

# SHEFFIELD CITY COUNCIL

## EXECUTIVE FUNCTIONS DECISION RECORD

The following decision was taken on Thursday 16 September 2021 by the South West Local Area Committee.

Date notified to all members: Friday 17 September 2021

The end of the call-in period is 4:00 pm on Thursday 23 September 2021

The decision can be implemented from Friday 24 September 2021

### Item 7

#### 7. **AUTHORISATION OF THE COMMUNITY SERVICES MANAGER TO TAKE DECISIONS ON BEHALF OF THE COMMITTEE**

7.1 The Community Services Manager, submitted a report setting out the mechanism for the Local Area Committee to enable decisions to be taken quickly and to respond to emerging issues by authorising the Community Services Manager to make decisions on expenditure between Committee meetings, subject to certain conditions.

7.2 **RESOLVED:** That the South West Local Area Committee authorises the Community Services Manager to make decisions on expenditure from any budgets allocated to the Local Area Committee provided that:

- The decision is taken in consultation with the Local Area Committee Chair
- Spending is in line with any specific purposes of the allocated budget
- The decision may not approve expenditure of more than £5,000
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

#### 7.3 **Reasons for Decision**

The proposal to authorise decisions on any budgets allocated to the Committee can be discharged, in part, by the Community Services Manager will ensure the Committees can respond quickly to emerging local issues.

#### 7.4 **Alternatives Considered and Rejected**

All decisions relating to budgets allocated to the Local Area Committee could be decided at Formal Committee Meetings only. Whilst this approach would ensure the involvement of all members of the committee,

it would mean that decisions to allocate spending for emerging and urgent local issues may not be made in a timely fashion.

**7.5 Any Interest Declared or Dispensation Granted**

None

**7.6 Reason for Exemption if Public/Press Excluded During Consideration**

None

**7.7 Respective Director Responsible for Implementation**

Executive Director People Services

**7.8 Relevant Scrutiny and Policy Development Committee If Decision Called In**

Overview and Scrutiny Management Committee