

SHEFFIELD CITY COUNCIL

Admissions Committee

Meeting held 22 October 2024

PRESENT: Councillors Maleiki Haybe (Chair), Ann Whitaker (Deputy Chair), Talib Hussain, Karen McGowan and Mark Whittaker

33. APOLOGIES FOR ABSENCE

33.1 Apologies for absence were received from Councillor Ann Woolhouse.

34. EXCLUSION OF PUBLIC AND PRESS

34.1 **RESOLVED:** That the public and press be excluded from the meeting before discussion takes place on items 6 to 10 on the agenda (items 37 to 41 of these minutes), on the grounds that, if the public and press were present during the transaction of such business, there would be a disclosure to them of exempt information described in paragraphs 1, 2 and 3 of Schedule 12A to the Local Government Act 1972, as amended.

35. DECLARATIONS OF INTEREST

35.1 There were no declarations of interest.

36. MINUTES OF PREVIOUS MEETING

36.1 The minutes of the meeting of the Committee held on 24 September 2024, were approved as a correct record.

37. ACTION TAKEN UNDER DELEGATED POWERS

37.1 The Committee noted that, since its last meeting, no decisions had been made by the Strategic Director of Children's Services, in consultation with the Chair of the Committee, under powers

delegated to her with regard to home to school transport or school admissions.

38. HOME TO SCHOOL TRANSPORT APPEALS

38.1 Verbal Appeal (Case No. MH/01)

38.1.1 In attendance were the appellant and Semaira Asif and Vicky Hitchen (Customer Services)

38.1.2 The Chair welcomed everyone to the meeting and asked attendees to introduce themselves. He then outlined the procedure which would be followed during the hearing.

38.1.3 The Strategic Director of Children's Services submitted a written report and commented upon a case where the parent had appealed against the administrative decision made by the Strategic Director with regard to the refusal to grant a home to school travel bus pass (Case No. MH/01).

38.1.4 Vicky Hitchen (Customer Services) explained the Stage 1 review and Stage 2 appeals process regarding the City Council's Home to School Transport Policy. Ms Hitchen informed the Committee of the reasons why the request for a home to school travel pass had been refused at Stage 1. She also informed the Committee that the child was attending a school based upon parental choice, that was not a qualifying school.

38.1.5 The appellant explained the reason for his preference of Meadowhead School Academy Trust, this being that an older sibling attended that school, and he wished both children to attend the same school.

38.1.6 At this stage in the proceedings, the appellant and the officers left the meeting to allow the Committee to consider the evidence.

38.1.7 The Committee gave consideration to the information and evidence provided by the pupils' parent and, arising therefrom, it was:-

RESOLVED: That the appeal be not upheld on the grounds that there are no exceptional educational, financial, medical, financial, physical or family/social circumstances demonstrated (Case No. MH/01).

39. SCHOOL ADMISSION REQUESTS - MID-TERM PLACES

- 39.1 The Strategic Director of Children's Services reported that there were no mid-term school admission requests for the Committee to consider.

40. SCHOOL ADMISSION REQUESTS - PRIMARY SCHOOL PLACES

- 40.1 The Strategic Director of Children's Services reported that there were no primary school admission requests for the Committee to consider.

41. SCHOOL ADMISSION REQUESTS - SECONDARY SCHOOL PLACES

- 41.1 The Strategic Director of Children's Services reported that there were no secondary school admission requests for the Committee to consider.

42. DATE OF NEXT MEETING

- 42.1 It was noted that the next meeting of the Committee would be held on Tuesday 19 November 2024, at 2.00 pm, in the Town Hall.