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# Adult Safeguarding

## Quality Assurance

December 2024



# Quality Assurance

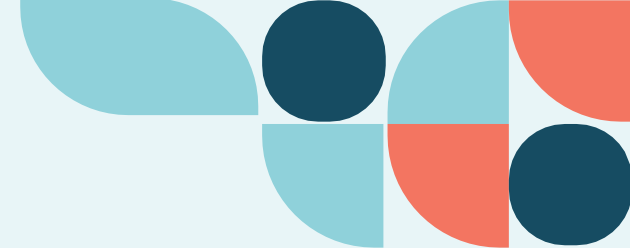
Quality Assurance (QA) plays a vital role in ensuring the Adult Safeguarding meets the necessary standards. The [Care Governance Strategy](#) provides an overview of our approach to governance across Adult Care.

There are four methods of quality assurance. These are: -

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- City Wide Assurance – Through the Sheffield Adults Safeguarding Partnership Board and including annual self-evaluation using s11 framework. This is set out in slide 3 and 4.
  - Directorate and Service Scrutiny – Scrutiny through Adults Health and Care Policy Committee and Directors Assurances. This is set out in slide 5.
  - Directorate Performance Clinics – Use of clinics to enable and promote continuous improvement. This is set out in Slide 6.
  - Quality Matters – Ensuring quality of practice through audits and listening to our workforce. This is set out in slides 7 and 8.

The following slides set out the robust QA measure in plans to monitor performance at a strategic level and ensure so operationally we are working towards delivery plans and meeting actions set out in audits to enable people to live the life they want to live.

# The Safeguarding Board (SASPB)



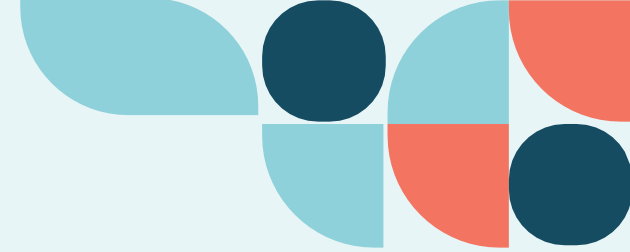
Section 43 of the Care Act requires every Local Authority to establish a Safeguarding Adults Board (SAB) for its area. The Board and its Subgroups of the [Sheffield Adult Safeguarding Partnership Board \(SASPB\)](#) takes on this role. The [SASPB Structure](#) enables delivery on the [Board Strategic Plan](#) and assurance of best practice across the City. Below is the sub groups of the Board:-

- [Customer Forum](#) – This seeks to ensure individuals views are represented and inform developments of the Board and partner organisations, including that of Adult Care and Wellbeing.
- **Performance and Quality Subgroup** - Monitor and evaluate the effectiveness of safeguarding adults' practice across the city, using qualitative and quantitative data intelligence.
- [SAR Subgroup](#) – Oversees the reviews and actions plans coming from Safeguarding Adult Reviews and considers any challenges and barriers.
- **City Wide Best Practice** - support and monitor progress of individual partners in respect of their contribution to the agreed Sheffield Adult Safeguarding Board (SASPB) strategic priorities.

Adults additionally provide updates to each Board on delivery of Safeguarding through the Safeguarding Delivery Plan as part of the Strategic Director and Chief Social Work Officer Updates..



# SASPB Section 11 – Self Evaluation



The Sheffield Children’s Safeguarding Partnership and [Sheffield Adults Safeguarding Partnership Board \(SASPB\)](#) jointly deliver the Section 11 annual audit which enables organisations to reflect on their safeguarding practice and assure themselves and the safeguarding partnerships that they meet the requirements of the relevant legislation and are implementing learning from SAR’s. The learning informs the Boards priorities for improvement.

Adults use the s11 annual audit to undertake a self-evaluation to continuously improve what we do to meet our statutory duties and learning from SAR’s. We’re always striving in each area to do whatever necessary to further prevent abuse or neglect and stop it where we know of it. This then translates into actions we set ourselves within our report to SASPB and six-monthly updates to the Adults Policy Committee.

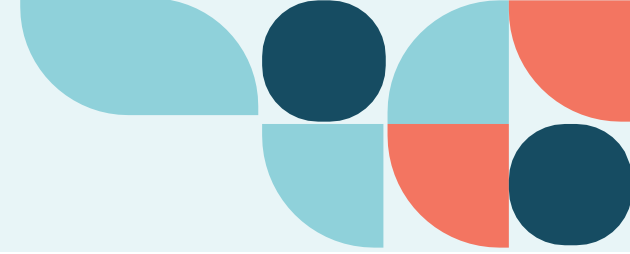
The Section 11 Audit is completed between January and March on annual basis. At this review period we are required (as are other SASPB partners) to report on our progress against each action which was set out in the Section 11. These are further reviewed every 6 months and the S11 Audit itself is submitted on a bi annual basis.

The last Audit was completed in March 2024.

Learning and improvements are added into the Safeguarding Delivery Plan which is reported to Committee every six months as part of our continuous improvement.



# Adult Health and Social Care Committee and Directors Assurances



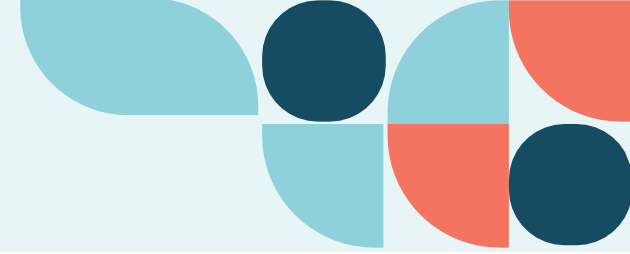
The Adults Policy Committee - [Committee details - Adult Health and Social Care Policy Committee | Sheffield City Council](#).

- Adult Care and Wellbeing report to Committee every 6 months to provide assurance that we're meeting our statutory Adult Safeguarding duties as part of our [Cycle of Assurance](#), approved at Committee in June 24.
- Updates on progress made are set out in our [Safeguarding Delivery Plan](#), [Performance Report \(which includes benchmarking\)](#) and [Safeguarding Update Report](#) to enable scrutiny of progress and delivery at Committee.
- These updates inform reporting to Councils Performance and Delivery Board and provision of assurance through an annual Directors Assurance return as to compliance with legislation. The Directors Assurance contributes to the Council Annual Governance Statement and reporting to Audit and Standards Committee.
- Latest Adult Safeguarding Updates can be found at the below links: -
  - [Agenda for Adult Health and Social Care Policy Committee on Wednesday 18 September 2024, 10.00 am | Sheffield City Council](#); [Agenda for Adult Health and Social Care Policy Committee on Wednesday 20 March 2024, 10.00 am | Sheffield City Council](#)

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# Directorate Performance Clinics



Through implementation of the Care Governance Strategy, there are the following directorate wide performance clinics.

- Delivery on the safe & well outcome of the Adult Care Strategy Living the life You Want to Live. Safeguarding is a priority within the Safe & Well outcome.
- Performance Clinics through Directorate Leadership Team, Strategic Leadership Team and Assistant Directors which review safeguarding performance and make recommendations for continuous improvement.

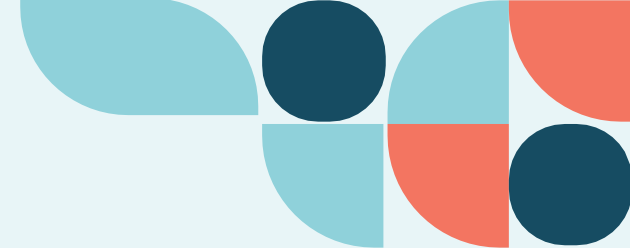
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These look at the performance and outcomes associated with Safeguarding set out in the [Adults Performance Framework](#) and the [SASPB Performance Framework](#). Both have the same measures and the performance update report to Committee and SASPB reflects review of performance reports.

Learning and improvements are added into the Safeguarding Delivery Plan which is reported to Committee and SASPB every six months as part of our continuous improvement.



# Quality Matters – Practice Audit



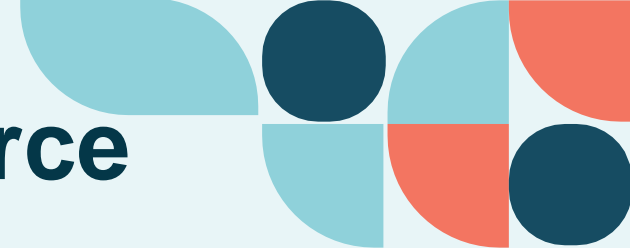
A [Quality Matters Framework](#) was agreed in November 2022 and this set out delivery of best practice through audit, self evaluation and listening to individuals and our workforce.

A safeguarding audit programme is in place to assure that practice is meeting necessary standards as follows: -

- Safeguarding audits are completed every 6 months
- Completed by Team Manager's and moderated by the Office of the Chief Social Worker
- Outcomes are then saved on Liquidlogic and provided as feedback to the relevant Team Manager for them to follow up with staff. Following up to put in place actions for improvements or where we have identified good practice ensure staff received the deserved recognition.
- Completed audits then feed into our mandatory Adult Safeguarding training ensuring we pick up any themes.
- On an operational level every Safeguarding Episode has two stage of authorisation so every piece of Safeguarding work has thorough scrutiny applied.
- Learning and improvements are added into the Safeguarding Delivery Plan which is reported to Committee and SASPB every six months as part of our continuous improvement.



# Quality Matters - Listening to our workforce



It is important we listen to the voice of our workforce who are operationally completing discharging our Adult Safeguarding duties. this is set out in our Quality Matters and Care Governance Framework.

To support this we have in 2024 implemented a Safeguarding Practice Forum. Within this Service Managers attend to review data and performance in their areas and across the Directorate. As part of this considering as appropriate where we can support each other to manage risk and meet people's outcomes.

Further this group is a forum for Service Manager's to express the needs of their staff for support and training. With any gaps identified and plans put in place to support the workforce.

As an example - we've further listened to staff at every step of the recent review of our Safeguarding workflow in our recording system, Liquidlogic (LAS). The Safeguarding element of LAS hadn't been reviewed since its implementation in 2016. Through 2024 we conducted a thorough review implementing changes requested from frontline staff, considering learning from SAR's and assurances required by Elected Members of the Adult Health and Social Care Committee. This has supported practice improvements through listening to our workforce.

The learning and improvements are added into the Safeguarding Delivery Plan which is reported to Committee and SASPB every six months as part of our continuous improvement.

