



Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee Tuesday 23rd July 2018

Report of: Policy and Improvement Officer

Subject: Draft Work Programme 2018/19: Economic and Environmental Wellbeing Scrutiny & Policy Development Committee

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At the start of the municipal year each scrutiny and policy development committee determine and agree a work programme. This report aims to assist the Committee in determining this.

A suggested draft work programme 2019/20 for Economic and Environmental Wellbeing Scrutiny and Policy Development Committee is attached at Appendix 1 for the Committee's consideration and comment. Appendix 2 provides a log of the issues looked at by Economic and Environmental Scrutiny and Policy Development Committee in 2015/16, 2016/17 and 2017/18.

Type of item: The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	X

The Scrutiny Committee is being asked to:

- Consider and comment on the committee's draft work programme
- Identify, prioritise and agree topics for inclusion in the work programme

Background Papers: [Sheffield Council Constitution](#)

Category of Report: OPEN

Draft Work Programme 2019/2020: Economic and Environmental Wellbeing Scrutiny Committee – Tuesday 23rd July 2019

1.0 What is the role of Scrutiny?

- 1.1 Scrutiny Committees exist to hold decision makers to account, investigate issues of local concern, and make recommendations for improvement. The Centre for Public Scrutiny has identified that effective scrutiny:
- Provides ‘Critical Friend’ challenge to executive policy makers and decision makers
 - Enables the voice and concern of the public and its communities
 - Is carried out by independent minded governors who lead and own the scrutiny process
 - Drives improvement in public services and finds efficiencies and new ways of delivering services
- 1.2 Scrutiny Committees can operate in a number of ways – through formal meetings with several agenda items, single item ‘select committee’ style meetings, task and finish groups, and informal visits and meetings to gather evidence to inform scrutiny work. Committees can hear from Council Officers, Cabinet Members, partner organisations, expert witnesses, members of the public. Scrutiny Committees are not decision making bodies, but can make recommendations to decision makers. Also available to members is the Call-In of decisions to the appropriate Scrutiny Committee.

2.0 Determining the work programme

- 2.1 Attached to this report at Appendix 1 is a draft work programme 2018/19, this includes provisionally scheduled agenda items, some carry forward items from last year as well as a list of possible items to be agreed, added to, prioritised and scheduled. In determining the work programme, the Committee is being asked to consider the information provided at the meeting on Place Portfolio priorities and how the work programme might reflect these. As overall background information a log of topics over recent years is attached at Appendix 2.
- 2.2 It is important the work programme reflects the principles of effective scrutiny, outlined above at 1.1, and so the Committee has a vital role in ensuring that the work programme is looking at issues that concern local people, and looking at issues where scrutiny can influence decision makers. The work programme remains a live document, and there will be an opportunity for the Committee to discuss it at every Committee meeting, this might include:
- Prioritising issues for inclusion on a meeting agenda
 - Identifying new issues for scrutiny
 - Determining the appropriate approach for an issue – e.g. select committee style single item agenda vs task and finish group
 - Identifying appropriate witnesses and sources of evidence to inform scrutiny discussions
 - Identifying key lines of enquiry and specific issues that should be addressed through scrutiny of any given issue.

- 2.3 Members of the Committee can also raise any issues for the work programme via the Chair or Policy and Improvement Officer at any time.

3.0 Meeting Dates 2019/20

- 3.1 Meetings have been scheduled for Tuesdays 4.30 until 6.30 pm on the following dates:
- 23rd July 2019
 - 10th September 2019
 - 22nd October 2019
 - 12th November 2019
 - 14th January 2020
 - 17th March 2020

4.0 Recommendations

- 4.1 The Scrutiny Committee is being asked to:
- Consider and comment on the committee's work programme for 2019/20
 - Identify, prioritise and agree topics for inclusion in the work programme
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Economic and Environmental Wellbeing Scrutiny and Policy Development Committee

DRAFT WORK PROGRAMME 2019/20

Last updated: 15/07/19

Please note: the work programme is a live document and so is subject to change.

Economic and Environmental Wellbeing		Tuesday 4.30 – 6.30 pm	
Topic	Reasons for selecting topic	Lead Officer/s	Style of scrutiny
Tuesday 23 July			
Air Quality Consultation	Issue carried forward from last year, Committee requested input into the consultation process and the outline business case	Laurie Brennan, Head of Policy and Partnerships Tom Finnegan-Smith, Head of Strategic Transport and Infrastructure	Agenda Item
Bus Services Review	Current Review being led by Clive Betts and supported by Sheffield City Region	Jo Kaczmarek, Sheffield City Region	Agenda Item

Draft Committee work programme 2019/20	consideration of a draft work programme for Economic and Environmental Wellbeing Scrutiny and Policy Development Committee 2018-19, including dates of meetings for year	Policy and Improvement Officer	Agenda Item
Tuesday 10th September			
Work programme 2019/20		Policy and Improvement Officer	Standing Item
Tuesday 22nd October			
Work programme 2017/18		Policy and Improvement Officer	Standing Item
Wednesday 28th November 5-8pm			
Monitoring and Evaluation of all transport infrastructure schemes	Requested by Committee following the call in of the Sheffield Inner Ring Road and Junctions Scheme during 2018/19		Agenda Item
Work programme 2019/20		Policy and Improvement Officer	Standing Item
Tuesday 12th November			

