

SHEFFIELD CITY COUNCIL

SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet, Cabinet Highways Committee, Individual Cabinet Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
 - **Cabinet** - Councillors Julie Dore (Chair), Jackie Drayton, Terry Fox, Mazher Iqbal, Mark Jones, George Lindars-Hammond, Abtisam Mohamed, Bob Johnson, Mary Lea and Paul Wood
 - Where **Individual Cabinet Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact the relevant officer named below or Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: committee@sheffield.gov.uk).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 7 Sep 2020	<p>Acquisition of Land as a Substitute Site in the Brownfield Acquisition Programme (K)</p> <p>The report seeks authority to agree the purchase of a brownfield site, carry out improvement and management and then re-sell for development.</p>	Leader of the Council	Acquisition of a substitute site in the Brownfield Acq Programme - Report Confidential Appendix A - Further Detail of Proposal Confidential Appendix B - Previous Cabinet Report	26/08/20	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk
Not before 8 Oct 2020	<p>Norton Lane: Report on the objection to the proposed advertised Traffic Regulation Order for Double Yellow Lines</p> <p>This report describes the objections to the proposed measures to restrict inappropriate parking on Norton Lane, Meadowhead, through the introduction of double yellow line parking restrictions.</p>	Cabinet Member for Transport and Development	Report of the Executive Director Place	TBC	Place Andy Godson Tel: 0114 2736205 andrew.godson@sheffield.gov.uk

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Not before 8 Oct 2020	Disposal of Land at Prince of Wales Road, Manor Top (K) The report will set out proposals for a new retail development and how the retention of an existing boxing club are to be achieved at Manor Top.	Leader of the Council	Report of the Executive Director, Place	TBC	Place David White Tel: 0114 2735465 david.white@sheffield.gov.uk
Not before 20 Oct 2020	Procurement of Provision of Self-Drive Vehicle Hire (K) The report seeks approval for the tender and procurement route for provision of Self-Drive Vehicle Hire.	Cabinet Member for Transport and Development	Report of the Executive Director, Place	12/10/20	Place Michael Hague Tel: 0114 2037572 michael.hague@sheffield.gov.uk

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19 Oct 2020	<p>Housing Repairs and Maintenance Replacement IT System (K)</p> <p>To seek approval for the purchase and installation of an IT system for Housing Repairs and Maintenance service. Current systems are not fit for purpose for a modern work style - limiting customer service and effectiveness.</p>	Cabinet Member for Neighbourhoods and Community Safety	Report of the Executive Director Place	TBC	Place James Wilson Tel: 07880011387 james.wilson3@sheffield.gov.uk
21 Oct 2020	<p>Month 5 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	13/10/20	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

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21 Oct 2020	<p>Medium Term Financial Analysis (MTFA) 2021/22 to 2024/25 (K)</p> <p>The report will provide an analysis of the Council's medium term financial position, considering latest changes and estimates of risk up to 2025.</p>	Cabinet	Report of the Executive Director, Resources	13/10/20	<p>Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk</p>
21 Oct 2020	<p>Sheffield COVID Business Recovery Plan</p> <p>To endorse the Sheffield COVID Business Recovery Plan which the Council has developed in collaboration with the Sheffield Business Response Group.</p>	Cabinet	Report of the Executive Director Place	13/10/20	<p>Place Diana Buckley Tel: 0114 2232378 diana.buckley@sheffield.gov.uk</p>

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21 Oct 2020	<p>Transport Framework For Taxi and Minibus Provision (K)</p> <p>The report will seek approval to extend the current transport framework for taxi and minibus provision (with or without escorts) for Special Education Needs (SEN) children, Looked after Children (LAC) and vulnerable adults, for a period of 3 years.</p>	Cabinet	Report of the Executive Director, Place	13/10/20	Place John Hudson Tel: 27 35039 john.hudson2@sheffield.gov.uk
21 Oct 2020	<p>Procurement of a Kitchen, Worktops and Associated Products Supply Contract to support the Repairs and Maintenance Service (K)</p> <p>The report will seek authority to procure the contracts for the supply of fitted kitchens, worktops and associated products to support the responsive and voids Repairs and Maintenance Service and to award the contracts.</p>	Cabinet	Report of the Executive Director, Place	13/10/20	Place David Marsden David.Marsden@sheffield.gov.uk

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21 Oct 2020	<p>Report of the Local Government and Social Care Ombudsman - Complaint about removal of street trees and Streets Ahead Contract</p> <p>In line with the requirements of the Local Government & Social Care Ombudsman, the report outlines for Cabinet the Ombudsman's report on a complaint made by Mr G about the removal of street trees from his road as part of the Council's 'Streets Ahead' programme of works delivered by its contractor, Amey Hallam Highways plc. The report also describes the Council's actions in response to the Ombudsman complaint.</p>	Cabinet	Report of the Executive Director, Place		Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk

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21 Oct 2020	<p>Regional Adoption Agency (K)</p> <p>The report will set out the proposals for Sheffield City Council's Adoption Service to form a Regional Adoption Agency (RAA) with three other local authority adoption services, those of Barnsley MBC and Rotherham MBC, together with Doncaster Children's Services Trust, and seeks approval to proceed.</p>	Cabinet	Report of the Executive Director, People Services	13/10/20	<p>People Services Paul Dempsey Tel: 0114 2736463 paul.dempsey@sheffield.gov.uk</p>
Not before 21 Oct 2020	<p>Procurement of a Hand Tools, Small Plant and Power Tools and Grounds Maintenance Equipment Supply Contract (K)</p> <p>The report will seek authority to procure the contracts for the supply of Hand, Small Plant Power and Grounds Maintenance Tools, primarily to support the Housing and Corporate Repairs and Maintenance Services, and to award the contracts.</p>	Executive Director, Place	Report of the Executive Director, Place	TBC	<p>Place David Marsden</p> <p>David.Marsden@sheffield.gov.uk</p>

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Not before 28 Oct 2020	Provision of the Council's Gas Supply (K) The Council's Gas Supply Contract expires 31 March 2021. The report seeks delegated authority to: <ol style="list-style-type: none"> 1. Re- procure the Council's Gas Supply Contract via a Central Purchasing Body (CPB); and 2. To grant delegated authority to Director of Finance and Commercial Services or his/her nominated deputy to award a contract for this procurement. 	Executive Director, Place	Report of the Executive Director Place	TBC	Place Nick Slater nick.slater@sheffield.gov.uk
3 Nov 2020	Covid 19 Economic Recovery Fund (K) To establish a £2m Fund to support interventions that address some of the economic impacts of Covid-19.	Leader of the Council	Report of the Executive Director Place	26/10/20	Place Edward Highfield Tel: 2232349 edward.highfield@sheffield.gov.uk

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18 Nov 2020	Month 6 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	10/11/20	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
18 Nov 2020	Revenue Budget and Capital Programme Monitoring 2020/21 - as at 30/09/2020 (K) This report provides the Month 6 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2020/21.	Cabinet	Report of the Executive Director, Resources	10/11/20	Resources David Phillips Tel: 0114 2735872 Dave.Phillips@sheffield.gov.uk
16 Dec 2020	Education and Skills Strategy (K) A co-produced Sheffield Education and Skills Strategy.	Cabinet	Report of the Executive Director, People Services	8/12/20	People Services Andrew Jones Tel: 07990 594728 Andrew.Jones1@sheffield.gov.uk

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16 Dec 2020	<p>Month 7 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	8/12/20	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
16 Dec 2020	<p>Corporate Asset Management Plan (K)</p> <p>This Plan describes how we work to maximise the benefits derived from our land and property assets in supporting service delivery, raising revenue through rental income, delivering on our corporate priorities, raising capital to enable investment and pump priming development and regeneration opportunities through the redevelopment of significant sites and strategic disposals.</p>	Cabinet	Joint report of the Executive Directors, Place and Resources	8/12/20	<p>Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk</p>

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Not before 16 Dec 2020	<p>Policy for Disposal of Land (to be aligned with Corporate Asset Management Plan)</p> <p>This report sets out the Council's policy on the disposal of Council owned land at less than the best consideration reasonably obtainable. The policy relates to both granting of leases assignment of any unexpired term on a lease that is not less than seven years, grant of easements and the disposal of freeholds .</p> <p>Disposal of land and property held by public authorities can be contentious and it is important that officers are provided with guidelines for good governance to reduce the risk of allegations of impropriety and legal challenges.</p>	Cabinet Member for Finance, Resources and Governance	Report of the Executive Director, Place	TBC	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk

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20 Jan 2021	<p>Month 8 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	12/1/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
17 Feb 2021	<p>Revenue Budget and Capital Programme Monitoring 2020/21 - as at 31/12/2020 (K)</p> <p>This report provides the Month 9 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2020/21.</p>	Cabinet	Report of the Executive Director, Resources	9/2/21	Resources David Phillips Tel: 0114 2735872 Dave.Phillips@sheffield.gov.uk
17 Feb 2021	<p>Month 9 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	9/2/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

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17 Mar 2021	<p>Month 10 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	9/3/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
21 Apr 2021	<p>Month 11 Capital Approvals 2020/21 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.</p>	Cabinet	Report of the Executive Director Resources	13/4/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk