

North East Local Area Committee

**Wednesday 22 November 2023 at 5.00
pm**

**Grimesthorpe Family Centre,
Holywell Road, Sheffield, S4 8AR**

The Press and Public are Welcome to Attend

**Local Area
Committees**
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Membership

Councillor Talib Hussain (Chair)
Councillor Safiya Saeed (Deputy Chair)
Councillor Fran Belbin
Councillor Mike Chaplin
Councillor Dawn Dale
Councillor Tony Damms
Councillor Jayne Dunn
Councillor Mark Jones
Councillor Abdul Khayum
Councillor Abtisam Mohamed
Councillor Peter Price
Councillor Garry Weatherall

PUBLIC ACCESS TO THE MEETING

Local Area Committees engage, enable, and empower communities across the city with increasing control over decision making, marking a major shift in power to communities. The Committees provide a geographical framework that, over time, will be used to prioritise and direct the local delivery of an increasing number of Council services and oversee the production of a co-produced annual Area Committee Plan which will reflect resident priorities.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

Members of the public have the right to ask questions or submit petitions to Area Committee meetings and recording is allowed under the direction of the Chair.

Please see the [website](#) or contact Democratic Services committee@sheffield.gov.uk for further information regarding public questions and petitions and details of the Council's [protocol on audio/visual recording and photography](#) at council meetings.

Local Area Committee meetings are normally open to the public but sometimes the Committee may have to discuss an item in private. If this happens, you will be asked to leave. Any private items are normally left until last.

Please do not attend the meeting if you have COVID-19 symptoms.

If you require any further information please contact Philippa Burdett by emailing philippa.burdett@sheffield.gov.uk.

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**NORTH EAST LOCAL AREA COMMITTEE AGENDA
22 NOVEMBER 2023**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting
- 5. Minutes of Previous Meeting** (Pages 9 - 14)
To approve the minutes of the Committee held on 19 September, 2023
- 6. North East Local Area Committee Spend Report 2023/24** (Pages 15 - 26)
Report of Lindsey Hill, Local Area Committee Manager
- 7. Youth Conference Update**
Presentation from the Youth Involvement Team
- 8. South Yorkshire Neighbourhood and Communities (SY-NC)**
Update from SY-NC
- 9. Family Hubs Update**
Update from Natalie Burrows, Children's Centre Coordinator
- 10. Roadshow Interactive Session**
The live webcast to be paused to allow public participation in this interactive session
- 11. Public Questions and Petitions** (Pages 27 - 28)
 - (a) to receive any questions or petitions from members of the public; and
 - (b) to note the attached document setting out the responses to questions raised at the last meeting, which were not provided at the meeting

NOTE: The next meeting of North East Local Area Committee will be held on Tuesday 27 February 2024 at 5.00 pm



LocalArea Committees

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ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its Policy Committees, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest** (DPI) relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Standards Committee in relation to a request for dispensation.

Further advice can be obtained from David Hollis, General Counsel by emailing david.hollis@sheffield.gov.uk.

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North East Local Area Committee

Meeting held 19 September 2023

PRESENT: Councillors Talib Hussain (Chair), Safiya Saeed (Deputy Chair), Fran Belbin, Mike Chaplin, Jayne Dunn, Mark Jones, Abdul Khayum, Peter Price and Garry Weatherall

1. APOLOGIES FOR ABSENCE

1.1 Apologies for absence were received from Councillors Dawn Dale, Tony Damms and Abtisam Mohamed.

2. EXCLUSION OF PUBLIC AND PRESS

2.1 No items were identified where resolutions may be moved to exclude the public and press.

3. DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4. MINUTES OF PREVIOUS MEETING

4.1 The minutes of the meetings of the Committee held on 20 June 2023 were approved as a correct record.

5. NORTH EAST LOCAL AREA COMMITTEE SPEND REPORT 2023/24

5.1 The Committee considered a report of the Community Services Manager that advised each Local Area Committee had a £100,000 budget to address local priorities, identified within their respective Community Plans. The report set out details of the spend in respect of the £100,000 that had been authorised by the Community Services Manager, in consultation with the LAC Chair and in accordance with the delegation granted in September 2021.

The report showed funding allocated to the North East Local Area Committee for 2023/24, and set out proposals for its allocation and expenditure in line with the North East Local Area Committee Community Plan.

The report noted the expenditure made in 2023/24 used to address local priorities, sought approval of the proposed allocated expenditure against the £100,000 budget to address local priorities in the North East LAC in 2023/24, and included the underspend and committed spend from 2022/23, as detailed in the report.

An additional proposal was outlined in the report which recommended that 50%

(£45,000) of the North East LAC's allocation from the LAC Cost of Living budget (£90,000) was awarded as a grant to Citizens Advice Sheffield to support its advice line.

5.2 **RESOLVED:** That the North East Local Area Committee:

5.2.1 (i) notes the expenditure against the £100,000 budget to address local priorities in the North East LAC in 2022/3 and includes the underspend and committed spend from 2022/23, as detailed in the report; and

(ii) agrees that half (£45,000) of the Cost of Living budget allocated to the North East LAC be given as a grant to Citizen Advice Sheffield to support its advice line as detailed in the report.

5.3 **Reasons for Decision**

5.3.1 The North East LAC is asked to approve the broad allocation of funding under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.

5.4 **Alternatives Considered and Rejected**

5.4.1 Decisions on any expenditure to support Community Plan priorities could be delegated to officers, however, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

6. **PARKS UPDATE**

6.1 Ruth Bell, Head of Service for Parks and Countryside was in attendance with her colleague Stuart Turner, Programme Manager and presented an update to the meeting of current and completed works undertaken by the Service and the consultation and collaborative works with the public and community groups. Comments and questions were invited from the public and the Members present. The presentation showed the range of facilities, parks and small spaces the Service maintained in the City and the budget they held to manage these spaces. The Head of Service informed the meeting that demand on the City's parks, facilities and small spaces were higher than pre-COVID.

6.2 The Chair thanked Ruth Bell and Stuart Turner for the presentation and invited questions from those present.

6.3 Councillor Dunn raised that residents in her Ward wanted to set up a Friends of Wolf Road Park to look at improving accessibility for all and wanted to know how

to initiate this.

Ruth Bell advised that this was great way of linking into the Service and that she would provide details on how to do this following the meeting. Stuart Turner stated that as equipment was changed and replaced, accessibility friendly equipment would be installed as a matter of course as time goes on.

- 6.4 Councillor Jones asked how bio-diversity was improved upon whilst maintaining safe and tidy environments in our green spaces for all to enjoy and stay safe.

Ruth Bell invited groups and individuals to raise concerns with her and to discuss with the Service how a balance could be achieved and that bio-diversity does not come at the expense of safety.

Stuart Turner raised that some designs needed consideration to be given to them to improve those elements.

- 6.5 Councillor Weatherall thanked local groups for their litter picking efforts and good feedback was received. He stated that the Mayor of West Yorkshire, Tracey Brabin was involved with a leaflet and video personal safety campaign for young people and suggested that this video be put on the Council's website.

Councillor Weatherall also raised how members of the public could get a diagnosis for suspected diseased trees, for example those trees with Ash Dieback.

Ruth Bell advised to contact her and the tree team would investigate the concern.

- 6.6 Lyn Brandon - Friends of Abbeyfield Park wished to know how decisions were made on the prioritisation of areas to be improved.

Ruth Bell explained that improvements were made on critical need and that some funding the Service received was awarded to deal with specific problems and therefore must be spent on designated issues. Ruth invited Lyn to contact their project officer to raise any concerns they had.

7. CITY GOALS UPDATE

- 7.1 Laurie Brennan – Head of Policy and Partnerships, invited Members and the public for discussions during the upcoming breakout session about key elements of the Sheffield City Goals project and hoped that participants would leave with an understanding of -

- What are the City Goals and what will they achieve?

