



**Author/Lead Officer of Report:** Denise Devoto,  
South West LAC Community Services Manager  
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**Report of:** Community Services Manager  
**Report to:** South West Local Area Committee  
**Date of Decision:** 14 July 2022  
**Subject:** Report of South West LAC proposed spending 2022-23

Has appropriate consultation been undertaken?	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
Has an Equality Impact Assessment (EIA) been undertaken?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, what EIA reference number has it been given? <i>(Insert reference number)</i>				

Does the report contain confidential or exempt information?	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
If YES, give details as to whether the exemption applies to the full report / part of the report and/or appendices and complete below:-				
<i>"The (report/appendix) is not for publication because it contains exempt information under Paragraph (insert relevant paragraph number) of Schedule 12A of the Local Government Act 1972 (as amended)."</i>				

**Purpose of Report:**

Each Local Area Committee has a £100,000 budget to address local priorities, identified within their respective Community Plans. This report sets out details of the proposed spending in respect of this £100,000 during the 2022/23 financial year. This report gives an overview of the general categories of proposed expenditure and seeks authorisation from the South West Local Area Committee to permit the Community Services Manager, in consultation with the LAC Chair, to spend monies to address identified priorities within the Community Plan.

**Recommendations:**

That the South West Local Area Committee:

(i) Notes the proposed anticipated expenditure against the £100,000 budget to address local priorities in the South West LAC Community Plan in 2022/23, as detailed in the report, be noted.

(ii) To the extent that it is not covered by existing authority, authorises the Community Services Manager to make decisions on expenditure relating to the priorities set out in the report provided that:

- The decision is taken in consultation with the Local Area Committee Chair,
- The decision may not approve expenditure on any element in excess of the anticipated limit for that element set out in the report, and
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

**Background Papers:**

The South West Community Plan is published at:

<https://www.sheffield.gov.uk/home/your-city-council/community-plans/south-west-local-area-committee.html>

Lead Officer to complete:-							
1	<table border="1" style="width: 100%;"> <tr> <td style="width: 50%; vertical-align: top;">I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.</td> <td style="width: 50%; vertical-align: top;">Finance: Kayleigh Inman</td> </tr> <tr> <td></td> <td style="vertical-align: top;">Legal: Andrea Simpson</td> </tr> <tr> <td></td> <td style="vertical-align: top;">Equalities: Adele Robinson</td> </tr> </table> <p><i>Legal, financial/commercial and equalities implications must be included within the report and the name of the officer consulted must be included above.</i></p>	I have consulted the relevant departments in respect of any relevant implications indicated on the Statutory and Council Policy Checklist, and comments have been incorporated / additional forms completed / EIA completed, where required.	Finance: Kayleigh Inman		Legal: Andrea Simpson		Equalities: Adele Robinson
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4	<p>I confirm that all necessary approval has been obtained in respect of the implications indicated on the Statutory and Council Policy Checklist and that the report has been approved for submission to the Decision Maker by the Head of Service indicated at 2. In addition, any additional forms have been completed and signed off as required at 1.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;"><b>Lead Officer Name:</b> Denise Devoto</td> <td style="width: 50%;"><b>Job Title:</b> South West LAC Community Services Manager</td> </tr> </table> <p><b>Date:</b> 14 July 2022</p>	<b>Lead Officer Name:</b> Denise Devoto	<b>Job Title:</b> South West LAC Community Services Manager				
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## 1. PROPOSAL

1.1 Local Area Committees (LACs) were established by Full Council in May 2021. Their Terms of Reference are set out in Part 3 of the Council's Constitution and include:

- To agree a Community Plan setting priorities for the area of the committee, monitor delivery of that plan and keep it under review; and
- To make decisions relating to funding as delegated from time to time by the Council to fit with the priorities set out in the Community Plan and following engagement with the community.

Each LAC was allocated an initial budget of £100,000 under an executive decision by the Leader of the Council on 17th August 2021. This money is to be spent in line with the Community Plan. As the Community Plan was not finalised until late in the 2021/22 financial year very little of this budget has been spent across the LACs and it has been carried forward to the current financial year.

To enable decisions to be taken quickly and to respond to emerging issues between Committee meetings, in September 2021 the LAC authorised the Community Services Manager to make decisions on expenditure provided that:

- The decision is taken in consultation with the Local Area Committee Chair;
- Spending is in line with any specific purposes of the allocated budget;
- The decision may not approve expenditure of more than £5,000, and
- A report detailing the delegated spending decisions taken by the Community Services Manager is presented to the next Local Area Committee meeting.

1.2 The South West Sheffield Local Area Committee (LAC) developed a Community Plan through consultation with residents, community groups and other stakeholders in South West Sheffield.

These consultations have helped identify key priorities within the South West area, which will inform actions to take to address issues that matter most to residents. The key priorities highlighted in the Plan are:

- Transport and Highways;
- Local Environment, and
- Community and Neighbourhoods.

At a meeting of the South West LAC held on 17 March 2022, the LAC

approved the Community Plan.

To enable decisions to be taken quickly and deliver priority actions to address specific issues identified in the Plan, this report presents an overview of anticipated spending during 2022/23 against priorities.

<b>Priority &amp; Element</b>	<b>Anticipated Expenditure</b>	<b>Comments</b>
<b>Transport &amp; Highways</b>		
1). Funding for transport and highways projects for each ward;	Up to £2,500 per ward (Up to £10,000 in total)	Each ward to be allocated £2,500 to implement specific transport & highways projects.
2). Community Speed Watch initiatives;	Up to £5,000	To be utilised only if funding unavailable through the Police & Crime Commissioner.
3). Active Travel initiatives;	Up to £15,000	Elements may include safer cycle parking/storage and the installation of cycle pumps.
4). Potential collective Traffic Regulation Order (TRO) for double yellow line implementation;	Up to £10,000	Potentially one double yellow line scheme per ward (4 in total).
5). Signage for schools re: no idling.	Up to £10,000	Seeking to reduce air pollution from idling engines.
<b>TOTAL</b>	<b>£50,000</b>	
<b>Local Environment</b>		
1). Initiatives to address dog fouling;	Up to £15,000	Likely to include signage and additional bins, plus a communications campaign.
2). Friends of Parks Groups;	Up to £10,000	Allocation of funding to support potential projects.
3). Supporting rewilding to promote biodiversity and enhancing neighbourhoods.	Up to £10,000	Initiatives could include wild flowering planting.
<b>TOTAL</b>	<b>£35,000</b>	

<b>Local Environment</b> 4). Community Renewable Energy	Proposal <b>only if there is an underspend</b> within the Local Environment budget of up to £5,000	To scope out council-owned assets, and other public assets, in the SW LAC area that could be used for community energy projects: to identify locations where community energy projects could be established; and to identify council and other funds that could advance this work in the future.
<b>Community &amp; Neighbourhoods</b> 1). Tackling isolation and loneliness.	Up to £10,000	Expenditure could include funding to support People Keeping Well (PKW) activities, such as Friendship Lunches.
<b>TOTAL</b>	<b>£10,000</b>	
<b>South West Local Area Committee service and running costs</b>	<b>Up to £5,000</b>	To be used for (but not limited to) such items as venue hire for public meetings, any communication materials needed including quarterly newsletter costs.
<b>COMBINED TOTAL OF ANTICIPATED SPENDING FROM £100,000 BUDGET</b>	<b>£100,000</b>	

Given that the actual expenditure may differ in amount to the figures anticipated above, reports detailing the exact amounts of expenditure under the above headings will be brought to each Local Area Committee meeting during 2022/23, as spending is incurred.

- 1.3 Much of the proposed expenditure will fall within the Community Service Manager's current authorised spending limit. There may however be occasions when the proposal for an item of expenditure exceeds £5,000 and so would require a decision by the LAC to proceed, but to wait until the next meeting of the LAC would cause undue delay to the project.

To enable decisions to be taken quickly and to deliver priority actions to address specific issues identified in the Plan, it is therefore proposed that, to the extent that it is not already covered by existing authority, the Community Services Manager is authorised to make decisions on expenditure relating to the priorities set out in the table above provided that a decision may not approve expenditure in excess of the anticipated limit for the element in question set out in the table above. This authorisation would be subject to the conditions on consultation with the LAC Chair and expenditure being reported to the next meeting of the

LAC set out in paragraph 1.1 above.

## **2. HOW DOES THIS DECISION CONTRIBUTE?**

- 2.1 Local Area Committees directly support the Communities and Neighbourhoods and Our Council commitments in the 'Our Sheffield: One Year Plan' but to be effective they need to have the capability to respond quickly to emerging local issues.

## **3. HAS THERE BEEN ANY CONSULTATION?**

- 3.1 The Community Plan has been developed through community consultation that has comprised of an online survey through the Council's Citizenspace platform; a paper-based survey for those less digitally-enabled; engagement activity with representative organisations and in-person meetings.

Partner organisations and Council departments that have been identified as offering potential solutions to some of the issues identified have also been consulted, to establish whether suggestions can be realistically implemented.

## **4. RISK ANALYSIS AND IMPLICATIONS OF THE DECISION**

### **4.1 Equality of Opportunity Implications**

- 4.1.1 Decisions need to consider the requirements of the Public Sector Equality Duty contained in Section 149 of the Equality Act 2010.

This is the duty to have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The Equality Act 2010 identifies the following groups as a protected characteristic: age; disability; gender reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex and sexual orientation.

The overall impact of this decision is likely to be positive and not disproportionate from an equality, diversity and inclusion perspective. In developing a Community Plan, local communities have been given the opportunity for a greater say in local decision making for services which impact their daily lives.

The devolution of responsibilities will improve inclusion for local people and the work of the Sheffield Equality Partnership will support and enhance the approach from a citywide and underserved communities' perspective.

However, in order to ensure this approach takes into account people who share protected characteristics under the Public Sector Duties the Local Area Committee Community Plan will be supported by appropriate equality monitoring of budget.

An Equality Impact Assessment (EIA 916) was previously carried out in respect of the establishment of Local Area Committees.

#### 4.2 Financial and Commercial Implications

- 4.2.1 This report concerns expenditure of the LAC's approved budget of £100,000. This budget must not be exceeded.

Procurement of supplies and/or services and any award of grant aid will be carried out in line with the Council's Contracts, Standing Orders and Financial Regulations.

#### 4.3 Legal Implications

- 4.3.1 The LAC must operate in accordance with its Terms of Reference, approved as part of the Council's updated Constitution, reflecting the committee system of governance, by Full Council at its Annual Meeting on 18<sup>th</sup> May 2022. In accordance with the provisions of section 101 of the Local Government Act 1972 the Constitution provides that a Committee may delegate to a Council Officer.

### 5. **ALTERNATIVE OPTIONS CONSIDERED**

- 5.1 Decisions on any expenditure above the existing authority to the Community Services Manager could be reserved to the LAC but this would delay delivery of priority actions to address specific issues identified in the Community Plan.
- 5.2 All decisions on expenditure to support Community Plan priorities could be delegated to officers. However, this would restrict the LAC's ability to monitor its delegated budget and delivery of the Community Plan.

### 6. **REASONS FOR RECOMMENDATIONS**

- 6.1 The South West LAC is asked to note the broad allocation of funding under the priority headings identified to assist its ability to monitor its budget, and to authorise the Community Services Manager to approve expenditure above the current delegated authority in certain circumstances so that delivery of the Community Plan is not delayed.

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