

## Audit and Standards Committee Report

**Title of Report:** Audit and Standards Committee Work Programme 2024-25  
**Date of Decision:** 17 October 2024  
**Report To:** Audit and Standards Committee  
**Report Of:** David Hollis, General Counsel and Monitoring Officer  
**Report Author:** Philippa Burdett, Democratic Services

**Executive Summary:** The report provides details of an outline work programme for the Committee.

**Recommendations:** that the Audit and Standards Committee:-

- a) considers the work programme and identifies any further items for inclusion; and
- b) approves the work programme.

**Does the report contain confidential or exempt information? No**



**Financial Implications:** No

**Legal Implications:** No

**Equality and Inclusion Implications:** No

**Climate Change Implications:** No

**Background Papers:** None

**Appendices:** None



## **1. Background to the Issue/Proposal**

To consider an outline work programme for the Committee.

## **2. Work Programme**

It is intended that there will be at least five meetings of the Committee during the year with three additional meetings arranged if required. The work programme includes some items which are dealt with at certain times of the year to meet statutory deadlines, such as the Annual Governance Report and Statement of Accounts, and other items requested by the Committee. In addition, it also includes standards related matters, including an annual review of the Members Code of Conduct and Complaints Procedure and an Annual Report on the complaints received.

An outline programme is attached, and Members are asked to identify any further items for inclusion.

## **3. Recommendations**

That the Committee:-

- a) considers the Work Programme and identifies any further items for inclusion; and
- b) approves the work programme.

**David Hollis**  
**General Counsel**

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