

Waste & Street Scene Policy Committee

Wednesday 21 June 2023 at 10.00 am

To be held in the Town Hall,
Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillor Joe Otten
Councillor Mark Jones
Councillor Alexi Dimond
Councillor Sue Alston
Councillor Christine Gilligan
Kubo
Councillor Tim Huggan
Councillor Dianne Hurst
Councillor Sioned-Mair
Richards
Councillor Garry Weatherall

PUBLIC ACCESS TO THE MEETING

The Waste and Street Scene Policy Committee discusses and takes decisions on:

- Street Scene and Regulations
- Parking
- Emergency Planning
- Highway maintenance and management
- City Centre management
- Waste management
- Markets
- Regulatory licensing policy
- Environmental Protection

Meetings are chaired by Councillor Joe Otten.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda. Members of the public have the right to ask questions or submit petitions to Policy Committee meetings and recording is allowed under the direction of the Chair. Please see the [Council's webpage](#) or contact Democratic Services for further information regarding public questions and petitions and details of the Council's protocol on audio/visual recording and photography at council meetings.

Policy Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last on the agenda.

Meetings of the Policy Committee have to be held as physical meetings. If you would like to attend the meeting, please report to an Attendant in the Foyer at the Town Hall where you will be directed to the meeting room. However, it would be appreciated if you could register to attend, in advance of the meeting, by emailing committee@sheffield.gov.uk, as this will assist with the management of attendance at the meeting. The meeting rooms in the Town Hall have a limited capacity. We are unable to guarantee entrance to the meeting room for observers, as priority will be given to registered speakers and those that have registered to attend.

Alternatively, you can observe the meeting remotely by clicking on the 'view the webcast' link provided on the meeting page of the [website](#).

If you wish to attend a meeting and ask a question or present a petition, you must submit the question/petition in writing by 9.00 a.m. at least 2 clear working days in advance of the date of the meeting, by email to the following address: committee@sheffield.gov.uk.

In order to ensure safe access and to protect all attendees, you will be recommended to wear a face covering (unless you have an exemption) at all times

within the venue. Please do not attend the meeting if you have COVID-19 symptoms. It is also recommended that you undertake a Covid-19 Rapid Lateral Flow Test within two days of the meeting.

If you require any further information please email committee@sheffield.gov.uk.

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms. Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**WASTE & STREET SCENE POLICY COMMITTEE AGENDA
21 JUNE 2023**

Order of Business

Welcome and Housekeeping

The Chair to welcome attendees to the meeting and outline basic housekeeping and fire safety arrangements.

1. Apologies for Absence

2. Exclusion of Press and Public

To identify items where resolutions may be moved to exclude the press and public.

3. Declarations of Interest

Members to declare any interests they have in the business to be considered at the meeting.

(Pages 7 - 10)

4. Minutes of Previous Meeting

To approve the minutes of the meetings of the Committee held on 22 March and 17 May 2023.

(Pages 11 - 18)

5. Appointments to Urgency Sub-Committee

(Pages 19 - 20)

6. Public Questions and Petitions

To receive any questions or petitions from members of the public.

(NOTE: There is a time limit of up to 30 minutes for the above item of business. In accordance with the arrangements published on the Council's website, questions/petitions at the meeting are required to be submitted in writing, to committee@sheffield.gov.uk, by 9.00 a.m. on 19 June 2023).

7. Work Programme

Report of the Director of Policy and Democratic Engagement

(Pages 21 - 36)

Formal Decisions

8. Revenue Budget Monitoring Report - Month 12

Report of the Director of Finance and Commercial Services

(Pages 37 - 46)

9. Hackney Carriage Vehicle Licence Policy

Report of the Executive Director, Neighbourhood Services

(Pages 47 - 80)

- 10. Food Safety Plan** (Pages 81 - 120)
Report of the Executive Director, Neighbourhood Services
- 11. Pest Control and Clearance Charges 2023/24** (Pages 121 - 136)
Report of the Executive Director, Neighbourhood Services
- 12. Review of Crystal Peaks Market Service Charge** (Pages 137 - 148)
Report of the Executive Director, Neighbourhood Services

NOTE: The next meeting of Waste & Street Scene Policy Committee will be held on Wednesday 27 September 2023 at 10.00 am