To establish a clear long-term plan for the future of Sheffield by working collaboratively with several partners including the police, the community, teaching hospitals and the voluntary sector organisations to identify what needs to be improved upon.

- What will the next steps be in October?

Once the information from the above is collated, it would then be put to the public for consultation around these findings and ideas. This could be discussed on-line, at the LAC or outside of these meetings.

- What will happen after October?

Following this further consultation with the public, this would be articulated in the plan for Sheffield alongside the budget.

7.2 Cllr Belbin explained that the process was also about trying to reach those in the community that they did not usually hear from including young people.

7.3 Wathek Gabor, the Chair of Wensley Tenants Association asked after all the information is processed, what will be the result?

Laurie Brennan explained that the Council would look at the final expectations and plan and decipher what they were responsible for and what could the Council do to make the real changes that would contribute to these goals, as should the other partners involved.

7.4 Cllr Mark Jones stressed the importance of local people speaking with Laurie, to be involved in the process and to be heard.

8. ROADSHOW INTERACTIVE SESSION

8.1 The live webcast was paused, and the public participated in a Roadshow Interactive Session. There were information stalls situated around the building which contained information relating to the different priorities of the North East Local Area Committee Community Plan.

8.2 After the interactive session, the live webcast of the meeting recommenced.

9. PUBLIC QUESTIONS AND PETITIONS

9.1 Pete Thornett - Scraithwood Estate Tenants and Residents Association.

Mr Thornett described the parking problems for residents and visitors and access for the emergency services on football match days when Sheffield Wednesday played at Hillsborough Stadium. He enquired about possible solutions such as yellow lines, 20 miles per hour limits or closing their road on match days.

Cllr Dunn suggested that the LAC contact Sheffield Wednesday to make them aware of this issue raised. Councillor Dunn stated that Sheffield Wednesday worked well and closely with the local community.

The Chair asked the LAC to pass these concerns to Sheffield City Council Highways department to look at the matter. The Chair advised that an answer would be provided at the next meeting of the LAC.

- 9.2 Mohamed Ali - Burngreave Education asked about improving the accessibility to the Vestry Hall for charities, private organisations and the community following liaison with other charity groups such as food banks and warm banks. Mr Ali advised in his experience it was difficult to book and access the building. He also suggested that volunteers could collect shopping for the local community who struggle to access Tesco now that the main entrance had been closed and collect the shopping from Vestry Hall.

The Chair advised that the LAC would write to housing and property facilities to see if access and booking of the Vestry Hall can be improved.

Cllr Belbin added that there was no funding to have a permanent receptionist based at the Vestry Hall. She explained that some funding was available in relation to warm places and suggested that Mr Ali speak with the LAC team for guidance on this.

- 9.3 Margaret Williams – Burngreave TARA informed the meeting that the Hall was well used. The TARA were using this Hall as they did not have a building of their own currently and she was having difficulty finding out if the kitchen would be made available again so they could provide a warm space and soup kitchen for the community.

- 9.4 Cllr Dunn raised a question from Mr Nicholson, one of her constituents who could not make the meeting. Mr Nicholson wanted to know if there was any funding to support a litter pick at Wolf Road Park? Cllr Dunn advised that she would relay the answer to him.

Lindsey Hill, LAC Manager, advised that there were funds left from last year to support volunteer litter picks.

- 9.5 The Chair thanked those present for attending the meeting and advised the next meeting of the North East LAC would be held on Wednesday 22 November 2023 at 5.00 pm, at a venue to be confirmed.

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**Author/Lead Officer of Report:**

Lindsey Hill, North East LAC Community Services
Manager

Tel: 0114 47 4310

Report of: Community Services Manager
Report to: North East Local Area Committee
Date of Decision: 22nd November 2023
Subject: North East LAC Budget 2023-24

Has appropriate consultation been undertaken? Yes No

Has an Equality Impact Assessment (EIA) been undertaken? Yes No

If YES, what EIA reference number has it been given? (2448)

Does the report contain confidential or exempt information? Yes No

If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below: -

"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."

Purpose of Report:

- Each Local Area Committee has a budget to address local priorities. This report describes funding allocated to the LAC for 2023/24 and sets out proposals for its allocation and expenditure in line with the North East LAC community plan.
- Describes proposals for the use of the remaining funding allocated for cost of living work in the North East area a sum of £45,000.

Recommendations:

That the North East Local Area Committee;

- (i) Notes the expenditure made in 2023/24 used to address local priorities against the £100,000 budget to address local priorities in the North East LAC in 2023/24 and includes the agreed underspend from 2022/23.
- (ii) Agrees the proposals outlined in the report for use of the cost of living funding within the North East LAC area.

Background Papers:

The North East Community Plan is published at:

Lead Officer to complete: -		
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Kerry Darlow
		Legal: Andrea Simpson
		Equalities: Ed Sexton
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>		
2	Head of Service who approved submission:	Carl Mullooly
3	LAC Chair consulted:	Cllr Talib Hussain
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the Head of Service indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.	
	Lead Officer Name: Lindsey Hill	Job Title: North East LAC Community Services Manager
Date: 22 nd November 2023		

1. PROPOSAL

1.1 Local Area Committees (LACs) were established by Full Council in May 2021. Their Terms of Reference are set out in Part 3 of the Council's Constitution and include:

- To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review; and
- To make decisions relating to funding as delegated from time to time by the Council to fit with the priorities set out in the Community Plan and following engagement with the community.

In 2021 each LAC was allocated an initial budget of £100,000 to be spent in line with their Community Plan. The North East LAC Community Plan was agreed in March 2022, the £17,049 of committed spend for projects and the surplus unspent budget of £25,695 was carried forward to 2023/24.

To enable decisions to be taken quickly and to respond to emerging issues, in September 2021 the LAC granted delegated authority to the Community Services Manager to make decisions on expenditure from any budgets allocated to the Local Area Committee provided that:

- The decision is taken in consultation with the Local Area Committee Chair
- Spending is in line with any specific purposes of the allocated budget
- The decision may not approve expenditure of more than £5,000 per item
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

Spending decisions made under this delegation have been reported to the LAC at each meeting.

2023/24 Budget Allocation

Full Council resolved at the Budget Meeting in March 2023 that “*additional spending amounting to £25,000 per ward, overseen by ward councillors and delivered through the Local Area Committees process, is provided as an additional spend for 2023/24*”. Though not the intention, the effect of this resolution was that these monies were designated Ward Pot budgets. The intention to create LAC budgets has now been put into effect by a decision of the Finance Committee on 11th September 2023 to agree a virement of the full £700,000 into the LAC budget, amounting to £100,000 per LAC. This budget will be spent on projects benefiting all the wards in the North East LAC area.

Proposed expenditure and budget allocation for North East LAC funding 2023/24 is given below.

Priority 1: Business, Employment & Skills

Action: Support new and existing businesses, help develop business forums and improve local shopping areas and surrounding areas.

Overview: This theme priority focuses on improving local businesses and shopping areas for residents in all wards across the North East LAC. The approaches used will be working with local businesses to identify their needs and further support required, build a solid network foundation of businesses forums, identify where and what residents want from their local shops.

Outcome / Impact:

- Improvement of local shopping areas and the provision of amenities
- Increase support to new and existing businesses
- Increase support to business forums

Budget/Expenditure:

Total budget allocation:	£15,000
Spend to date 2023/24	£460
Remaining budget	£14,540

Projects being delivered and funded:

- Create business forums and support existing ones to be successful.
- Work with Local Businesses and Shopping Areas Support Project, focusing on improving areas most in need.

Priority 2: Health & Wellbeing

Action: Improving health and wellbeing of residents

Overview: The theme priority focuses on helping and supporting residents in the wards across the North East LAC to live happy and healthy lives through providing more support and raising awareness, joining up services and promoting them and communicating activities in the area that help resident live healthy lifestyles. The approaches used will be to assess the need of residents and identify the gaps in support and services by working and holding conversations with partners, residents, and services across the area.

Outcome / Impact:

- Increased awareness of support available
- Increased support to carers
- Increased activities and facilities for residents

Budget/Expenditure:

Total budget allocation:	£1,149
Spend to date 2023/24	£0
Remaining budget	£1,149

Projects being delivered and funded:

- Providing a small contribution to community buildings for the running costs of a defibrillator after installation and training.
- Linking with People Keeping Well Network to deliver any initiatives identified.

Priority 3: Environment

Action: Clean up and regenerate hot spot areas across the North East LAC

Overview: The theme priority focuses on improving the environment and making it greener, cleaner, and safer for residents. The approach will be to work with services and partners to identify areas in the wards across the North East that require enhancement and regeneration. We will then deliver pilots/projects on improving street scene, supporting volunteers, carrying out educational and awareness campaigns on recycling/environmental friendliness and environmental health. We will explore rolling out some of the good practices being delivered by the Page Hall Neighbourhood Project.

Outcome / Impact:

- Reduced levels of litter and fly tipping
- Cleaner / more attractive environment
- Increased use of area by local community
- Increase in environment health and living standards

Budget/Funding:

Total budget allocation:	£27,000
Spend to date 2023/24	£21,933
Remaining budget	£5,067

Projects being delivered and funded:

- Environmental Project, looking for solutions to issues raised, funding part of the Environmental Stewardship Pilot and implementing other initiatives following the Volunteering Strategy and Streetscene Project.
- Further work with schools educating on Litter and Recycling Project.

Priority 4: Children, Young Residents & Families

Action: Review activities, provision and support for children, younger residents and families and identify their needs/requirements

Overview: This theme priority focuses on the current activities, provision and support that children, younger residents (youths) and families have in the area and identify gaps in the wards across the North East LAC that prevents children and younger residents thriving. The approach will be to work with Youth Services, Family Hubs, partners and voluntary, community and faith sectors to try and ensure that the provision is targeted and meets the needs of young people. Also ensuring they have the best opportunities and skills to become successful adults.

Outcome / Impact:

- Increase activities and provision and ensure they are meeting needs
- Improve the aspirations and positive role models for younger residents
- Increase in life skills and support provided for parents and families

Budget/Funding:

Total budget allocation:	£10,500
Spend to date 2023/24	£2,000
Remaining budget	£8,500

Projects being delivered and funded:

- Providing small grants for inclusive and open activities over the school holidays throughout 2023/24.
- Successfully delivered the Youth Conference in October.

Priority 5: Community Safety & Crime

Action: Community safety

Overview: This theme priority focuses on residents' safety and their perception of this and safer communities, that supports vulnerable residents and victims. The approach is to seek to gather information and further consultation to identify ways to increase residents' confidence in policing and tackle anti-social behaviour. The North East LAC will align priorities to ensure we deliver joined up services, raise awareness of how to be safer and carry out intervention and prevention initiatives.

Outcome / Impact:

- Increase visibility of Police and partners working in community safety
- Align the priorities with the Community Safety Plan
- Increase support to vulnerable residents and victims of crime and abuse

Budget/Funding:

Total budget allocation:	£29,000
Spend to date 2023/24	£7,654
Remaining budget	£21,346

Projects being delivered and funded:

- Delivered Dark Nights activities across the area, providing small grants to groups and organisations in conjunction with the Violent Reduction Unit who provided £5k towards the grants.
- Delivering the People Keeping Safe Project, working with the Police to deliver a closed- circuit television system (MOCAM) In each ward targeting hot spot areas.
- Help Protect Vulnerable People Project by providing further equipment and items to help them feel safer, such as personal alarms and burglary deterrent equipment etc.

Priority 6: Transport & Highways

Action: Tackle poor parking, unsafe roads and the way people travel

Overview: This theme priority focuses on tackling speeding and improving road safety, including parking, improving the way people can travel and the lifestyles they lead. The approach is to work with Transport & Highways, services, Police, voluntary, community and faith sectors and residents to identify which roads are unsafe and how we can promote safer and healthier travel in the community. The project will develop initiatives to tackle unsafe roads, poor parking, active travel and consult on transport links in and around the LAC area.

Outcome / Impact:

- Improve road safety
- Increase active travel
- Improve poor parking

Budget/Funding:

Budget Allocation:	£4,000
Spend to date 2023/24	£0
Remaining budget	£4,000

Projects being delivered and funded:

- Delivering the Good/Bad Parking Project
- Delivering the Active Travel Schools Project
- Delivering a parking project, investigating solutions to address bad parking across the area.

Priority 7: Parks and open spaces

Action: To improve park, green and open spaces

Overview: This theme priority focuses on the enhancement, regeneration and to improve parks and open spaces in the wards across the North East LAC area. The approach used will be strength-based working with Parks & Countryside and Council services to identify open spaces that could be better used and improved. We will ask residents in continuous consultation for ideas on how to deliver the priority and what they would like to see us deliver.

Outcome / Impact:

- Increase use of the area by the local community
- Increase use of parks and open spaces and the offer of facilities and activities
- Protect heritage and wildlife in open spaces and parks

Budget/Funding:

Budget allocation:	£14,902
Spend to date 2023/24	£0
Remaining budget	£14,902

Projects being delivered and funded:

- Supporting Friends of Group Project.
- Delivering a Local Parks Information Project, better communicate and improve what's happening and consult with residents.
- Delivering a Community Small Open Spaces Project, look for opportunities to develop small plots of land and transform them in a variety of ways.

Priority 8: Our Community and Your Home

Action: Community capacity building

Overview: This theme priority focuses on building capacity and infrastructure within the North East LAC. The approaches used will be based on the needs of the communities in the wards across the area and could include, community planning, investing in community leaders and volunteers, supporting community led activities, developing community assets, and improving community engagement, linked to voice and influence. The project will use a strength-based approaches to working with local people and organisations.

Outcome / Impact:

- Increase community engagement and capacity
- Increase in community events and activities
- Increase in community assets

Budget/Funding:

Budget allocation	£27,500
Spend to date in 2023/24	£9,899
Remaining budget	£17,601

Projects being delivered and funded:

- Delivering Festivals and Events held across the area continuing to fund and support their delivery.
- Delivering a Community Information Project, following on from the consultation carried out last year delivering some of the recommendations.
- Delivering a LAC Communication Project, looking at ways to promote the LAC and encourage residents and groups to be more involved.
- Delivering a VCF (Volunteer, Community & Faith) Network and Support Project, helping connect organisations and deliver to the community in a more joined up approach.

Priority 9: Cost of living

Overview: Small grants scheme to help them become a Welcoming Place in partnership with SOAR Let's Build Health grants.

Budget/Funding:

Remaining budget allocation:	£3,764
Spend to date 2023/24	£0
Remaining budget	£0

- Providing small grants to organisations to help them become a Welcoming Place.

Proposed expenditure and budget allocation for North East Cost of Living fund is given below.

In its budget setting the Council agreed a sum of £400,000, allocated by Indices of Multiple Deprivation (IMD), to LACs for Cost of Living related work. Of this amount £90,000 was allocated to the North East LAC. At the meeting held on 19 September 2023 the Local Area Committee agreed that 50% of the North East's allocation (£45,000) is awarded as a grant to Citizens Advice Sheffield (CAS) to support its city-wide freephone advice line.

Remaining budget allocation:	£45,000
Spend to date 2023/24	£0
Remaining budget	£45,000

Proposals for the remainder of the allocated funds (45,000)

- To deliver cost of living initiatives and projects in the North East.
- Small grants scheme to help to those providing support to people in the North East Sheffield with cost of living related issues such as providing food & practical items, providing advice & support and operating as a welcoming place.

Detailed eligibility will be developed for the proposed small grants, but core criteria will include that the organisations / groups issued with the grants must be operating in the North East LAC Wards and be a local not for profit organisation with a bank account in the organisation's name and at least two signatories who are not related. To ensure the funds are spread out widely and evenly over the LAC area, we may meet to review and limit the amount that is awarded per organisation as applications are received. To enable decisions to be taken quickly, it is therefore proposed that, to the extent that it is not already covered by existing authority, the Community Services Manager is authorised to make decisions on expenditure relating to the grant applications received as set out above, having first consulted with the Chair of the LAC and ward members. The LAC Team will process and agree the grant applications. This authorisation would be subject to the conditions on consultation with the LAC Chair and expenditure being reported to the next meeting of the LAC set out in paragraph 1.1 above.

2. HOW DOES THIS DECISION CONTRIBUTE?

- 2.1 Local Area Committees directly support the Communities and Neighbourhoods and Our Council commitments in the 'Our Sheffield: One Year Plan' but to be effective they need to have the capability to respond quickly to emerging local issues.

3. HAS THERE BEEN ANY CONSULTATION?

- 3.1 The Community Plan has been developed through community consultation that has comprised of an online survey through the Council's Citizenspace platform; a paper-based survey for those less digitally enabled; engagement activity with representative organisations and in-person meetings.

Further consultation took place at the last public meeting held 2nd March in the form of workshops.

Partner organisations and Council departments that have been identified as offering potential solutions to some of the issues identified have also been consulted, to establish whether suggestions can be realistically implemented.

Further in person and online consultation is taking place in order to give Members information to consider any changes required to the LAC and Ward priorities at the next November LAC meeting.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality of Opportunity Implications

- 4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010.

This is the duty to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

The overall impact of this decision is likely to be positive and not disproportionate from an equality, diversity, and inclusion perspective. In developing a Community Plan, local communities have been given the opportunity for a greater say in local decision making for services which impact their daily lives.

The devolution of responsibilities will improve inclusion for local people and the work of the Sheffield Equality Partnership will support and enhance the approach from a citywide and underserved communities' perspective.

However, in order to ensure this approach takes into account people who share protected characteristics under the Public Sector Duties the Local Area Committee Community Plan will be supported by appropriate equality monitoring of budget.

An Equality Impact Assessment (EIA 916) was previously carried out in respect of the establishment of Local Area Committees and for the purposes of this budget report an EIA 2488.

4.2 Financial and Commercial Implications

- 4.2.1 This report concerns expenditure of the LAC's allocated budgets underspend prior to 2023/24 and £100,000 in 2023/24. These budgets must not be exceeded.

Procurement of supplies and/or services and the award of grant aid will be carried out in line with the Council's Contracts Standing Orders and Financial Regulations.

4.3 Legal Implications

- 4.3.1 The LAC must operate in accordance with its Terms of Reference, (namely pursuant to Part 3 para 3.3) originally approved as part of the Council's updated Constitution, reflecting the committee system of governance, by Full Council at its Annual Meeting on 18th May 2022 and subsequently updated. In accordance with the provisions of section 101 of the Local Government Act 1972 the Constitution provides that a Committee may delegate to a Council Officer.

Pursuant to the Equality Act 2010, ["the Act"] the Council must in the exercise of its functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act,
- Advance equality of opportunity between people who share a protected characteristic and those who do not,
- Foster good relations between people who share a protected characteristic those who do not.

There may be relevant equalities implications arising from each determined award.

5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 Decisions on any expenditure above the existing authority to the Community Services Manager could be reserved to the LAC but this would delay delivery of priority actions to address specific issues identified in the Community Plan.

All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

6. REASONS FOR RECOMMENDATIONS

- 6.1 The North East LAC is asked to approve the broad allocation of funding and expenditure under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.



**NORTH EAST
LOCAL AREA COMMITTEE
MEETING – 19 SEPTEMBER 2023
WRITTEN ANSWERS PROVIDED TO
PUBLIC QUESTIONS**



1.	Public question from Pete Thornett
	<p>Question:</p> <p>Mr Thornett described the parking problems for residents and visitors and access for the emergency services on football match days when Sheffield Wednesday played at Hillsborough Stadium. He enquired about possible solutions such as yellow lines, 20 miles per hour limits or closing their road on match days.</p> <p>The Chair asked the LAC to pass these concerns to Sheffield City Council Highways department to look at the matter. The Chair advised that an answer would be provided at the next meeting of the LAC.</p>
	<p>Response:</p> <p>In 2009, a Coning Order was issued to Sheffield Wednesday Football Club, by South Yorkshire Police which allowed for the Police/Club to place 'No Parking' cones on the highway on a number of roads around the stadium. In previous seasons, it is understood that the club placed cones out to this original Coning Order, which included the left-hand side of Scaith Wood Drive (these reinforced the double yellow lines on Scaithwood Drive).</p> <p>Since the parking laws have been de-criminalised, the enforcement of parking offences has been under the remit of the Council's Parking Services section. Parking Services can only issue a Penalty Charge Notice (PCN) where a vehicle is contravening a Traffic Regulation Order, such as double yellow line or parking on a clearway. Further up Scaith Wood Drive, where there are no parking restrictions, Parking Services cannot issue a PCN as no Traffic Regulation Order is being broken.</p> <p>In situations like these it is only the police who can enforce parking offences where there are no Traffic Regulation Order present. In reality, 'No Parking' cones have been put out where there are no double yellow lines, and are there to act as more of a deterrent than an enforceable threat.</p> <p>Towards the end of the 2018/2019 football season, a number of meetings took place between Sheffield City Council, South Yorkshire Police and the club, to talk through the existing traffic management plans and regulations that have been in place at the club and how to formalise the existing arrangement to the current legislation and standards.</p> <p>As part of this review, historical use of 'No Parking' cones has been assessed at a number of locations, Scaith Wood Drive being one of them. The decision was</p>

	<p>taken not to put them out from the start of the 2019/2020 season, the rationale being:</p> <ul style="list-style-type: none"> • The Council have no legal powers to enforce them • The distance from the ground to the cones on Scaith Wood Drive is approximately 0.5 miles, which was felt to be too great a distance from the ground for the club to put out cones out. The same decision was taken to omit cones from Fox Hill Road. <p>The club has, for the last couple of seasons, been working closely with residents around the ground and has been holding regular meetings with both residents and councillors, (these have mainly been with the residents around the ‘Leppings Lane triangle’) and have been seen as a great success. The club have this season created a residents app which residents can sign up for.</p> <p>The situation on Scaith Wood Drive can be monitored and, if necessary, the club can be asked to put some ‘No Parking’ cones out as a deterrent, although the Council has no legal powers to enforce them.</p>
2.	Public question from Mohamed Ali
	<p>Question:</p> <p>The accessibility needs to be improved to the Vestry Hall for charities, private organisations and the community following liaison with other charity groups such as food banks and warm banks. Mr Ali advised in his experience it was difficult to book and access the building. He also suggested that volunteers could collect shopping for the local community who struggle to access Tesco now that the main entrance had been closed and collect the shopping from Vestry Hall.</p>
	<p>Response:</p> <p>Facilities Management are looking at the booking system process and how accessibility can be improved for users of Vestry Hall building as a matter of urgency. We will consult further with the community through the LAC for ideas on how we can make best use of the building in future, as part of our Community Buildings review as a priority. The LAC team can assist Mr Ali to discuss his idea further regarding the creation of a warm space and local shopping idea, as some grant funding is available through the LAC.</p>