

## Appendix 1: Communities, Parks and Leisure - Agenda Items for Forthcoming Meetings

Meeting 4 24/25		09 December 2024				
Topic	Description	Lead Officer/s	Council Plan outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)
2026/27 Allotments Rent	To seek approval to set allotments rents for the period 1st April 2026 to 31st March 2027. Allotment rents and charges are reviewed annually, and in line with the respective tenancy agreements. Tenants must be given 12 months' notice of any increase in rents.	Rowan Longhurst		Knowledge Briefing (TBC) can be scheduled before December Committee. Committee Chair Consulted/briefed – Cllr Kurtis Crossland.	Primary engagement via Allotment Advisory Group, July 22nd 2024. Tenancy survey - Results of the January 2018 Rent questionnaire. Elected members via Allotment Advisory group.	This Committee (Decision)
2024/25 Q2 Budget Monitoring		Jane Wilby				This Committee (Performance monitoring)
Presentation by Everyone Active on the delivery of Sport and Leisure Services in Sheffield from January 2025 onwards	To provide members of the Communities, Parks and Leisure Committee with an introduction to Everyone Active, an update on the transfer of services and the approach Everyone Active will take to ensure a smooth handover and continuation of service across the sport and leisure estate.	Tammy Barrass / Lisa Firth	A place where all children belong and all young people can build a successful future  People live in caring, engaged communities that value diversity and support wellbeing  A city on the move – growing, connected and sustainable	To be updated during Knowledge Briefings and Pre-agenda meetings prior to full Committee meeting.	Public engagement is not required in relation to this presentation.	This Committee (Performance monitoring)
Public Space Protection Order	Seeking approval to make a Public Spaces Protection Order covering the city centre.  Evidence demonstrates an issue with certain types of antisocial behaviour in the city centre. Consultation feedback supports this, with a majority supporting the implementation of a Public Spaces Protection Order (PSPO).	Jason Siddall	Great neighbourhoods	CPL member briefing Political Group Briefings Previous CPL decision to consult on implementing a PSPO	A consultation on the introduction of a PSPO received 1205 individual and 77 organisational responses	This Committee (Decision)
Meeting 5 24/25		03 February 2025				
Topic	Description	Lead Officer/s	Council Plan outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)

Tree Contractor Procurement Framework	Seeking approval to develop a frame work to manage the future procurement of tree maintenance work across all council land (except highways). Currently all tree maintenance work on council land (except highways) is procured through a quote-based process using multiple local contractors. Changes in climatic conditions and introductions of new pests and diseases has seen a significant rise in costs in carrying out essential remedial/safety work to make trees safe. In order to follow procurement regulations it is now necessary to carry out the procurement of tree work through a long-term framework agreement.	Rowan Longhurst / Ruth Bell		Knowledge Briefing to be included (date TBC) prior to committee date.	Unlikely to be required as proposal is for a change in process of how we procure existing tree work streams using existing budgets. The Committee will have the opportunity to propose any engagement they deem necessary at the knowledge briefing.	This Committee (Decision)
Future provision of People's Network Computers	To seek approval from this Committee for the continuation of the Peoples Network Computers and related infrastructure that is available for public use in libraries. The current equipment is on lease and returns to the supplier in July 2025. Therefore a new solution and resources needs to be in place.	Hilary Coulson / Lynne Richardson		Chair, Deputy and Spokesperson of the Communities, Parks & Leisure committee has been briefed informally. The options and recommendation to go in the report are not yet finalised, therefore Members will be updated as this is developed.	Have your say survey Paper based survey available in libraries Engagement/ conversation with customers in libraries using Library I.T.	This Committee (Decision)
Trees and Woodlands Strategy	The councils Trees & Woodlands Strategy 2018-2033 will be 6 years old in December. A review is required to update parts of the document to reflect changes in legislation and practices. We seek approval from this Committee for those updates.	Rowan Longhurst		Knowledge Briefing to be included prior to the committee date.	The proposal is to include a stakeholder meeting and an online public consultation for comment/input	This Committee (Decision)
Youth Strategy	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1

## Meeting 6 24/25

31 March 2025

Topic	Description	Lead Officer/s	Council Plan outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)
2024/25 Q3 Budget Monitoring		Jane Wilby				This Committee (Performance monitoring)
Approval of The Burial, Cremation and Cemetery Green Spaces Strategy 2024	The strategy will be an overarching document providing direction to the service and complemented by an action plan that will prioritise the work of the service. The strategy will be subject to regular review to ensure that it is fit for purpose.	Ellie Fraser / Murtaza Awan		1. In November 2023 CPL committee approved the formulation of this strategy. 2. January 2024 SLB agreed the formulation of the strategy 3. A cross-party elected members Task & Finish Group deliberated the strategy between July & August 2024 4. The above Task & Finish Group agreed 80 recommendations during their deliberations 5. Continued knowledge Briefing to be included in regular meetings.	1) Regular ongoing community engagement with our communities and death pathway partners. 2) January-March 2024 a citywide public "Have your say" consultation conducted.	This Committee (Decision)

Family Hubs Transformation	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1	Awaiting Form 1
Allotment Strategy, Handbook and Policy reviews	Approval of updated Allotment Service policies and associated information	Allotment Manager / Rowan Longhurst	Awaiting Form 1	Cllrs via Allotment Advisory Group and CPL	Via Allotment Advisory group and CPL Customer Satisfaction	This Committee (Decision)

**Items which the committee have agreed to add to an agenda, but for which no date is yet set.**

Topic	Description	Lead Officer/s	Council Plan outcomes	Prior member engagement/ development required	Public Participation/ Engagement approach	Final decision-maker (& Type of Item)
Event Principles and Library event framework		Hilary Coulson				This Committee (Update Report)
Community Cohesion	To provide an update to the PC on the work around Community Cohesion	Lorraine Wood/Colin Harvard		This Cohesion Strategy approach has previously been approved by the Cabinet Member for Communities	This approach to cohesion was consulted with a wide range of VCF partners previously and is reflected in many of the current strategic developments such as SCC's Corporate Plan Themes and City Goals.	N/A

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