

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice under Regulation 10: Key Decision where less than 28 days' public notice has been given

Pursuant to Regulation 10 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 ('the Regulations'), **I hereby give Notice** that:-

The **Cabinet** intends to make a Key Decision on behalf of the Sheffield City Council **on 9th October 2019**.

The Key Decision will be about re-tendering of the School Catering Contract ("New School Catering Contract").

It has not been possible to give 28 clear days' notice of the intention to make the Key Decision, as required by Regulation 9 (2) of the Regulations.

The reasons why compliance with Regulation 9 is impracticable in this matter are as follows:-

Sheffield City Council (SCC) has procured a school catering contract on behalf of schools since 2001. The existing school catering contract has commenced since August 2011 with 107 schools participating. The existing contract is due to expire in July 2020.

In order to continue achieving the benefit of economies of scale, SCC will procure and enter into a contract on behalf of schools under the New School Catering Contract which will commence in August 2020.

A number of meetings and also a survey were carried out by SCC in order to understand the needs from schools. In December 2018, a wide ranging consultation with schools began through locality meetings with head teachers. This has been followed up by individual meetings with schools and Business Managers. These are continuing until September 2019.

According to the feedback from consultation and survey, it is clear that most schools wish SCC to continue acting on their behalf to procure the catering service and to launch the procurement process as soon as possible in October 2019 in order to ensure that a new catering service can be put in place in August 2020 immediately after the end of the existing school catering contract.

In the circumstances, the timescales for procuring and implementing a new service have been reassessed and it will be vital to have SCC Cabinet's decision in October 2019 in order to ensure the continuity of service. As such, compliance with Regulation 9 is impracticable in this matter.

Gill Duckworth
Director of Legal and Governance
Sheffield City Council

As required by Regulation 10 of the Regulations, the Chair of the Healthier Communities and Adult Social Care Scrutiny and Policy Development Committee has been informed of the matter about which the Key Decision is to be made by being given the above Notice.

Pursuant to Regulation 10 (3) this Copy of the Notice was made available at Sheffield Town Hall for inspection by the public and published on the Council's website on **ADD DATE**