

SHEFFIELD CITY COUNCIL

Co-operative Executive

Meeting held 23 June 2021

PRESENT: Councillors Julie Grocutt (Deputy Chair), Jayne Dunn, Cate McDonald, George Lindars-Hammond, Douglas Johnson, Paul Turpin and Alison Teal

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Terry Fox, Mazher Iqbal and Paul Wood.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 It was reported that the appendix to the following report was not available to the public and press because it contained exempt information described in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (as amended), relating to the financial or business affairs of any particular person. Accordingly, if the content of the appendix was to be discussed, the public and press would be excluded from the meeting:-

<u>Item No.</u>	<u>Title</u>	<u>Excluded Appendix</u>
15	Sheffield Olympic Legacy Park: Proposed Lease for Canon Medical Park Community Area	Appendix 1

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of meetings of the Co-Operative Executive held on 19th May and 9th June 2021 were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 Charlie Wilson attended on behalf of Medat Sheffield and asked the following question:

[‘Medact Sheffield](#) is asking for Sheffield City Council to become a signatory of the [Vaccine for All campaign](#), which seeks to ensure access to coronavirus vaccines for everyone, with particular regard to those with insecure immigration status; no

proof of address of ID; or those not registered with GP surgeries.

Other signatories include Sheffield's Director of Public Health, Greg Fell, and over 350 NGOs, Royal Colleges, Unions and other UK councils including Bristol City, Oxford City and Newcastle City among others. The council can become a signatory via the website (www.vaccineforall.co.uk) or by letting us know directly at sheffield@medact.org

We also ask, in addition to becoming a signatory, that the council:

- Offer a public statement of support for the campaign
- Review data collection and sharing arrangements at COVID-19 testing and vaccine centres, which can make people fearful to come forward, due to the on-going practice of healthcare information being used by the Home Office to target individuals
- Review the implementation of ID checks at COVID-19 testing and vaccine centres, which contributes to the issue above and, in of itself, forms a significant barrier to access
- Share good practice resources with local stakeholders about how to ensure everyone can access the vaccine without fear, including the [Doctors of the World briefing](#) and the Royal College of GPs (RCGP) [Vaccine Inequality Toolkit](#) and [Best Practice Guide](#)'

Councillor Julie Grocutt thanked Mr Wilson for his question and for attending. She said that the vaccination process had been a massive undertaking and NHS colleagues had done a great job at this mammoth task. Councillor Grocutt added that Sheffield City Council had engaged with partners to support the programme throughout the vaccination process, and had assisted with the logistics of attending vaccination appointments including through providing stewards at vaccination centres and gritters during the winter. Councillor Grocutt stated that Sheffield City Council was pleased to add its support to the Vaccines for All Campaign, which she stated emphasised that extra action must be taken to ensure that the vaccine is available to everyone. She stated that Sheffield City Council had added their signature to the website. She added that they were aware that those not registered with a GP would not be invited to a vaccination through text message, but they could attend appointments and receive their vaccination through pop-up clinics. Councillor Grocutt stated that Sheffield City Council recognised that their usual communication methods might not be the most effective to inform people that they could still be vaccinated, and added that they had worked with clinical commissioning groups to consider how best to get the message out. Councillor Grocutt said that Sheffield City Council would also work with the NHS to publicise the pop-up clinics to the appropriate community groups and organisations for as long as needed.

6. ITEMS CALLED-IN FOR SCRUTINY

- 6.1 It was noted that there had been no items called-in for scrutiny since the last meeting of the Co-Operative Executive.

7. RETIREMENT OF STAFF

The Executive Director, Resources submitted a report on Council staff retirements.

RESOLVED: That this Co-Operative Executive :-

(a) places on record its appreciation of the valuable services rendered to the City Council by the following staff in the Portfolios below:-

<u>Name</u>	<u>Post</u>	<u>Years' Service</u>
<u>Place</u>		
Julian Arnell	Building Surveyor	42
David Aspinall	Service Manager Countryside	37
Andy Barker	Civil Enforcement Officer	40
Carole Barrett	Transport Operational Delivery Officer, Transport Services	38
Margaret Beard	Passenger Assistant, Transport Services	41
Kevin Bramhall	Gardener, Parks and Countryside Service	41
Daniel Coyle	Working Team Leader, Parks and Countryside Service	22
Margaret Dakin	Older Persons Independent Living Team Manager	21
Neil Dawson	Director of Transport and Facilities Management	36
Jim McNeil	Archaeologist	23
Andrew Tilsley	Senior Engineer	44
David Roberts	Motor Vehicle Fitter, Transport Services	35
Catherine Whitworth	Neighbourhood Support Officer	20

People Services

Tracy Bagshaw	Teacher, Nether Green Infant School	31
Carmen Caine	Provider Services Worker	30
John Doyle	Director of Business Strategy	36
Madeleine Fryer	Library and Information Assistant	21
Angela Goddard	Night Residential Support Worker, Children and Families	26
Lisa Gregory	Operational Team Leader, Adult Health and Social Care	41
Christine Hall	Practice Teacher, Children and Families	54
Julie Heathfield	Independent Reviewing Officer, Children and Families	32
Jayne Kilby	Senior Learning Mentor, Lowfield Community Primary School	27
Jill Lees	Lunchtime Supervisor, Mundella Primary School	24
Debbie Matthews	Clerical Officer, Reignhead Primary School	42
Farhat Mumtaz	Intervention Worker, Children and Families	31
Carol O'Neil	Team Manager Adoption Panel Advisor, Children and Families	41
Hilary Smith	Teacher, Greystones Primary School	35
Julie Storey	Headteacher, Pipworth Community Primary School	29
Patricia Turner	After School Club Manager and Supervisory Assistant, Greystones Primary School	30

SARS-CoV-2

- To understand and agree the medium and longer term financial, resourcing and health protection implications for Sheffield.
- To establish clear future governance arrangements and impacts on future Plan iterations
- To continue measure the success of our Plan through
 - Data intelligence,
 - Peer reporting

8.4 Alternatives Considered and Rejected

- 8.4.1 There is an expectation under the national strategy to reduce infection from SARS-CoV-2 that every area in England will create a local Outbreak Plan. No other options have been considered.

9. DOMESTIC ABUSE FUNDING FROM CENTRAL GOVERNMENT FOR SPECIALIST SUPPORT FOR DOMESTIC ABUSE SURVIVORS / VICTIMS IN SAFE ACCOMMODATION

- 9.1 The Executive Director, People Services submitted a report regarding domestic abuse funding from central Government. It was noted that the Council had accepted the funding, a government grant of £1,325,868 for the year 2021-22. The purpose of the grant funding was to assist the Council in meeting its new statutory duty within the Domestic Abuse Act 2021. There is a statutory duty upon local authorities to provide specialist support to domestic abuse victims / survivors in safe accommodation. Approval was sought to agree proposed spending plans and a delegated authority to agree a procurement strategy to the Director for Health and Social Care meet such statutory obligations.

9.2 RESOLVED: That Co-Operative Executive:-

1. Note that the Council has approved receipt of a government grant of £1,325,868 to meet its new statutory duties under Domestic Abuse Act 2021;
2. Approve such spending plans and strategy as outlined in this report, in respect of the grant funding;
3. To the extent not covered by existing delegations, delegate authority to Director of Director for Health and Social Care in consultation with the Director of Finance and Commercial Services to carry out such procurement as may be necessary in order to provide specialist support services to domestic abuse victims / survivors in safe accommodation, in line with this report;
4. To the extent not covered by existing delegations, delegate authority to the Director for Health and Social Care in consultation with Director of Finance and Commercial Services to agree appropriate contract terms and following the such procurement approve contract awards and thereafter enter into

such contracts; and

5. Where no such authority exists under the Leaders Scheme of Delegation, delegate an authority to Director for Health and Social Care in consultation with Director of Finance and Commercial Services and the Director of Legal Services to take such other steps as may be necessary to meet the outcomes and objectives of this report.

9.3 Reasons for Decision

- 9.3.1 The funding is related to the statutory duty which is included in the Domestic Abuse Act that had cross party support and received Royal Assent on the 29th April. Part 4 of the Domestic Abuse Act has introduced a statutory duty for Local Authorities to ensure all victims of domestic abuse have access to the right support within safe accommodation when they need it.

Tier one LAs (such as Sheffield) have a duty to assess the need for support and prepare strategies to provide specialist support for victims who need to reside in the relevant safe accommodation.

The Government have provided £125 million to cover costs of the new duty in 2021/22 to ensure there is sufficient provision of support within domestic abuse safe accommodation.

Sheffield has been allocated £1,325,868 in funding for the year 2021-22 to meet the new statutory duties. As the funding is related to Domestic Abuse it is proposed that the funding is managed in the Domestic Abuse / Drug and Alcohol Coordination Team (under Head of Commissioning Sam Martin) who will work closely with Housing Independence Service and colleagues in Housing on implementing the proposals.

The governments draft statutory guidance for support in safe accommodation states that 'where possible, commissioning should be conducted on a long-term basis to encourage consistency and security for victims and their children. Unless there is good reason not to, commissioning should at a minimum reflect the period covered under the local strategy (3 years).' It is recommended that for key services such as the women's refuges, a 5year commissioning plan with break clauses and mitigations around central government funding reductions will enable high quality service provision for the city and demonstrate our ongoing commitment to reducing the impact of domestic abuse on individuals and families.

9.4 Alternatives Considered and Rejected

- 9.4.1 None

10. EUROPEAN SOCIAL FUND, ADVANCE SCR

- 10.1 The Executive Director, People Services submitted a report to seek approval to accept £637,885.02 of project funding from The European Social Fund (via the Department for Work and Pensions and Doncaster Borough Council) and the

payment of £463,493.83 match funding to operate the Advance SCR programme on behalf of Sheffield as outlined in the report.

The Secretary of State is the managing authority for the Operational Programme pursuant to Article 123(1) of Regulation 1303 and wishes to offer the Grant under the terms and conditions of the Funding Agreement administered by the Department of Work and Pensions following a successful Local Authority bid under ESF Priority 2.1.

ESF = **£637,885.02**
Match (SCC) = **£463,493.83**

The Council intends to enter into a partnership agreement with Doncaster Borough Council, enabling the parties to cooperate and achieve the aims and objectives of the project, ADVANCE SCR.

10.2 RESOLVED: That Co-operative Executive approves:-

1. Sheffield City Council accepting the European Social Fund grant offer (administered via the Department for Work and Pensions and Doncaster Borough Council) of up to **£637,885.02** and to the payment of match funding up to £463,494;
2. Sheffield City Council acting as a delivery partner to Doncaster Borough Council (lead Local Authority for Advance SCR);
3. Sheffield City Council entering into the Delivery Partner Agreement as outlined in the report; and
4. To the extent not already delegated to them in accordance with the Leaders Scheme of Delegation, grants delegated authority to the Executive Director of People Services portfolio in consultation with the relevant Executive Members, the Executive Director of Resources and the Director of Legal and Governance, to
 - i) develop and utilise an appropriate procurement strategy as and when required; and
 - ii) administer the Advance SCR fund and procure the services required to deliver its related outcomes and award the associated contracts.

10.3 Reasons for Decision

10.3.1 By accepting this funding the Council will be able to:

- 1) increase the skill levels for Sheffield in-work residents by streamlining access to skills required to support post-Pandemic growth ambitions.
- 2) improve the skills indicators within the City, moving long term unemployed residents to the “in demand” labour market and enhancing skill levels.

- 3) create increased revenue for the Council.
- 4) attract inward investment through co-ordinated pipeline offer of workforce skills within key sectors.

10.4 **Alternatives Considered and Rejected**

- 10.4.1 The Council could decide not to accept the funding. Alternative funding could be potentially sourced to support our businesses workforce needs as part of the Government Covid-19 response offer to regions. There is demand from sectors to replicate the Advance Doncaster model of support to business/workforce, so rejection of funding could carry reputational risk within our regions employer base.

11. **EUROPEAN SOCIAL FUND, ADVANCE DIGITAL**

- 11.1 The Executive Director, People Services submitted a report to seek approval to accept £729,858.73 of grant funding, to provide match funding of £549,125.57 and for Sheffield City Council's involvement in the 'Advance Digital' project, as outlined in this report.

Barnsley Metropolitan Borough Council are the accountable body for this £3.2m project with Sheffield City Council acting as a delivery partner.

The Council intends to enter into a delivery partner agreement with Barnsley Metropolitan Borough Council, enabling the parties to cooperate and achieve the aims and objectives of the project.

The Total project spend for Sheffield City Council is **£1,278,984.30** which is made up of:

Grant =	£729,858.73 (57%)
SCC Match =	£549,125.57 (43%)

- 11.2 **RESOLVED:** That Co-Operative Executive approve:

- a) Sheffield City Council accepting the European Social Fund grant offer of up to £729,858.73;
- b) Sheffield City Council providing match funding of £549,125.57;
- c) Sheffield City Council entering into the Delivery Partner Agreement as outlined in the report;
- d) Sheffield City Council acting as a delivery partner for this project to Barnsley Metropolitan Borough Council; and
- e) To the extent not already delegated to them in accordance with the Leaders Scheme of Delegation, grants delegated authority to the Executive Director

of People Services in consultation with the relevant Executive Members, the Executive Director of Resources and the Director of Legal and Governance, to

- i) develop and utilise an appropriate procurement strategy as and when required; and
- ii) administer the Advance Digital fund and procure the services required to deliver its related outcomes and award the associated contracts.

11.3 Reasons for Decision

11.3.1 By accepting this funding the Council will be able to:

- 1) increase the skill levels for Sheffield and Barnsley out of work residents by streamlining access to entry level roles within sectors that require labour.
- 2) improve the unemployed indicators within the City, moving long term unemployed residents to the “in demand” labour market and/or enhancing skill levels.
- 3) create increased revenue for the Council.
- 4) attract inward investment through co-ordinated pipeline offer of workforce skills within key sectors.

11.4 Alternatives Considered and Rejected

11.4.1 The Council could decide not to accept the funding. Alternative funding could be potentially sourced to support our businesses workforce needs as part of the Government Covid-19 response offer to regions. There is demand from other sectors to replicate the “building block” model, so rejection of funding could carry reputational risk within our regions employer base.

12. GREEN HOMES GRANT LOCAL AUTHORITY DELIVERY SCHEME

12.1 The Interim Executive Director, Place, submitted a report detailing a successful bid application for Green Homes Grant funding. The Green Homes Grant Local Authority Delivery (LAD II) Scheme is a government funding opportunity for retrofit insulation, energy efficiency and heating measures across all tenures of housing in low-income households with poor energy efficiency.

Specifically, the LAD II scheme is for retrofit of lower income homes (where the gross household income no more than £30,000 p.a.) with poor energy efficiency (Energy Performance Certificate (EPC) rating D-G).

Sheffield City Council completed an application for the LAD II funding, on the 26th of March 2021 and have now received confirmation that the funding application for

the project has been approved by the Tees Valley Combined Authority for grant funding up to £3,003,507 . On signature on the grant documentation the Council will become the accountable body for the full award and the programme of work.

12.2 A discussion took place regarding the equality impacts of a first come first served application process. It was explained that this was a very small amount of funding which was hoped to be the first in a series of funding schemes and would need to be spent by December 2021. An additional recommendation was suggested which would ensure that the Council used it's best endeavours to identify and encourage the most vulnerable homeowners to apply.

12.3 Councillor Johnson moved that recommendation 11 be amended to read:

'That the Private Sector Housing Assistance Policy be amended to include the Green Homes Grant, as detailed in this report and set out in Appendix 1 to the report, subject to paragraph 16.4 of the Policy being deleted.'

Councillor Turpin seconded the motion.

On being put to the vote, the motion was lost.

12.4 **RESOLVED:** That Co-Operative Executive approve:-

- 1) The Council accepting the government's grant funding offer of up to £3,003,507 from Tees Valley Combined Authority (TVCA) and approves the Council entering into a memorandum of understanding and funding offer letter on the terms outlined in this report;
- 2) The energy efficiency and carbon reduction measures programme set out in the report;
- 3) The addition to the Housing Revenue Account (HRA) capital programme of a total of £786,683 for additional works to council housing stock being delivered as a result of the successful funding bid (being £636,733 grant funding and £149,950 additional match funding from the HRA);
- 4) The procurement route set out in section 3.2 of the report for the residual element of the public sector housing works identified above not currently covered by existing contracts and procurement exercises;
- 5) The delegation of contract award for the above public sector housing contract to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance;
- 6) The principle of the Council acting on behalf of SYHA in undertaking the required procurement;
- 7) The principle of the Council entering into a council supply agreement with SYHA for the services provided by the Council relating to the

procurement and contract delivery of the works to SYHA properties of which the exact working arrangements between the two parties will be subject to a future decision via the Leaders Scheme of Delegation prior to commencing any works on SYHA properties;

- 8) Additional funding to the non HRA capital programme of £194,718 for the works to be delivered to improve South Yorkshire Housing Association (SYHA) owned properties (being £72,843 grant funding and £121,875 additional match funding from SYHA);
- 9) The procurement of a Principal Contractor, to deliver Private Sector works, by direct appointment from a national construction framework and delegation of contract award to the Executive Director of Place in consultation with the Director of Finance and Commercial Services and the Director of Legal and Governance on terms that are not materially different to those outlined in the report;
- 10) The additional funding to the non HRA capital programme of £2,261,672.38 for the works to Private Sector Houses;
- 11) That the Private Sector Housing Assistance Policy be amended to include the Green Homes Grant, as detailed in this report and set out in appendix 1 to the report;
- 12) To the extent not already delegated to them by the Leader's Scheme of Delegation, delegates authority to the Executive Director of Place, the Director of Finance and Commercial Services and the Director of Legal and Governance to take any other decisions necessary in order to meet the aims and objectives of the report; and
- 13) In recognition of the many vulnerable households who own their own home and would benefit from these works, to use best endeavours to identify those households and encourage them to apply for grant support.

12.5 **Reasons for Decision**

- 12.5.1 The recommendations as set out in this report will enable the Council to deliver energy efficiency and carbon reduction measures to 502 Council properties, and potentially 15 properties owned by SYHA and 265 properties in the private housing sector if these elements of the project are agreed and finalised. The LAD II project provides an excellent opportunity to retrofit some of the least efficient stock across tenure in the city and will contribute towards measurable changes and improvements towards the city's net zero carbon 2030 ambitions.

12.6 **Alternatives Considered and Rejected**

- 12.6.1 **Alternative option one** - Include in imminent procurement
One option would be for the works for the 330 SCC properties which are not currently in a planned programme (referred to under item 3.2 above) is to include

these in the imminent procurement of the Elemental contract. However, this increases the delivery risk should there be any procurement or tendering delays. This option was rejected on the basis that by spreading the delivery of the works over 3 contracts would reduce the risk of procurement or contract appointment delays.

12.6.2 Alternative option two – Do Nothing

This option is not a viable option as this mean that the works to 330 Council properties would be delivered and the Council would lose the opportunity to maximise on grant funding, available under LAD II, to improve the energy performance of 330 of the worst energy performing Council properties

12.6.3 Due to the tight timescales for delivering the bid requirement, on receipt of approval of the grant funding, the recommended procurement and delivery options set out under section 3 above in this report are considered to be the most expeditious.

13. CAPITAL APPROVALS FOR MONTH 12 2020/21 & MONTH 1 2021/22

13.1 The Executive Director, Resources, submitted a report providing details of proposed changes to the Capital Programme as brought forward in Month 12 2020/21 and Month 1 2021/22.