Work programme 2019/20		Policy and Improvement Officer	Standing Item
Tuesday 14th January 20			
Annual update on Streets Ahead Contract	Committee requested this be brought to the committee annually following the Post Core Investment review of the contract in 2018/19	Cllr Lewis Dagnall Philip Beecroft Clare Smith Darren Butt (Amey)	Agenda Item
Work programme 2019/20		Policy and Improvement Officer	Standing Item
Tuesday 17th March 20			
Scrutiny Annual Report 2018/19 Draft Content & Work Programme 2019/20	This report provides the Committee with a summary of its activities over the municipal year for inclusion in the Scrutiny Annual Report 2018-19; and a list of topics which it is recommended be put forward for consideration as part of the 2019-20 Work Programme for this committee.	Policy and Improvement Officer	Agenda Item
Items to be scheduled			

Recycling Rates/opportunities	Possible visit to incinerator		
Climate Change			
Transport Strategy – Bus Services	Requested to be on the work programme by Committee in 2018/19. Requested reps from bus operators. To be further determined by item on 23 rd July 2019		
Transport Strategy – Role of cycling	Progress report requested by Committee in 2018/19		
City Centre Development/Growth			
Employability/Inclusive and Sustainable Economy			
Sheffield City Region Mayoral Combined Authority & LEP	Invitation to Mayor to attend a meeting to discuss priorities, particularly transport		
University role in the economy - University of Sheffield and Sheffield Hallam University	Sheffield as a university city brings added value to the economy - what are the impacts; as a city is there more we need to do?		
Sheffield Plan			

Planning Applications - ward members	Originally raised by the Committee along with other planning service matters - carried forward to 2017/18 to be scheduled list - now also relationship to City Growth - could be wider role of planning brief from Director of City Growth/ Chief Planning Officer		
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Economic and Environmental Scrutiny and Policy Development Committee Log of Topics – 2016/17, 2017/18, 2018/19		
Topic	Year	Month
Sheffield Bus Partnership (SBP) review	2016/17	July
Bus Services Bill – briefing	2016/17	October
Business Rates	2016/17	October
Inclusive Growth	2016/17	October
Protecting Sheffield from flooding	2016/17	November
Economic Landscape Task Group draft scope	2016/17	November
Call In of Cabinet Decision: China Economic and Civic Programme Update - special	2016/17	December
Implications for Sheffield of the vote to leave the European Union (commonly referred to as Brexit)	2016/17	January
Western Road First World War Memorial Trees - task and finish cross party working group (committee group)	2016/17	January
Waste Services Review: Consideration of Delivery Solutions for Waste Services - Call In of Cabinet Decision 18th January 2017	2016/17	February
Economic Landscape - evidence session 1	2016/17	February
Economic Landscape - evidence session 2	2016/17	April
Sheffield Retail Quarter – update briefing for information	2016/17	April
Western Road First World War Memorial Trees - task and finish cross party working group report and recommendations - special	2016/17	May
Non-City Centre Parking Developments (Call-In of ICM)	2017/18	July
Western Road First World War Memorial Scrutiny Task and Finish Working Group draft report and recommendations (<i>Special meeting - 27th July</i>)	2017/18	July
Western Road First World War Memorial - verbal Cabinet response to committee recommendations	2017/18	September
Response to public questions on Western Road War Memorial committee report and recommendations	2017/18	September
Changes to Environmental Maintenance Services (Call-In of Leader's Decision) (<i>2nd November</i>)	2017/18	November
Sheffield Retail Quarter – Heart of the City Phase 2 - update	2017/18	November
Protecting Sheffield from flooding - Programme Update	2017/18	November
Retaining World Snooker Championships in Sheffield	2017/18	November
China Economic and Civic Programme Update	2017/18	December
Small Businesses in Sheffield	2017/18	December

Green City Strategy, including Transport Vision and Clean Air Strategy	2017/18	January
FOR INFORMATION: Western Road First World War Memorial Committee Recommendations - formal response from Cabinet	2017/18	January
Follow up to implications for Sheffield of vote to leave the European Union (Brexit)	2017/18	March
Disposal of Property at Mount Pleasant Sharrow Lane Sheffield (Call-In of ICM)	2017/18	March
Scrutiny Annual Report 2017-18 Draft Content & Work Programme 2018-19	2017/18	March
Heart of the City	2018/19	September
Supertram/Sheffield Bus Partnership	2018/19	October
Transport Strategy	2018/19	October
Disposal of property at Mount Pleasant Sharrow Lane (follow up from call-in)	2018/19	October
Clean air proposals	2018/19	November
Environmental Services Changes	2018/19	November
Sheffield Inner ring road and junctions (call-in)	2018/19	January
Post Core Investment Review of Streets Ahead contract	2018/19	January
Building Better Parks	2018/19	March
Parking fees and charges (Call-in)	2018/19	March