

# SHEFFIELD CITY COUNCIL

## SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Cabinet, Cabinet Highways Committee, Individual Cabinet Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
  - **Cabinet** - Councillors Julie Dore (Chair), Jackie Drayton, Terry Fox, Mazher Iqbal, Mark Jones, George Lindars-Hammond, Abtisam Mohamed, Bob Johnson, Mary Lea and Paul Wood
  - Where **Individual Cabinet Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Cabinet and Cabinet Highways Committee and Individual Cabinet Member and Executive Director reports are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact the relevant officer named below or Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: [committee@sheffield.gov.uk](mailto:committee@sheffield.gov.uk)).

<b>DECISION DATE</b>	<b>TITLE OF REPORT AND DESCRIPTION OF DECISION</b>  K = Key Decision	<b>DECISION MAKER</b>	<b>WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?</b>	<b>DATE DOCUMENTS AVAILABLE</b>	<b>CONTACT OFFICER</b>  (Portfolio, Officer and contact details)
Not before 7 Sep 2020	Acquisition of Land as a Substitute Site in the Brownfield Acquisition Programme (K) The report seeks authority to agree the purchase of a brownfield site, carry out improvement and management and then re-sell for development.	Leader of the Council	Acquisition of a substitute site in the Brownfield Acq Programme - Report Confidential Appendix A - Further Detail of Proposal Confidential Appendix B - Previous Cabinet Report	26/08/20	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk
Not before 8 Oct 2020	Disposal of Land at Prince of Wales Road, Manor Top (K) The report will set out proposals for a new retail development and how the retention of an existing boxing club are to be achieved at Manor Top.	Leader of the Council	Report of the Executive Director, Place	TBC	Place David White Tel: 0114 2735465 david.white@sheffield.gov.uk

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Not before 21 Oct 2020	Procurement of a Hand Tools, Small Plant and Power Tools and Grounds Maintenance Equipment Supply Contract (K) The report will seek authority to procure the contracts for the supply of Hand, Small Plant Power and Grounds Maintenance Tools, primarily to support the Housing and Corporate Repairs and Maintenance Services, and to award the contracts.	Executive Director, Place	Report of the Executive Director, Place	TBC	Place David Marsden  David.Marsden@sheffield.gov.uk

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Not before 28 Oct 2020	Provision of the Council's Gas Supply (K) The Council's Gas Supply Contract expires 31 March 2021. The report seeks delegated authority to: <ol style="list-style-type: none"> <li>1. Re- procure the Council's Gas Supply Contract via a Central Purchasing Body (CPB); and</li> <li>2. To grant delegated authority to Director of Finance and Commercial Services or his/her nominated deputy to award a contract for this procurement.</li> </ol>	Executive Director, Place	Report of the Executive Director Place Appendix 1 (Confidential)	5/11/20	Place Nick Slater  nick.slater@sheffield.gov.uk
Not before 23 Nov 2020	Heart of the City II Managing Agent (K) Procurement of a Property Manager for the Heart of the City Blocks in Sheffield City Centre via the Crown Commercial Service (CCS) Framework.	Cabinet Member for Finance, Resources and Governance	Report of the Executive Director, Place (Confidential)	13/11/20	Place Ben White Tel: 07826 663 296 ben.white@sheffield.gov.uk

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18 Nov 2020	Month 6 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	10/11/20	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
18 Nov 2020	Revenue Budget and Capital Programme Monitoring 2020/21 - as at 30/09/2020 (K) This report provides the Month 6 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2020/21.	Cabinet	Report of the Executive Director, Resources	10/11/20	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
18 Nov 2020	Boundary Review at Oughtibridge Mill To authorise officers to request a review of the local authority boundary at the Oughtibridge Mill housing development, and to agree interim arrangements for service delivery to affected properties.	Cabinet	Report of Director of Policy, Performance & Communications	10/11/20	Policy, Performance and Communications Dan Spicer Tel: 27 34554 daniel.spicer@sheffield.gov.uk

