

PART A - Initial Impact Assessment

Proposal Name: Shared Care Record

EIA ID: 2706

EIA Author: Dominic Sleath

Proposal Outline: That Sheffield City Council participates in the Shared Care record, connecting to the regional Yorkshire and Hunber Shared Care Record. The project will enable provision of a defined data set from the Authority's Liquid Logic System, regarding people receiving care. This is shared appropriately with professionals who are also involved providing direct care to that person. This also allows for Sheffield Council workers to use data to improve efficiency and quality of care.

Proposal Type: Budget

Entered on QTier: No

QTier Ref: #

Year Of Proposal: 24/25

Lead Director for proposal: Alexis Chappell

Service Area: Adults Social Care

EIA Start Date: 15/05/2024

Lead Equality Objective: Break the cycle and improve life chances

Equality Lead Officer: Ed Sexton

Decision Type

Committees: Policy Committees

- Adult Health & Social Care

Portfolio

Primary Portfolio: Adults Social Care

EIA is cross portfolio: Yes Children and Families

EIA is joint with another organisation: No

Overview of Impact

Overview Summery:

Taking part in the Shared Care Record does not affect the Council's duty and ability to monitor and take action in order to reduce inequalities (through ongoing recording and case management) The Equality Act 2010 identifies groups as protected characteristics: of which age and disability apply in this proposal. The Council recognises a wider range of categories, of which for the purposes of this proposal, Health and Unpaid Carers apply. The project team has drafted and will regularly update the Equality Impact Assessment (EIA), to ensure that any negative impacts are mitigated where necessary. This will include ensuring IT software is accessible for users and is compatible with any assistive technology users of the software may have. We will also look at including the use of plain language to mitigate any barriers for those using assistive technology or those where English may be a second language. It is paramount that IT changes made do not result in users being prevented from accessing services. We will also adopt ethical procurement standards as part of our tendering process. The project will adhere to GDPR standards as we recognise the importance of this when retaining information about our residents of Sheffield. We also recognise this may affect some groups more than others, such as those who are known to us through safeguarding services. The system will enable faster and more efficient sharing of information, an improved experience for people, carers and professionals as well as better outcomes for people accessing care services. A consultation carried out by the Professional Records Standards Body in 2019 found that more than 90% of respondents thought that sharing core information would improve quality, safety, efficiency, integration and planning and research. More than 80% of respondents believed sharing core

information will support people who access services to take more control and manage their own care.
<https://theprsb.org/projects/lhere/> The system must adhere to a range of non-functional requirements and standards relating accessibility and compatibility with assisted technology. For our own staff, it is important that the system is accessible and accommodates system users with specific requirements. It is important that a comprehensive support package is offered to staff to ensure they can effectively use the system. The project team will listen to feedback during user acceptance testing, and seek to address user experience issues should they be raised. We shall also seek to provide additional/tailored training to users with specific system issues when required.

- Impacted characteristics:**
- Age
 - Carers
 - Health
 - Disability

Consultation and other engagement

Is consultation or other engagement required: No

National consultation has already taken place.

Cumulative Impact

Does the proposal have a cumulative impact: No

Impact areas:

Initial Sign-Off

Full impact assessment required: No

Review Date:

15/05/2024

Action Plan & Supporting Evidence

Outline of action plan:

Action plan evidence:

Changes made as a result of action plan:

Mitigation

Significant risk after mitigation measures:

Outline of impact and risks:

Review Date

Review Date:

15/05/2024