

# **Economic and Environmental Wellbeing Scrutiny and Policy Development Committee**

---

**Tuesday 15 December 2020 at 4.30 pm**

**To be held as an online video conference**

**The Press and Public are Welcome to Attend**

## **Membership**

---

Councillors Denise Fox (Chair), Ian Auckland (Deputy Chair), Neale Gibson, Dianne Hurst, Alan Hooper, Abdul Khayum, Bryan Lodge, Mohammed Mahroof, Barbara Masters, Ben Miskell, Moya O'Rourke, Sioned-Mair Richards, Chris Rosling-Josephs, Martin Smith, Paul Turpin and Anne Murphy

## **Substitute Members**

In accordance with the Constitution, Substitute Members may be provided for the above Committee Members as and when required.

---

---

## **PUBLIC ACCESS TO THE MEETING**

---

The Economic and Environmental Wellbeing Committee exercises an overview and scrutiny function in respect of the planning, development and monitoring of service performance and other issues in respect of the area of Council activity relating to planning and economic development, wider environmental issues, culture, leisure, skills and training, and the quality of life in the City.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Scrutiny Committee meetings and recording is allowed under the direction of the Chair. Please see the website or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Scrutiny Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last. If you would like to attend the meeting please report to the First Point Reception desk where you will be directed to the meeting room.

If you require any further information about this Scrutiny Committee, please contact Deborah Glen, Policy and Improvement Officer on 0114 27 35065 or [email deborah.glen@sheffield.gov.uk](mailto:deborah.glen@sheffield.gov.uk)

---

## **FACILITIES**

---

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

---

**ECONOMIC AND ENVIRONMENTAL WELLBEING SCRUTINY AND POLICY  
DEVELOPMENT COMMITTEE AGENDA  
15 DECEMBER 2020**

**Order of Business**

---

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting
- 5. Public Questions and Petitions**  
To receive any questions or petitions from members of the public
- 6. Impact of the pandemic on bus services in Sheffield**  
Discussion item on the impact of the pandemic on bus services in Sheffield. To include representatives from First Bus and Stagecoach.
- 7. Work Programme** (Pages 9 - 14)  
Report of the Policy and Improvement Officer.
- 8. Date of Next Meeting**  
The next meeting of the Committee will be held on Tuesday, 19<sup>th</sup> January, 2021, at 4.30 pm

This page is intentionally left blank

---

## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

---

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

This page is intentionally left blank





## Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee Tuesday 15<sup>th</sup> December 2020

**Report of:** Policy and Improvement Officer

**Subject:** Work Programme 2020/21: Economic and Environmental Wellbeing Scrutiny & Policy Development Committee

**Author of Report:** Deborah Glen, Policy and Improvement Officer  
[deborah.glen@sheffield.gov.uk](mailto:deborah.glen@sheffield.gov.uk)

The Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. It aims to focus on a small number of issues, in depth. This means the Committee will need to prioritise issues to be included on formal meeting agendas. Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from Members, the Committee can choose to request a written briefing paper.

The Work Programme will remain a live document and will be brought to each Committee meeting. The work programme for this year is specifically focusing on Covid 19 and the implications of this for relevant services.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

**The Scrutiny Committee is being asked to:**

- Consider and comment on the committee's draft work programme
- Identify, prioritise and agree topics for inclusion in the work programme

**Background Papers:** [Sheffield Council Constitution](#)

**Category of Report:** OPEN



## Appendix 1:

### Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

#### WORK PROGRAMME 2020/21

**Last updated:** 7/12/20

**Please note:** the work programme is a live document and so is subject to change.

Economic and Environmental Wellbeing		Tuesday 4.30 – 6.30 pm	
Topic	Reasons for selecting topic	Lead Officer/s	Style of scrutiny
<b>Tuesday 8<sup>th</sup> September</b>			
Sheffield City Trust – Leisure facilities during lock down and since	Issue carried forward from last year, Committee requested further information on Sheffield City Trust following the call in from last year. They also requested the report in response to community and residential concerns about the re-opening of facilities following lock down, particularly Ponds Forge.	Eugene Walker, Executive Director Resources  Lisa Firth, Director of Culture, Parks and Leisure	Agenda Item

<b>Tuesday 24<sup>th</sup> November 20</b>			
Sheffield Covid Business Recovery Plan	Brought to the Committee as a call in	Edward Highfield, Director  Alexis Krachai Interim Executive Director, SCCI	Call in
Work Programme 2020/21		Deborah Glen, Policy and Improvement Officer	Standing Item
<b>Tuesday 15<sup>th</sup> December 20</b>			
Update on bus services in light of Covid 19	Verbal item to include SYPTE, Sheffield City Region, First Bus and Stagecoach		Agenda Item
Work programme 2020/21		Deborah Glen, Policy and Improvement Officer	Standing Item
<b>Tuesday 19<sup>th</sup> January 21</b>			
Sheffield Local Plan	An ongoing issue of interest for the committee. To be confirmed		Agenda Item
Work programme 2020/21		Deborah Glen, Policy and Improvement Officer	Standing Item
<b>Tuesday 23<sup>rd</sup> February 21</b>			

Waste, fly tipping and littering	An item of ongoing interest to the Committee. To be confirmed		Agenda Item
Work programme 2020/21		Deborah Glen, Policy and Improvement Officer	Standing Item
<b>Tuesday 23<sup>rd</sup> March 21</b>			
Update on Business Recovery	Recommended as a result of Call in November 2020.		Agenda Item
Work Programme		Deborah Glen, Policy and Improvement Officer	Agenda Item
<b>Potential Items:</b>			
Transport Strategy – Role of cycling	Progress report requested by Committee in 2018/19		
Climate Change			
City Centre Development/Growth			
Employability/Inclusive and Sustainable Economy			

<b>Scrutiny Review Group:</b>			
Leisure Services – Active Sheffield	A review of the new Leisure Strategy at drafting stages and the potential impact on City Council services. Requested at the meeting held on the 8/9/20.		Task and Finish Group