

Climate Change, Economy and Development Transitional Committee

Thursday 10 February 2022 at 10.00 am

**To be held at the Town Hall,
Pinstone Street, Sheffield, S1 2HH**

The Press and Public are Welcome to Attend

Membership

Councillor Mark Jones
Councillor Barbara Masters
Councillor Neale Gibson
Councillor Tim Huggan
Councillor Dianne Hurst
Councillor Mazher Iqbal
Councillor Douglas Johnson
Councillor Chris Rosling-
Josephs
Councillor Martin Smith
Councillor Paul Turpin

PUBLIC ACCESS TO THE MEETING

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk . You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Transitional Committee meetings and recording is allowed under the direction of the Chair. Please see the [website](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

PLEASE NOTE: Meetings of the Transitional Committee have to be held as physical meetings. If you would like to attend the meeting, you must register to attend by emailing committee@sheffield.gov.uk at least 2 clear days in advance of the date of the meeting. This is necessary to facilitate the management of attendance at the meeting to maintain social distancing. In order to ensure safe access and to protect all attendees, you will be asked to wear a face covering (unless you have an exemption) at all times when moving about within the venue.

It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting. You can order tests online to be delivered to your home address, or you can collect tests from a local pharmacy. Further details of these tests and how to obtain them can be accessed here - Order coronavirus (COVID-19) rapid lateral flow tests - GOV.UK (www.gov.uk). We are unable to guarantee entrance to observers, as priority will be given to registered speakers. Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the website.

If you require any further information please contact John Turner email john.turner@sheffield.gov.uk.

**CLIMATE CHANGE, ECONOMY AND DEVELOPMENT TRANSITIONAL
COMMITTEE AGENDA
10 FEBRUARY 2022**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 6. Climate Change Action Plan - Domestic Retrofit** (Pages 9 - 10)
 - (a) To receive presentations on:-
 - (i) Introduction to Domestic Retrofit
 - (ii) Retrofitting Sheffield
 - (iii) Introduction to Solutions
 - (b) Domestic Retrofit Working Group

Report of the Interim Executive Director, Place

NOTE: The next meeting of Climate Change, Economy and Development Transitional Committee will be held on Thursday 10 March 2022 at 10.00 am

This page is intentionally left blank

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

This page is intentionally left blank



Report to Climate Change, Economy and Development Transitional Committee 10th February 2022

Report of: Mick Crofts – Place, Tom Finnegan-Smith – Head of Service for Sustainability, Transport and Strategic Infrastructure

Subject: Domestic Retrofit working group

Author of Report: Victoria Penman

Introduction

At the meeting of the Climate Change, Economy and Development Transitional Committee of 10th November 2021, it was agreed that the committee would carry out an exploration of domestic retrofit, with a particular focus on how this could contribute to social justice in the city.

It has been proposed with the Chair and the Cooperative Executive Member for Climate Change, Environment and Transport that this work should take the form of three sessions of the committee, with a view to making advisory recommendations that would be considered in the development the planned housing route-map which will be developed this year. Proposed objectives are as follows:

- To increase committee member understanding of retrofit, the benefits, what we are already doing in the city, the challenges we face in moving towards net zero, to share a range of solutions currently being carried out elsewhere
- To reach a shared cross-party view on the Council's commitment to retrofitting its homes and to scaling up retrofit across the city, particularly maximising social justice outcomes
- To identify some initial advisory recommendations for next steps.

Proposal

The sessions will be as follows:

- 10th February: Introduction to domestic retrofit, including:
 - defining domestic retrofit,
 - local and national policy and the recommendations of the Pathways to Decarbonisation report,
 - benefits of and barriers to retrofit,

- understanding retrofit in Sheffield, including work being carried out so far
- some approaches and solutions to retrofit from other organisations
- 24th February: Evidence gathering session hearing from three other local authorities and/or combined authorities whose work in this area is already well-advanced. It is proposed that this session takes place virtually over Teams and is held in private to allow those giving evidence to speak freely of their experiences (a summary of evidence approved by evidence givers will be published following the session)
- 10th March: Consideration of the submitted evidence and recommendations

Whilst this is a significant piece of work and will increase understand of the issue for the Committee, time restrictions prevent it from being fully comprehensive. It is there anticipated that recommendations will be advisory and provide a steer and guidance for future action and decisions under the new governance arrangements.

The Committee is being asked to:

- Agree the proposed schedule of work
-