

**POLICY COMMITTEE DECISION RECORD**

The following decisions were taken on Wednesday 28 September 2022 by the Waste & Street Scene Policy Committee.

**Item No**

**8. REVIEW OF PRIVATE HIRE AND HACKNEY CARRIAGE DRIVER POLICY**

8.1 The Licensing Authority is seeking approval of the revised Hackney Carriage and Private Hire Driver's Licence Policy. First published in 2016, the policy provides information and guidance on:

- applications
- decision-making
- enforcement

In providing a publicly available document, it allows:

- transparency
- accountability
- consistency

8.2 **RESOLVED UNANIMOUSLY:** That the Waste and Street Scene Policy Committee:-

1. Approve the revised Hackney Carriage & Private Hire Drivers Licence Policy as set out in appendix H of the report, with the exception of the following amendments:
  - a. Condition 10a – The licensee is permitted to undertake bookings from only one private hire operator at any one time – use of multiple booking systems used simultaneously is not permitted – is removed.
  - b. Condition 10b is re-numbered Condition 10a.
  - c. Condition 10c – The licensee must display signage of the Private Hire Operator for which they undertake bookings – is renumbered Condition 10b and is amended to say “The licensee must display signage as approved by the Licensing Service.” With the Private Hire Operator and Vehicle Licence Policy providing further information on requirements.
  - d. The requirement to undertake disability awareness training to be within 2 years from the time accredited organisations have been appointed.

With the policy to come into force on 1st November 2022.

**8.3 Reasons for Decision**

8.3.1 The Department for Transport recommends that licensing authorities make publicly available a cohesive policy document and to review this document every five years.

The licensing authority already has in place a Hackney Carriage and Private Hire Driver's Licence Policy document which has now been reviewed to take into account the recommendations in the Department for Transport Statutory Taxi and Private Hire Vehicle Standards.

The document is designed to:

- Provide individuals with a clear, consistent basis for submitting applications
- Provide a clear, consistent basis for determining licence applications
- Provide licensees with information on licensing requirements throughout the time they are licensed

**8.4 Alternatives Considered and Rejected**

8.4.1 There are no alternative options under consideration

**9. REVENUE BUDGET MONITORING REPORT - MONTH 4**

9.1 This report brings the Committee up to date with the Council's financial position as at Month 4 2022/23.

9.2 **RESOLVED UNANIMOUSLY:** That the Waste and Street Scene Policy Committee:-

1. Note the Council's challenging financial position as at the end of July 2022 (month 4).

**9.3 Reasons for Decision**

9.3.1 By the law the Council must set and deliver a balanced budget, which is a financial plan based on sound assumptions which shows how income will equal spend over the short- and medium-term. This can take into account deliverable cost savings and/or local income growth strategies as well as useable reserves.

**9.4 Alternatives Considered and Rejected**

9.4.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

**10. BUDGET PROPOSALS 23/24**

10.1 This report sets out the budget pressures and risks facing the services that are the responsibility of the Waste & Street Scene (WSS) Policy Committee and a budget action plan to mitigate these as far as possible in the 23/24 financial year. It provides recommendations for approval which will allow our services to contribute to Sheffield City Council's ability to set a balanced budget.

10.2 **RESOLVED UNANIMOUSLY:** That the Waste and Street Scene Policy Committee:-

1. Acknowledge the recommendation approved at the Strategy and Resources Committee on 5 July 2022. “Policy Committees will be asked to develop savings / additional income options that cover their own pressures – in effect cash standstill” and to “require Policy Committees to report at their meetings in September on how they can balance their budgets.”
2. Note, as this Committee's initial response to the Strategy and Resources Committee's request, the set of budget proposals set out in this report, including Part 2 of the report.
3. Note that Officers will now work with Members to consult with relevant stakeholders (including with partners, trades unions and in respect of equalities and climate change) on the proposals in this report so as to inform final budget proposals.
4. Note that Officers will work to develop any necessary detailed implementation plans for the proposals in this report so that the proposals, if ultimately approved, can be implemented as planned before or during the 2023/24 financial year.
5. Ask to receive a further report in November that will set out the final budget for this Committee following consultation and any adjustments requested by the Strategy and Resources Committee.

10.3 **Reasons for Decision**

10.3.1 Members are asked to note the unsustainable financial position highlighted by the medium-term financial analysis presented to Strategy and Resources Committee in July 2022. This report and its recommendations, sets out the scale of the challenge ahead, the limited resources available and some of the difficult decisions that will need to be taken.

10.4 **Alternatives Considered and Rejected**

10.4.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.