

SHEFFIELD CITY COUNCIL

SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Co-operative Executive, Executive Highways Committee, Individual Executive Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
 - **Co-operative Executive** - Councillors Terry Fox (Chair), Jayne Dunn, Julie Grocutt, Mazher Iqbal, Douglas Johnson, George Lindars-Hammond, Cate McDonald, Alison Teal, Paul Turpin and Paul Wood.
 - Where **Individual Executive Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Co-operative Executive and Executive Highways Committee and reports on key Individual Executive Member and Executive Director decisions are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: committee@sheffield.gov.uk).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 29 Oct 2021	<p>Sheffield Street Tree Strategy - Implementing the Working Strategy for the Removal and Planting of Street Trees</p> <p>This report builds on the principles of the Sheffield Street Tree Strategy and outlines a new decision process, including new public consultation approach for the removal and planting of street trees.</p>	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	TBC	Place Gillian Charters Tel: 0114 2037528 gillian.charters@sheffield.gov.uk

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Not before 29 Oct 2021	<p>Acceptance and Issuing (where required) of Sheffield City Region Brownfield Housing Fund Grant Funding (K)</p> <p>Sheffield City Region has endorsed the allocation of 'early delivery' Brownfield Housing Fund grant funding to the Council to support the development of strategic regeneration projects.</p> <p>The report will seek approval to accept and issue grants (where required, with appropriate delegated authority sought).</p>	Executive Member for City Futures: Development, Culture and Regeneration	Report of the Executive Director, Place	TBC	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk

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Not before 18 Nov 2021	<p>Provision of Post-Mortem Services for HM Coroner, South Yorkshire (West) (K)</p> <p>Sheffield City Council are statutorily required to provide a post-mortem service for HM Coroner South Yorkshire (West). This service is provided in different locations by specialist staff (on a fee per case basis). The specific nature of the work means there is no route to market, no alternative provisions possible and the service cannot be subjected to competition.</p> <p>The proposal is to produce a 3-year waiver for all categories of post-mortem (standard, forensic, and children's). This will remove the need to produce 9 separate waivers as has been done previously (one per category per year). This will save time and expenditure.</p>	Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure	Report of the Executive Director, Place	10/11/21	Place Ellie Fraser Tel: 0114 205 2478 ellie.fraser@sheffield.gov.uk

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1 Dec 2021	<p>Kelham Island Experimental COVID19 Highway Restrictions</p> <p>Highway changes were made in July 2020 as part of the Council's emergency response to COVID19. These changes were made using an Experimental Traffic Regulation Order process which expires in January 2022. As there were objections to these changes, an Executive Member decision is required to retain or remove them.</p>	Executive Member for Climate Change, Environment and Transport	Report of the Executive Director, Place	TBC	Place Matthew Lowe Tel: 0114 2736208 matthew.lowe@sheffield.gov.uk
December 2021	Sheffield Design Panel	Executive Member for City Futures: Development, Culture and Regeneration			Place

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15 Dec 2021	Procurement of the Technology Enabled Care (TEC) Monitoring Service Contract (K) The TEC Monitoring Service contract delivered by Centra will expire on the 31 July 2022. Therein, we are required to tender and procure a contracted provider for the delivery of this service.	Leader of the Council	Report of the Executive Director, People Services	9/11/21	People Services Sarah Swinburn sarah.swinburn@sheffield.gov.uk

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15 Dec 2021	<p>Heart of the City Project Update (K)</p> <p>To provide a report on the progress of the Heart of the City project, agreements with John Lewis and a decision on the retention or sale of the first completed building.</p> <p>To provide a progress report on Heart of the City since the last public report in July 2020 and to agree the way forward with John Lewis and formally document decisions on the retention or sale of completed buildings.</p>	Leader of the Council	Report of the Executive Director, Place	07/12/21	<p>Place Nalin Seneviratne</p> <p>nalin.seneviratne@sheffield.gov.uk</p>

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Not before 4 Jan 2022	<p>Private Sector Leasing Scheme and Rough Sleepers Accommodation Programme (RSAP) (K)</p> <p>In Sheffield, over the previous year there have been 144 rough sleepers counted in the monthly headcounts. Of these 44 are of medium needs and 23 ready for move on accommodation. Each month there has been an average of 9 rough sleepers who are not repeats. We would therefore expect to see a further 108 new rough sleepers over the next year. We would expect based on the current picture that around 18 would need move on. We have also made an estimate that 6 people would be ready for move on who are currently in emergency accommodation based on a current snapshot. The below shows the yearly estimates: Year 1: 47 Year 2: 71 Year 3: 48 Year 4: 48 Year 5: 48</p> <p>We propose that we will set up a Private Sector Leasing (PSL) scheme for 15 rough sleepers.</p>	Executive Member for Housing, Roads and Waste Management	Report of the Director of Housing and Neighbourhoods	TBC	People Services Jessica Senior jessica.senior@sheffield.gov.uk

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Not before 4 Jan 2022	<p>School Admission Arrangements for the 2023/24 Academic Year (K)</p> <p>The Local Authority is responsible for setting admission arrangements for all Community and Voluntary Controlled Schools. It must “Determine” and publish its admission arrangements every year. There is a requirement to consult on the arrangements once every seven years unless there are significant changes proposed.</p> <p>The arrangements were consulted upon last year for the 2023/24 academic year. The key decision is to determine the Council’s Admission Arrangements for Community and Voluntary Controlled Schools.</p> <p>To consult on the admission arrangements for 2023/24 including any proposed reductions to admission numbers in line with the City wide strategy to manage falling pupil numbers at Reception age. To ensure that the City Council is carrying out its statutory duty to determine its Admission Arrangements for 2023/24 by 28 February 2022.</p>	Executive Member for Education, Children and Families	Report of the Executive Director, People Services	TBC	<p>People Services John Bigley Tel: 0114 2734097 john.bigley@sheffield.gov.uk</p>

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19 Jan 2022	Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 2 (K) The report will provide the Quarter 2 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.	Co-operative Executive	Report of the Executive Director, Resources	11/01/22	Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk
19 Jan 2022	Parkwood Options Appraisal (K) In order for the Council to decide how best to proceed it has undertaken a project review and options appraisal for the delivery of future leisure development of the Parkwood site.	Co-operative Executive	Report of the Executive Director, Place	11/01//22	Place Tammy Whitaker Tel: 0114 2053230 tammy.whitaker@sheffield.gov.uk

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19 Jan 2022	<p>Working together with the NHS in Sheffield: Future Vision and Governance (K)</p> <p>The Co-operative Executive is asked:</p> <ul style="list-style-type: none"> a. agree the Council's approach to the proposed changes to the NHS; b. agree future arrangements for the governance of health through a revised Joint Commissioning Committee with the South Yorkshire Integrated Care System; and c. agree to endorse the future working arrangements and vision for the Sheffield Health and Care Partnership. 	Co-operative Executive	Report of the Executive Director, People Services	07/12/21	<p>People Services Alexis Chappell</p> <p>alexis.chappell@sheffield.gov.uk</p>

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19 Jan 2022	<p>Lease of Endcliffe Park Cafe, Rustlings Rd, Sheffield S11 7AB</p> <p>Extension to current occupancy, to recommend the grant a new lease of the property to the current tenant Ashley Charlesworth for a period of 2 years.</p> <p>The current occupancy is by way of a terminable tenancy that was granted as an interim arrangement pending the offer of a new lease. This seeks to regularise the position.</p>	Co-operative Executive	Report of the Executive Director, Place	07/12/21	Place Ian Wrightson Tel: 0114 2735621 ian.wrightson@sheffield.gov.uk

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19 Jan 2022	<p>Month 8 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	11/01/22	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>

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19 Jan 2022	<p>10 Point Plan for Addressing Climate Change (K)</p> <p>Sheffield City Council has declared a climate emergency and has a stated ambition to reduce its emissions to net zero carbon by 2030. This aim requires a wide range of action to be taken both by the Council and by others in the city.</p> <p>The 10 point plan provides an outline way forward for the Council, laying the groundwork required to make progress at pace and identifying key actions to reduce carbon emissions immediately.</p> <p>Laying the groundwork and then moving in an agile way allows the Council to react to fast changing funding opportunities and technologies.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	07/12/21	Place Mark Whitworth Tel: 27 36924 mark.whitworth@sheffield.gov.uk

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19 Jan 2022	<p>Sheffield (Local) Plan Spatial Options (K)</p> <p>To agree the overall spatial approach in the emerging Sheffield (Local) Plan. The report will set out the overall spatial options for meeting future development needs in Sheffield in the period to 2039. It will seek agreement on a preferred approach in advance of producing the Publication Draft Sheffield Plan (to be published for public consultation in October 2022). The Government has increased the housing need figure for Sheffield by 35% and the implications of providing land for new homes and jobs to support this higher figure requires careful consideration. It is desirable, as far as possible, to build a political consensus around how Sheffield should grow and develop over the next 18 years. Once a preferred overall spatial approach has been agreed, it will then be used to develop more detailed policies, proposals and site allocations in the Draft Sheffield Plan.</p>	Co-operative Executive	Report of the Interim Executive Director, Place	11/01/21	<p>Place Simon Vincent Tel: 0114 2735897 simon.vincent@sheffield.gov.uk</p>

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19 Jan 2022	<p>Housing Revenue Account (HRA) Business Plan and HRA Budget 2022/23 (K)</p> <p>The Co-operative Executive Report will provide an update on the Housing Revenue Account (HRA) Business Plan and proposes the HRA budget, rent and charges for 2022/23</p>	Co-operative Executive	Report of the Interim Executive Director, Place	11/01/2022	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk
19 Jan 2022	<p>Appointment of the Independent Chair of the Local Inquiry into the Street Trees Dispute (K)</p> <p>Following agreement that there should be an independent local inquiry into the street trees dispute, the Council must appoint a suitable individual to lead and oversee the inquiry and its work.</p>	Co-operative Executive			Communities Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk

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16 Feb 2022	Month 9 Capital Approvals 2021/22 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	08/2/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk
16 Feb 2022	Revenue Budget and Capital Programme for 2022/23 (K) Report to propose the Council's Revenue Budget and Capital Programme for the financial year 2022/23.	Co-operative Executive	Report of the Executive Director, Resources	8/2/22	Resources Ryan Keyworth Tel: 0114 2057303 ryan.keyworth@sheffield.gov.uk

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Not before 14 Mar 2022	<p>School Calendar 2023/24 (K)</p> <p>The Local Authority is required to consult annually and determine the school term dates for Community, Voluntary Controlled and Community Special Schools under Section 32 of the Education Act 2002.</p> <p>Following consultation, to agree the proposed school calendar for the 2023/24 academic year</p> <p>To ensure that the Local Authority complies with its statutory duty and approves a school calendar for 2023/24.</p>	Executive Member for Education, Children and Families	Report of the Executive Director, People Services	TBC	Place John Bigley Tel: 0114 2734097 john.bigley@sheffield.gov.uk
16 Mar 2022	<p>Revenue Budget and Capital Programme Monitoring 2021-22 - Quarter 3 (K)</p> <p>The report will provide the Quarter 3 monitoring statement on the City Council's Revenue Budget and Capital Programme for 2021-22.</p>	Co-operative Executive	Report of the Executive Director, Resources	8/3/22	Resources Paul Schofield Tel: 0114 2736000 paul.schofield@sheffield.gov.uk

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16 Mar 2022	<p>Month 10 Capital Approvals 2021/22 (K)</p> <p>This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Co-operative Executive	Report of the Executive Director, Resources	08/3/22	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>
16 Mar 2022	<p>Procurement of Safe Supported Accommodation for Domestic Abuse (K)</p> <p>Contracts for the current provision of safe secure accommodation are coming to an end and new services need to be procured in line with The Domestic Abuse Act 2021.</p>	Co-operative Executive			<p>People Services Ann Ellis ann.ellis@sheffield.gov.uk</p>

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16 Mar 2022	<p>Procurement of Support for Children and Young People Affected by Domestic Abuse (K)</p> <p>The current contracts for provision of support for children and young people will have lapsed by end of September 2022. To pool the funds for three existing contracts into one contract for £162,190 per year for 3 years plus one year plus one year starting in October 2022 in order to maintain support for children to recover from the impact of living with domestic abuse in the family home. The recent Needs Assessment regarding support for people affected by Domestic Abuse in Safe Accommodation found that approximately 28,000 children are affected by domestic abuse each year in Sheffield. Domestic Abuse is recognised as an adverse childhood experience impacting on a child's development and future life chances. In the Domestic Abuse Act 2021 children are recognised as victims in their own right if they 'see, hear or experience' domestic abuse between parents / carers. More than 50% of the funding for the contract will come from new burdens under the Act.</p>	Co-operative Executive	Report of the Executive Director, People Services	08/03/22	People Services Alison Higgins Tel: 20 53671 alison.higgins@sheffield.gov.uk

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20 Apr 2022	Month 11 Capital Approvals 2021/22 (K) This report provides details of the additions and variations to the Capital Programme for approval by Cabinet, alongside details of procurement strategies and any capital grants for acceptance or issue.	Co-operative Executive	Report of the Executive Director, Resources	12/4/22	Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk