



Report to Economic Development and Skills Policy Committee

18th July 2024

Report of: James Henderson, Director of Policy and Democratic Engagement

Subject: Committee Work Programme – Economic Development and Skills

Author of Report: Fiona Martinez, Principal Democratic Services Officer

Summary:

The Committee's Work Programme is attached at Appendix 1 for the Committee's consideration and discussion. This aims to show all known, substantive agenda items for forthcoming meetings of the Committee, to enable this committee, other committees, officers, partners and the public to plan their work with and for the Committee.

Any changes since the Committee's last meeting, including any new items, have been made in consultation with the Chair, and the document is always considered at the regular pre-meetings to which all Group Spokespersons are invited.

The following potential sources of new items are included in this report, where applicable:

- Questions and petitions from the public, including those referred from Council
- References from Council or other committees (statements formally sent for this committee's attention)
- A list of issues, each with a short summary, which have been identified by the Committee or officers as potential items but which have not yet been scheduled (See Appendix 1)

The Work Programme will remain a live document and will be brought to each Committee meeting.

Recommendations:

1. That the Committee's work programme, as set out in Appendix 1 be agreed, including any additions and amendments identified in Part 1;
2. That consideration be given to the further additions or adjustments to the work programme presented at Part 2 of Appendix 1;
3. That Members give consideration to any further issues to be explored by officers for inclusion in Part 2 of Appendix 1 of the next work programme report, for potential addition to the work programme; and

Background Papers: None

Category of Report: Open

COMMITTEE WORK PROGRAMME

1.0 Prioritisation

1.1 For practical reasons this committee has a limited amount of time each year in which to conduct its formal business. The Committee will need to prioritise firmly in order that formal meetings are used primarily for business requiring formal decisions, or which for other reasons it is felt must be conducted in a formal setting.

1.2 In order to ensure that prioritisation is effectively done, on the basis of evidence and informed advice, Members should usually avoid adding items to the work programme which do not already appear:

- In the draft work programme in Appendix 1 due to the discretion of the chair; or
- within the body of this report accompanied by a suitable amount of information.

2.0 References from Council or other Committees

2.1 Any references sent to this Committee by Council, including any public questions, petitions and motions, or other committees since the last meeting are listed here, with commentary and a proposed course of action, as appropriate:

Issue	
Referred from	
Details	
<i>Commentary/ Action Proposed</i>	

3.0 Member engagement, learning and policy development outside of Committee

3.1 Subject to the capacity and availability of councillors and officers, there are a range of ways in which Members can explore subjects, monitor information and develop their ideas about forthcoming decisions outside of formal meetings. Appendix 2 is an example 'menu' of some of the ways this could be done. It is entirely appropriate that member development, exploration and policy development should in many cases take place in a private setting, to allow members to learn and formulate a position in a neutral space before bringing the issue into the public domain at a formal meeting.

3.2 Training & Skills Development - Induction programme for this committee.

Title	Description & Format	Date

Appendix 1 – Work Programme

Part 1: Proposed additions and amendments to the work programme since the last meeting:

New Items	Proposed Date	Note
NEW: Employment and Skills Draft Strategy sign off	September 24	Draft Strategy approval
NEW: Climate Statement performance update	September 24	Performance update against climate statement signed off by EDS
NEW: Maximising Social Value impacts	September 24	Policy development role, with relevant policy decisions referred to relevant committees
NEW: Race Equality Commission Actions performance update	December 24	Reporting a year on from the last report of progress made on REC actions for EDS
NEW: Family Adult Education Service (FACES)	July 24	The Family Adult Community Education Service (FACES) are seeking approval from the committee to accept the Adult Skills Fund allocation from the South Yorkshire Mayoral Combined Authority (SYMCA) and move forward to Commissioning and Procurement of learning, employment and skills delivery that the service needs to provide to adults 19+ in the city.
NEW: Sheffield Music Hub – Future Governance (moving towards a South Yorkshire Music Hub)	July 24	The Proposal is for the Combined Mayoral Authority (SYMCA) to act as the new lead organisation for a South Yorkshire Music Hub, commissioning the four local authorities to deliver activity locally. In our case Sheffield Music Service would remain the lead delivery partner for Sheffield securing the majority (if not all) of the funding allocated to Sheffield.
NEW: Regular Budget Monitoring Items	July, September & December 2024 & March 2025	
Amended Items	Proposed Date	Note
Tramlines	September 24	Following decision made by Charity Sub Committee (to be noted at the EDS March meeting), a further report assessing the implications for EDS of the event to be programmed
LGBTQ Quarter	September 24	Informal workshops with EDS / TRC to take place first
Pride of Place Programme	July 24	Decision to enter into a grant funding agreement with Business In the Community for the Council's involvement in the Pride of Place Programme. The decision from the Committee will follow the Finance Committee (also in June) for the Council to

		approve the budget cover for Year 2 and Year 3 via a corporate pressure of £100,000. Nothing that Year 1 funding of £50,000 has been secured by Business Sheffield with Shared Prosperity Funding.
NEW: UK Shared Prosperity Fund	TBC	The report provides an update on activity and sets out the implications should UKSPF funding not continue beyond March 2025. Item moved from June to September due to PERP.

Part 2: List of other potential items not yet included in the work programme

Issues that have recently been identified by the Committee, its Chair or officers as potential items but have not yet been added to the proposed work programme. If a Councillor raises an idea in a meeting and the committee agrees under recommendation 3 that this should be explored, it will appear either in the work programme or in this section of the report at the committee’s next meeting, at the discretion of the Chair.

Topic	
Description	
Lead Officer/s	
Item suggested by	
Type of item	
Prior member engagement/ development required <i>(with reference to options in Appendix 2)</i>	
Public Participation/ Engagement approach <i>(with reference to toolkit in Appendix 3)</i>	
Lead Officer Commentary/Proposed Action(s)	

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