



Officer Decision Report

Author/Lead Officer of Report: Jim Watkin,
Programme Manager

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Report to: John Macilwraith, Executive Director, People Services

Date of Decision: 10 June 2022

Subject: Portfolio Surplus Land Declaration:
Former Caretaker House, Dore Primary School,
Furniss Avenue, Sheffield S17 3QP

Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				
Has appropriate consultation taken place?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Has a Climate Impact Assessment (CIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

Purpose of Report:

(Outline the decision being sought or proposal being recommended for approval.)

The report seeks agreement for the former caretaker property, Dore Primary School, Furniss Avenue, Sheffield S17 3QP to be declared surplus as it is no longer required by the portfolio for the delivery of services.

Recommendations:*(Insert the report's recommendations.)*

That the site of the former caretaker property, Dore Primary School, Furniss Avenue, Sheffield S17 3QP, shown on the plan attached to this report as Appendix 1, be declared surplus to the requirements of the People portfolio.

Background Papers:*(Insert details of any background papers used in the compilation of the report.)*

Appendix 1 Site Plan of The School House, Dore Primary School, Furniss Avenue, Sheffield S17 3QP

Lead Officer to complete:-	
1	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.
	Finance: Damian Watkinson
	Legal: Stephen Tonge
	Equalities & Consultation: <i>n/a</i>
	Climate: <i>n/a</i>
<i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i>	
2	SLB member who approved submission: John Macilwriath
3	Relevant Policy Committee Education, Children and Families
4	I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the SLB member indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.
	Lead Officer Name: Jim Watkin
	Job Title: Programme Manager
Date: 10 June 2022	

1. **PROPOSAL**

(Explain the proposal, current position and need for change, including any evidence considered, and indicate whether this is something the Council is legally required to do, or whether it is something it is choosing to do)

- 1.1 The report seeks approval for the site the former caretaker property, at Dore Primary School, Furniss Avenue, Sheffield S17 3QP, shown outlined in red on the plan attached to this report, to be declared surplus as it is no longer required for the education function for which it is held and is not required by the portfolio for the delivery of any other services.

1.2 **Background Information**

The property was originally a caretaker's house for Dore Primary School. The school does not require a resident caretaker. The property is vacant and no longer required for education purposes.

- 1.3 The property was occupied as a Caretaker's residential property but was last used for the purposes of a school when the school caretaker moved out during the 2016/17 financial year. The house was then occupied up to October 2017 by Simon Harrison an employee of Sheffield City council working in the Transport and Facilities Management Team. The house has been vacant since then.

- 1.4 The Executive Director is asked to declare the site surplus to requirements so that it may be disposed of in accordance with the Council's Disposals Framework Policy.

2. **HOW DOES THIS DECISION CONTRIBUTE ?**

(Explain how this proposal will contribute to the ambitions within the Corporate Plan and what it will mean for people who live, work, learn in or visit the City. For example, does it increase or reduce inequalities and is the decision inclusive?; does it have an impact on climate change?; does it improve the customer experience?; is there an economic impact?)

- 2.1 The decision will enable disposal of the site to reimburse the corporate investment into SEND and mainstream capital place programme and thereby enable SCC to meet its statutory responsibility to provide sufficient citywide school places.

3. **HAS THERE BEEN ANY CONSULTATION?**

(Clearly indicate the degree and character of public engagement and participation which has been undertaken on the issue. Refer to the Consultation Principles and Involvement Guide. Indicate whether the Council is required to consult on the proposal, and provide details of any consultation activities undertaken and their outcomes.)

- 3.1 As this site is vacant there is no additional portfolio requirement for this site. There is no requirement to consult on the decision to declare the site surplus to the requirements.

4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION

4.1 Equality Implications

- 4.1.1 No implications identified

4.2 Financial and Commercial Implications

- 4.2.1 There are no financial or commercial implications from the portfolio decision to declare this site surplus. The decision will enable the site to be disposed of in accordance with the Council's Disposals Framework Policy. The financial implications of the disposal decision will be considered at that time.

4.3 Legal Implications

- 4.3.1 There are no legal implications from the portfolio decision to declare this site surplus. The decision will enable the site to be disposed of in accordance with the Council's Disposals Framework Policy. The legal implications of the disposal decision will be considered at that time.

4.4 Climate Implications

- 4.4.1 No implications identified

4.4 Other Implications

(Refer to the decision making guidance and provide details of all relevant implications, e.g. human resources, property, public health).

- 4.4.1 No implications identified

5. ALTERNATIVE OPTIONS CONSIDERED

(Outline any alternative options which were considered but rejected in the course of developing the proposal.)

- 5.1 This site is vacant there is no additional service requirement for this site within the People Services portfolio.

6. REASONS FOR RECOMMENDATIONS

(Explain why this is the preferred option and outline the intended outcomes.)

- 6.1 The site is no longer required for the purpose for which it is held and the portfolio has no other use for it.



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