

# SHEFFIELD CITY COUNCIL

## Communities, Parks and Leisure Policy Committee

### Meeting held 25 September 2023

**PRESENT:** Councillors Richard Williams (Chair), Janet Ridler (Deputy Chair), Marieanne Elliot (Group Spokesperson), Tony Downing, Alan Hooper, Bernard Little, Karen McGowan and Barbara Masters (Substitute Member)

#### **1. APOLOGIES FOR ABSENCE**

1.1 Apologies for absence were received from Cllr Denise Fox and Cllr Robert Reiss.

#### **2. EXCLUSION OF PRESS AND PUBLIC**

2.1 a. **RESOLVED:** That the public and press be excluded from the meeting before discussion takes place on the appendix to **item 13** of on the agenda on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information as described in paragraphs 3 and 5 of Schedule 12A to the Local Government Act 1972, as amended.

#### **3. DECLARATIONS OF INTEREST**

3.1 There were no formal declarations of interest made at the meeting.

#### **4. MINUTES OF PREVIOUS MEETING**

4.1 The minutes of the previous meeting held on 12 June 2023 were approved as a correct record.

#### **5. PUBLIC QUESTIONS AND PETITIONS**

5.1 A petition was received from Sarah Saunderson who did not attend the meeting. The Chair read out the petition details which were as follows:

P: We the undersigned petition the council to either allow daily access for the public to the buildings in Meersbrook park (building at top with carpark, or pavillion at the bottom) to allow them to use the toilet facilities there or provide public toilets near the playground either in the form of permanent or a couple well maintained portaloos.

The park is heavily used by parents and families and many others who just can't make it back up the big hill when caught out and can't afford to go to a cafe and buy something just to use the toilet.

It would be a huge asset which would be appreciated by all. Even if just allowed to use one toilet in the building at the top. There's nothing worse than busting for the loo but not being able to go due to screaming children who won't leave the playground fast enough so you can make it.

There's a toilet in the walled garden that can only be accessed at times when it is opened to the public, there are toilets in the other building but we can't access them.

The Chair responded with:

R: Thank you for your petition regarding toilets in Meersbrook Park. Toilets are an important part of green spaces as we know that they facilitate people being able to visit our green spaces and potentially stay longer than they might otherwise. We are reviewing the arrangements in Meersbrook Park, in our different areas and buildings, to see whether there are options to provide toilet facilities more regularly in the park. We hope this will be possible, but need to make sure that we can do so safely.

Cllr Marieanne Elliot commented on this petition and said she was happy to support the petitioner and contact her as the ward Councillor.

- 5.2 Questions were received from Janet Smith who did not attend the meeting. The Chair read out the question on their behalf and gave responses which were as follows:

The main grassed areas of Hillsborough Park – not just the main large field – remain fenced off and are likely to remain so for several weeks. This means that a large part of the park will have been inaccessible to the public for over 3 months. SCC have already confirmed that Tramlines will take place in Hillsborough Park in July 2024, “because Tramlines operates on an 18-month cycle”.

**Q1.** Are there currently any limits - in terms of the level of damage, the area affected, and how long the area remains inaccessible whilst remedial work is done – to how much damage an event can do to a park before that and similar events are stopped from happening in the future?

**A1.** No, there is no limit as this is hard to quantify. However, the council has given its commitment to learning lessons from this year's event and not allowing this level of damage to happen again.

**Q2.** If no such limits exist, will they be put in place before Tramlines 2024?

**A2.** Please see answer to 1. In addition, our strategy for 2024 will be prevention, rather than rectifying after the event.

**Q3.** If limits were in place, and Tramlines breached these limits in 2024 or subsequent years, would the need to give Tramlines 18 months' notice mean that the festival could take place for a further year, irrespective of the damage caused?

**A3.** This is a hypothetical question that cannot be directly answered because limits are not in place. Tramlines have an obligation to rectify damage at their own costs and they have fulfilled these obligations.

- 5.3 Questions were received from Andy Chaplin who did not attend the meeting. The Chair read out the question on their behalf and gave responses which were as follows:

**Q1.** By agreeing to Tramlines in Hillsborough Park the council is approving 16 days of construction and generator noise then 3 days of music at 75dB. What does the council – not Tramlines – give back to the residents of Hillsborough in compensation for this disruption? **A1.** As with any major event, there is unavoidable disruption and the council

works closely with its event partners, in this case Tramlines, to reduce disruption as far as possible for residents. Of the customers who attended the 2023 event, over the 3 days, 16.5% had an address registered in the S6 area; this is in addition to those who received tickets through the resident's scheme, meaning over 8,000 people attended from the Hillsborough area. In 2023, 1614 free or discounted tickets were distributed, an increase of 16% from 2022, at a cost of £171,440 to the festival. Since its move to Hillsborough, Tramlines has donated over £560,000 worth of tickets to the Hillsborough residents. Tramlines has parking schemes in place to mitigate disruption to residents, holds resident drop-in sessions and also provides a dedicated resident's web page.

**Q2.** Will the Council increase the fee for Tramlines to use Hillsborough Park by £200k per year given that Tramlines could easily recoup that on ticket prices as these sell out well in advance of the event?

**A2.** The fee is and will be negotiated on a commercial basis and in consideration of other similar events.

**Q3.** Will the Council also increase the fee by a further £150k on the basis that Tramlines could recoup that by not giving away residents' tickets?

**A3.** The council would not advocate for Tramlines ending the resident ticket scheme as this helps to mitigate some of the disruption felt by local residents.

**Q4.** Will the council insist on re-entry in order to boost the economic benefit to the local economy?

**A4.** We know that some people who go to Tramlines need to re-enter the festival. In 2022, 929 requested to re-enter, 916 were granted and 13 were denied. In 2023 the number of requests dropped to 587 and 12 were denied

## **6. MEMBERS' QUESTIONS**

6.1 No Members questions were received.

## **7. WORK PROGRAMME**

7.1 The Principal Democratic Services Officer introduced the report which contained the Committee's work programme for consideration and discussion. The aim of the work programme was to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners, and the public to plan their work with and for the committee.

Thanks were expressed for training and development opportunities.

7.2 **RESOLVED UNANIMOUSLY:** That:-

1. The Committee's work programme, as set out in Appendix 1 be agreed, including any additions and amendments identified in Part 1;
2. Consideration be given to the further additions or adjustments to the work programme presented at Part 2 of Appendix 1; and
3. Members give consideration to any further issues to be explored by

officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme.

## **8. LIBRARIES APPROACH TO COLLECTIONS AND STOCK MANAGEMENT**

- 9.1 The Head of Libraries, Archies and Information Services introduced the report which outlined that Sheffield City Council had not previously had a documented approach to Collection Management in the Libraries, Archives and Information Service.

By Collection Management it was meant how they select, manage, promote and dispose of library stock, including hard copy books, electronic books, magazines and newspapers.

The service has been operating within this framework for a number of years, which is in line with other Library Authorities across the UK. As part of our commitment to being open and transparent we are seeking approval of the framework in order to make this publicly available.

The Framework applies to statutory Libraries within Sheffield and also covers the Co-delivered Libraries, where the Libraries, Archives and Information Service purchase new materials.

As all Libraries use the library catalogue, all material on the catalogue must follow the principles and spirit of the Collection Management Framework.

Note: The Library Collection Management Framework covers library materials including the Local Studies Library. The City Archive collections are covered by an existing policy document.

- 9.2 **RESOLVED UNANIMOUSLY:** That the **Communities, Parks and Leisure Policy Committee:-**

1. To approve and endorse the content in the Library Collection Management Framework.

### **9.3 Reasons for Decision**

- 9.3.1 We are bringing our Collection Management Framework to Committee for approval. We have been following this approach, which is in line with other Library Authorities and supports the 2005 national Chartered Institute of Library and Information Professionals (CILIP's) statement on intellectual freedom. To increase openness and transparency we are documenting this approach to inform staff, customers, Elected Members of the Committee and the wider public.

### **9.4 Alternatives Considered and Rejected**

- 9.4.1 Not applicable.

## **9. AMENDMENT TO BEREAVEMENT SERVICES FEES AND CHARGES**

- 10.1 The Head of Bereavement and Coronial Services introduced the short report which was to outline and correct an error in the Bereavement Services Fees and Charges, approved on 13/03/2023.

10.2 **RESOLVED UNANIMOUSLY:** That the **Communities, Parks and Leisure Policy Committee:-**

1. Note the typographical error in the report on Bereavement Services Fees and Charges, considered on 13 March 2023 in which the width of a coffin priced £125 was referred to as 600mm up to 7600mm in width.
2. Authorise the correction to Coffins over 600mm up to 760mm in width - £125.

10.3 **Reasons for Decision**

10.3.1 To bring the formal decision in line with what was intended and what has been applied by the service.

10.4 **Alternatives Considered and Rejected**

10.4.1 None.

## **10. COMMUNITY CHAMPIONS**

10.1 The Chair was advised by officers that the item was asked to be placed in the agenda in error: a pre-existing authorisation was in place meaning that there was no requirement to bring a paper.

## **11. 2023/24 Q1 BUDGET MONITORING**

8.1 The Senior Finance Manager introduced the report which brought the Committee up to date with the Council's outturn position for Q1 2023/24 General Fund revenue position.

8.2 **RESOLVED UNANIMOUSLY:** That the **Communities, Parks and Leisure Policy Committee:-**

1. The Committee is asked to note the updated information and management actions provided by this report on the Q1 2023/24 Revenue Budget Outturn as described in this report.

8.3 **Reasons for Decision**

8.3.1 To record formally changes to the Revenue Budget.

8.4 **Alternatives Considered and Rejected**

8.4.1 The Council is required to both set a balance budget and to ensure that in-year income and expenditure are balanced. No other alternatives were considered.

## **12. SPORTS IMPROVEMENTS - CAPITAL PROJECTS UPDATE**

12.1 The Service Manager for Physical Activity Sport and Health provided an update on the Sports Improvement Capital Project and projects currently being developed and delivered, including: Woodburn Road Football Facilities, Gordon Banks Sports Hub Pitch Refurbishment, Parson Cross Sports Hub Pavilion and Pitch Improvements, Parson Cross Sports Hub Cruyff Court, Osgathorpe Park Cruyff Court Feasibility, Playzones Consultation, Mather Road Sports Improvements Consultation, Tinsley Green Ball Court

Resurfacing, Coleridge Road Pitch Improvements Consultation, Bents Green Playing Field, Totley Bents Recreation Ground Cricket Improvements and Wadsley Park Village Pitch Improvements.

12.2 **RESOLVED UNANIMOUSLY:** That the **Communities, Parks and Leisure Policy Committee:-**

1. Note the contents of the report.
2. Note that further updates and decisions (where required) on these projects will be taken to the appropriate Committee as required.

12.3 **Reasons for Decision**

12.3.1 Committee members to note the sport capital improvement projects currently in development and delivery.

12.4 **Alternatives Considered and Rejected**

12.4.1 This is an update report.

### **13. TRAMLINES UPDATE**

13.1 The Director of Parks, Leisure and Libraires provided a briefing to the Communities, Parks and Leisure Policy Committee regarding the Tramlines Festival, the issues encountered in 2023 at Hillsborough Park, a summary of the debrief and learnings so far from Tramlines 2023 and confirmation of arrangements for Tramlines 2024.

13.2 **RESOLVED UNANIMOUSLY:** That the **Communities, Parks and Leisure Policy Committee:-**

1. Note the contents of the report.
2. Note that further updates and decisions (where required) on events and the Tramlines Festival will be taken to the appropriate Committee as required.