



**Author/Lead Officer of Report:**  
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**Report of:** *Executive Director, Resources*

**Report to:** *Cabinet*

**Date of Decision:** *21<sup>st</sup> November 2018*

**Subject:** *Staff Retirements*

Is this a Key Decision? If Yes, reason Key Decision:-	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
- Expenditure and/or savings over £500,000	<input type="checkbox"/>	
- Affects 2 or more Wards	<input type="checkbox"/>	
Which Cabinet Member Portfolio does this relate to? <i>N/A</i>		
Which Scrutiny and Policy Development Committee does this relate to? <i>N/A</i>		
Has an Equality Impact Assessment (EIA) been undertaken?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>		
Does the report contain confidential or exempt information?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-		

**Purpose of Report:**

To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work.

**Recommendations:**

To recommend that Cabinet:-

- (a) place on record its appreciation of the valuable services rendered to the City Council by the above-mentioned members of staff in the Portfolios stated;
- (b) extend to them its best wishes for the future and a long and happy retirement; and
- (c) direct that an appropriate extract of the resolution now made under the Common Seal of the Council be forwarded to those staff above with over 20 years' service.

**Background Papers: None**

*(Insert details of any background papers used in the compilation of the report.)*

## 1. PROPOSAL

- 1.1 To report the retirement of the following staff from the Council's Service and to convey the Council's thanks for their work:-

<b><u>People Services</u></b>		<b><u>Years' Service</u></b>
Denise Bieron	Deputy Headteacher, Abbey Lane Primary School	32
Carol Dunger	Clerical Officer, Grace Owen Nursery School	29
Andrea Grubb	Supervisory Assistant, Shortbrook Primary School	29
Lorraine Jackson	Specialist Teaching Assistant	33
Lynne Masterman	Senior Parenting Practitioner	39
Janet Screatton	Higher Level Teaching Assistant (Special) Level 4, Talbot Specialist School	31
<b><u>Place</u></b>		
Garry Bedford	Team Leader, Repairs and Maintenance Service	34
Terry Heath	City Centre Ambassador	37
Tony Mason	Plasterer, Repairs and Maintenance Service	46
<b><u>Resources</u></b>		
Lorraine Butcher	Senior HR Administrator	39
John Tomlinson	Electoral Services Manager	35

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