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18 Nov 2020 2 Dec 2020	Licensing Act 2003 - Draft Statement of Licensing Policy Statutory review of current Licensing Act Policy following a 12 week consultation with public, stakeholders and partners.	Cabinet  Council	Report of the Executive Director, Place	10/11/20	Place Jayne Gough Tel: 0114 2930209 Jayne.gough@sheffield.gov.uk
Not before 1 Dec 2020	The Supply of Liquid Fuels (K) The report seeks approval to call off the YPO Framework for the supply of liquid fuels, initially for a 12-month period with the option to extend for a further 2 years.	Executive Director, Place	Report of the Executive Director, Place	TBC	Place Michael Hague Tel: 0114 2037572 michael.hague@sheffield.gov.uk
Not before 1 Dec 2020	Expansion of Sheffield Libraries Business and Intellectual Property Centre to the Sheffield City Region (K) Sheffield Libraries service is seeking permission to accept £704,673 of funding from the DCMS via The British Library over three years to expand its Business and Intellectual Property Centre (BIPC) regionally.	Executive Director, People Services	Report of the Executive Director, People Services	TBC	People Services Nick Partridge  nick.partridge@sheffield.gov.uk

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16 Dec 2020	Month 7 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	8/12/20	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
16 Dec 2020	Corporate Asset Management Plan (K) This Plan describes how we work to maximise the benefits derived from our land and property assets in supporting service delivery, raising revenue through rental income, delivering on our corporate priorities, raising capital to enable investment and pump priming development and regeneration opportunities through the redevelopment of significant sites and strategic disposals.	Cabinet	Joint report of the Executive Directors, Place and Resources	8/12/20	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk

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16 Dec 2020	Special Educational Needs and Disabilities (SEND) - Ombudsman report The outcome of a recent ombudsman report into Miss B and her son G is required to be discussed at cabinet to consider the actions taken to remedy.	Cabinet	Report of the Executive Director, People Services	8/12/20	People Services Tim Armstrong Tel: 0114 2930214 tim.armstrong@sheffield.gov.uk



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Not before 16 Dec 2020	<p>Policy for Disposal of Land (to be aligned with Corporate Asset Management Plan) This report sets out the Council's policy on the disposal of Council owned land at less than the best consideration reasonably obtainable. The policy relates to both granting of leases assignment of any unexpired term on a lease that is not less than seven years, grant of easements and the disposal of freeholds .</p> <p>Disposal of land and property held by public authorities can be contentious and it is important that officers are provided with guidelines for good governance to reduce the risk of allegations of impropriety and legal challenges.</p>	Cabinet Member for Finance, Resources and Governance	Report of the Executive Director, Place	TBC	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk

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20 Jan 2021	Month 8 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	12/1/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
20 Jan 2021	Education and Skills Strategy (K) A co-produced Sheffield Education and Skills Strategy.	Cabinet	Report of the Executive Director, People Services	8/12/20	People Services Andrew Jones Tel: 07990 594728 Andrew.Jones1@sheffield.gov.uk
17 Feb 2021	Revenue Budget and Capital Programme Monitoring 2020/21 - as at 31/12/2020 (K) This report provides the Month 9 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2020/21.	Cabinet	Report of the Executive Director, Resources	9/2/21	Resources Paul Schofield Tel: 27 36000 paul.schofield@sheffield.gov.uk
17 Feb 2021	Month 9 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	9/2/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk

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Before 28 Feb 2021	<p>School Admission Arrangements for the 2022/23 Academic Year (K)</p> <p>The Local Authority is responsible for setting admission arrangements for all Community and Voluntary Controlled Schools. It must “Determine” and publish its admission arrangements every year. There is a requirement to consult on the arrangements once every seven years unless there are significant changes proposed.</p> <p>The arrangements were consulted upon last year for 2021/22, therefore this key decision is to determine the arrangements for 2022/23.</p>	Cabinet Member for Education and Skills	Report of the Executive Director, People Services	TBC	People Services John Bigley Tel: 0114 2734097 john.bigley@sheffield.gov.uk

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Between 1 Mar 2021 and 30 Apr 2021	School Calendar 2022/23 (K) The Local Authority is required to consult annually and determine the school term dates for Community, Voluntary Controlled and Community Special Schools under Section 32 of the Education Act 2002.	Cabinet Member for Education and Skills	Report of the Executive Director, People Services	TBC	People Services John Bigley Tel: 0114 2734097 john.bigley@sheffield.gov.uk
17 Mar 2021	Month 10 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	9/3/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
21 Apr 2021	Month 11 Capital Approvals 2020/21 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet.	Cabinet	Report of the Executive Director Resources	13/4/21	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk