

SHEFFIELD CITY COUNCIL

Admissions Committee

Meeting held 24 June 2021

PRESENT: Councillors Chris Rosling-Josephs (Chair), Vic Bowden, Peter Garbutt and Sioned-Mair Richards

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1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Denise Fox, Talib Hussain and Andrew Sangar.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 RESOLVED: That the public and press be excluded from the meeting before discussion takes place on items 7 and 8 on the agenda (Items 6 and 7 of these minutes), on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETINGS

4.1 The minutes of the meetings of the Committee held on 25th February, 25th March and 19th May, 2021, were approved as correct records.

5. ACTION TAKEN UNDER DELEGATED POWERS

5.1 The Committee noted that, since its last meeting, and following receipt of further information that had been received, the Executive Director, People Services, in consultation with the Chair of the Committee, under powers delegated to him with regard to Primary and Secondary School Admissions had determined that:-

- (a) one pupil be prioritised within their admissions category of 'catchment' prior to the allocation of places, on the grounds that there are exceptional family and medical circumstances (Case No. DI1); and
- (b) (i) the pupil in Case No. GP1 be prioritised at the top of the waiting list and (ii) the pupil in Case No. TE1, be prioritised in second place on the waiting list, in the 'catchment' category, on the grounds that there are exceptional family, medical and social circumstances.

6. HOME TO SCHOOL TRANSPORT APPEALS

- 6.1 The Executive Director, People Services, submitted a report and commented upon a case where the parent had appealed again the administrative decision of the Executive Director with regard to the refusal to grant a home to school travel bus pass (Case No. CODE).
- 6.2 The Committee gave consideration to all the supporting information and evidence provided by the pupil's parent and, arising therefrom:-
- 6.3 RESOLVED: That the appeal be not upheld on the grounds that there are no exceptional circumstances demonstrated and, having regard to the Council's Home to School Transport Policy, the school that the pupils' parent is requesting a pass for, is not one of the three qualifying schools (Case No.CODE).

7. SCHOOL ADMISSION REQUESTS - PRIMARY SCHOOL PLACES

- 7.1 The items of business to be considered were withdrawn from consideration as the officers were not in attendance to present their cases. The Chair asked that the cases be resubmitted to a future meeting and that the officers concerned be present at such meeting.

8. FORMER MEMBERS OF THE COMMITTEE

- 8.1 The Chair expressed his thanks on behalf of the Committee for all the hard work and support Councillors Mike Levery and Sophie Wilson, had given to the Committee over the past Municipal Year.

9. DATES OF FUTURE MEETINGS

- 8.1 It was noted that future meetings of the Committee will be held on Thursdays, 15th July, 23rd September, 21st October, 25th November and 16th December, 2021 and 20th January, 24th February, 24th March and 21st April, 2022.