

Minutes of the Meeting of the Council of the City of Sheffield held in the Council Chamber, Town Hall, Pinstone Street, Sheffield, S1 2HH, on Wednesday 17 May 2023, at 11.30 am, pursuant to notice duly given and Summonses duly served.

**PRESENT**

THE LORD MAYOR (Councillor Sioned-Mair Richards)

THE DEPUTY LORD MAYOR (Councillor Colin Ross)

- |   |   |    |  |    |   |
|---|---|----|--|----|---|
| 1 | <i>Beauchief &amp; Greenhill Ward</i><br>Simon Clement-Jones<br>Richard Shaw<br>Sophie Thornton | 10 | <i>East Ecclesfield Ward</i><br>Craig Gamble Pugh<br>Robert Reiss<br>Alan Woodcock     | 19 | <i>Nether Edge &amp; Sharrow Ward</i><br>Nighat Basharat<br>Ibby Ullah                      |
| 2 | <i>Beighton Ward</i><br>Kurtis Crossland<br>Ian Horner<br>Ann Woolhouse                         | 11 | <i>Ecclesall Ward</i><br>Roger Davison<br>Barbara Masters<br>Shaffaq Mohammed          | 20 | <i>Park &amp; Arbourthorne</i><br>Ben Miskell<br>Nabeela Mowlana<br>Sophie Wilson           |
| 3 | <i>Birley Ward</i><br>Denise Fox<br>Bryan Lodge<br>Karen McGowan                                | 12 | <i>Firth Park Ward</i><br>Fran Belbin<br>Abdul Khayum<br>Abtisam Mohamed               | 21 | <i>Richmond Ward</i><br>David Barker<br>Mike Drabble<br>Dianne Hurst                        |
| 4 | <i>Broomhill &amp; Sharrow Vale Ward</i><br>Angela Argenzio<br>Maleiki Haybe<br>Brian Holmshaw  | 13 | <i>Fulwood Ward</i><br>Sue Alston<br>Andrew Sangar<br>Cliff Woodcraft                  | 22 | <i>Shiregreen &amp; Brightside Ward</i><br>Dawn Dale<br>Peter Price<br>Garry Weatherall     |
| 5 | <i>Burngreave Ward</i><br>Talib Hussain<br>Mark Jones<br>Safiya Saeed                           | 14 | <i>Gleadless Valley Ward</i><br>Alexi Dimond<br>Marieanne Elliot<br>Paul Turpin        | 23 | <i>Southey Ward</i><br>Mike Chaplin<br>Tony Damms<br>Jayne Dunn                             |
| 6 | <i>City Ward</i><br>Douglas Johnson<br>Ruth Mersereau<br>Martin Phipps                          | 15 | <i>Graves Park Ward</i><br>Ian Auckland<br>Steve Ayris<br>Mohammed Mahroof             | 24 | <i>Stannington Ward</i><br>Penny Baker<br>Vickie Priestley<br>Richard Williams              |
| 7 | <i>Crookes &amp; Crosspool Ward</i><br>Tim Huggan<br>Ruth Milsom<br>Minesh Parekh               | 16 | <i>Hillsborough Ward</i><br>Christine Gilligan Kubo<br>Toby Mallinson<br>Henry Nottage | 25 | <i>Stocksbridge &amp; Upper Don Ward</i><br>Lewis Chinchin<br>Julie Grocutt<br>Janet Ridler |
| 8 | <i>Darnall Ward</i><br>Mazher Iqbal<br>Mary Lea<br>Zahira Naz                                   | 17 | <i>Manor Castle Ward</i><br>Terry Fox<br>Laura Moynahan<br>Sioned-Mair Richards        | 26 | <i>Walkley Ward</i><br>Tom Hunt<br>Bernard Little<br>Laura McClean                          |
| 9 | <i>Dore &amp; Totley Ward</i><br>Joe Otten<br>Colin Ross<br>Martin Smith                        | 18 | <i>Mosborough Ward</i><br>Glynis Chapman<br>Tony Downing<br>Gail Smith                 | 27 | <i>West Ecclesfield Ward</i><br>Alan Hooper<br>Mike Levery<br>Ann Whitaker                  |
|   |   |    |  | 28 | <i>Woodhouse Ward</i><br>Alison Norris<br>Mick Rooney<br>Paul Wood                          |

**1. APOLOGIES FOR ABSENCE**

- 1.1 At the recommencement of the meeting following the lunch break, an apology for absence from Councillor Maroof Raouf was reported to the meeting.

**2. TO ELECT A LORD MAYOR FOR THE MUNICIPAL YEAR 2023-24**

- 2.1 Councillor Sioned-Mair Richards, the retiring Lord Mayor, took the Chair and the Chief Executive announced that the first business to be transacted was the appointment of a Lord Mayor for the ensuing year.
- 2.2 Whereupon it was:-
- 2.3 **RESOLVED UNANIMOUSLY:** On the motion of Councillor Martin Smith, seconded by Councillor Ben Miskell, that Councillor Colin Ross be appointed Lord Mayor of the City of Sheffield for the Municipal Year 2023-24.
- 2.4 The Council adjourned briefly whilst the Lord Mayor Elect was robed and, together with the Lady Mayoress (Mrs. Susan Ross), invested with their Chains of Office.
- 2.5 On resuming, Councillor Colin Ross, the Lord Mayor Elect, then made and subscribed to the declaration required by law to qualify him to act as Lord Mayor.
- 2.6 Whereupon the retiring Lord Mayor vacated the Chair, which was then taken by Councillor Colin Ross, the Lord Mayor. The Lord Mayor addressed the Council.
- 2.7 Later in the meeting, after the appointment of the Deputy Lord Mayor, the Lord Mayor's Chaplain, Mr. Mike Reeder, was invested with his Badge of Office and Mr. Reeder then addressed the Council.

**3. TO MOVE A VOTE OF THANKS TO THE RETIRING LORD MAYOR**

- 3.1 **RESOLVED UNANIMOUSLY:** On the motion of Councillor David Barker, seconded by Councillor Cliff Woodcraft, that the best of thanks of this Council under the Common Seal be presented to Councillor Sioned-Mair Richards and former Councillor Jackie Satur, for the able and very satisfactory manner in which they have performed their various official duties as Lord Mayor and Lady Mayoress of this City during the past year.
- 3.2 The Lord Mayor then presented an ex-Lord Mayor's Badge to the retiring Lord Mayor, Councillor Sioned-Mair Richards, who then addressed the Council.

- 3.3 The Lord Mayor also presented an ex-Lady Mayoress' Badge to the retiring Lady Mayoress, former Councillor Jackie Satur, who then addressed the Council.

#### **4. TO ELECT A DEPUTY LORD MAYOR FOR THE MUNICIPAL YEAR 2023-24**

- 4.1 **RESOLVED UNANIMOUSLY:** On the motion of Councillor Nabeela Mowlana, seconded by Councillor Roger Davison, that Councillor Jayne Dunn be appointed Deputy Lord Mayor of the City of Sheffield for the Municipal Year 2023-24.
- 4.2 Councillor Jayne Dunn (the Deputy Lord Mayor Elect) was invested with her Badge of Office and then made and subscribed to the declaration required by law to qualify her to act as Deputy Lord Mayor.

At this point in the proceedings, the meeting was adjourned to provide a lunch break. The meeting reconvened at approximately 2.30 p.m.

#### **5. INTRODUCTION OF NEWLY ELECTED COUNCILLORS**

- 5.1 The nine new Members of the Council elected in the recent Municipal elections (Councillors Ian Horner, Robert Reiss, Mohammed Mahroof, Toby Mallinson, Laura Moynahan, Glynis Chapman, Ibbly Ullah, Laura McClean and Alison Norris) were introduced to the Council.

#### **6. MINUTE'S SILENCE FOR FORMER COUNCILLORS MIKE PYE AND JAN FIORE**

- 6.1 The Lord Mayor (Councillor Colin Ross) reported with sadness, the death, on 4th April 2023, of former Councillor Mike Pye who had served as a Member of the Council from 1984 to 2001 and then again from 2002 to 2010, and who was Lord Mayor during the Municipal Year 2004-05.
- 6.2 The Lord Mayor also reported with sadness, the death, on 11th April 2023, of former Councillor Jan Fiore who had served as a Member of the Council from 1980 to 2007.
- 6.3 Members of the Council observed a minute's silence in memory of former Councillors Pye and Fiore, and, at a later point during the meeting, several Members of the Council spoke to pay tribute to them.

## **7. DECLARATIONS OF INTEREST**

7.1 There were no declarations of interest made by Members of the Council.

## **8. SIX-MONTH REVIEW OF GOVERNANCE ARRANGEMENTS**

8.1 It was moved by Councillor Julie Grocutt, seconded by Councillor Sue Alston, that, as recommended in the report of the Director of Policy and Democratic Engagement circulated to all Members of the Council on 15<sup>th</sup> May and published on the Council's website on 16<sup>th</sup> May 2023, this Council:-

- (a) agrees the final report and recommendations as attached at Appendix 1, comprising recommendations from the Full Council Working Group, as set out in section 4 of the Appendix 1 and from the 6 Month Review of Governance Arrangements, namely:-
  - (1) note that action to improve how we explain and support the committee system is underway through the Governance Review Implementation Plan, and progress will be monitored by Governance Committee;
  - (2) the role of the Strategy and Resources Policy Committee and senior officers in early identification of cross-cutting issues and directing them to the most appropriate Policy Committee needs to be re-emphasised – including the role of Strategy and Resources Policy Committee in maintaining an oversight of Policy Committee work programmes. This should be actioned through the Governance Review Implementation Plan;
  - (3) as part of ongoing work to develop the role of LACs, consideration should be given to devolving decisions and budgets on minor local transport and highways issues to Local Area Committees. The Policy Committee should provide overall strategy within which local areas make decisions to meet local need; and remain the decision maker for strategic transport issues and major schemes;
  - (4) the lead committee for Children and Young People should have the necessary oversight of the statutory functions of the Director of Children's Services to ensure there is robust political accountability via the Chair of the Education, Children and Families Policy Committee, as designated Lead Member for Children's Services;
  - (5) where Policy Committees are developing regulatory policies, they shall form a working group with members of the relevant regulatory committee to inform the process;

- (6) the Job Share Chair Protocol should be adhered to by co-chairs, and promoted amongst officers and members to help develop a greater understanding of the role;
- (7) co-chairing arrangements should not be permitted for sub-committees;
- (8) where there are co-chairs in place, only the member nominated to attend Strategy and Resources Policy Committee should attend the Strategy and Resources briefing meetings; the other Co-Chair may not attend briefing sessions for Strategy and Resources members unless appointed to that Committee in another capacity (including as a substitute member for the specific meeting);
- (9) substitutes should be permitted at the Strategy and Resources Policy Committee. Where the committee member is chair of a policy committee the substitute must have sufficient knowledge of their committee's work, and political proportionality must be maintained;
- (10) briefing practises must enable all members of a policy committee to be adequately briefed for formal decision making. This should include arrangements for substitute members. All members should also have the opportunity to develop their knowledge and engage in policy and work programme development. Committee members and officers should work together to identify where it is appropriate for these briefings to be all member / whole committee / chair, deputy, group spokesperson / political group. Guidance on this should be produced as part of the Governance Review Implementation Plan;
- (11) Policy Committees should continue to meet formally 6 times a year, with informal space diarised on the month where no formal meetings take place. This should enable committees to carry out policy development activities as per their work programmes. This should not add to member and officer workloads, but reduce the need for additional, ad-hoc briefing sessions and workshops;
- (12) current guidance states that Policy Committees should only operate one task and finish group at a time. This should be revised to provide a more 'enabling' approach to policy development. Policy Committees should be able to carry out work as required, subject to sufficient officer and member capacity;
- (13) an action should be added to the Governance Review Implementation Plan, to develop and promote a 'Policy Development Toolkit' for officers and members that sets out best practice for developing policy in a committee system, to be used

alongside the existing 'Engagement Toolkit;

- (14) arrangements should be put in place that enable early conversations post-AGM, between Chairs, their Committees and Senior Officers, to develop work programmes that address corporate, service plan and Member priorities, resulting in a balanced programme of decision making, policy development and scrutiny and evaluation. Guidance for members and officers should be produced as part of the Governance Review Implementation Plan;
- (15) Governance Committee should continue into 2023/24 as a forum for ongoing review and maintenance of the constitution and governance arrangements, as well as Member development. Key priorities for the Governance Committee's work programme in 2023/24 should include:-
- Citizen and Stakeholder Engagement (see recommendation 16)
  - Monitoring progress of the Governance Review Implementation Plan
  - Developing a performance framework and metrics, enabling us to measure progress as the committee system develops further
  - Take a holistic approach to reviewing committee remits (see section 3.2.3 of the Governance Review Report); and
- (16) Governance Committee sets up task and finish groups to look at:
- (A) **Public Questions** - ensuring the process for citizens to ask public questions is clear, that public questions are triaged in a way that directs them to the most appropriate forum and that those forums are easy to access. Considering processes for responding to public questions, ensuring a consistent approach that is fit for purpose in the committee system.
- (B) **Citizen Engagement and Involvement** – consider how we can drive progress in realising our ambitions for community involvement and engagement, taking learning from recent reviews including Involve, the LGA Peer Challenge, the Race Equality Commission Report.
- These task and finish groups will actively seek feedback from, and test proposals with, citizens and stakeholders; and report into the Governance Committee;
- (b) approves the findings and recommendations of the Governance Review;
- (c) notes that action is underway to implement recommendations 1, 2, 6, 11, 13 and 16, and elements of 10 and 14, through the Governance Review Implementation Plan;

- (d) agrees the necessary changes to the Council's Constitution to implement recommendations 3, 4, 5, 7, 8, 9, 10, 12, 14 and 15 and proposed changes to the operation of Full Council Meetings; and
- (e) notes that the frequency of the ordinary meetings of the Council in the Municipal Year 2023-24, will be determined at item 15 on the agenda for this annual meeting of the Council, specifically whether to (i) retain the current approach of 6 ordinary meetings, plus the Annual and Budget Meetings or (ii) reduce the number to 4 ordinary meetings, plus the Annual and Budget Meetings.

8.2 Whereupon, it was moved by Councillor Ian Auckland, seconded by Councillor Richard Williams, as an amendment, that the motion now submitted be amended by:-

- 1. the addition of the following words at the beginning of paragraph (a):-

“subject to recommendation (4) being removed and referred back to the Governance Committee for further consideration of where specific functions sit between policy committees,”

- 2. the addition of a new paragraph (f) as follows:-

(f) consider that the Charity Trustee Sub-Committee be abolished, and decisions of the Council as charitable trustee, including but not limited to disposals of and other dealings with charitable land, be transferred to the relevant Area Committees that each charitable trust falls within, and request officers prepare the necessary constitutional changes for approval at a future Council meeting.

8.3 It was then moved by Councillor Angela Argenzio, seconded by Councillor Christine Gilligan Kubo, as an amendment, that the motion now submitted be amended by:-

- 1. the addition of the following words at the beginning of paragraph (a):-

“with the exception of recommendation (3),”

- 2. the addition of a new paragraph (f) as follows:-

(f) (i) recognising that the Group Spokesperson role requires the same time and work commitment as that of a Deputy Chair, believes that group spokespeople should receive the equivalent SRA; and  
(ii) requests that Governance Committee look at the matter and make a recommendation on a group spokespeople SRA for consideration at the next ordinary meeting of Full Council, such recommendation to include an appropriate start date for any SRA recommended.

8.4 After contributions from eight other Members, and following a right of reply from

Councillor Julie Grocutt, the amendment moved by Councillor Ian Auckland was put to the vote and was carried, but in part. Part 1 of the amendment was lost and part 2 of the amendment was carried.

8.4.1 (NOTE: The result of the vote was FOR - 63 Members; AGAINST - 14 Members; ABSTENTIONS – 1 Member. Although Labour Group Members voted for, they voted against part 1 of the amendment.)

8.5 The amendment moved by Councillor Angela Argenzio was then put to the vote and was lost.

8.5.1 (NOTE: The result of the vote was FOR - 13 Members; AGAINST - 66 Members; ABSTENTIONS – 1 Member.)

8.6 The original Motion, as amended, was then put as a Substantive Motion in the following form and carried:-

**RESOLVED:** That this Council:-

- (a) agrees the final report and recommendations as attached at Appendix 1, comprising recommendations from the Full Council Working Group, as set out in section 4 of the Appendix 1 and from the 6 Month Review of Governance Arrangements, namely:-
  - (1) note that action to improve how we explain and support the committee system is underway through the Governance Review Implementation Plan, and progress will be monitored by Governance Committee;
  - (2) the role of the Strategy and Resources Policy Committee and senior officers in early identification of cross-cutting issues and directing them to the most appropriate Policy Committee needs to be re-emphasised – including the role of Strategy and Resources Policy Committee in maintaining an oversight of Policy Committee work programmes. This should be actioned through the Governance Review Implementation Plan.
  - (3) as part of ongoing work to develop the role of LACs, consideration should be given to devolving decisions and budgets on minor local transport and highways issues to Local Area Committees. The Policy Committee should provide overall strategy within which local areas make decisions to meet local need; and remain the decision maker for strategic transport issues and major schemes;
  - (4) the lead committee for Children and Young People should have the necessary oversight of the statutory functions of the Director of Children's Services to ensure there is robust political accountability via the Chair of the Education, Children and



- Families Policy Committee, as designated Lead Member for Children's Services;
- (5) where Policy Committees are developing regulatory policies, they shall form a working group with members of the relevant regulatory committee to inform the process;
  - (6) the Job Share Chair Protocol should be adhered to by co-chairs, and promoted amongst officers and members to help develop a greater understanding of the role;
  - (7) co-chairing arrangements should not be permitted for sub-committees;
  - (8) where there are co-chairs in place, only the member nominated to attend Strategy and Resources Policy Committee should attend the Strategy and Resources briefing meetings. The other Co-Chair may not attend briefing sessions for Strategy and Resources members unless appointed to that Committee in another capacity (including as a substitute member for the specific meeting);
  - (9) substitutes should be permitted at the Strategy and Resources Policy Committee. Where the committee member is Chair of a Policy Committee the substitute must have sufficient knowledge of their committee's work, and political proportionality must be maintained;
  - (10) briefing practises must enable all members of a policy committee to be adequately briefed for formal decision making. This should include arrangements for substitute members. All Members should also have the opportunity to develop their knowledge and engage in policy and work programme development. Committee Members and officers should work together to identify where it is appropriate for these briefings to be all member / whole committee / chair, deputy, group spokesperson / political group. Guidance on this should be produced as part of the Governance Review Implementation Plan;
  - (11) Policy Committees should continue to meet formally 6 times a year, with informal space diarised on the month where no formal meetings take place. This should enable Committees to carry out policy development activities as per their work programmes. This should not add to member and officer workloads, but reduce the need for additional, ad hoc briefing sessions and workshops;
  - (12) current guidance states that Policy Committees should only operate one task and finish group at a time. This should be

revised to provide a more 'enabling' approach to policy development. Policy Committees should be able to carry out work as required, subject to sufficient officer and member capacity;

- (13) an action should be added to the Governance Review Implementation Plan, to develop and promote a 'Policy Development Toolkit' for officers and members that sets out best practice for developing policy in a committee system, to be used alongside the existing 'Engagement Toolkit';
- (14) arrangements should be put in place that enable early conversations post-AGM, between Chairs, their Committees and Senior Officers, to develop work programmes that address corporate, service plan and Member priorities, resulting in a balanced programme of decision making, policy development and scrutiny and evaluation. Guidance for members and officers should be produced as part of the Governance Review Implementation Plan;
- (15) Governance Committee should continue into 2023/24 as a forum for ongoing review and maintenance of the constitution and governance arrangements, as well as Member development. Key priorities for the Governance Committee's work programme in 2023/24 should include:-
- Citizen and Stakeholder Engagement (see recommendation 16)
  - Monitoring progress of the Governance Review Implementation Plan
  - Developing a performance framework and metrics, enabling us to measure progress as the committee system develops further
  - Take a holistic approach to reviewing committee remits (see section 3.2.3 of the Governance Review Report); and
- (16) Governance Committee sets up task and finish groups to look at:-
- (A) **Public Questions** - ensuring the process for citizens to ask public questions is clear, that public questions are triaged in a way that directs them to the most appropriate forum and that those forums are easy to access. Considering processes for responding to public questions, ensuring a consistent approach that is fit for purpose in the committee system.
- (B) **Citizen Engagement and Involvement** – consider how we can drive progress in realising our ambitions for community involvement and engagement, taking learning from recent reviews including Involve, the LGA Peer Challenge, the Race Equality Commission Report.

These task and finish groups will actively seek feedback from, and test proposals with, citizens and stakeholders; and report into the Governance Committee;

- (b) approves the findings and recommendations of the Governance Review;
- (c) notes that action is underway to implement recommendations 1, 2, 6, 11, 13 and 16, and elements of 10 and 14, through the Governance Review Implementation Plan;
- (d) agrees the necessary changes to the Council's Constitution to implement recommendations 3, 4, 5, 7, 8, 9, 10, 12, 14 and 15 and proposed changes to the operation of Full Council Meetings;
- (e) notes that the frequency of the ordinary meetings of the Council in the Municipal Year 2023-24, will be determined at item 15 on the agenda for this annual meeting of the Council, specifically whether to (i) retain the current approach of 6 ordinary meetings, plus the Annual and Budget Meetings or (ii) reduce the number to 4 ordinary meetings, plus the Annual and Budget Meetings; and
- (f) consider that the Charity Trustee Sub-Committee be abolished, and decisions of the Council as charitable trustee, including but not limited to disposals of and other dealings with charitable land, be transferred to the relevant Area Committees that each charitable trust falls within, and request officers prepare the necessary constitutional changes for approval at a future Council meeting.

8.6.1 (NOTE: Although the Green Group Members voted for the Substantive Motion, they voted against recommendation (3) in paragraph (a).)

## **9. CHANGES TO THE COUNCIL'S CONSTITUTION**

9.1 In view of the late circulation of the report to be considered under this item of business; the size and complexity of the report; the corrections needed to be made to it as now reported by the Interim General Council; and the query now raised by Councillor Sue Alston pertaining to the remits of the Policy Committees, it was:-

9.2 **RESOLVED:** That approval of the recommendations in the report be deferred to the next meeting of the Council.

**10. TO APPOINT A LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023-24**

- 10.1 The Lord Mayor (Councillor Colin Ross) sought nominations for the position of Leader of the Council for the Municipal Year 2023-24.
- 10.2 Councillor Sioned-Mair Richards nominated Councillor Tom Hunt to serve as Leader of the Council. That nomination was seconded by Councillor Paul Wood. Councillor Hunt was deemed to be Candidate 1.
- 10.3 Councillor Joe Otten nominated Councillor Shaffaq Mohammed to serve as Leader of the Council. That nomination was seconded by Councillor Sue Alston. Councillor Mohammed was deemed to be Candidate 2.
- 10.4 Councillor Angela Argenzio nominated Councillor Douglas Johnson to serve as Leader of the Council. That nomination was seconded by Councillor Martin Phipps. Councillor Johnson was deemed to be Candidate 3.
- 10.5 The nomination of Candidate 1 (Councillor Tom Hunt) was put to the vote and was lost. The result of the vote was FOR - 38 Members; AGAINST - 42 Members; ABSTENTIONS – 0 Members.
- 10.6 The nomination of Candidate 2 (Councillor Shaffaq Mohammed) was then put to the vote and was also lost. The result of the vote was FOR - 28 Members; AGAINST - 52 Members; ABSTENTIONS – 0 Members.
- 10.7 The nomination of Candidate 3 (Councillor Douglas Johnson) was then put to the vote and was also lost. The result of the vote was FOR - 13 Members; AGAINST - 67 Members; ABSTENTIONS – 0 Members.
- 10.8 The Lord Mayor stated that, as none of the candidates received more votes 'for' than they did votes 'against', a Leader of the Council had not been appointed during that stage of voting. Accordingly, he would now move to the next stage of the voting process, whereby the candidate who received the lowest number of votes 'for' would be eliminated and one final vote would be held where Members of the Council would choose between the remaining two candidates.
- 10.9 The Lord Mayor confirmed that Candidate 3 (Councillor Douglas Johnson) had received the lowest number of votes 'for' and was therefore eliminated. Members of the Council would now vote to choose between Candidate 1 (Councillor Tom Hunt) and Candidate 2 (Councillor Shaffaq Mohammed) and the candidate that receives the higher number of votes will be appointed to the position of Leader of the Council.
- 10.10 On being put to the vote, the result was that Candidate 1 received 38 votes; Candidate 2 received 28 votes; and 14 Members abstained from voting.
- 10.11 The Lord Mayor stated that Candidate 1 (Councillor Tom Hunt) had received the most votes and therefore, it was:-

**RESOLVED:** That Councillor Tom Hunt be appointed Leader of the Council for the Municipal Year 2023-24, serving until the date of the next Annual Meeting of the Council in 2024.

**11. TO APPOINT A DEPUTY LEADER OF THE COUNCIL FOR THE MUNICIPAL YEAR 2023-24**

- 11.1 The Lord Mayor (Councillor Colin Ross) sought nominations for the position of Deputy Leader of the Council for the Municipal Year 2023-24.
- 11.2 Councillor Ruth Milsom nominated Councillor Fran Belbin to serve as Deputy Leader of the Council. That nomination was seconded by Councillor Nabeela Mowlana.
- 11.3 Councillor Martin Phipps proposed that co-Deputy Leaders of the Council be appointed, and he nominated Councillors Douglas Johnson and Shaffaq Mohammed to serve as co-Deputy Leaders.
- 11.4 Following a short adjournment to allow the Lord Mayor to receive legal advice from the Monitoring Officer, the Lord Mayor reported that the Council's Constitution was clear that a Deputy Leader was required to be appointed and there was no provision for co- or joint appointments to the position of Deputy Leader.
- 11.5 No further nominations for the position of Deputy Leader were received.
- 11.6 Accordingly, the Lord Mayor put the nomination of Councillor Fran Belbin to the vote, whereupon it was:-

**RESOLVED UNANIMOUSLY:** That Councillor Fran Belbin be appointed Deputy Leader of the Council for the Municipal Year 2023-24, serving until the date of the next Annual Meeting of the Council in 2024.

**12. ANNOUNCEMENTS**

- 12.1 The newly appointed Leader of the Council (Councillor Tom Hunt) addressed the Council and stated that he was honoured to be elected to lead the Council. This was a tough time for lots of people in the city, and it was a duty for all 84 City Councillors to do all they could to make life better for people. He was convinced that there was a shared commitment to doing this.
- 12.2 Councillor Hunt stated that whilst the votes cast at the Municipal Election on 4<sup>th</sup> May 2023, gave no single party a majority, no-one voted for nothing to get done for the next year. Since the Election, Members from all parties have held open conversations over the last few days about the way forward and, whilst

Members did not always agree, and won't always agree, it was clear that there were many things that Members have in common. These included a shared commitment to helping people with the cost of living crisis; fixing the public transport and making it easier to get around our city; securing new investment in the City; ensuring that every pound of public money is always spent wisely; investing in the City's neighbourhoods and devolving power to communities; doing more to tackle the climate emergency; and ensuring that politics in Sheffield is conducted in a competent, open and transparent way.

- 12.3 Councillor Hunt stressed that the last point above was critical, and stated that now, as Council Leader, together with his new colleagues, he would do all he could to rebuild trust, to work with fellow Members in the cross-party committees, to bring about the changes that people in Sheffield need, and to make sure Sheffield Council was 100% focused on meeting people's priorities.

### **13. DATES OF COUNCIL AND COMMITTEE MEETINGS IN THE MUNICIPAL YEAR 2023-24**

- 13.1 **RESOLVED:** On the motion of Councillor Sioned-Mair Richards and seconded by Councillor Joe Otten, that, in accordance with Council Procedure Rule 9.1, the order of business as published on the Council Summons be altered by taking items 15 (Dates of Council And Committee Meetings In The Municipal Year 2023-24), then 16 (Notices Of Motion At Council Meetings In The Municipal Year 2023-24) and then 17 (Vote Of Thanks To Former Councillors) as the next three items of business.

- 13.2 **RESOLVED UNANIMOUSLY:** On the motion formally moved by Councillor Joe Otten, seconded by Councillor Martin Phipps, that:-

- (a) further to item 7 on the agenda for this meeting (Six-Month Review of Governance Arrangements) and the recommendation of the Governance Committee that full Council should determine whether (in addition to the Annual and Budget meetings) to retain the current approach of 6 ordinary Council meetings in 2023-24 or reduce the number to 4 ordinary meetings, it be agreed that there will be six ordinary meetings of Full Council in the Municipal Year 2023-24 and these be held at 2.00 p.m. on the following Wednesdays:-

5th July 2023; 6th September 2023; 4th October 2023; 1st November 2023; 6th December 2023; and 7th February 2024;

- (b) the special meeting of the Council for the purposes of approving a Revenue Budget and Capital Programme and setting the Council Tax for the Financial Year 2024-25 be held on Wednesday, 6th March 2024 at 2.00 p.m.;

- (c) the annual meeting of the Council in 2024 be held on Wednesday, 15th May 2024 at 11.30 a.m.;

- (d) ordinary meetings of the Council be held, provisionally, on either or both Wednesdays 5th June and 3rd July 2024 (to be confirmed at the annual meeting in 2024); and
  - (e) approval be given to the schedule of Council and Committee meetings for the Municipal Year 2023-24, as set out in the schedule circulated at the meeting.
- 13.3 (NOTE: Following a proposal made at the meeting by Councillor Fran Belbin, that one of the six ordinary meetings of the Council be given over to the Youth Council to bring their own motions for debate by full Council, the Lord Mayor (Councillor Colin Ross) suggested that the Council's Governance Committee be asked to consider how best to accommodate that proposal.)

#### **14. NOTICES OF MOTION AT COUNCIL MEETINGS IN THE MUNICIPAL YEAR 2023-24**

- 14.1 **RESOLVED UNANIMOUSLY:** On the motion formally moved by Councillor Sioned-Mair Richards, and formally seconded by Councillor Joe Otten, that:-

Further to Council Procedure Rule 10.2, the order in which Notices of Motion shall be listed on the Summons for the six ordinary meetings of the Council in the Municipal Year 2023-24 shall be as follows:-

**July 2023** – Labour / LibDem / Green / Labour

**September** – LibDem / Labour / LibDem / Other (Cons)

**October** – Labour / Green / LibDem / Labour

**November** – Green / Labour / LibDem / Labour

**December** – LibDem / Labour / LibDem / Other (Ind)

**February 2024** – Labour / LibDem / Green / Labour

#### **15. VOTE OF THANKS TO FORMER COUNCILLORS**

- 15.1 **RESOLVED:** On the Motion of the Lord Mayor (Councillor Colin Ross), seconded by the Deputy Lord Mayor (Councillor Jayne Dunn), that this Council places on record its thanks and appreciation to former Councillors Sue Auckland, Vic Bowden, Ben Curran, Peter Garbutt, George Lindars-Hammond, Bob McCann, Kevin Oxley and Jackie Satur, who had either retired or had not been re-elected at the Municipal elections held in May 2023, for their hard work and service to the City of Sheffield.

15.2 It was noted that the Lord Mayor would write to each of those former Councillors to thank them for their service.














**16. ESTABLISHMENT OF COUNCIL COMMITTEES FOR THE MUNICIPAL YEAR 2023-24 AND APPOINTMENT OF MEMBERS TO SERVE ON THOSE COMMITTEES**

16.1 **RESOLVED UNANIMOUSLY:** On the motion formally moved by Councillor Sioned-Mair Richards, and seconded by Councillor Joe Otten, that:-

- (a) the information contained in the report be noted;
- (b) the terms of reference of the Council's Committees for 2023-24, be as currently set out in the Council's Constitution, but with the incorporation of the changes outlined in paragraphs 3.1.6 and 3.2.1 of the report (relating to the Policy Committees and to the Governance Committee, respectively), and the Monitoring Officer be authorised to amend the Constitution accordingly;
- (c) the sizes of individual committees to be subject to proportional balance and the proportional allocation of seats on those committees, as set out in the schedule circulated at the meeting (and set out in these minutes), be approved;
- (d) approval be given to the appointment of Members to Council Committees in the Municipal Year 2023-24 to reflect the arrangements now agreed and the wishes of the political groups, in accordance with the schedule circulated at the meeting (and including substitutes where appropriate) (and set out in these minutes), and, for the purposes of Council Procedure Rule 25.6, the consent of the Council be given in any case where a Member chooses not to be appointed to serve on any Policy or Regulatory Committee;
- (e) as respects the appointment of Members to serve on Council Committees, where vacancies exist or in cases of urgency to ensure quoracy or representation, the Monitoring Officer, in consultation with the relevant political group whip, be authorised to appoint Members to serve on such Committees, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council;
- (f) approval be given to continue to disapply proportionality to the Senior Officer Employment Sub-Committees and the Appeals and Collective Disputes Sub-Committees for the reasons set out in paragraph 3.2.3 of the report; and
- (g) it be noted that in the event of any changes to the political composition



of the Council occurring during the Municipal Year, political proportionality will be reviewed by the Council as soon as practicable thereafter.

<b>Schedule to item 12</b>											
<b>Proposed allocation of committee seats, in accordance with proportionality rules</b>											
Arrows show which seats per committee have been reallocated between Groups in order to meet the primary requirement for overall proportionality											
Group name -->		Labour		Liberal Democrat		Green		Lewis Chinchon (Con)		Sophie Wilson (Ind)	
Seats on Council -->		39		29		14		1		1	
Total entitlement to seats on politically proportionate committees	180	84		62		30		2		2	
Overall allocation of seats on politically proportionate committees	180		84		62		30		2		2
Cttee name	Cttee size	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee	exact entitlement on committee	proposed allocation on committee
Strategy & Resources Policy Committee	11	5.11	5	3.80	4	1.83	2	0.13	0	0.13	0
Adult Health & Social Care Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Communities Parks & Leisure Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Education, Children & Families Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Economic Development & Skills Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Housing Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Transport, Regeneration & Climate Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Waste & Streetscene Policy Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Finance Committee	9	4.18	4	3.11	3	1.50	2	0.11	0	0.11	0
Health Scrutiny Sub-Committee	9	4.18		3.11	3	1.50		0.11	0	0.11	0
Charitable Trusts Sub-Committee	5	2.32	2	1.73	2	0.83	1	0.06	0	0.06	0
Planning & Highways Committee	13	6.04	6	4.49	5	2.17		0.15	0	0.15	
Licensing Committee	15	6.96	7	5.18	5	2.50		0.18		0.18	0
Audit & Standards Cttee	7	3.25	3	2.42	3	1.17	1	0.08	0	0.08	0
Governance Committee	11	5.11		3.80	4	1.83		0.13	0	0.13	0
Admissions Cttee	7	3.25		2.42		1.17	1	0.08	0	0.08	0
Senior Officer Employment Cttee	15	6.96	7	5.18	5	2.50		0.18	0	0.18	
Appeals and Collective Disputes Cttee	15	6.96	7	5.18	5	2.50		0.18		0.18	0

## MEMBERSHIP OF COUNCIL COMMITTEES 2023-24

POLICY COMMITTEES				
Title/Post	Labour	Liberal Democrat	Green	Other
<b>Strategy &amp; Resources Policy Committee</b> 11 seats in 2023/24 Split 5:4:2:0 (Chairs of Policy Committees plus sufficient other Members to achieve proportionality)	Vacancy (Leader) Vacancy (Deputy Leader) Vacancies x 9			
<b>Finance Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Mike Chaplin Cllr Mary Lea Cllr Zahira Naz Cllr Ibbi Ullah	Cllr Glynis Chapman Cllr Mike Levery Cllr Shaffaq Mohammed	Cllr Marieanne Elliot Cllr Toby Mallinson	
<b>Named Substitutes</b>	3 Vacancies	Cllr Joe Otten Cllr Andrew Sangar Cllr Martin Smith	Cllr Douglas Johnson Cllr Martin Phipps	
<b>Adult Health and Social Care Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Ruth Milsom Cllr Laura McClean Cllr Mick Rooney Cllr Laura Moynahan	Cllr Steve Ayris Cllr Gail Smith Cllr Sophie Thornton	Cllr Angela Argenzio Cllr Martin Phipps	
<b>Named Substitutes</b>	3 Vacancies	Cllr Glynis Chapman Cllr Alan Woodcock Cllr Ann Woolhouse	Cllr Maleiki Haybe Cllr Bernard Little Vacancy	
<b>Communities, Parks and Leisure Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Nighat Basharat Cllr Denise Fox Cllr Janet Ridler Cllr Tony Downing	Cllr Alan Hooper Cllr Robert Reiss Cllr Richard Williams	Cllr Marieanne Elliot Cllr Bernard Little	
<b>Named Substitutes</b>	3 Vacancies	Cllr Sue Alston Cllr Mohammed	Cllr Brian Holmshaw	

		Mahroof Cllr Barbara Masters	Cllr Christine Gilligan Kubo Cllr Ruth Mersereau	
<b>Economic Development and Skills Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Abdul Khayum Cllr Minesh Parekh Cllr Peter Price Cllr Sioned-Mair Richards	Cllr Kurtis Crossland Cllr Barbara Masters Cllr Martin Smith	Cllr Henry Nottage Cllr Brian Holmshaw	
<b>Named Substitutes</b>	3 Vacancies	Cllr Simon Clement-Jones Cllr Mohammed Mahroof Cllr Robert Reiss	Cllr Bernard Little Cllr Martin Phipps Vacancy	
<b>Education, Children and Families Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0  (Chair is also the Statutory Lead Member for Children's Services)	Cllr Nighat Basharat Cllr Dawn Dale Cllr Mike Drabble Cllr Abtisam Mohamed	Cllr Ian Horner Cllr Mohammed Mahroof Cllr Ann Whitaker	Cllr Maroof Raouf Cllr Maleiki Haybe	
<b>Named Substitutes</b>	3 Vacancies	Cllr Sue Alston Cllr Gail Smith Cllr Ann Woolhouse	Cllr Marieanne Elliot Cllr Paul Turpin Vacancy	
<b>Housing Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Paul Wood Cllr Bryan Lodge Cllr Nabeela Mowlana Cllr Alison Norris	Cllr Penny Baker Cllr Barbara Masters Cllr Alan Woodcock	Cllr Paul Turpin Cllr Douglas Johnson	
<b>Named Substitutes</b>	3 Vacancies	Cllr Kurtis Crossland Cllr Robert Reiss Cllr Sophie Thornton	Cllr Alexi Dimond Cllr Marieanne Elliot Cllr Christine Gilligan Kubo	
<b>Transport, Regeneration and Climate Policy Committee</b> 9 seats in 2023/24	Cllr David Barker Cllr Craig Gamble Pugh Cllr Ben Miskell	Cllr Ian Auckland Cllr Andrew Sangar Cllr Richard	Cllr Christine Gilligan Kubo Cllr Ruth Mersereau	

Split 4:3:2:0	Cllr Safiya Saeed	Shaw		
<b>Named Substitutes</b>	3 Vacancies	Cllr Kurtis Crossland Cllr Barbara Masters Cllr Cliff Woodcraft	Cllr Alexi Dimond Cllr Maroof Raouf Cllr Paul Turpin	
<b>Waste and Street Scene Policy Committee</b> 9 seats in 2023/24 Split 4:3:2:0	Cllr Dianne Hurst Cllr Talib Hussain Cllr Mazher Iqbal Cllr Mark Jones	Cllr Sue Alston Cllr Tim Huggan Cllr Joe Otten	Cllr Alexi Dimond Cllr Christine Gilligan Kubo	
<b>Named Substitutes</b>	3 Vacancies	Cllr Ian Horner Cllr Barbara Masters Cllr Cliff Woodcraft	Cllr Ruth Mersereau Cllr Henry Nottage Cllr Maroof Raouf	

<b>STATUTORY/REGULATORY COMMITTEES</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>Planning and Highways Committee</b> 13 seats in 2023/24 Split 6:5:1:1	Cllr Mike Chaplin Cllr Mike Drabble Cllr Nighat Basharat Cllr Tony Downing Cllr Julie Grocutt Cllr Peter Price	Cllr Glynis Chapman Cllr Roger Davison Cllr Barbara Masters Cllr Alan Woodcock Cllr Cliff Woodcraft	Cllr Bernard Little	Cllr Sophie Wilson
<b>Planning and Highways Committee Substitute Members</b>	Cllr Tony Damms Cllr Jayne Dunn Cllr Mick Rooney 2 Vacancies	Cllr Ian Auckland Cllr Tim Huggan Cllr Joe Otten Cllr Andrew Sangar Cllr Richard Williams	Cllr Christine Gilligan Kubo Cllr Douglas Johnson Cllr Henry Nottage 2 Vacancies	
<b>Licensing Committee</b> 15 seats in 2023/24 Split 7:5:2:1	Cllr David Barker Cllr Mike Drabble Cllr Denise Fox Cllr Julie Grocutt Cllr Talib Hussain Cllr Abdul	Cllr Roger Davison Cllr Ian Horner Cllr Vickie Priestley Cllr Cliff	Cllr Henry Nottage Cllr Maroof Raouf	Cllr Lewis Chinchin

	Khayum Cllr Paul Wood	Woodcraft Cllr Ann Woolhouse		
<b>Governance Committee</b> 11 seats in 2023/24 Split 6:4:1:0	Cllr Nighat Basharat Cllr Fran Belbin Cllr Craig Gamble Pugh Cllr Ruth Milsom Cllr Alison Norris Cllr Sioned-Mair Richards	Cllr Sue Alston Cllr Simon Clement-Jones Cllr Mike Levery Cllr Joe Otten	Cllr Paul Turpin	
<b>Governance Committee Substitute Members</b>	2 Vacancies	Cllr Andrew Sangar Cllr Richard Williams	Cllr Douglas Johnson Vacancy	
<b>Audit and Standards Committee</b> 7 seats in 2023/24 Split 3:3:1:0	Cllr Fran Belbin Cllr Laura McClean Cllr Sioned-Mair Richards	Cllr Sue Alston Cllr Simon Clement-Jones Cllr Mohammed Mahroof	Cllr Henry Nottage	
	<b>Independent Co-Optees:</b> Alison Howard (to May 2024) and (2 vacancies) <i>When Standards matters are to be considered, a representative of the Parish and Town Councils would also be able to attend.</i>			
<b>Standards Consideration Sub-Committee</b>	3 Members of the Audit and Standards Committee and 1 Non-voting Co-Opted Member <i>(Where a Parish or Town Council matter is being considered, a representative of the Parish or Town Councils should also be present)</i>			
<b>Standards Hearing Sub-Committee</b>	3 Members of the Audit and Standards Committee and 1 Non-voting Co-Opted Member <i>(Where a Parish or Town Council matter is being considered, a representative of the Parish or Town Councils should also be present)</i>			
<b>Admissions Committee</b> 7 seats in 2023/24 Split 4:2:1:0 (Substitute Members to be appointed by the Chief Executive in consultation with the Chair or Spokesperson of the relevant Policy Committee, as appropriate)	Cllr Karen McGowan Cllr Safiya Saeed Cllr Garry Weatherall Vacancy	Cllr Ann Whitaker Cllr Ann Woolhouse	Cllr Maleiki Haybe	
<b>Senior Officer Employment Committee</b>	Cllr Fran Belbin Cllr Dawn Dale Cllr Tom Hunt	Cllr Penny Baker Cllr Mike	Cllr Douglas Johnson Vacancy	Cllr Sophie Wilson

15 seats in 2023/24 Split 7:5:2:1	Cllr Ben Miskell Cllr Abtislam Mohamed Cllr Sioned-Mair Richards Cllr Zahira Naz	Levery Cllr Mohammed Mahroof Cllr Shaffaq Mohammed Cllr Andrew Sangar		
<b>Appeals and Collective Disputes Committee</b> 15 seats in 2023/24 Split 7:5:2:1	Cllr David Barker Cllr Denise Fox Cllr Mazher Iqbal Cllr Karen McGowan Cllr Zahira Naz Cllr Peter Price Cllr Garry Weatherall	Cllr Alan Hooper Cllr Ian Horner Cllr Tim Huggan Cllr Gail Smith Cllr Ann Woolhouse	Cllr Marieanne Elliot Cllr Maroof Raouf	Cllr Lewis Chinchen
<b>Sheffield Health and Wellbeing Board</b> 3 seats in 2023/24 (Chairs of Adult Health and Social Care Policy Committee, Education, Children and Families Policy Committee and Housing Policy Committee)	3 Vacancies			
<b>Independent Remuneration Panel</b>				Mark Power (Chair) (to 6/2/25) Stephen Bennett (to 1/11/25) Michael Heselton (to 1/11/25) Janet Hickey (to 1/11/25) David White (to 1/11/25)

<b>LOCAL AREA COMMITTEES</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>Central Local Area Committee</b>	Cllr Tom Hunt Cllr Laura		Cllr Angela Argenzio	

	McClellan		<p>Cllr Christine Gilligan Kubo  Cllr Maleiki Haybe  Cllr Brian Holmshaw  Cllr Douglas Johnson  Cllr Bernard Little  Cllr Toby Mallinson  Cllr Ruth Mersereau  Cllr Henry Nottage  Cllr Martin Phipps</p>	
<b>East Local Area Committee</b>	<p>Cllr David Barker  Cllr Mike Drabble  Cllr Terry Fox  Cllr Dianne Hurst  Cllr Mazher Iqbal  Cllr Mary Lea  Cllr Ben Miskell  Cllr Nabeela Mowlana  Cllr Laura Moynahan  Cllr Zahira Naz  Cllr Sioned-Mair Richards</p>			Cllr Sophie Wilson
<b>North Local Area Committee</b>	<p>Cllr Craig Gamble Pugh  Cllr Julie Grocutt  Cllr Janet Ridler</p>	<p>Cllr Penny Baker  Cllr Robert Reiss  Cllr Alan Hooper  Cllr Mike Levery  Cllr Vickie Priestley  Cllr Ann Whitaker  Cllr Richard Williams  Cllr Alan Woodcock</p>		Cllr Lewis Chinchin
<b>North East Local Area Committee</b>	<p>Cllr Fran Belbin  Cllr Mike Chaplin  Cllr Dawn Dale  Cllr Tony Damms  Cllr Jayne Dunn  Cllr Talib Hussain  Cllr Mark Jones  Cllr Abdul Khayum  Cllr Abtisam</p>			

	Mohamed Cllr Peter Price Cllr Safiya Saeed Cllr Garry Weatherall			
<b>South Local Area Committee</b>	Cllr Nighat Basharat Cllr Ibbi Ullah	Cllr Ian Auckland Cllr Steve Ayris Cllr Simon Clement-Jones Cllr Mohammed Mahroof Cllr Richard Shaw Cllr Sophie Thornton	Cllr Alexi Dimond Cllr Marieanne Elliot Cllr Maroof Raouf Cllr Paul Turpin	
<b>South East Local Area Committee</b>	Cllr Tony Downing Cllr Denise Fox Cllr Bryan Lodge Cllr Karen McGowan Cllr Alison Norris Cllr Mick Rooney Cllr Paul Wood	Cllr Glynis Chapman Cllr Kurtis Crossland Cllr Ian Horner Cllr Gail Smith Cllr Ann Woolhouse		
<b>South West Local Area Committee</b>	Cllr Ruth Milsom Cllr Minesh Parekh	Cllr Sue Alston Cllr Roger Davison Cllr Tim Huggan Cllr Barbara Masters Cllr Shaffaq Mohammed Cllr Joe Otten Cllr Colin Ross Cllr Andrew Sangar Cllr Martin Smith Cllr Cliff Woodcraft		

16.2 (NOTE: The above appointments incorporate the additions to the schedule of appointments circulated to the meeting, which were reported to the meeting by Councillor Joe Otten.)

**17. APPOINTMENT OF CHAIRS AND DEPUTY CHAIRS OF CERTAIN COMMITTEES FOR THE MUNICIPAL YEAR 2023-24**

17.1 **RESOLVED UNANIMOUSLY:** On the motion formally moved by Councillor Sioned-Mair Richards, and seconded by Councillor Joe Otten, that:-

- (a) each Councillor named in the schedule circulated at the meeting (and



set out in these minutes) be appointed Chair or Deputy Chair of the Policy Committee, Regulatory Committee or other Council Committee indicated by that schedule, for the Municipal Year 2023-24;

- (b) the Groups' Spokespersons on each Policy Committee, as set out in the schedule circulated at the meeting (and set out in these minutes), be noted; and
- (c) delegation be made to the appropriate Committee to appoint their own Chairs or Deputy Chairs in all cases where the Full Council has not made such an appointment before the first scheduled meeting of that Committee.

**APPOINTMENT OF CHAIRS & DEPUTY CHAIRS OF CERTAIN COMMITTEES & THEIR SUB-COMMITTEES FOR 2023-24**

<b>POLICY COMMITTEES</b>			
<b>Committee</b>	<b>Chair</b>	<b>Deputy Chair</b>	<b>Group Spokespersons</b>
Strategy and Resources Policy Committee	Leader of the Council	Deputy Leader of the Council	Cllr Shaffaq Mohammed Cllr Douglas Johnson
Finance Committee	Cllr Zahira Naz	Cllr Mike Levery	Cllr Toby Mallinson
Adult Health and Social Care Policy Committee	Cllr Angela Argenzio	Cllr Sophie Thornton	Cllr Laura Moynahan
Education, Children and Families Policy Committee	Cllr Dawn Dale	Cllr Maroof Raouf	Cllr Mohammed Mahroof
Housing Policy Committee	Cllr Douglas Johnson	Cllr Penny Baker	Cllr Nabeela Mowlana
Transport, Regeneration and Climate Policy Committee	Cllr Ben Miskell	Cllr Christine Gilligan Kubo	Cllr Andrew Sangar
Economic Development and Skills Policy Committee	Cllr Martin Smith	Cllr Minesh Parekh	Cllr Henry Nottage
Waste and Street Scene Policy Committee	Cllr Joe Otten	Cllr Mark Jones	Cllr Alexi Dimond

Communities, Parks and Leisure Policy Committee	Cllr Richard Williams	Cllr Janet Ridler	Cllr Marieanne Elliot
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<b>STATUTORY/REGULATORY COMMITTEES</b>		
<b>Committee/ Sub Committee</b>	<b>Joint Chair</b>	<b>Joint Chair</b>
Planning and Highways Committee	Cllr Mike Chaplin	Cllr Alan Woodcock
Licensing Committee	Cllr David Barker	Cllr Abdul Khayum

<b>OTHER COUNCIL COMMITTEES</b>		
<b>Committee/ Sub Committee</b>	<b>Chair</b>	<b>Deputy Chair</b>
Governance Committee	Cllr Fran Belbin	Cllr Sue Alston
Audit and Standards Committee	Cllr Mohammed Mahroof	Cllr Sioned-Mair Richards
Admissions Committee	Cllr Maleiki Haybe	Vacancy
Senior Officer Employment Committee	Cllr Ben Miskell	Cllr Tom Hunt
Appeals and Collective Disputes Committee	Vacancy	Vacancy

17.2 (NOTE: The above appointments incorporate the additions and clarifications to the schedule of appointments circulated to the meeting, which were reported to the meeting by Councillors Joe Otten and Martin Phipps.)

**18. APPOINTMENTS TO COUNCIL PANELS, GROUPS, ETC. AND TO EXTERNAL BODIES FOR THE MUNICIPAL YEAR 2023-24**

18.1 **RESOLVED UNANIMOUSLY:** On the motion moved by Councillor Sioned-Mair Richards, and seconded by Councillor Joe Otten, that:-

- (a) approval be given to the establishment, with the suggested memberships shown, of the Council panels, working groups etc for the Municipal Year 2023-24, set out in the schedule circulated at the meeting (and set out in these minutes);
- (b) approval be given to the appointment of Members to serve on external

bodies in the Municipal Year 2023-24, also as set out in the schedule now circulated (and set out in these minutes);

- (c) as respects the appointment of Members to its various bodies, where vacancies exist or in cases of urgency to ensure representation, the Monitoring Officer, in consultation with the relevant political group whip, be authorised to appoint Members to serve on such bodies, as necessary, on the understanding that details of such appointments will be reported to the next or subsequent meetings of the Council; and
- (d) as respects the appointment of representatives to serve on outside bodies, where vacancies exist or in cases of urgency to ensure representation, the Monitoring Officer, in consultation with the relevant political group whip, be authorised to nominate representatives to serve on such bodies, as necessary, on the understanding that details of such nominations will be reported to the next or subsequent meetings of the Council.

**APPOINTMENTS TO OTHER COUNCIL BODIES  
AND EXTERNAL BODIES 2023/24**

<b>OTHER COUNCIL PANELS</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>Access Liaison Group (x5)</b>	Vacancy Vacancy	Cllr Gail Smith Cllr Cliff Woodcraft	Cllr Douglas Johnson	
<b>Allotments and Leisure Gardens Advisory Group (x5)</b>	Cllr Talib Hussain	Cllr Barbara Masters Cllr Cliff Woodcraft	Cllr Brian Holmshaw Cllr Marieanne Elliot	
<b>Community Covenant Partnership Board (x3)</b>	Cllr Tony Damms	Cllr Penny Baker		Mr Clive Skelton
<b>Complaints Review Panel</b>				1 independent Chair and 2 further independent members
<b>Corporate Joint Committee with Trade Unions (Policy Committee Chairs)</b>	Vacancy (Leader) Vacancy (Deputy Leader) Vacancies x 9 (Policy Committee Chairs)			

<b>Corporate Members Group</b> (Leader, Deputy Leader & Whip of each Group)	Cllr Tom Hunt Cllr Fran Belbin Cllr Sioned-Mair Richards	Cllr Penny Baker Cllr Shaffaq Mohammed Cllr Joe Otten	Cllr Douglas Johnson Cllr Angela Argenzio Cllr Martin Phipps	
<b>Corporate Parenting Board (x10)</b>	Cllr Dawn Dale Cllr Denise Fox Cllr Craig Gamble Pugh Cllr Peter Price Cllr Mick Rooney	Cllr Sue Alston Cllr Ian Horner Cllr Ann Whitaker	Cllr Ruth Mersereau Cllr Toby Mallinson	
<b>Cycle Forum (x3)</b>	Cllr Peter Price	Cllr Richard Shaw	Cllr Ruth Mersereau	
<b>Heritage Champion (x1)</b> (on behalf of the Transport, Regeneration and Climate Policy Committee)	Cllr Janet Ridler			
<b>Housing and Neighbourhoods Advisory Panel (x2)</b> (Housing Policy Committee Chair & Deputy)	Vacancy (Housing Policy Committee Chair) Vacancy (Housing Policy Committee Deputy Chair)			
<b>Local Area Committee Chairs Group (x8)</b> (7 LAC Chairs, plus Lead Member)	3 Vacancies	3 Vacancies	Vacancy	
	Vacancy (Lead Member)			
<b>Monitoring and Advisory Board (Adult Services) (x4)</b>	Vacancy Vacancy	Cllr Sophie Thornton	Vacancy	
<b>Policy Working Group (Labour)</b>	All Members of the Group			
<b>Policy Working Group (Liberal Democrat)</b>		All Members of the Group		
<b>Policy Working</b>			All Members of	

<b>Group (Green)</b>			the Group	
<b>Sheffield Conservation Advisory Group (x2)</b>	Cllr Janet Ridler		Vacancy	
<b>Standing Advisory Council for Religious Education (x2)</b>	Cllr Garry Weatherall	Cllr Cliff Woodcraft		
<b>Walking Forum</b>	Vacancy	Vacancy	Vacancy	

**PORTFOLIO JOINT CONSULTATIVE COMMITTEES**

<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>People Services (x2)</b>	Vacancy		Cllr Angela Argenzio	
<b>Schools (x1)</b>	Vacancy			
<b>Place (x4)</b>	Vacancy	Cllr Joe Otten Cllr Richard Williams	Cllr Douglas Johnson	
<b>Resources/CEX (x1)</b>	Vacancy			

**JOINT COMMITTEES AND PARTNERSHIPS BOARDS**

<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>South Yorkshire Fire &amp; Rescue Authority (x5)</b>	Cllr Tony Damms Cllr Janet Ridler	Cllr Sue Alston Cllr Steve Ayris	Cllr Marieanne Elliot	
<b>South Yorkshire Pensions Authority (x5)</b>	Cllr Jayne Dunn Cllr Ben Miskell	Cllr Simon Clement-Jones Cllr Andrew Sangar	Cllr Alexi Dimond	
<b>South Yorkshire Local Pension Board (x1)</b> No appointment for Sheffield until	Barnsley to appoint for 2023/24 Doncaster to appoint for 2024/25 and 2025/26 Rotherham to appoint for 2023/24 and 2024/25 Sheffield to appoint for 2025/26 and 2026/27			

2025/26				
<b>South Yorkshire Police and Crime Panel (x4)</b>	Cllr Craig Gamble Pugh Cllr Ben Miskell	Cllr Roger Davison	Cllr Maleiki Haybe	
<b>South Yorkshire, Derbyshire and Nottinghamshire Joint Health Overview and Scrutiny Committee (x1)</b> (Chair of Health Scrutiny Sub-Committee, or nominee)	Vacancy (Chair of Health Scrutiny Sub-Committee)			
<b>Emergency Planning Shared Services Joint Committee (Rotherham and Sheffield) (x2)</b>	Cllr Bryan Lodge	Cllr Joe Otten		
<b>Joint Advisory Committee for the South Yorkshire Archaeology Service (x2)</b>	Cllr Janet Ridler	Cllr Barbara Masters		
<b>South Yorkshire Joint Advisory Committee on Archives (x2)</b>	Cllr Janet Ridler		Cllr Brian Holmshaw	

