

# North East Local Area Committee

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**Tuesday 26 July 2022 at 5.00 pm**

**The Methodist Church of Firth  
Park, 8 Stubbin Lane, S5 6QL**

**The Press and Public are Welcome to Attend**

A large, stylized logo consisting of overlapping circles in shades of purple, blue, and green, forming a circular shape.

**Local Area  
Committees**

**Membership** Engage · Empower · Enable

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Councillor Garry Weatherall  
Councillor Talib Hussain  
Councillor Fran Belbin  
Councillor Mike Chaplin  
Councillor Dawn Dale  
Councillor Tony Damms  
Councillor Jayne Dunn  
Councillor Mark Jones  
Councillor Abdul Khayum  
Councillor Abtisam Mohamed  
Councillor Peter Price  
Councillor Safiya Saeed

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## PUBLIC ACCESS TO THE MEETING

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Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at [www.sheffield.gov.uk](http://www.sheffield.gov.uk). You may not be allowed to see some reports because they contain confidential information. These items are usually marked \* on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk) for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Local Area Committee executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

In order for us to be able to effectively facilitate attendance at the meeting, we would encourage all attendees to notify us of your attendance in advance by registering [here](#) or emailing [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)

If you require any further information please contact Philippa Burdett email [Philippa.burdett@sheffield.gov.uk](mailto:Philippa.burdett@sheffield.gov.uk).

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**NORTH EAST LOCAL AREA COMMITTEE AGENDA  
26 JULY 2022**

**Order of Business**

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- 1. Welcome and Housekeeping Arrangements**
- 2. Appointment of Chair**  
To appoint the Chair of the Committee for the municipal year 2022/23
- 3. Apologies for Absence**
- 4. Exclusion of Public and Press**  
To identify items where resolutions may be moved to exclude the press and public.
- 5. Declarations of Interest** (Pages 5 - 8)  
Members to declare any interests they have in the business to be considered at the meeting.
- 6. Minutes of Previous Meeting** (Pages 9 - 16)  
To approve the minutes of the Committee held on 22 March, 2022 and 18 May, 2022.
- 7. Introduction of Youth Cabinet**
- 8. North East Local Area Committee - Proposed Spend 2022/23** (To Follow)  
(a) Approval of the report  
(b) Time for the public to attend roadshows and stalls on the themes and priorities of the Community Plan
- 9. Forward Public Meeting ideas and suggestions**
- 10. Public Questions and Petitions**  
To receive any questions or petitions from members of the public.

**NOTE: The next meeting of North East Local Area Committee will be held on a time and date to be agreed**

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## ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

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If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period\* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

\*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
  - under which goods or services are to be provided or works are to be executed; and
  - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
  - the landlord is your council or authority; and
  - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
  - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
  - (b) either -
    - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
    - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email [gillian.duckworth@sheffield.gov.uk](mailto:gillian.duckworth@sheffield.gov.uk).

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North East Local Area Committee

Meeting held 22 March 2022

**PRESENT:** Councillors Garry Weatherall (Chair), Talib Hussain (Deputy Chair), Fran Belbin, Mike Chaplin, Tony Damms, Jayne Dunn, Abdul Khayum, Abtisam Mohamed, Peter Price and Safiya Saeed

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**1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Councillors Dawn Dale and Mark Jones.

**2. EXCLUSION OF PUBLIC AND PRESS**

2.1 No items were identified where resolutions may be moved to exclude the public and press.

**3. DECLARATIONS OF INTEREST**

3.1 There were no declarations of interest.

**4. MINUTES OF PREVIOUS MEETING**

4.1 The minutes of the meetings of the Committee held on 23 September, 2021, were approved as a correct record.

4.11 Matters arising

With regard to Item 6.1 (public question 4) Councillor Dunn gave confirmation that the youth service review aimed to ensure that young people were involved in decision making.

**5. TRANSITION TO COMMITTEES**

5.1 The Committee received a presentation given by Jason Dietsch, Head of Democratic Services, which outlined the changes to the Council's Committee System.

- A referendum was held in May 2021 and the outcome was to move to a committee system in May 2022. Local Area Committees were created in 2021, and more recently public inquiries had been held to gather evidence to help shape the new committee structure. A number of transitional committees were formed in 2021 to help design the new committee structure. The aim was to put the voice of residents at the heart of decision

making.

- The existing Leader/Cabinet model would be replaced by a number of policy committees which would have cross-party membership and would be politically proportionate. The new structure would be reviewed and was expected to evolve over time. Local Area Committees would continue to develop and could refer issues to any of the new policy committees.
- A 'Public Engagement Toolkit' would be available for each committee to use when considering its 'menu of options' for ensuring the voice of the public had been central to their policy development work.

## **6. APPROVAL OF THE NORTH EAST LAC COMMUNITY PLAN 2022-23**

6.1 The Committee received a presentation from Lindsey Hill, Community Services Manager. The North East Community Plan had been based on priorities raised by residents as part of the engagement and consultation process, and consisted of four main sections:

- What are Local Area Communities?
- About the North-East area
- What have we been doing?
- Our North East Community Plan

The North East Community Plan consisted of eight themes, each of which included four priorities and suggestions made by residents. This Plan was considered to be a 'starting point' which would be built on over time.

6.2 **RESOLVED:** that:-

- (a) Approval be given to the North East Community Plan as a statement of the priorities of the area;
- (b) Authority be given to the Community Services Manager to produce a final version of the Community Plan document, incorporating any amendments approved by the LAC at this meeting, and to publish it on the webpages of the North East Local Area Committee;
- (c) Notes that future LAC decisions relating to funding must fit with the priorities set out in the Community Plan and following engagement with the community; and
- (d) Thanks be given to the Community Services Manager and the North East Local Area Committee team for their hard work in preparing the Community Plan.

## **6.3 Reasons for Decision**

The proposal to approve the North LAC Community Plan is recommended on the basis that the Plan provides a clear framework in how the LAC will direct it's

resources to address key issues identified through community consultation.

#### 6.4 **Alternatives Considered and Rejected**

None. A key element in establishing LACs is the principle that each LAC will develop a Community Plan.

6.5 An interactive session took place where members of the public were able to meet, liaise and discuss issues with Councillors, partner organisations and the North East Local Area Committee Team.

### 7. **PUBLIC QUESTIONS AND PETITIONS**

7.1 The Committee received the following questions from members of the public who were in attendance to raise them:-

#### **Public questioner 1**

What mechanism is there for residents to respond to the Community Plan? Specifically, around the proposal to merge GP surgeries into one new health centre.

In response Councillor Abtisam Mohamed advised that a meeting had been held to consider options for local health services. The Clinical Commissioning Group (CCG) had the responsibility for the decision and would be holding a public meeting where residents' views would be heard.

#### **Public questioner 2**

(a) Could GP's be invited to a Local Area Committee meeting to give their views on the CCG proposals?

Councillor Abtisam Mohamed noted that initially it was important to hear views from the community. The CCG had offered reassurance that there would be open and honest conversations and that they would make an informed decision based on views received.

(b) Is there a programme for sweeping roads and gullies? Some estates are not in a good state and if no advanced warning is given about cleaning some areas are missed due to parked cars.

The Chair responded by noting that there was a programme for cleaning, which would be shared via a link on the North East Local Area Committee webpages.

(c) Can we have representatives from all housing areas at Local Area Committee meetings so that questions from each ward can be answered? Reporting of issues is difficult.

The Chair noted this suggestion.

### **Public questioner 3**

Thank you to everyone involved in the organisation of this meeting. It is good to hear people talking animatedly about areas of interest. The Community Plan is ambitious, and it is encouraging to hear of joint working with the Clinical Commissioning Group. A useful meeting had been held to discuss parks - would it be possible to have more public meetings with a single item agenda?

In response, Lindsey Hill noted how the public meetings so far had aimed to provide residents with the opportunity to meet services and partners. Future meetings would evolve and give further opportunities to find out about projects and partners.

Councillor Jayne Dunn advised that Local Area Committees would continue to feed the views of communities into the youth strategy.

### **Public questioner 4**

The questioner raised the following concerns:

- (a) In some areas residents were parking their cars inconsiderately and spoiling grass verges.
- (b) Autumn leaves had not been swept and had led to blocking grates and localised flooding.
- (c) Growth at the bottom of trees were preventing a clear view for motorists.
- (d) Could a single item public meeting be held to discuss parks and green spaces? Engagement with young people was needed to find out what facilities they needed in parks.

The Chair explained that he had contacted Streetsahead regarding leaf clearing and would continue to liaise with them to ensure the work was carried out.

In relation to grass verges, the Chair confirmed that existing bollards were being repaired and new ones installed at certain locations in Shiregreen.

The Chair commended the litter picking volunteer groups and advised that the Council would continue to provide support in terms of providing equipment where possible.

### **Public questioner 5**

- (a) I have lived on this cul-de-sac for 36 years but have never seen a road sweeper here. Could a programme of cleaning be shared with residents?
- (b) When local volunteer groups collect litter they bag it and leave it for collection, but it is often weeks before it is collected by the Council.
- (c) The footpath at the end of the cul-de-sac is suspected to be used for illegal drug activity. This needs addressing.
- (d) Off-road vehicles are a regular nuisance – no silencers, no licences, no

helmets. What can be done about this?

In response, the Chair advised that rubbish bags left by volunteers were normally collected within two days. He advised residents to contact their local councillor should this not be the case.

The Chair noted that any incidents of illegal activity could be reported to the representatives from South Yorkshire Police who were present at the meeting.

**Public questioner 6**

(a) Grass verges have been neglected due to lack of funding. Could funding be found to restore grass verges?

(b) When I have reported epicormic growth on trees it has been dealt with, but could this be added to the programme of maintenance work?

The Chair advised that Amey were now responsible for the maintenance of grass verges and had a rolling programme of work.

7.2 The Chair thanked those in attendance for their contributions to the meeting.

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**SHEFFIELD CITY COUNCIL**

**North East Local Area Committee**

**Meeting held 18 May 2022**

**PRESENT:** Councillors Garry Weatherall (Chair), Talib Hussain (Deputy Chair), Fran Belbin, Mike Chaplin, Dawn Dale, Jayne Dunn, Mark Jones, Abdul Khayum, Abtisam Mohamed, Peter Price and Safiya Saeed

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**1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Councillor Tony Damms.

**2. APPOINTMENT OF CHAIR AND DEPUTY CHAIR**

2.1 RESOLVED: That Councillor Jayne Dunn be appointed Chair and Councillor Talib Hussain be appointed Deputy Chair of the Committee for the Municipal Year 2022-23.

**3. DATES AND TIMES OF MEETINGS**

3.1 RESOLVED: That the meetings of the Committee be held at least four times per year, on dates and times to be determined by the Chair, in accordance with the schedule of Council and Committee meetings for the Municipal Year 2022-23, approved at the annual meeting of the Council.

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