

SHEFFIELD CITY COUNCIL

SCHEDULE OF FORTHCOMING EXECUTIVE DECISIONS

The Schedule is published weekly and items added within the last seven days are highlighted in bold.

1. This schedule provides amongst other decisions, details of those Key Executive Decisions to be taken by the Co-operative Executive, Executive Highways Committee, Individual Executive Members or Executive Directors/Directors in 28 days and beyond as required by Section 9 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.
2. The decision makers are:
 - **Co-operative Executive** - Councillors Terry Fox (Chair), Jayne Dunn, Julie Grocutt, Mazher Iqbal, Douglas Johnson, George Lindars-Hammond, Cate McDonald, Alison Teal, Paul Turpin and Paul Wood.
 - Where **Individual Executive Members** or **Executive Directors/Directors** take Key Executive Decisions their names and designation will be shown in the Plan.
3. Access to Documents - details of reports and any other documents will, subject to any prohibition or restriction, be available from the date upon which the agendas for the Co-operative Executive and Executive Highways Committee and reports on key Individual Executive Member and Executive Director decisions are published (five clear working days before the meeting or decision) and accessible at <http://democracy.sheffield.gov.uk> or can be collected from Democratic Services, Legal and Governance, Town Hall, Pinstone Street Sheffield S1 2HH.
4. A key decision is one that results in income or expenditure of more than £500,000 or is likely to be significant in terms of its effects on two or more wards. The full definition of a key decision can be found in Part 2, Article 13 of the Council's Constitution which can be viewed on the Council's website <http://democracy.sheffield.gov.uk>.
5. For details of the consultation process and how to make representations, please contact Democratic Services, Legal and Governance, Town Hall, Sheffield S1 2HH (phone 0114 273 4014 or email: committee@sheffield.gov.uk).

DECISION DATE	TITLE OF REPORT AND DESCRIPTION OF DECISION K = Key Decision	DECISION MAKER	WHAT DOCUMENTS WILL BE CONSIDERED BY THE DECISION MAKER?	DATE DOCUMENTS AVAILABLE	CONTACT OFFICER (Portfolio, Officer and contact details)
Not before 29 Oct 2021	<p>Acceptance and Issuing (where required) of Sheffield City Region Brownfield Housing Fund Grant Funding (K)</p> <p>Sheffield City Region has endorsed the allocation of 'early delivery' Brownfield Housing Fund grant funding to the Council to support the development of strategic regeneration projects.</p> <p>The report will seek approval to accept and issue grants (where required, with appropriate delegated authority sought).</p>	Executive Member for City Futures: Development, Culture and Regeneration	Report of the Executive Director, Place	TBC	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk

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Not before 18 Nov 2021	<p>Provision of Post-Mortem Services for HM Coroner, South Yorkshire (West) (K)</p> <p>Sheffield City Council are statutorily required to provide a post-mortem service for HM Coroner South Yorkshire (West). This service is provided in different locations by specialist staff (on a fee per case basis). The specific nature of the work means there is no route to market, no alternative provisions possible and the service cannot be subjected to competition.</p> <p>The proposal is to produce a 3-year waiver for all categories of post-mortem (standard, forensic, and children's). This will remove the need to produce 9 separate waivers as has been done previously (one per category per year). This will save time and expenditure.</p>	Executive Member for Sustainable Neighbourhoods, Wellbeing, Parks and Leisure	Report of the Executive Director, Place	10/11/21	Place Ellie Fraser Tel: 0114 205 2478 ellie.fraser@sheffield.gov.uk

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Not before 19 Jan 2022	<p>Return to the Worksite and Introduction of Hybrid Working for Council Staff (K)</p> <p>During the initial stages of the Covid-19 pandemic, the Government introduced a requirement for everyone to work from home where possible. A large proportion of the Council's office-based workforce began working from home in March 2020 and have continued to do so since that time.</p> <p>This report requests authorisation for a partial return to the worksite from February 2022 for that cohort of staff who have continued to work from home throughout, and the introduction of a flexible 'hybrid' working style enabling the benefits of working from home to be combined with the advantages of being in the worksite and the necessary expenditure to support this transition, primarily for the purposes of purchasing additional office furniture and improvement works to Wi-Fi capabilities in the Council's office estate.</p>	Leader of the Council	Leaders Report - Return to the Worksite 28 03 22	05/04/22	<p>Resources Nathan Rodgers Tel: 27 35621 nathan.rodgers@sheffield.gov.uk</p>

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Not before 16 Feb 2022	<p>Procurement of Vehicle Telematics and Job Scheduling software to support services within Place Portfolio (K)</p> <p>The Place Portfolio currently use the software as an all-in-line solution to provide the following functionality:</p> <p>:</p> <ul style="list-style-type: none"> • Customer Relationship Management (CRM) • Job Scheduling • Customer job bookings • Mobile Working • Telematics (Vehicle tracking and monitoring) <p>The purpose of this report is to seek authority to procure a new contract as the current contract ends 31.03.2022</p> <p>Approval is sought to contract via the Crown Commercial Services framework Vehicle Telematics Hardware and Software Solutions RM6143 and seek delegated authority to award the contract.</p> <p>The current commercial arrangements terminate on 31.03.2022 therefore a new contract is required to ensure continuity of service delivery.</p>	Executive Member for Finance and Resources	Report of the Executive Director, Place	08/02/22	Place Jessica Kavanagh jessica.kavanagh@sheffield.gov.uk

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22 Feb 2022	<p>Facilitation and Support Partnership for Schools Management Information Systems</p> <p>Sheffield City Council (SCC) has previously purchased Licenses for maintained Schools Management Information System (SIMS) and Finance Management System (FMS) on behalf of schools at a reduced cost. SCC have two traded services team who have supported the use of this software in schools for over 15 years. SIMS and FMS have been sold by Capita and the new owners have merged with another school system provider, ParentPay. The new company have made the decision to license directly with schools from 22/23. To enable schools to benefit from the reduced license costs SCC need to agree to a facilitation agreement with ESS. To continue the traded service SCC need to agree to a SIMS Support Unit (SSU) agreement.</p>	Executive Member for Education, Children and Families	Report of the Executive Director, People Services	22/02/22	<p>People Services Dominic Sleath</p> <p>dominic.sleath@sheffield.gov.uk</p>

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Not before 1 Mar 2022	<p>Older Persons Independent Living - OPIL with Care Procurement of Café provider</p> <p>Seeking approval to tender and award contract for the café at the Older Persons Independent Living (OPIL) Buchanan Green scheme. The Council intends to:</p> <ol style="list-style-type: none"> i. Commission a provider to operate the café within the new OPIL Buchanan Green scheme. ii. Delivering a café model to the residents and the wider community, providing opportunities for social inclusion and reducing loneliness and isolation. In turn, supporting the development of a community hub and a modern facility for local groups to meet. <p>As part of the initial Business Case for the development of the OPIL with care schemes, it was approved that a café model would serve the scheme and community. It is foreseen that the café will:</p> <ul style="list-style-type: none"> • Promote the sense of community, interaction between residents and younger people • Provide opportunities for social inclusion and reduce loneliness and isolation • Supporting the development of a community hub and a modern facility for local groups to meet (which will help to support the café) • Providing access to regular nutritious food to support health and well being • Provide social value. 	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	21/02/22	Place Rhian Owen Tel: 29 30119 rhian.owen@sheffield.gov.uk

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Not before 3 Mar 2022	<p>Appropriation of the former Bole Hill View Older Persons' Residential Home site (Eastfield Road, Crookes, Sheffield, S10 1QL) for housing purposes. (K)</p> <p>The former Bole Hill View Older Persons' Residential Home site, known as 'Bole Hill View', is a circa 0.35 hectare site situated off East Hill Road, Crookes, Sheffield, S10 1QL. The site is owned and maintained by Sheffield City Council, within the People Portfolio. It was declared surplus to requirements by the then "Communities" portfolio in 2013. Disused for a number of years, part of the site is occupied by a former older persons' unit (now vacant). With the site and building now declared surplus to requirements, it is proposed that the site be appropriated to housing purposes (Part II of the Housing Act 1985) and used for the for the provision of new housing through the Council Housing Stock Increase Programme (approved by the Cabinet Member for Neighbourhoods and Community Safety in October 2019).</p>	Executive Member for Housing, Roads and Waste Management	Report of the Executive Director, Place	23/02/22	Place Janet Sharpe Tel: 0114 2735493 janet.sharpe@sheffield.gov.uk

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10 Mar 2022	<p>A memorandum of understanding (MOU) for three years from 2022-2025 between Legacy Park Limited and Sheffield City Council</p> <p>This report seeks approval for SCC to sign a three-year MOU with Legacy Park Limited to provide financial assurance for delivery of the agreed business plan.</p>	Executive Member for City Futures: Development, Culture and Regeneration			Place Richard Bland richard.bland@sheffield.gov.uk

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Not before 15 Apr 2022	<p>Grant Funding from Homes England to support the Council's Stock Increase Programme (K)</p> <p>To continue to access grant funding from Homes England (via the National Affordable Homes Programme), the Council needs to enter into a new Grant Funding Agreement.</p> <p>To seek the necessary Executive approvals to enable the Council to enter into a Grant Funding Agreement with Homes England in relation to the Affordable Homes Programme (AHP) 2021-2026, and to accept the first grant payment of c£654k.</p>	Leader of the Council	Report of the Executive Director, Place	07/04/22	Place Michael Hellewell Tel: 07760997725 michael.hellewell@sheffield.gov.uk

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20 Apr 2022	<p>Lease of Endcliffe Park Cafe, Rustlings Rd, Sheffield S11 7AB</p> <p>Extension to current occupancy, to recommend the grant a new lease of the property to the current tenant Ashley Charlesworth for a period of 2 years.</p> <p>The current occupancy is by way of a terminable tenancy that was granted as an interim arrangement pending the offer of a new lease. This seeks to regularise the position.</p>	Co-operative Executive	Report of the Executive Director, Place	07/12/21	Place Ian Wrightson Tel: 0114 2735621 ian.wrightson@sheffield.gov.uk

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Not before 26 Apr 2022	<p>Advanced Manufacturing Innovation District (AMID) - Development of strategic spatial & economic strategy, business cases for investable propositions, and exploration of suitable mechanisms to accelerate delivery (K)</p> <p>This report seeks approval for SCC to spend the monies recently secured through a successful bid to the Department for Levelling Up Homes and Communities (DLUHC).</p> <p>The funding provides critical dedicated capacity to develop a 5-year strategy, cohesive spatial plan, and explore options for bespoke delivery mechanisms; harnessing the region's distinctive innovation assets to achieve transformational economic development.</p>	Executive Director, Resources	Report of the Executive Director, Resources	TBC	<p>Resources Richard Bland</p> <p>richard.bland@sheffield.gov.uk</p>

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4 May 2022	<p>Month 12 Capital Approvals 2021-22 (K)</p> <p>Decisions to include new items and vary existing budgets in the Capital Programme are required to maintain delivery of the Programme.</p> <p>The report will provide details of the additions and variations to the Capital Programme for approval by the Leader of the Council, alongside details of procurement strategies and any capital grants for acceptance or issue.</p>	Leader of the Council	<p>Capital Approvals Month 12 - Report for Leader</p> <p>Appendix 1 Mth 12</p> <p>Appendix 2 Mth 12</p> <p>Reg 10 Notice - May 2022 Capital Approvals</p>	25/04/22	<p>Resources Damian Watkinson Tel: 0114 2736831 damian.watkinson@sheffield.gov.uk</p>