slippage of expenditure of projects in delivery from 20/21 to 21/22 - £21.9m
  - Re-profiling of schemes not in delivery from 20/21 to 21/22 – £2.8m
  - Accelerated expenditure of projects in delivery from 21/22 to 20/21 of £1.6m
  - Overspends – net additions to the programme £1.1m

- Underspends - £3.6m; and

(iii) Delegate authorisation to The Head of Commercial and Business Development, in consultation with the Director of Legal and Governance to:

- accept the stage 2 Transforming Cities Fund when formal offer received; and subject to receipt of this offer:
- authorise the corresponding budget increase to the project and associated procurement strategies; and
- award any resulting contracts as detailed at Appendix 3 of the report.

### **13.3 Reasons for Decision**

13.3.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield

13.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.

13.3.3 Obtain the relevant delegations to allow projects to proceed.

### **13.4 Alternatives Considered and Rejected**

13.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

### **13.5 Any Interest Declared or Dispensation Granted**

None

### **13.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

### **13.7 Respective Director Responsible for Implementation**

Executive Director, Resources

### **13.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management

## **14. SHEFFIELD OLYMPIC LEGACY PARK: PROPOSED LEASE FOR CANON MEDICAL PARK COMMUNITY AREA**

14.1 To seek approval to the City Council entering into an agreement for lease and lease to deliver a new research and sports facility at the Sheffield Olympic Legacy Park on the terms outlined within the report.

14.2 **RESOLVED:** That Co-Operative Executive:-

1. Approve the proposals set out in the report and the terms of the proposed agreement; and
2. Delegate authority to the Executive Director, Place in consultation with the Executive Director, Resources and the Director of Legal and Governance and Chief Property Officer to finalise, agree and execute the terms of the agreement and the terms of any other documentation required to give effect to the proposals set out in this report and generally to protect the Council's interests.
3. That the terms set out in this report be approved.

14.3 **Reasons for Decision**

14.3.1 The proposed CMPCA is an exciting new development which further enhances the existing facilities in accordance with the SOLP Vision and accelerates its growth and brings a range of benefits for both the local community and wider city region.

14.3.2 The investment from a major global business will almost certainly attract attention and interest from other organisations and businesses who wish to be associated with the ongoing success of the SOLP.

14.3.3 The facilities at the Sports Diagnostic Imaging Centre will offer affordable and accessible, state-of-the-art services to the region's elite, semi-professional and committed athletes, plus other healthcare services in conjunction with the Sheffield Clinical Commissioning Group and NHS providers for the wider community.

14.3.4 The proposals will deliver a longstanding aspirational sports project which had been proving difficult to secure. This will house new sporting and leisure events to be enjoyed by visitors and residents from across the city region with many being particularly aimed to attract and benefit the local community.

14.4 **Alternatives Considered and Rejected**

14.4.1 The Council could decide not to enter into the proposed agreement to dispose of the site to Canon. It would then be necessary to reopen negotiations with SIPL for an alternative development of the site in accordance with the agreement for the wider SOLP. If this approach were to be taken then the major investment from Canon would be lost and the significant economic, environmental and social benefits to the city set out in the report would take longer to materialise and would be off a different nature.

14.5 **Any Interest Declared or Dispensation Granted**

None

14.6 **Reason for Exemption if Public/Press Excluded During Consideration**

None

14.7 **Respective Director Responsible for Implementation**

Interim Executive Director, Place

14.8 **Relevant Scrutiny and Policy Development Committee If Decision Called In**

Economic and Environmental Wellbeing