



## Report to Overview and Scrutiny Management Committee Friday 14<sup>th</sup> February 2020

**Report of:** Policy and Improvement Officer

**Subject:** Overview and Scrutiny Management Committee: Scrutiny Two Year Progress Report 2018-20 and issues for drafting Work Programme 2020-21

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**Summary:**

This report provides the Committee with a summary of its activities over the current and previous municipal year for inclusion in the Scrutiny Progress Report 2018-20. The Committee is asked to consider and comment on this document (Appendix A).

This report is unusual, in that it covers two municipal years. This has been achieved by bringing forward the publication timeline for the 2019/20 Annual Report and merging it with the previous year, 2018/19. The report also includes a list of topics which it is recommended be considered for carry forward into the 2020/21 Work Programme for this committee. This can then be considered by newly formed committee in 2020/21.

**Type of item:** The report author should tick the appropriate box

Reviewing of existing policy	
Informing the development of new policy	
Statutory consultation	
Performance / budget monitoring report	
Cabinet request for scrutiny	
Full Council request for scrutiny	
Community Assembly request for scrutiny	
Call-in of Cabinet decision	
Briefing paper for the Scrutiny Committee	
Other	<b>X</b>

**The Scrutiny Committee is being asked to:**

- Scrutiny Progress Report 2018/20: OSMC Draft Content: Consider and comment on the draft content – Section 1.0 and Appendix A.
- Work Programme 2020/21: Agree that the list of topics outlined in section 2.0 be put forward for consideration as part of the 2020/21 Work Programme for this committee; and provide any further comment – Section 2.0

**Background Papers:** None  
**Category of Report:** OPEN

## Overview and Scrutiny Management Committee Friday 14<sup>th</sup> February 2020

### 1.0 Scrutiny Progress Report 2018-20

- Each Scrutiny Committee will produce a summary of their activities and outcomes, over the past two municipal years, for inclusion in the Scrutiny Progress Report 2018/20. A draft summary of this Committees activity and outcomes is attached - please see Appendix A.
- The full list of topics considered by this Committee during 2018/19 and 2019/20 is as follows:

2018/19	2019/20
SCC 2020	Statutory Guidance on Overview and Scrutiny in Local and Combined Authorities
Effectiveness of local authority overview and scrutiny committees; report of the Communities and Local Government Committee, published 15 December 2017	Corporate Performance Framework
How Sheffield Would Like to do Business (Ethical Procurement)	Budget Setting and Consultation Process for 2020/21
2019/20 Revenue Budget	Reviewing Decision Making in Sheffield City Council
Budget 2019/20 - Health and Social Care Update	Ethical Procurement
The Role of the Lord Mayor	Sheffield City Council's Equality Duties
Capital Programme 2019/20	Governance Review
Work-based Development and Wellbeing	Revenue Budget 2020/21
Customer Experience Programme – Update	Work-based Development and Wellbeing
	Customer Experience Programme – Update

## **2.0 Work Programme 2020-21**

- The list below outlines topics which it is recommended are put forward for consideration as part of the Work Programme for the 2018-19 municipal year, by the new committee when it is formed. This includes annual items, topics that the Committee have considered and recommended there be a future update on and also items that were identified, but not considered in 2019-20.
  - Budget setting and consultation (Capital and Revenue) 2021/22
  - Equalities Hub Network
  - Equalities Annual Report
  - Ethical Procurement
  - Work based development and wellbeing
  - Customer Experience Programme
  - Task and Finish Group on Communications

## **3.0 The Scrutiny Committee is being asked to:**

- Scrutiny Progress Report 2018/20: OSMC Draft Content: Consider and comment on the draft content – Section 1.0 and Appendix A.
- Work Programme 2020/21: Agree that the list of topics outlined in section 2.0 be put forward for consideration as part of the 2020/21 Work Programme for this committee; and provide any further comment – Section 2.0