<b>SOUTH YORKSHIRE MAYORAL COMBINED AUTHORITY EXECUTIVE BOARDS</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>South Yorkshire Mayoral Combined Authority Board 2023/24</b> <ul style="list-style-type: none"> <li>• Leader</li> <li>• Substitute for the Leader</li> <li>• One additional rotational member</li> </ul>	Vacancy (Leader) Substitute vacancy (Deputy Leader) Rotational Member vacancy			

<p><b>Overview and Scrutiny Committee</b> 2023/24 Two Labour, one Lib Dem, and one Green, and a named substitute of the same party for each</p>	<p>Cllr Sioned-Mair Richards Cllr Zahira Naz Cllr David Barker (substitute member) Vacancy (substitute member)</p>	<p>Cllr Tim Huggan Cllr Joe Otten (substitute member)</p>	<p>Vacancy Vacancy (substitute member)</p>	
<p><b>Audit, Standards and Risk Committee</b> 2023/24 One Lib Dem member and one Lib Dem substitute</p>		<p>Cllr Ian Auckland Vacancy (substitute member)</p>		
<p><b>Local Enterprise Partnership Board</b></p>	<p style="text-align: center;"><b>As a result of the ongoing governance review at the Mayoral Combined Authority, they are not seeking nominations to any of these boards at this time.</b></p>			
<p><b>Business Recovery and Growth Board</b></p>				
<p><b>Education, Skills and Employability Board</b></p>				
<p><b>Housing and Infrastructure Board</b></p>				
<p><b>Transport and the Environment Board</b></p>				

EXTERNAL ORGANISATIONS: CHARITIES/EDUCATIONAL FOUNDATIONS				
Title/Post	Labour	Liberal Democrat	Green	Other
<p><b>Ann Reresby Trust, High Green (x1)</b></p>		<p>Cllr Ann Whitaker</p>		
<p><b>Beighton Relief in Need Charity (x1)</b></p>				<p>Mr Ian Saunders</p>
<p><b>The Bradfield Feoffee Charity (x1)</b></p>		<p>Cllr Vickie Priestley</p>		
<p><b>Church Burgesses Educational Foundation (x1)</b></p>	<p>Cllr Craig Gamble Pugh</p>			

<b>Norton Educational Foundation and United Non-Educational Charities (x5)</b>		Cllr Steve Ayris		Mr Greg Unwin Mr Roy Munn Mr Phillip Shaddock Vacancy - Appointment tbc
<b>Poors Land (Ecclesall Bierlow Charity) (x4)</b>	Cllr Peter Price	Cllr Shaffaq Mohammed		Mr Michael Waters Vacancy - Appointment tbc

<b>EXTERNAL ORGANISATIONS: HOUSING STOCK TRANSFER ASSOCIATIONS</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>ACIS Local Management Committee (x2) (x1 Sub)</b>	Cllr Tom Hunt Cllr Fran Belbin Vacancy (Substitute member)			
<b>Great Places: Sheffield Housing Board (x2)</b>	Cllr Sioned-Mair Richards Cllr Alison Norris			
<b>Sanctuary Housing: Shiregreen Community Committee (x2)</b>	Cllr Dawn Dale Cllr Peter Price			

<b>OTHER EXTERNAL ORGANISATIONS</b>				
<b>Title/Post</b>	<b>Labour</b>	<b>Liberal Democrat</b>	<b>Green</b>	<b>Other</b>
<b>Learning Disabilities Partnership Board (x2)</b>	Vacancy	Cllr Gail Smith		
<b>Local Access Forum (x2)</b>	Cllr Peter Price	Cllr Richard Williams		



<b>Local Government Association General Assembly (x4)</b>	Cllr Tom Hunt Cllr Paul Wood	Cllr Shaffaq Mohammed	Cllr Douglas Johnson	
<b>Manor and Castle Development Trust (x2)</b>	Cllr Sioned-Mair Richards Cllr Laura Moynahan			
<b>National Association of British Market Authorities (x2)</b>		Cllr Joe Otten		Mr Chris Rosling-Josephs
<b>Parking and Traffic Regulations Outside London (PATROL) Joint Committee (x1)</b>			Cllr Henry Nottage	
<b>Peak District National Park Authority (x1)</b>	Cllr Mike Chaplin			
<b>Reserve and Cadet Forces Association – Yorkshire and Humber (and Armed Forces Champion) (x1) (plus substitute)</b>	Cllr Tony Downing Cllr Denise Fox (substitute member)			
<b>River Stewardship Company (x1)</b>			Cllr Douglas Johnson	
<b>Sheffield Adult Safeguarding Partnership (SASP) Board (x1)</b>			Cllr Angela Argenzio	
<b>Sheffield Business Improvement District Board (x1) (Chair of Waste and Streetscene Policy Committee)</b>	Vacancy			

<b>Sheffield Carers and Young Carers Board (x2)</b>	Cllr Dawn Dale	Cllr Gail Smith		
<b>Sheffield City Partnership Board (x3)</b>	Cllr Tom Hunt	Cllr Shaffaq Mohammed	Cllr Douglas Johnson	
<b>Sheffield City Trust (x1 Observer)</b>	Cllr Bryan Lodge			
<b>Sheffield Co-Operative Development Group - Board (x1)</b>	Cllr Denise Fox			
<b>Sheffield Football Trust (x1)</b>	Vacancy			
<b>Sheffield Futures Board (x1)</b>	Cllr Denise Fox			
<b>Sheffield Health and Social Care Foundation Trust - Council of Governors (x3)</b>	Cllr Garry Weatherall	Cllr Steve Ayris (to 4/7/23)	Cllr Martin Phipps	
<b>Sheffield International Venues Ltd – Board of Directors (x1)</b>	<b>No members to be appointed until further notice</b>			
<b>Sheffield Lyceum Theatre Trust Ltd – Directors and Members (x3)</b>	Vacancy	Cllr Roger Davison		Ms Veronica Hardstaff
<b>Sheffield Media and Exhibition Centre Ltd – Directors and Members (x1)</b>			Cllr Ruth Mersereau	
<b>Sheffield Museums Trust - Directors and Members (x2)</b>		Cllr Roger Davison		Ms Cate McDonald

<b>Sheffield Safer and Sustainable Communities Partnership (x2)</b>	Cllr Tony Downing	Cllr Alan Hooper		
<b>Sheffield Teaching Hospitals NHS Foundation Trust (x1)</b>			Vacancy	
<b>Sheffield Theatres Trust – Directors and Members (x3)</b>	Cllr Peter Price Cllr Sioned-Mair Richards			Ms Ruth McDonald
<b>Sheffield Tobacco Control Programme Accountable Board (x2)</b>	Vacancy	Cllr Andrew Sangar		
<b>Sheffield Transport Users Group (x1)</b>	Cllr Abdul Khayum			
<b>Sheffield Waterways Strategy Group (x1)</b>		Cllr Barbara Masters		
<b>South Yorkshire Leaders' Group (x1)</b>	Vacancy (Leader)			
<b>SOAR Community (x4)</b>	Cllr Fran Belbin Cllr Mike Chaplin Cllr Abdul Khayum Cllr Peter Price			
<b>South Yorkshire Sub-Regional Migration Group (x1)</b>			Cllr Alexi Dimond	
<b>Special Interest Group of Municipal Authorities (x1)</b>	Cllr Bryan Lodge			
<b>Transport 4 All (x3)</b>	Cllr Abdul Khayum	Cllr Ian Auckland	Cllr Douglas Johnson	

<b>University Technical College Trust Board (x1)</b>	Cllr Mike Drabble			
<b>Upperthorpe and Netherthorpe Healthy Living Centre Trust (x1)</b>	Cllr Tom Hunt			
<b>Voluntary Action Sheffield (x1)</b>		Cllr Gail Smith		
<b>Yorkshire and Humber Employers Committee (x1)</b>	Cllr Bryan Lodge			
<b>Yorkshire Regional Flood and Coastal Committee (x1)</b>			Cllr Douglas Johnson	

18.2 (NOTES: 1. The above appointments incorporate the additions and clarifications to the schedule of appointments circulated to the meeting, which were reported to the meeting by Councillors Sioned-Mair Richards and Martin Phipps.

2. Following comments made at the meeting by Councillor Joe Otten indicating that he had submitted counter proposals relating to the appointments to be made to the Sheffield Theatres Trust, which were to appoint himself and Councillor Roger Davison, but these had not been incorporated within the schedule circulated at the meeting, the Lord Mayor (Councillor Colin Ross) suggested that the Council approve the appointments as set out in the schedule but that the Whips then discuss the matter and report back to the next meeting of the Council for final resolution.)