

Appendix 1, Part 1: Housing - Agenda Items for Forthcoming Meetings

Meeting 1 24/25 20 June 2024

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)
2023/24 Final Outturn Position	Approval of Budget Monitoring Report	Jane Wilby		N/A	N/A	Post-decision (service performance/ monitoring)
Capital Finance Monitoring Report	Approval of Capital Finance Monitoring Report	Chris Ellison		N/A	N/A	Post-decision (service performance/ monitoring)
Council Housing Neighbourhood Management Policy	Approval of policy setting out the overall approach to managing council housing tenancies and neighbourhoods	Dean Fearon		Prior work with Members through briefings	Through a range of tenant consultation	This Committee (Decision)
SCC submission to the Regulator and Housing Ombudsman	Oversight of the Tenant Satisfaction Measure return to the RSH and the Complaint Handling Code response to the Ombudsman	Chris Ellison		Prior work with Members through briefings	Through a range of tenant consultation	Post-decision (service performance/ monitoring)
NEW: Request to enter into a further 3-year contract to collect Yorkshire Water Rates, from Sheffield City Council tenants, as an agent of Yorkshire Water	The current contract for SCC to collect water rates from Yorkshire Water customers is due to end on 31st March 2024. Proposal is to continue the current arrangement of SCC collecting water rates from Yorkshire Water customers, and extend the contract for a further 3 years, i.e. up to 31st March 2027.	Dean Peaker		Knowledge briefing to be arranged.	N/A	This Committee (Decision)
NEW: Approval of procurement strategy for stock condition survey programme	Approval of procurement for stock condition survey contract. Committee decision due to contract value	Dean Butterworth				This Committee (Decision)
NEW: Contract Procurement – Supply and Fit of Windows and Doors – Domestic Estate?	Procurement of a 4-year contract with a single service provider to supply and fit windows and doors across the social housing estate.	Jason Peck		N/A	N/A	This committee (decision)
NEW: Contract Procurements – Disrepairs and Damp/Mould?	Procurement of contracts with external service providers to support the delivery of Disrepair and Damp/Mould works and bring the service back to a sustainable position in terms of work in progress. A decision is required to: • Commission an external service provider to undertake Disrepairs works. • Commission an external service provider to undertake Damp/Mould works.	Jason Peck		N/A	N/A	This committee (decision)

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Meeting 2 24/25 19 September 2024

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)
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MOVED FROM JUNE: Housing Policy Committee – 2024/25 The Year Ahead, Report of Lead Executive/Strategic Director.	The report of the lead Executive/Strategic Director sets the scene for Committee Members for the municipal year ahead, 2024/25. The report provides an overview of how the committee's work in 2024/25 aligns with the Council Plan, the budget and operating context and the priorities for the year ahead.	Chris Ellison				This Committee (Update report)
NEW: 2024/25 Q1 Budget Monitoring	Approval of Budget Monitoring Report	Jane Wilby		N/A	N/A	This Committee (Update report)
NEW: 2024/25 Q1 Performance Monitoring	Approval of Performance Monitoring Report	Chris Ellison/Tom Smith		N/A	N/A	This Committee (Update report)
NEW: Social Housing Fire Safety Policy	Approval of Housing Fire Safety Policy	Luke Simpson		Prior work with Members through briefings		This Committee (Decision)
NEW: Contract Procurement – Security Shuttering and Clean & Clear	The procurement of a contract with an external service provider to provide security shuttering to vacant properties and undertake clean and clearance of void properties.	Jason Peck/ Ben Gothard		N/A	N/A	This Committee (Decision)
NEW: Interim Asset Management Strategy	Approval of the routemap to compiling a Council Housing Asset Management Strategy	Chris Ellison		Through a range of tenant consultation	Yes - TBC	This Committee (Decision)
NEW: Update on Financial impact of Temporary Nightly Paid Accommodation – Bed and Breakfast on Hostel Subsidy Loss						This Committee (Update report)
NEW: Homelessness Prevention and Rough Sleeping Action Plan	Update on the progress of the Homelessness Prevention and Rough Sleeping Action Plan and approval of proposed changes.	Suzanne Allen				This Committee (Decision)

Meeting 3 24/25

31 October 2024

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
NEW: Temporary Accommodation Strategy	New Temporary Accommodation Strategy outlining needs in the city current provision and new options to fulfil our requirement for temporary accommodation to meet statutory homelessness duties.	Suzanne Allen		Prior work with Members through briefings	Significant consultation has been undertaken as part of the work on the Homelessness Prevention Strategy, including questions based around experiences in Temporary Accommodation. Additional consultation specific to this strategy will be undertaken.	This Committee (Pre-decision/Policy development)
NEW: Temporary Accommodation Policy and Procedures	A document outlining the policies and procedures for the allocation of Temporary Accommodation.	Suzanne Allen		Prior work with Members through briefings	Significant consultation has been undertaken as part of the work on the Homelessness Prevention Strategy, including questions based around experiences in Temporary Accommodation. Additional consultation specific to the TA strategy and the policies and procedures document will be undertaken.	This Committee (Pre-decision/Policy development)

Meeting 4 24/25

05 December 2024

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
2024/25 Q2 Budget Monitoring	Approval of Budget Monitoring Report	Jane Wilby		N/A	N/A	This Committee (Update report)
NEW: 2024/25 Q2 Performance Monitoring	Approval of Performance Monitoring Report	Chris Ellison/Tom Smith		N/A	N/A	This Committee (Update report)
NEW: Housing Revenue Account Business Plan	Presentation of HRA Business Plan and overview of housing priorities for the forthcoming year	Chris Ellison		Prior work with Members through briefings	Consultation with tenants prior to Committee	Council Feb 25

Meeting 5 24/25 *23 January 2025*

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)

Meeting 6 24/25 *20 March 2025*

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
2024/25 Q3 Budget Monitoring	Approval of Budget Monitoring Report	Jane Wilby		N/A	N/A	This Committee (Update report)
NEW: 2024/25 Q3 Performance Monitoring	Approval of Performance Monitoring Report	Chris Ellison/Tom Smith		N/A	N/A	This Committee (Update report)

Items which the committee have agreed to add to an agenda, but for which no date is yet set.

Topic	Description	Lead Officer/s	Council Plan Outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& date)
Implementation Plan for the path to net zero		Ajman Ali		Internal briefing and discussion sessions with members		This Committee (Update report)

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