

East Local Area Committee

Wednesday 11 October 2023 at 6.00 pm

**Stradbroke Community Centre,
Richmond Road, Sheffield, S13
8LT**

The Press and Public are Welcome to Attend

Local Area
Committees

Membership Engage · Empower · Enable

Councillor Mary Lea
Councillor Nabeela Mowlana
Councillor David Barker
Councillor Mike Drabble
Councillor Terry Fox
Councillor Dianne Hurst
Councillor Mazher Iqbal
Councillor Ben Miskell
Councillor Laura Moynahan
Councillor Zahira Naz
Councillor Sioned-Mair
Richards
Councillor Sophie Wilson

PUBLIC ACCESS TO THE MEETING

Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services committee@sheffield.gov.uk for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Local Area Committee executive decisions are effective six working days after the meeting has taken place, unless called-in for scrutiny by the relevant Scrutiny Committee or referred to the City Council meeting, in which case the matter is normally resolved within the monthly cycle of meetings.

In order for us to be able to effectively facilitate attendance at the meeting, we would encourage all attendees to notify us of your attendance in advance by contacting the [Area Committee Team](#) or emailing committee@sheffield.gov.uk

It is recommended that you wear a face covering in crowded and enclosed spaces where you come into contact with people you don't normally meet. We also encourage washing or sanitising your hands frequently - hand sanitiser will be provided. Please do not attend if you test positive for Covid-19 or if you are experiencing any Covid-19 symptoms.

If you require any further information please contact email committee@sheffield.gov.uk.

**EAST LOCAL AREA COMMITTEE AGENDA
11 OCTOBER 2023**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**
To Identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 9 - 16)
To approve the minutes of the meeting of the committee held on 11 July 2023
- 6. City Goals**
Presentation by Diana Buckley
- 7. Workshops**
- 8. East Local Area Committee Spend Report** (Pages 17 - 24)
Report of the East Community Services Manager
- 9. Public Questions and Petitions**
To receive any questions or petitions from members of the public.

NOTE: The next meeting of East Local Area Committee will be held on Thursday 7 December 2023 at 6.00 pm

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing david.hollis@sheffield.gov.uk.

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East Local Area Committee

Meeting held 11 July 2023

PRESENT: Councillors Mary Lea (Chair), Nabeela Mowlana (Deputy Chair), David Barker, Mike Drabble, Terry Fox, Dianne Hurst, Mazher Iqbal, Ben Miskell, Laura Moynahan, Zahira Naz and Sioned-Mair Richards

1. APOLOGIES FOR ABSENCE

1.1 An apology for absence were received from Councillor Sophie Wilson.

2. EXCLUSION OF THE PRESS AND PUBLIC

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 Councillor Terry Fox declared a personal interest in item 7 (6.9 of these minutes) of the agenda by virtue of him being a Governor of Park Academy School.

4. MINUTES OF PREVIOUS MEETING

4.1 RESOLVED: The minutes of the meeting of the Committee held on 20 March 2023 and 17 May 2023, were approved as a correct record.

5. PUBLIC QUESTIONS AND PETITIONS

5.1 The Committee received the following question from a member of the public, prior to the meeting.

5.2 Ivan Spiking

- At the Transport, Regeneration and Climate Policy Committee meeting held on 16th March 2023, reference agenda Item 9, a proposed Local and Neighbourhood Transport Programme report was presented to the committee and subsequently approved. One section of Item 1.5.3.3 states that each LAC will have the opportunity to input to one additional pedestrian crossing facility in its' area to progress in 23/24. Residents living in Castle Croft Drive and Barnes Court area have on several occasions spoken with local Councillors about the requirement for a safe pedestrian crossing point at the intersection of Shrewsbury Road, the tram tracks and Granville Street. Has this been discussed or can it be discussed by the East Local Area Committee as being a local priority with a view to having it

considered for implementation in the upcoming financial year 23/24?

The Chair (Councillor Mary Lea) mentioned that the question had been passed onto the Council's Highways Service for a response and that it would be provided to Mr Spiking once received. The Chair added that Mr Spiking had support from his three ward Councillors.

