



## Governance Committee Report

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**Report of:** Director of Legal and Governance (Monitoring Officer)

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**Date:** 20<sup>th</sup> September 2021

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**Subject:** Transitional Committees Briefing

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**Author of Report:** Alexander Polak, Assistant Director of Governance

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**Summary:**

A briefing is provided about the intended role of the Transitional Committees and how they fit within the Council's governance arrangements.

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**Recommendations:**

*That the Transitional Committees Briefing be noted and commended to the attention of all Members.*

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**Background Papers:** None

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**Category of Report:** OPEN

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## Statutory and Council Policy Checklist

Financial Implications	
NO	Cleared by: Kayleigh Inman
Legal Implications	
NO	Cleared by: Sarah Bennett
Equality of Opportunity Implications	
NO	Cleared by: James Henderson
Tackling Health Inequalities Implications	
NO	
Human rights Implications	
NO:	
Environmental and Sustainability implications	
NO	
Economic impact	
NO	
Community safety implications	
NO	
Human resources implications	
NO	
Property implications	
NO	
Area(s) affected	
NONE	
Is the item a matter which is reserved for approval by the City Council?	
NO	
Press release	
NO	

**1. Purpose of Report**

1.1 To note the attached briefing about the role of the Council's new Transitional Committees.

**2. BACKGROUND**

2.1 On [19 May 2021 Sheffield City Council resolved](#) to establish four Transitional Committees on a politically proportionate basis and including representation from Executive Members, to undertake policy development work to support the activities of the Co-operative Executive.

2.2 On [16 June 2021 Sheffield City Council resolved](#) to note the proposals for the operation of Transitional Committees as set out in the above linked report and approved their establishment in respect of the four theme areas (which each relate to a number of Executive member portfolios) as follows:

*Transition Committee 1: Our Council*

- Leader
- Deputy Leader - Community Engagement and Governance
- Finance and Resources

*Transition Committee 2: Communities and Neighbourhoods*

- Sustainable Neighbourhoods, Wellbeing, Parks and Leisure
- Housing, Roads and Waste Management

*Transition Committee 3: Climate Change, Economy and Development*

- Climate Change, Environment and Transport
- Inclusive Economy, Jobs and Skills
- City Futures: Development, Culture and Regeneration

*Transition Committee 4: Education, Health and Care*

- Education, Children and Families
- Health and Social Care

2.3 The following is an extract from the report to Council on 16 June 2021:

*"The purpose of Transitional Committees is to help the Council begin to work within a system where all parties' views are taken into consideration when making decisions or setting policy for the Council. The Committees will undertake policy development work to support the activities of the Cooperative Executive and provide cross-party engagement prior to decision making so that a broad view and range of ideas can be considered.*

*"The Committees will be outward facing. They may implement mechanisms to encourage and enhance community participation in the development of policy options; conduct research, community and other consultation in the analysis of policy and possible options for the purpose of advising the Executive on the delivery of corporate priorities; and liaise with other organisations operating in the area to ensure that policy recommendations are thus enhanced to reflect the interests of local people.*

*"They will also provide a link between Local Area Committees (LACs) and the Co-operative Executive, receiving and reviewing reports and recommendations on matters that do not fall within the delegated powers of the LAC and considering the outcome of consultation carried out by LACs on matters under consideration by the Transitional Committee.*

*"Although Transitional Committees will not formally meet until September, preparatory work for their operation will be undertaken before then. The intention is to set a work programme for each Committee and work will begin shortly with the Chairs and Vice Chairs of the committees to agree how this should be done."*

- 2.4 The appended briefing was initially prepared for the Chairs and Vice Chairs of the Transitional Committees in order to support them in their new roles.
- 2.5 Although this was intended to be an inward-facing document, it was considered that this might be of use and interest to all Councillors and other interested persons including members of the public.

### **3.0 APPENDICES**

- 3.1 Appendix 1 – Transitional Committees Briefing

#### **4. Recommendation:**

- 4.1 *That the Transitional Committees Briefing at Appendix 1 be noted and commended to the attention of all Members.*

**Gillian Duckworth**  
**Director of Legal and Governance**