

## **Article 16 - Review and Revision of the Constitution**

### **16.01 Duty to Monitor and Review the Constitution**

The Monitoring Officer will monitor and review the operation of the Constitution to ensure that the aims and principles of the Constitution are given full effect.

### **16.02 Protocol for Monitoring and Review of the Constitution by the Monitoring Officer**

A key role for the Monitoring Officer is to be aware of the strengths and weaknesses of the Constitution adopted by the Council, and to make recommendations for ways in which it could be amended in order to achieve better the purposes set out in Article 1. In undertaking this task the Monitoring Officer may:

- (a) observe meetings of different parts of the Councillor and Officer structure;
- (b) undertake an audit trail of a sample of decisions;
- (c) record and analyse issues raised with him/her by Councillors, Officers, the public and other relevant stakeholders; and
- (d) compare practices in the Council with those in other comparable authorities, or national examples of best practice.

### **16.03 Changes to the Constitution**

Changes to the Constitution will only be made:

- (a) with the approval of the Full Council after consideration of the proposal by a Committee of the Council, the Chief Executive or the Monitoring Officer; or
- (b) by the Director of Legal and Governance, in consultation with the Lord Mayor, in accordance with any powers explicitly delegated by Full Council in relation to minor or consequential amendments.

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