



**Author/Lead Officer of Report:**  
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**Report of:** *Executive Director, Resources*

**Report to:** *Cabinet*

**Date of Decision:** *20<sup>th</sup> June 2018*

**Subject:** *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000		<input type="checkbox"/>		
- Affects 2 or more Wards		<input type="checkbox"/>		
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>				
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>				
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				

**Purpose of Report:**

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

**Recommendations:**

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the above-mentioned members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made under the Common Seal of the Council be forwarded to those staff above with over 20 years' service.

**Background Papers: None**

*(Insert details of any background papers used in the compilation of the report.)*

## 1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<b><u>People Services</u></b>		<b><u>Years' Service</u></b>
Valerie Ballard	Administrator, Phillimore Community Primary School	25
Kerry Clarke	Higher Level Teaching Assistant Level 4, Brook House Junior School	20
Valerie Hanson	School Crossing Patrol Warden	33
Christopher Lally	Approved Mental Health Practitioner	38
Andrea Marsh	Application and Systems Officer	31
Sharon Raynor	Senior Teaching Assistant Level 3, Oughtibridge Primary School	26
Roger Wilkinson	Looked After Children Advocate, Secondary Phase	27
<b><u>Place</u></b>		
Stephen Bettles	SHE Advisor, Repairs and Maintenance Service	38
Paul Bray	Plumber, Repairs and Maintenance Service	32
Peter Burgin	Civil Enforcement Officer, Parking Services	38
Deborah Elwen	Administrative Officer, Structural and Public Safety Team	31
Ronald Evans	Joiner, Repairs and Maintenance Service	45
Frances Hill	Planning Principal Officer	27
Dorothy Morritt	Library Assistant	34
John Sheedy	Plaster, Repairs and Maintenance Service	47

		<b><u>Years' Service</u></b>
Martin Turner	Working Team Leader	45
<b><u>Resources</u></b>		
Donna Green	Members Secretary	38