5.3 The Committee received the following questions from a members of the public, in attendance at the meeting.

5.4 Kaseya Chisala

- What had been done in regard to littering and fly-tipping in Darnall ward?

The Chair explained that ward Councillors had done multiple walk-about in Darnall and Tinsley to look at this issue and this work was still ongoing with action taken as necessary. Councillors were also considering piloting an Environmental Stewardship Scheme which will address environmental problems and deal with these. Also looking at what flexibility there may be in current contracts. We had funded a litter picking station and supported a litter picking group in Tinsley and happy to do the same with other volunteers. Some local residents had set up a WhatsApp group to report flytipping and encouraged others to do this through the 'Fix my Streets App' which had a direct link to the Council, or report to local Councillors. Funding had been allocated to deal with serious flytipping hot spots across the LAC and work was about to commence or had already done so and that Cameras had been installed in one hot spot. Darnall Councillors had met with a local residential group regarding environmental issues. The Chair had also met with the Acorn Organisation (who were in attendance at the meeting) in Darnall on a few occasions, one issue coming out of this was that members of the group were going to look at the best position for litter bins as there were concerns about whether current locations were the best. Another meeting was to be arranged by the group waiting to hear from them. The Chair mentioned she was happy to have another meeting with Acorn and she understood Councillor Naz had also been contacted by them.

5.5 Lisa Kirkup

- Referred to the increase in illegal motorcycle use on City Road and mentioned that the Police had been involved in this. She asked if the LAC had anything to add on this issue.

Councillor Laura Moyanhan stated that Ward Councillors were aware of the increase and that they had a meeting with the Police to look at the issue of motorcycles, particularly around accessing open spaces such as Skye Edge Field. She mentioned that something they had discussed were introducing gates that would not allow motorcycles to pass through. She also mentioned that Police had been present in these areas using speed

guns in which they had fined motor vehicle users for speeding.

Lisa Kirkup asked the Council to be aware of restricting access for pedestrians, if new gates were installed.

6. EAST COMMUNITY SERVICES MANAGER PRESENTATION

6.1 The Community Services Manager, Huda Ahmed gave a presentation to the Local Area Committee.

6.2 It was explained that there was 7 Local Area Committees (LAC) in Sheffield and that each LAC covered 4 different ward areas. The wards for the East LAC were as follows: -

- Park & Arbourthorne
- Darnall
- Manor Castle
- Richmond

6.3 The Community Services Manager mentioned that a survey was completed as the LACs were being established and key priorities were identified: -

- Environment
- Community Safety & Crime
- Community & Neighbourhoods
- Children & Young People
- Transport & Highways
- Health & Wellbeing

Recently, a new survey was carried out and further information had been gathered around what citizens liked and what improvements they would like to see.

Under each theme, priorities were identified, which were shared to Members and attendees as part of the presentation.

6.4 The Community Services Manager highlighted the work the East LAC had undertaken over the last year. This included setting up several working groups looking at different issues in the area. In addition, the East LAC were carrying out:
-

Days of Action - in each ward, which have brought together Councillors, LAC Officers, Community Safety Wardens, Police, Environment Officers, Amey, Housing Officers to tackle fly tipping.

Road Shows - LAC bringing together Council Services and the Voluntary Sector to promote their services, answer questions and offer support to local people.

Residents / local public meetings/ NAGs (Neighbourhood Action Groups).

Communication, Gov/Dev, Facebook, blog, stakeholder meetings, local community meetings, our East LAC networks.

6.5 It was mentioned that from the 2022/23 £100,000 budget, the LAC had funded 20 organisations. A breakdown of those funds were as follows: -

- Children and Young people - £50K, plus £10K from Youth Services
- Environment - £20K
- Communities and Neighborhoods - £20K
- Contingency - £10k

6.6 In addition, 74 projects were funded via the ward pots: -

- Darnall - £11, 909
- Richmond - £8,956
- Manor Castle - £13, 264
- Park & Arbourthorne - £11, 825

9 projects funded via the Community infrastructure Levy (CIL).

6.7 The Community Services Manager outlined how they thought the East LAC was positively impacting the city so far, and then mentioned the work yet to come.

6.8 A member of the public asked if the themes identified could be broken down by ward.

The Community Services Manager agreed to follow this up with the member of public, after the meeting.

6.9 A member of the public asked what the issue related to in regard to Park Academy School, as outlined in the presentation.

The Community Services Manager explained that the Headteacher had contacted the LAC about anti-social behaviour occurring from students at the school and how this was impacting on the community. She mentioned that the Chair, along with officers had met with the School, as well as involving the Police to look at different ways to reduce this issue.

Councillor Sioned-Mair Richards added that Councillors had been litter picking with some of the students at the school.

Councillor Terry Fox declared a personal interest by virtue of him being a Governor at Park Academy School.

6.10 A member of the public stated that issues and impact of anti-social behavior and litter picking needed to be embedded into the students better.

Councillor Terry Fox added that Manor Action Group could take a deeper dive into these issues raised therefore thanked the members of public for raising these at the meeting.

- 6.11 A member of the public believed there was a lack of youth voice across some of the different LACs. Therefore, she asked how young people had been consulted in respect of determining the LAC priorities. She also referred to the lack of hate crime mentioned within the presentation.

The Chair mentioned that the Council had Youth Parliament Members present in some LAC meetings and have contributed to the priorities. They had also been given a grant to carry out some of the work they were looking into. The Chair mentioned that the following presentation would cover some of the issues relating to hate crime.

The Community Services Manager explained that she was also a voluntary hate crime lead in Sheffield and explained that they met quarterly to discuss issues relating to hate crime. She added that she could speak with the member of the public further on this issue.

7. UPDATE FROM THE DEPUTY LEADER

- 7.1 The Deputy Leader of the Council (Councillor Fran Belbin) explained that she was the Chair of the Governance Committee. The Governance Committee, as part of their work this year, was looking at improving democratic engagement. Therefore, Councillor Belbin was attending Local Area Committees to speak with members of the public on how public engagement could be improved.

8. RACE EQUALITY COMMISSION PRESENTATION

- 8.1 Homaira Ibrahim, Equalities and Engagement Officer, gave a presentation to the Local Area Committee.
- 8.2 It was explained that race equality commission was a city wide commission with city wide implications and recommendations. They had an Independent Chair and 24 Commissioners. They received written and oral evidence. They prioritised 6 areas: Education, Business/Employment, Health, Civic Life and Communities, Crime and Justice, Sport and Culture.
- 8.3 Following the commission, 7 recommendations were identified: -

Recommendation 1: Sheffield - an anti-racist city and an anti-racist organization.

Recommendation 2: Educating future generations and showing leadership in our educational institutions.

Recommendation 3: Inclusive healthy communities: Wellbeing and longevity for all.

Recommendation 4: One Sheffield in Community Life: Inclusion, cohesion and confidence.

Recommendation 5: Celebrating Sheffield through Sport & Culture: past, present and future.

Recommendation 6: Proportionality and Equity in crime and justice.

Recommendation 7: Sheffield Equal and Enterprising: Supporting black Asian & minoritized ethnic business and enterprise.

Further information relating to each recommendation could be found online.

- 8.4 Following the evidence the commission gathered. The evidence stated that: -
- Sheffield has been found to be a racist city.
 - Change is needed to improve outcomes.
 - Partners across the city will be held accountable through the Legacy Group to see if improvements to becoming anti racist have been made.
 - Organisations/Communities need to thinking about Race Equality.
 - Their responses needed to be thought about carefully, delivered and scrutinised to measure delivery and impact.
 - Targets need to be managed wisely, achievable timescales agreed to maximise impact.
 - Action plans/ targets need to incorporate all voices (staff, communities, members)
 - Efforts in becoming an anti-racist organisations need to be whole organisational approach and practice embedded systemically- this is everyone's journey together.
- 8.5 Homaira Ibrahim referred to the recommendation that stated that a Legacy Group be set up to hold organisations account against the recommendations listed above. She mentioned that this is currently with the Sheffield Partnership Board and that they had a task and finish group determining the best model for this.
- 8.6 Sheffield is home to approximately 556,700 people. It is currently one of the UK's most culturally diverse cities. There are roughly 120 languages spoken in the city approximately 14% of Sheffield's citizens were not born in England. Sheffield is home to 2 universities which attract students from all across the world. Sheffield is growing in diversity and this is spreading across the city.
- 8.7 The East of the city has a population of 83,467 people. The East of the city has a diverse population in terms of age, ethnicity, disability (intersectionality). Many different languages, cultures, religions and beliefs. This meant that we have to be discussing race and how to improve race outcomes meant or our local residents. This works better when we work collectively and in collaboration, sharing good practice and learning from our communities.
- 8.8 Homaira Ibrahim asked attendees to think about the following questions: -
- What are the challenges you face as an individual, citizen of Sheffield, organisation, employee, manager, senior leader?

What would help you overcome these barriers?

Do the organisations/ communities you work with know about the REC?

What support do you as an individual/ team require to share this message.

What tools would you need to support your anti racist practice / service delivery?

- 8.9 Councillor Mazher Iqbal mentioned that ward councillors and LAC officers had a session with a number of residents and that English was not the first language spoken for some of those residents. Therefore, what resources were the Council providing to the LACs to improve resident engagement. He also referred to the 10 Point Plan and stated that the Council needed to ensure that more physical engagement were carried out with its residents.

Homaira Ibrahim agreed with the comments made and mentioned that many factors needed to be considered when planning for LAC meetings. This included accessibility and equality issues, such as having hearing loops and translators available at meetings. She added that many organisations had individual action plans although the Council's internal plan had gone to Strategy & Resources Policy Committee in December and that she was doing a follow up piece of work on that and then feeding that back into Strategy & Resources Policy Committee in August 2023.

The Chair mentioned that this work might want the LAC to think about their own individual action plan.

9. WORKSHOPS

- 9.1 Following the presentation, Members of the Committee broke out into breakout groups with Officers and members of the public. They were asked to consider the following questions: -

1. Delivering the recommendations from the REC is a citywide responsibility.
2. We all need to work together.
3. What can we do as a community and as individuals to help make this happen?
4. What key actions does the LAC need to consider?

- 9.2 Following the breakout session, one person from each group was asked to feedback their groups thoughts. A summary of all the feedback presented were as follows: -

- Mentioned they are already a lot of good resources in the city.
- How can the community improve communication and confidence of residents.
- What would it take to get more people involved in LAC activities.
- Start a dialogue with residents on what the council were doing.
- Have umbrella organisations to support volunteers.

- How can we change residents attitudes – can we use the LAC funding to introduce different community groups to each other.
- Needed to encourage parents to support their children in mixing with other social groups and celebrate other cultures.
- Can we change applications or forms to other languages to improve engagement and accessibility.
- Organisations having the time to go through council policies and whose there to support them.
- Can the Council ensure that organisations were made aware of the commission and their role in this piece of work.
- How can the Council challenge the private sector.
- How can we address issues raised on social media platforms.
- Needed to create spaces where people can have open and honest conversations.
- Making use of green and open spaces in the city.
- Sheffield was best when it celebrated together.

The Chair and LAC Manager would undertake to look at the above feedback and how best to implement this within the LAC area.

- 9.3 The Chair announced that Ted Talbot from the Green Estate was in attendance and wanted to speak about the project on Manor Fields.
- 9.4 Ted Talbot explained that there was sustainable urban drainage project taking place on Manor Park at the end of the summer holidays. He asked for Members support in reassuring anyone who contacted the Council asking what was taking place that this drainage project was the cause for the disruption in the park. He mentioned that this work was to prevent houses from flooding and that once the project was complete it will restore to what is almost looked like now, although the work could last up to 4 years.



Author/Lead Officer of Report: East LAC
Huda Ahmed - Community Services Manager

Tel: 07901736801

Report of: Community Services Manager
Report to: East Local Area Committee
Date of Decision: 11 October 2023
Subject: East LAC Budget 2023-24

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|--|-----|-------------------------------------|----|-------------------------------------|
| Has appropriate consultation been undertaken? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| Has an Equality Impact Assessment (EIA) been undertaken? | Yes | <input checked="" type="checkbox"/> | No | <input type="checkbox"/> |
| If YES, what EIA reference number has it been given? 2361 | | | | |
| Does the report contain confidential or exempt information? | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below: - | | | | |
| <i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i> | | | | |

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|--|
| <p>Purpose of Report:</p> <p>Each Local Area Committee has a budget to address local priorities. This report</p> <ul style="list-style-type: none">• Describes funding allocated to the LAC for 2023/24 and sets out proposals for its allocation for 2023/24 in line with the East LAC plan.• Describes costs of living budget allocated to the East LAC for 2023/24 and sets out proposals for its allocation. |
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Recommendations:

That the East Local Area Committee

- Agrees that the 2023/24 £100,000 LAC budget be apportioned to allocate £25,000 to each ward, to be spent on LAC Community Plan priorities.
- Agrees the use of the 2023/24 £100,000 LAC budget as described in the report.
- Agrees the use of the 2023/24 £77,100 East LAC Cost of Living budget as described in the report namely that 50% of East's allocation (£38,550) is awarded as a grant to Citizens Advice Sheffield to support its advice line with the remaining 50% (£38,550 used to create a new East Cost of Living fund).
- Authorises the Community Services Manager, in consultation with the Local Area Committee Chair, to finalise the eligibility criteria and make decisions, following engagement with the relevant Ward Members, on the award of the grant funds proposed of up to £5,000.

Background Papers:

The East Community Plan is published at:

[East Local Area Committee Community Plan | Sheffield City Council](#)

| Lead Officer to complete: - | |
|---|---|
| 1 | I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required. |
| | Finance: Adrian Hart |
| | Legal: <i>Petra Der Man</i> |
| | Equalities: Bev Law |
| <i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i> | |
| 2 | Head of Service who approved submission: Carl Mullooly |
| 3 | LAC Chair consulted: Cllr Mary Lea |
| 4 | I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the Head of Service indicated at 2. In addition, any additional forms have been completed and signed off as required at 1. |

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|---|---|
| Lead Officer Name: Huda Ahmed | Job Title: East LAC Community Services Manager |
| Date: 11th October 2023 | |

1. PROPOSAL

1.1 Background

Local Area Committees (LACs) were established by Full Council in May 2021. Their Terms of Reference are set out in Part 3 of the Council's Constitution and include:

- To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review; and
- To make decisions relating to funding as delegated from time to time by the Council to fit with the priorities set out in the Community Plan and following engagement with the community.

In 2021 each LAC was allocated an initial budget of £100,000 to be spent in line with their community plan. The East LAC Community Plan was agreed in March 2022 and spent all the portion of the £100,000 budget on the delivery the six East LAC priorities.

To enable decisions to be taken quickly and to respond to emerging issues, in September 2021 the LAC granted delegated authority to the Community Services Manager to make decisions on expenditure from any budgets allocated to the Local Area Committee provided that:

- The decision is taken in consultation with the Local Area Committee Chair
- Spending is in line with any specific purposes of the allocated budget
- The decision may not approve expenditure of more than £5,000
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

At its meeting in June 2022 the LAC was informed of proposed anticipated expenditure in respect of various elements to address those priorities and gave further authority to the Community Services Manager to make decisions on that expenditure.

Spending decisions made under these delegations have been reported to the LAC at each meeting.

1.2 2023/24 budget allocation

Full Council resolved at the Budget Meeting in March 2023 that *“additional spending amounting to £25,000 per ward, overseen by ward councillors and delivered through the Local Area Committees process, is provided as an additional spend for 2023/24”*. The LAC may agree that this total £100,000 may be spent across the LAC area as a single budget, or apportion it to benefit all wards, by example, setting aside a share for each ward and pooling the remainder for activities across the LAC area.

Following preliminary conversations with individual East LAC Members it is recommended that this fund is allocated at £25,000 per ward in 2023/24. It is proposed this money is to be spent on local priorities identified for the East LAC area. These are:

- Children and Young People
- Environment
- Anti-social behaviour and crime
- Communities and Neighbourhoods
- Health and Wellbeing
- Highways and Transport

Cost of Living

In its budget setting the Council agreed a sum of £400,000, allocated by Indices of Multiple Deprivation (IMD), to LACs for Cost-of-Living related work. Of this amount £77,100 was allocated to the East LAC.

The following recommendations are made:

- That 50% of the East allocation (£38,550) is awarded as a grant to Citizens Advice Sheffield (CAS) to support its city-wide freephone advice line. The advice line is the primary means that CAS supports people with a range of advice. This is vital to the East areas of the city where its distance from the centre of the city makes it harder for people to access in person services. The advice line has access to different community languages. Investment in the service will increase call capacity.
- That the remaining £38,550 is used to create a new East Cost of Living fund

The fund will be open to those providing support to people in East Sheffield with cost-of-living related issues, such as:

- Providing food & practical items
- Providing advice and potential breakfast clubs
- Operating a welcome place

Detailed eligibility will be developed but core criteria will include:

- Activity must take place in the LAC East area.
- The ability to deliver activity by the end of March 2024
- Applicants with no track record of delivery in the East of the city will need to demonstrate a sound approach to how they develop a project in the East of the city.
- Applicants will need to demonstrate that existing funds are not already in place for the activity they are applying for.
- The fund will be open to not-for-profit organisations with a bank account in the organisation's name and at least two signatories

who are not related.

It is proposed that the Community Services Manager, in consultation with the LAC Chair, is authorised to finalise the eligibility criteria and make decisions on expenditure relating to the grant applications received as set out above. Bids will be assessed by the LAC team and agreed. Applications will be shared with the relevant Ward Members for comment in advance of decisions being taken. Expenditure will be reported to the next meeting of the LAC.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 Local Area Committees directly support the Communities and Neighbourhoods and Our Council commitments in the 'Our Sheffield: One Year Plan' but to be effective they need to have the capability to respond quickly to emerging local issues.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The Community Plan has been developed through community consultation that has comprised of an online survey through the Council's Citizenspace platform; a paper-based survey for those less digitally enabled; engagement activity with representative organisations and in-person meetings. In June 2023 the East LAC carried an online and paper community survey that acknowledged the six East LAC community identified last year are still relevant.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010.

This is the duty to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation, and any other conduct that is prohibited by or under the Act.
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

The overall impact of this decision is likely to be positive and not

disproportionate from an equality, diversity, and inclusion perspective. In developing a Community Plan, local communities have been given the opportunity for a greater say in local decision making for services which impact their daily lives.

The devolution of responsibilities will improve inclusion for local people and the work of the Sheffield Equality Partnership will support and enhance the approach from a citywide and underserved communities' perspective.

However, to ensure this approach considers people who share protected characteristics under the Public Sector Duties the Local Area Committee Community Plan will be supported by appropriate equality monitoring of budget.

An Equality Impact Assessment (EIA 916) was previously carried out in respect of the establishment of Local Area Committees.

4.2 Financial and Commercial Implications

- 4.2.1 This report concerns expenditure of the LAC's allocated budgets of £100,000 (£25,000 per ward) and £77,100 (cost of living) in 2023/24. These budgets must not be exceeded.

Procurement of supplies and/or services and the award of grant aid will be carried out in line with the Council's Contracts Standing Orders and Financial Regulations.

4.3 Legal Implications

- 4.3.1 The LAC must operate in accordance with its Terms of Reference set out within paragraph 3.3.3 of the Council's updated Constitution, reflecting the committee system of governance, by Members at its Annual Council Meeting on 18th May 2022. In accordance with the provisions of section 101 of the Local Government Act 1972 the Constitution provides that a Committee may delegate to a Council Officer.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 This report is in line with the previous decision of September 30th, 2021, regarding expenditure below £5000, the East Community Plan agreed on March 9th, 2022, and the East Community plan for 2023/24 agreed on the 11th of July 2023 East public meeting

6. **REASONS FOR RECOMMENDATIONS**

- 6.1 The East LAC is asked to note the use of funding and agree further expenditure to address the identified local priorities.