13.2 RESOLVED: That Co-operative Executive:-

- (i) Approve the proposed additions and variations to the Capital Programme listed in Appendix 1 of the report, including the procurement strategies and delegate authority to the Director of Finance and Commercial Services or nominated Officer, as appropriate, to award the necessary contracts;
- (ii) Approve the budget adjustments required as part of the financial year end close down procedure as detailed in Appendix 2 of the report
 - Slippage of expenditure of projects in delivery from 20/21 to 21/22 - £21.9m
 - Re-profiling of schemes not in delivery from 20/21 to 21/22 – £2.8m
 - Accelerated expenditure of projects in delivery from 21/22 to 20/21 of £1.6m
 - Overspends – net additions to the programme £1.1m
 - Underspends - £3.6m; and
- (iii) Delegate authorisation to The Head of Commercial and Business Development, in consultation with the Director of Legal and

Governance to:

- accept the stage 2 Transforming Cities Fund when formal offer received; and subject to receipt of this offer:
- authorise the corresponding budget increase to the project and associated procurement strategies; and
- award any resulting contracts as detailed at Appendix 3 of the report.

13.3 **Reasons for Decision**

- 13.3.1 The proposed changes to the Capital programme will improve the services to the people of Sheffield
- 13.3.2 To formally record changes to the Capital Programme and gain Member approval for changes in line with Financial Regulations and to reset the capital programme in line with latest information.
- 13.3.3 Obtain the relevant delegations to allow projects to proceed.

13.4 **Alternatives Considered and Rejected**

- 13.4.1 A number of alternative courses of action are considered as part of the process undertaken by Officers before decisions are recommended to Members. The recommendations made to Members represent what Officers believe to be the best options available to the Council, in line with Council priorities, given the constraints on funding and the use to which funding is put within the Revenue Budget and the Capital Programme.

14. **SHEFFIELD OLYMPIC LEGACY PARK: PROPOSED LEASE FOR CANON MEDICAL PARK COMMUNITY AREA**

- 14.1 The Interim Executive Director, Place, submitted a report seeking approval to the City Council entering into an agreement for lease and lease to deliver a new research and sports facility at the Sheffield Olympic Legacy Park on the terms outlined within the report.

14.2 **RESOLVED:** That Co-Operative Executive:-

1. Approve the proposals set out in the report and the terms of the proposed agreement; and
2. Delegate authority to the Executive Director, Place in consultation with the Executive Director, Resources and the Director of Legal and Governance and Chief Property Officer to finalise, agree and execute the terms of the agreement and the terms of any other documentation required to give effect to the proposals set out in this report and generally to protect the Council's interests.
3. That the terms set out in the report be approved.

14.3 Reasons for Decision

- 14.3.1 The proposed CMPCA is an exciting new development which further enhances the existing facilities in accordance with the SOLP Vision and accelerates its growth and brings a range of benefits for both the local community and wider city region.
- 14.3.2 The investment from a major global business will almost certainly attract attention and interest from other organisations and businesses who wish to be associated with the ongoing success of the SOLP.
- 14.3.3 The facilities at the Sports Diagnostic Imaging Centre will offer affordable and accessible, state-of-the-art services to the region's elite, semi-professional and committed athletes, plus other healthcare services in conjunction with the Sheffield Clinical Commissioning Group and NHS providers for the wider community.
- 14.3.4 The proposals will deliver a longstanding aspirational sports project which had been proving difficult to secure. This will house new sporting and leisure events to be enjoyed by visitors and residents from across the city region with many being particularly aimed to attract and benefit the local community.

14.4 Alternatives Considered and Rejected

- 14.4.1 The Council could decide not to enter into the proposed agreement to dispose of the site to Canon. It would then be necessary to reopen negotiations with SIPL for an alternative development of the site in accordance with the agreement for the wider SOLP. If this approach were to be taken then the major investment from Canon would be lost and the significant economic, environmental and social benefits to the city set out in the report would take longer to materialise and would be off a different nature.